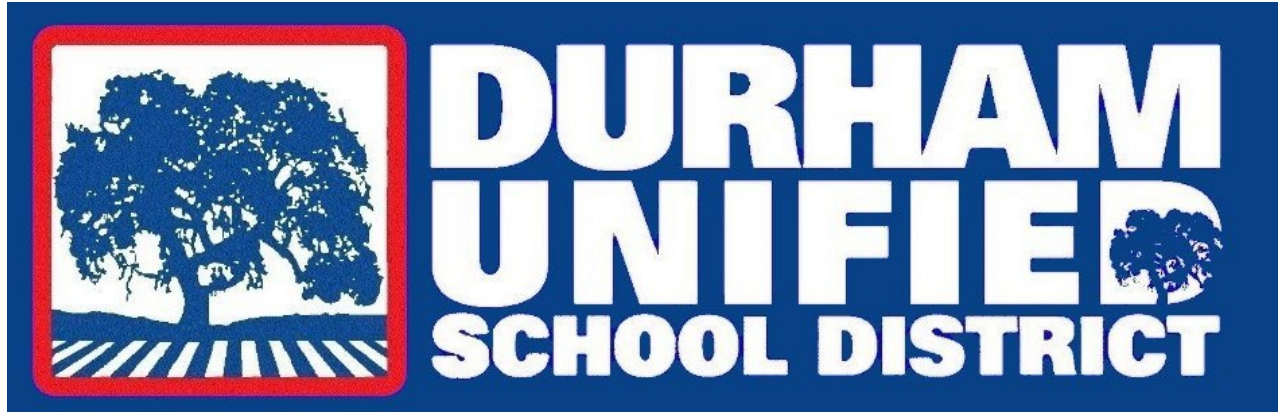


2023-2024

Parent Information Guide



Durham Unified School District

Our Mission:

“To empower each student to achieve his or her potential to be a knowledgeable, productive, responsible citizen who is a life-long learner, and is able to function successfully with integrity in a complex, changing world.”

District Directory

Superintendent

John Bohannon

Angela Hale , District Secretary

Telephone: (530) 895-4675 x5001

FAX: (530) 895-4692

Durham Elementary School

Samantha Brown, Principal

Yolanda Prentice, Secretary

Telephone: (530) 895-4695 x6701

FAX: (530) 895-4665

Durham Intermediate School

Lora Fox, Principal

Debbie Ilukowicz, Secretary

Telephone: (530) 895-4684 x233

FAX: (530) 895-4305

Durham High School

Martin Wilkes, Principal

Jemie Rocca Secretary

Telephone: (530) 895-4685 x8700

FAX: (530) 895-4688

Director of Student Services

504 Coordinator

Marilyn Bertolucci

Telephone: 530-895-4697 x6020

FAX: 530-895-4665

School Psychologist

Carmina Vital

Telephone: 530-895-4697 x6021

FAX: 530-895-4665

Assistant Superintendent

Business and Operations

Rena Seifts

Title 1 and Title IX Coordinator

Telephone: (530) 895-4675 x5003

FAX: (530) 895-4692

Business Clerk, District Office

Jess Knox

Telephone: (530) 895-4675 x 5002

FAX: (530) 895-4692

Table of Contents

Welcome from the Board	3	Food Services Information	12-13
Greetings from the Superintendent	4	Physical Education Uniform	13
Welcome to Durham Schools:		Transportation Information	13
Durham Elementary	5	PTS Information	13-14
Durham Intermediate	6	Asbestos Information	14
Durham High School	7	CALPADS/CSIS Participation	14
Independent Study	8	School Accountability Report Card	14
Attendance Policy	8-9	Pesticide Use	14-15
Health Information	9-11	Notification of Parent Rights	15
Safety	11-12	School Schedule	16

School Start Date: Wednesday, August 16, 2023

Welcome to the Durham Unified School District



From the Board of Trustees:

The Durham Unified School District Board of Trustees would like to welcome new and returning students, parents, and staff. As we begin the 2023-2024 school year, we are excited, enthusiastic, and confident that our students will set and achieve new goals in their academic journey to prepare them for a successful future. Thanks to a caring and dedicated staff, working hand in hand with parents and community volunteers, this journey will be very beneficial and rewarding for students, parents and staff.

You will see many new faces amongst our staff, who we hope you will meet, introduce yourself to and welcome them to our beautiful schools and community. Our new staff are: Lauren Bandy, DES; Rhiannon Benson, DES; Lesleigh Brunelle, DES; Heidi Carrillo, DHS/DIS; Angela Hale, DO; Hayley Hughes, DES; Molly Knobbe, DES; Shannon McLean, DES/DIS; Amanda Miller, DES; Katie Perkins, DES; and Regan Withrow, DIS/DHS.

We want to thank the valuable long-term staff, Kris Samuelson- 30 years and teachers: Kasey Hardesty – 37 years; Ramie Pisenti- 36 years; Andrew McCutcheon 40 years; Lisa Farrage-Johnson- 29 years, who have retired after years of service to our students.

As usual, the New Year will bring new challenges for which we must try to anticipate and prepare for frequent new surprises coming from Sacramento and Washington. The state budget currently appears to have stabilized and this will, however, depend on the district's ability to meet the goals that our staff, parents, and community members have established for our Local Control Plan (LCAP) that will be monitored by the district, the Office of Education, and the State Department of Education. We view these challenges as opportunities to work as a team with parents, staff, volunteers, and all citizens to creatively develop solutions that protect the fiscal viability of our district while improving educational opportunities for all of our students.

Another challenge for the 23-24 school year will be the construction of our new Durham Intermediate School campus. We know it will at times be disruptive but our teachers, staff and administrators are working to minimize the inconvenience and effects on our students.

The key to the tremendous success of the Durham Unified School District is the active and ongoing support of parents. We encourage parents, friends, and community members to volunteer their time and skills to supplement our limited resources. Student attendance is critical to a student's success and our fiscal stability must be enhanced by encouraging them to practice good hygiene, proper nutrition and get plenty of rest. We encourage cooperation and partnerships that include parents, teachers, community volunteers/organizations, and staff that will ensure that we continue to be successful in our educational endeavors and ongoing source of community pride.

Our entire board of trustees takes seriously the responsibilities delegated to us to maintain and enhance our students' potential to become knowledgeable, productive, and responsible citizens. We encourage parents and citizens to review our policies that help guide us and our Administrative Team in achieving our mission. We encourage you to be actively involved in your child's education by visiting classrooms, volunteering when possible, and meeting to know and work with our teachers, principals, and the Superintendent. Our board holds monthly meetings with posted agendas and welcomes your attendance, input, and feedback. As Board members, we are also your neighbors, and we encourage you to feel free to contact us with any and all questions, concerns, or comments that you feel will help us achieve our district goals.

Finally, we thank you for your continued confidence in the Durham Unified School District and we look forward to working with you to help our students and staff complete another productive, safe and rewarding year.

Your Board of Trustees: Matthew Thorpe, Buzz Landon and David Loudermilk

President: Ed McLaughlin

Clerk: Jennie DuBose

Greetings from the Superintendent

Welcome to the 2023-2024 School-Year!



Thank you for joining us for the 2023-2024 school year. We are all thrilled to welcome your students for an outstanding year of learning and growing!

I can't wait for all of our Tigers, Panthers, and Trojans to see familiar DUSD staff members and welcome our many new faces.

DES welcomes new teachers Amanda Miller (Transitional Kindergarten), Rhiannon Benson (Kindergarten), Lesleigh Brunelle (1st grade), Molly Knobbe (2nd grade), Katherine Perkins (3rd grade) and Lauren Bandy (4th grade).

DHS and DIS welcome new English teacher Regan Withrow and new Spanish/ELD teacher Heidi Carrillo. DIS also welcomes new PE teacher Jena Juanarena.

This will be a particularly interesting year at Durham Intermediate as the majority of the campus is under construction. To facilitate construction, DIS will be split into two areas. Seventh and eighth grade teachers will remain on the DIS campus in the permanent building and in portables 12 and 13 near the Durham Intermediate Gym. The 6th grade program will join the office and library in the portables near the football stadium. The DIS staff will work hard to create a cohesive school during this important construction process. If you have questions about the construction please reach out to me.

Durham has always been a wonderful place for our children, and I look forward to working with staff, students, parents, and community members to celebrate our rich history and lead Durham Unified School District into great new things as we journey together towards the future.

I believe that Durham can provide the best possible educational experience for our students as long as staff, students, and parents work together as a team. This means that, as your superintendent, I want to hear from you not only about the things we are doing well, but also about what we can do better. You can always email me at jbohannon@durhamunified.org or call at 895-4675.

Durham has been known for a long time, and is appreciated for, the volunteer support of parents and community members. Let's work together to continue to provide a big education in our small schools to all of our students who walk through our doors into our beautiful campus and community!

Go Tigers, Panthers and Trojans!!!

Sincerely,
Superintendent John Bohannon

Welcome to our Durham Schools!



Durham Elementary School

Dear DES Families,

Welcome to the 2023-2024 school year. I am honored to lead a school with such persevering students, an extremely dedicated staff, and a supportive school community.

I feel very fortunate to be part of this school and to support the students and families. I look forward to our continued partnership to ensure all children are celebrated and supported, and continuing to maintain our tradition of excellence and community that makes Durham Elementary such a special place.

I look forward to continuing to build strong relationships with the staff, students, and families I serve, and listening to your ideas and vision for our school and collaborating with each of you to support our community here at Durham Elementary. I will strive to ensure that all families feel welcome and connected to our school family. Information about joining our amazing and supportive Parent/Teacher/Student (PTS) organization is included in the DES Parent Information Guide and on the PTS bulletin board in our main hallway. Please take the time to read over this Parent Information Guide and check out the DES webpage for more school information: <https://des.durhamunified.org/>.

The Durham Elementary School office will be open beginning on Monday, August 7, from 7:30 A.M. to 4:00 P.M. daily. The school office number is (530) 895-4695. Durham Elementary School has opted not to hold *Kindergarten Round-Up* this year. TK and Kindergarten teachers will send out welcome letters via email on the 7th of August. Parents of children in grades 1st-5th can find their child's class assignment on your parent portal on Monday, August 14th after 4:00 P.M., as long as all areas have been updated for the current school year, and those teachers will email welcome letters on Tuesday, August 15th.

First Day of School: Wednesday, August 16, 2023

School Start Time: 8:15 A.M. for all students TK-AM and K-5; 11:10 A.M. for TK-PM

Dismissal: TK-AM: 11:45 A.M. *Monday-Friday*; TK-PM: 2:40 P.M. *Monday-Friday*

K*-5th: 1:40 P.M. *Monday*; 2:40 P.M. *Tuesday-Friday*; and, 12:20 P.M. *Minimum Day*

Back to School Night: Wednesday, August 23, 2022 (TK-2: 6:00-6:30 P.M., 3-5: 6:30-7:00 P.M.)

Our drop off and pick up will remain the same as last year: TK and K will be in the front circle, 1st grade in the parking lot near the kindergarten playground, 2nd and 3rd grade on Durham-Dayton Highway, and 4th and 5th grade will be in the high school parking lot near the DES garden. Older siblings are asked to walk to the pick-up area of their youngest sibling. Students who attend the After School Program at Durham Park and Recreation District will meet on the K/1 playground. Please feel free to contact me by email at sbrown@durhamunified.org or by calling our school office at (530) 895-4695. I welcome any questions or ideas you would like to share.

I look forward to another wonderful year and seeing our Tigers on the first day of school!

With Tiger Pride,

Samantha Brown, Principal



DURHAM INTERMEDIATE SCHOOL

2023-2024

Welcome DIS Students and Families!

As your principal, it is my pleasure to be the first to welcome you to Durham Intermediate School for the 2023-2024 school year. We have been working hard around here to prepare for what our new school year will look like. Our 2023-2024 school year will be interesting and exciting as we watch the work to begin to build our new school. Please be aware that the DIS Office will be located in portable 1 out by the Durham High school football field. Our 6th grade classes and library will be joining us out there while our school receives a well deserved remodel with the addition of new classrooms.

Even though the campus will be split up, the Durham Intermediate School staff and I are prepared to continue creating a positive learning environment both inside and outside of the classroom for your student. We will stand firm on our commitments to quality education. Please know that we value positive communication between home and school. No matter what this school year looks like, our staff is up for the challenge, and will be poised and ready for a collaborative year.

I have nothing but high expectations for this upcoming school year. My goal is to continue to improve, in all areas, the already amazing school we have. We will concentrate on creating an inclusive 6th -8th grade learning environment even if we are not on the same campus. I will continue to have an open door policy with all staff, students, and parents. Feel free to contact the school office at any time.

The Durham Intermediate School office will be open starting August 2 from 7:00 a.m. to 3:30 p.m. daily. The first day of school is Wednesday, August 16. More information about student schedules will be communicated as we get closer to the first day of school.

I know I speak for the entire staff when I say that we are looking forward to your continued support and partnership in the education of our students. I look forward to meeting you and your student soon! Go Panthers!

Sincerely,

Lora Fox
Principal

Durham High School-Home of the Trojans!

Durham High School - Home of the Trojans!



Hello Durham High School students and parents. Welcome back to school. High school staff look forward to beginning the 2023-24 school year. High school is an exciting time, and here at Durham we are committed to helping you fulfill your potential. We believe that academics are incredibly important, as well as participation in other programs. Some to keep in mind are:

- Career Technical (CTE) classes not only help develop career skills, but also leadership and possible opportunities to compete at the local, regional and state level with other students.
- Music performance and the visual arts are important for aesthetics, critical thinking, and potential career opportunities.
- Sports programs offer students the opportunity to work as a team, develop technical skills, leadership, and the challenges of competition.
- Associated Student Body (ASB) gives students the opportunity to learn how the school works and be part of the decision-making process.
- Dual enrollment courses have the potential to earn college and school credit. Schedule an appointment with the counselor to learn more.

IMPORTANT DATES:

Wednesday, August 9

Seniors and Juniors - Go to the main hallway to order a yearbook, pay for your ASB card, and get your class schedule (once parents have completed, logged in, and updated their information on their Aeries parent portal).

Seniors – 9:00am - 11:00am

Juniors – 1:00pm - 3:00pm

Thursday, August 10

Sophomores - Go to the main hallway to order a yearbook, pay for your ASB card, and get your class schedule (once parents have completed, logged in, and updated their information on their Aeries parent portal).

Sophomores - 9:00am - 11:00am

Freshmen and New Students

Durham High School will host freshman and new student orientation Thursday, August 10th at 6:00pm. This event will give new students the opportunity to get their schedules (once parents have completed, logged in, and updated their information on their Aeries parent portal), walk around campus with our student officers, and meet some members of the staff. Parents are also invited to attend orientation and will receive help logging in and setting up their Aeries parent portals.

Wednesday, August 16

First day of school for all students, 8:05am

We hope to see you all! Please contact the office, website, or email us with any questions throughout the year.

Go Trojans!

Mr. Wilkes
Principal, Durham High School

Independent Study:

K – 12th Grades

Parents of students in grades K-12 should refer their questions about short-term Independent Study to their school's principal. (Term of attendance: minimum of 3 school days. 15 days maximum per school year to be considered short term.) If at all possible, **please inquire at least 10 days in advance of need to place student.**

Attendance Policy

Consistent school attendance is more directly linked to academic success than any other factor. To that end, we expect all students to attend school daily and arrive to school on time. Additionally, state funding for our schools, and subsequently the programs we can offer our students are based solely on daily student attendance.

The Durham Unified School District expects all students to attend school daily and arrive at school on time.

The State of California provides funding only for each child's actual daily attendance. If a student misses school for any reason, the school will not receive funding for the day missed.

As parents, you play an important role in your child's school attendance. We encourage students and parents to work together to make sure that students attend school on time, every day. Please make every effort to schedule medical appointments during non-school hours. Daily attendance ensures that your student receives every educational opportunity available.

- Funding from attendance is used to support our academic and extracurricular programs. You can help ensure that programs continue.
- If your child has a morning medical appointment, please bring your child to school after the appointment.
- If the appointment is in the afternoon, please bring your child to school to attend morning classes.
- Schedule recreational events / family trips during non-school days / hours.
- Contact the site principal about independent study options for planned absences of at least 3 days or more.

Compulsory education laws still require schools to keep track of excused and unexcused absences. Please follow the guidelines outlined below in order to assist us in this process.

If your child must miss school, upon his/her return following a partial day, full day, or extended absence, **parents must notify the school representatives** via written note or some other personal notification of the date(s), length of time, and reason(s) for the student's absence. Failure of the parent to notify school representatives of the reason for absences within a reasonable period of time (3 days) will result in the absence being considered unexcused. Pursuant to the California Education Code and the Durham Unified School District Policies and Procedures, student attendance procedures are:

▪ Student Tardies

A student is tardy when he/she arrives to the classroom after the late bell rings. A student is considered habitually tardy to a class when he/she receives 3 or more tardies. Refer to your student's school handbook for site-specific policies and requirements.

▪ Student Absences

The student will be expected to make up work that was missed within a reasonable period of time after their return, unless the student was suspended from school. Any student absence not excused by school personnel or resulting from suspension will be unexcused. Parents will be notified of attendance problems in a timely fashion so that they can be resolved quickly.

Students may be excused from school for:

- **Personal illness; Medical appt.**
- **Attendance at funeral services for a member of the immediate family**
- **Required court appearance**
- **Observance of a religious holiday**
- **Quarantine**

The State of California defines a truant as:

A student who is absent from school without a valid excuse three full days or tardy or absent more than any 30-minute period during the school day without a valid excuse on three (3) occasions in one school year, or any combination thereof, is truant. Ed Code 48260(a). If the truancy problem is not resolved after notification, a referral will be made to the School Attendance Review Board for further action.

Please remember, if you know in advance that your child will be out of school for 5 or more school days, please see your school principal for information on a short-term Independent Study contract. Upon his or her return to school, the teacher reviews the work and the student receives credit for the work performed in place of the work missed in the classroom during the student's absence. **If the work outlined in the contract is complete upon the student's return to school, the student will be counted as present during the days of the contract.**

The district hopes that these attendance procedures will help both the school and parent to work together cooperatively toward our common goal of increasing each child's success in school.

From the Health Office

School Nurse: Kristin Walters 530-895-4685 ext. 8728

Health Technician: Carina Ellis 530-895-4697 ext. 6702

The district employs a part-time school nurse and a full time Health Aide to provide health services to students at all school sites. If your child is unwell during the school day, we will endeavor to contact you or your listed emergency contact. It is important that you keep all contact telephone numbers current by calling the school secretary with changes so we can inform you as soon as possible if your child is unwell or has an accident.

If your child has, special medical needs or you have concerns about your child's health, call the school nurse. A plan of care can be developed in conjunction with you, and if necessary your child's doctor, to ensure that appropriate care is given at school.

Immunization Requirements

California state law requires that all students entering 7th grade provide proof of a **Tdap** (Tetanus, diphtheria, pertussis) booster **and two doses of the varicella** (Chickenpox) vaccine (usually given at ages 12 months and 4-6 years) by the first day of school, August 16, 2023. The school district is required to exclude any student that does not have either proof of these immunizations, or a medical exemption on file at school.

In addition to the Tdap requirement, incoming 7th grade students who had a valid **personal beliefs exemption** filed before 2016 **need to meet the requirements** listed for children 7-17 years old.

The district participates in the Immunization Registry of Northern California, which provides on-line access to immunization records. If your pediatrician/physician is also a participant and you have signed an agreement to share this information we can quickly access your child's immunization records. If you have not signed a release of records at your pediatrician's office you will need to bring copies of the immunization record to school.

If your child has insurance that covers immunizations, please ask your physician to provide necessary immunizations. If your child has Medi-Cal, is uninsured, or has insurance that does not cover immunizations they may be obtained (on an appointment basis) at the Butte County Health Department, Chico Clinic, 695 Oleander Ave. Hours: Monday – Friday, 8:00 a.m. – 5:00 p.m.

Exemptions - Medical

- (1) Your child may be exempt because of a medical condition. To request a medical exemption for your child, the first step is to register for a CAIR-ME account at <https://cair.cdph.ca.gov/exemptions/home>. Next, log in to your account and complete the required fields to request an exemption. The site will give you a Medical Exemption Request Number to give to your child's doctor. The doctor can register for an account in CAIR-ME, log in, search for the medical exemption request number or your child's name, enter the required information, and issue the exemption. The doctor will give you a copy of the two-page medical exemption form for you to take to your child's school or child care facility.
- (2) Under State Law SB277, that became effective on January 1, 2016, exemptions based on personal beliefs will no longer be an option for the vaccines that are currently required for school entry in California. Personal beliefs exemptions that are on file for a student already attending school will remain valid until child reaches their next immunization checkpoint (i.e.: 7th grade). At this point, either a medical exemption or completion of vaccination requirements for the student's age range will be required in order to attend school. For example, if a student had a personal exemption on file, when he/she enters 7th grade the exemption will no longer be valid. At that point, the immunization requirements for students 7-17 years old must be met, or a medical exemption must be submitted.

For more information about school immunization requirements and resources, please visit the California Department of Public Health's website at www.shotsforschool.org, or contact your [local health department](#).

Communicable Disease Control

As required by the Education Code, whenever there is good reason to believe that a student is suffering from a recognized contagious or infectious disease, the student shall be sent home and shall not be permitted to return until the school authorities are satisfied that the condition does not exist.

Medications at School

A student may need to take medication during the school day. The goal is to ensure that medication is safely administered to a student within the requirements of state law. Regardless of age, students are not allowed to carry ANY medications, including over the counter.

1. Talk to your child's doctor about making a medicine schedule so that your child does not have to take medicine while at school.
2. If your child has to take medicine while at school, the district must receive written authorization from you **AND** the child's health care provider that details the method, amount, and time schedule by which the medication is to be taken. Medication Authorization forms are available at each school site or download from <https://www.durhamunified.org/page/health-services>.
3. Written authorization is required for both prescription **AND** over-the-counter medications.
4. State law allows students to carry and self-administer asthma inhalers or EpiPen medication with written permission. Please contact the health office for authorization forms.
5. As parent/guardian, you must supply the school with all medicine your child must take during the school day. You or another adult must deliver the medicine to school, except medicine your child is authorized to carry and take by him/herself.
6. Each medicine must be in a separate container labeled by a pharmacist (for prescription medication) or the original bottle for over-the-counter medicine.
7. Pick up all discontinued, outdated or unused medicine before the end of the school year.

For information on student rights related to medication administration assistance, visit the California Dept of Education web site at <http://www.cde.ca.gov/sp/sc/fp/>

Emergency Treatment for Anaphylaxis

California Education Code 49414 authorizes school districts to provide epinephrine auto-injectors to trained personnel to use to provide emergency medical aid to persons suffering from an anaphylactic reaction. Anaphylaxis is a rapid, severe allergic response triggered by insect stings, foods, medications, latex materials, exercise, or in rare cases by unknown causes. This is a life-threatening allergic condition requiring immediate treatment. Administering epinephrine to students during a medical emergency may help to insure the student's health and safety at school. Therefore, the school board has adopted a policy for calling 911 and giving life-saving epinephrine to students in need of such treatment.

This policy states that a credentialed, licensed school nurse or trained, unlicensed school staff, under the supervision of the school nurse, may administer epinephrine in the form of an *Epipen* during a severe, life-threatening allergic reaction. The Epipen rapidly delivers a pre-measured, sterile, single dose of epinephrine by direct injection through the skin. ***If parents/guardians do not wish their child to receive this treatment in the event of a sudden anaphylactic reaction, they must so indicate in writing to the school nurse within two weeks of the beginning of school.*** For further information on the district policy and procedure, contact the school nurse.

Administration of Medication for Emergency Intervention

The Superintendent or designee shall make naloxone hydrochloride or another opioid antagonist available for emergency medical aid to any person suffering, or reasonably believed to be suffering, from an opioid overdose. (Education Code 49414.3) If parents/guardians do not wish their child to receive this emergency treatment, they must so indicate in writing to the school nurse within two weeks of the beginning of school. For further information on the district policy and procedure, contact the school nurse.

Oral Health (Dental) Assessment Requirement

California law, Education Code Section 49452.8 requires that a child entering kindergarten have an oral health assessment by May 31 of that school year. The law specifies that the assessment must be performed by a licensed dentist or other licensed or registered dental health professional. Contact the school health office to obtain the required form.

CHDP Requirement

California law requires a health examination sometime during the 18 months prior to entering first grade **but within 90 days of attending first grade...** This requirement is often referred to as the CHDP physical (Child Health & Disability Prevention). Obtaining a physical examination before entering kindergarten, when immunization boosters are needed, provides an opportunity to take care of both requirements at the same time. Contact the school health office to obtain forms or information about the CHDP program.

Health Screenings

As required by the Education Code, health screening for vision and hearing are provided for students. The screenings are conducted in accord with the standards established by the State Department of Education and are under the supervision of the school nurse. ***Please notify the school nurse in writing if you do not wish to consent to screening examinations of your child.***

Safety

The Durham Unified School District is dedicated to the safety of all of our students and staff. In order to meet these needs, a District Safety Committee meets during the year to address the specific needs of each site

as well as the District as a whole. Our safety plan meets the criteria put forth by local safety agencies and the California State Department of Education. Our partners include the Butte County Sheriff's Department, Cal Fire/ Butte County Fire District, Butte County Health Department, California Office of Emergency Services, Butte County Office of Education, parents, teachers, and students. We encourage your participation on this committee to ensure the safety of our entire community.

Volunteers / Visitors and Check In / Out Procedures

We welcome volunteers and visitors to each of our school sites and encourage you to come as frequently as your schedule allows. At the same time, we want to make sure that we know who is on each campus at any given moment.

Please follow these procedures when volunteering or visiting a school campus:

- * Check in with the school office and obtain a volunteer / visitor badge each time you volunteer or visit prior to proceeding to the classroom.*
- * If you need to check a student in or out of school during the day, please go to the office first and obtain the appropriate check out slip or admit slip.*

We take campus safety and security very seriously and take pride in maintaining a safe and secure campus for all students and staff. Please understand that these procedures are in place to support your child's wellbeing while at school.

From Food Service Office

Food Service Manager: Dayna Gibbs
530-895-4697 ext. 6705

Once again, a new year begins and we look forward to having you back at school. Your food services staff hopes you had a great summer and that you are looking forward to an exciting school year. Our goal is to provide students with healthy meals that allow the students to receive the nutrition they need to stay focused during the day.

All students will be able to eat Breakfast and Lunch free.

Save time and let your student eat Breakfast and Lunch at school.

Durham Unified School District is participating in a special meal program during the 2023-2024 school year.

Menus:

Menus will be posted on the school web site for the Elementary School and Intermediate School. The Durham Unified School District web site will post the menu for all sites.

More Than A Meal: Alternate Income Form

The FREE meal program affects a variety of areas unrelated to school meals, including school funding, internet access, college application fees, SAT fees and bus passes. Even if your child does not plan to eat school lunches, it is important to fill out the Alternative Income Form application to ensure our schools and families receive the available resources. You only need to complete one form per family. Include all members of your house in the household count and select the household income range. We are asking that all Durham Unified families complete the application. The form is available on each of the school websites as well as the District webpage.

Forms may be submitted on-line or dropped off at any of the sites c/o Food Services. The form is confidential and only returned to the Food Service Manager.

For questions regarding school nutrition services, please contact Mrs. Dayna Gibbs, Food Service Manager, at 530-895-4697, ext. 6705. You may also use email to contact Mrs. Gibbs: dgibbs@durhamunified.org.

Grades 6-12 Physical Education Uniform

The physical education uniform consists of either royal blue nylon or royal blue cotton shorts and a gray T-shirt. We consider the uniform attractive, practical, and inexpensive. Further information will be sent home with students the first week of school.

Shoes

Following is a list of helpful hints in purchasing the proper shoes for physical education:

- Buy shoes that fit snugly.
- Wear the same type of sock that you plan to wear during P.E. when trying on shoes.
- Avoid shoes with relatively flat thin soles and all nylon uppers. These shoes offer very little support and will break down in activities that involve cutting or side-to-side movement.
- Avoid cleated all turf shoes as this particular shoe is not allowed for PE.

From the office of Maintenance, Operations & Transportation

MOT Manager: Eric Kolstad
530-895-4679 x 5008

Transportation Information, Applications and Bus Schedule

Attached with the Parent Information Guide are the following documents:

- Application: Home to School Transportation
- Application for Free/Reduced Home to School Transportation

Bus Fees

As is the policy in neighboring districts, fees for student transportation to and from school will be in effect again during the 2023-2024 school year. The fee is \$275 per year for each student, round trip, for up to two students per family. No additional fee will be charged for more than two students per family. No fee or a reduced fee will be charged for families below certain income levels consistent with current law. Fees may be paid annually or by the semester (\$137.50 round trip). Refunds are not issued unless the student withdraws from the district for non-disciplinary reasons.

We do not transport students within minimum walking distance. These distances are $\frac{3}{4}$ mile (grades K-3), one mile (grades 4-8), and 2 miles (grades 9-12).

The deadline for turning in all applications and necessary paperwork to your student's school office for the 2023-2024 school year is August 31, 2023.

We would like to have all paperwork processed and passes issued as soon as possible. You may mail your application with your check payable to "DUSD" to: **Attn: Tony Salindong, P.O. Box 300, Durham, CA 95938.**

You may call **Brandon Mullican, Transportation at 530- 895-4678 x 5009** if you have any questions. Please leave a message and your call will be returned.

Reminder: PLEASE do not park in the fire lane during drop off/ picking up your child. Remain a safe distance from the buses. Vehicle traffic near our buses creates a serious safety hazard.

PTS (Parent/Teacher/Student Organization)

Involvement with PTS in Durham has many advantages including demonstrating your interest in your school and your child's education. The meetings are informal and allow you an opportunity to get to know other

parents and to become better acquainted with your school's staff and principal. There are three PTS groups in DUSD. To find out more about meeting times and places, please refer to your site newsletter.

Asbestos

In 1988-89 the district contracted with a certified firm to inspect all facilities for asbestos-containing materials. The asbestos abatement was completed during the 1989-90 school year. Our management plan has been fully approved by the State of California. Both the report and plan are available for review in each school office. All district facilities are inspected on a regular basis as required by law. This includes 6-month visits, as well as 3-year re-inspections. In addition, all employees involved in maintenance and custodial tasks have received asbestos awareness training.

Please be assured that the safety of our students is our highest priority. We will continue to carefully monitor this issue and inform parents and staff of any changes. If you have any concerns, please contact Manager of MOT, Eric Kolstad at 530-895-4679 x5008.

CALPADS & CSIS PARTICIPATION

This district is participating with the California Longitudinal Pupil Achievement Data System (CALPADS) and California School Information Services (CSIS) Program. This is an electronic transfer of student data for state reporting to the California Department of Education and to districts or public postsecondary institutions to which the student is transferring or applying for admission. All data maintained by CALPADS & CSIS is in compliance with federal and state privacy and confidentiality requirements.

The benefits of participation to the student and parent are that student records can be transferred much more promptly, and that information about student assessment and academic placement will be available at the time of transfer. Parents have the right to inspect student information maintained by the CALPADS & CSIS programs. Please contact Tracey Strick at 895-4680 x8769 or tstrick@durhamunified.org to initiate this procedure request.

School Accountability Report Card (SARC)

Annually each school and district in the State of California is required to produce a School Accountability Report Card (SARC). This document provides information including overall academic performance, student demographics, curriculum & instructional materials, facilities, staffing and financial well-being of each of our schools and our district. Durham Unified School District (DUSD) provides a link to this report on its website (www.durhamunified.org). You may also request that a copy be sent to you. Please call the district office at 895-4675 x5001 to request a copy.

Pesticide Use

Information on pesticides and pesticide use may be accessed at www.cdpr.ca.gov. If you have any questions, please contact the Manager of MOT at 895-4679. EC§ 17612

The Healthy Schools Act of 2000 requires that all schools provide parents or guardians of students and employees with annual written notification of expected pesticide use at school sites. Durham Unified School District may use any or all of the following pesticides/herbicides at school sites during the 2023-24 school year:

Name of Pesticide	Active Ingredient(s)	Name of Pesticide	Active Ingredient(s)
Arrow 2 EC	Clethodim	Spectacle	Indaz flam
Barricade	Prodiamine trifluoromethyl	Spectricide	Triazicide
Dimension	Dithiopyr	Speed Zone	Dicamba
Esplanade	Indaz Flam	Surflan	Oryzalin
Ranger Pro	Glyphosate	Tal Pirid	Bromethalin
Goal Tender	Oxyflorfen	Suspend	Pyrethrin
Hydro Pills fertilizer	Ammonium nitrate	Tribute	Foramsuflron

	potassium sulfate		Halosulfuron
Merit	Imida cloprid	Weed Whacker	Mecoprop-p Dichlorprop-p
Milestone	Carboxylic Acids	Weedar 64	24D Amine
Phostoxin	Aluminum Phosphide	Wilco Ground squirrel bait	Dipacinone Indanione
Pre-M	Pendimethlin		
Rose Food – systemic	Diethyl-disufoton		

Warning signs will be posted 24 hours in advance and 72 hours after the application of a pesticide in the area intended for treatment. If the district intends to use a pesticide that is not included above, written notification will be distributed to parent/guardians and employees 72 hours prior to application.

Individuals who desire written notification of individual pesticide application at a school site may register with the Durham Unified School District by sending a letter to:

Durham Unified School District, P.O. Box 300, Durham, CA 95938.

This letter must include the individual's mailing address and the specific school site.

Notification of Parent Rights

School districts are required by the California Education Code to notify parents in writing of certain rights and responsibilities they have under the Education Code. For the 2023-2024 school year, the Notification of Parent Rights is printed separately and included with this packet.



FOR YOUR CONVEINANCE...

All forms are available online at the Durham Unified School District

Website: durhamunified.org

**Please visit, “Resources” then “Parent Resources” and finally Parent Information Guide
All forms will be found there. Please complete and return to your School Secretary.**

Submit forms to your School Secretary

DURHAM UNIFIED SCHOOL DISTRICT

2023-2024

Durham Elementary School Grading Periods

1st Trimester - November 8, 2023
 2nd Trimester - February 27, 2024
 End of Term - May 30, 2024

Durham Intermediate School Grading

1st Quarter - October 13, 2023
 2nd Quarter - December 22, 2023
 3rd Quarter - March 15, 2024
 4th Quarter - May 30, 2024
DIS Promotion - May 29, 2024

Durham High School Grading Periods

1st Quarter - October 13, 2023
 2nd Quarter/1st Semester - December 22, 2023
 3rd Quarter - March 15, 2024
 4th Quarter/2nd Semester - May 30, 2024
DHS Graduation - May 30, 2024

All Schools (Mondays) Collaboration Days Dismissal Times

DES 1:40	DIS 1:20	DHS 2:05
----------	----------	----------

District Designated Holidays

Tuesday,	July 4, 2023	Independence Day
Monday,	Sept 4, 2023	Labor Day
Friday,	Nov 11, 2023	Veterans' Day

Thanksgiving Break November 22 -24 2023

Winter Break Dec 25, 2023 thru Jan 5, 2024

Monday, Jan 15, 2024	Martin Luther King Jr. Day
Friday, Feb 16, 2024	Lincoln's Birthday observed
Monday, Feb 19, 2024	Presidents' Day

Spring Break March 29 through April 5, 2024

Monday, May 27, 2024	Memorial Day
----------------------	--------------

Minimum Day Dismissal Time

Durham Elementary	12:20
Durham Intermediate School	12:10
Durham High School	12:50

DES Schedule

TK - am	8:15 - 11:45
TK - pm	11:10 - 2:40
Kindergarten-5	8:15 - 2:40

6th Grade DIS Schedule

Period 1	8:05 - 8:50
Nutrition Break	8:50 - 9:00
Period 2	9:05 - 9:50
Period 3	9:55 - 10:40
Period 4	10:45 - 11:30
Lunch	11:30 - 12:10
Lexia	12:15 - 12:40
Period 5	12:45 - 1:25
Period 6	1:30 - 2:20

7/8 Grade DIS Schedule

Period 1	8:05 - 8:55
Period 2	9:00 - 9:50
Nutrition Break	9:50 - 10:00
Period 3	10:05 - 10:55
Period 4	11:00 - 11:50
Lunch	11:50 - 12:30
Period 5	12:35 - 1:25
Period 6	1:30 - 2:20

DHS Schedule

Period 0	7:10 - 8:00
Period 1	8:05 - 8:55
Period 2	9:00 - 9:50
Nutrition Break	9:50 - 10:00
Period 3	10:05 - 10:55
Period 4	11:00 - 11:50
Period 5	11:55 - 12:45
Lunch	12:45 - 1:25
Period 6	1:30 - 2:20
Period 7	2:25 - 3:15

Minimum Days 2023-2024

	DES	DIS	DHS
8/29/2023	DES		
8/30/2023	DES		
9/18/2023	DES	DIS	DHS
9/27/2023		DIS	
9/28/2023		DIS	
9/29/2023		DIS	
10/16/2023	DES	DIS	DHS
11/14/2023	DES		
11/15/2023	DES		
11/16/2023	DES		
12/20/2023			DHS
12/21/2023			DHS
12/22/2023	DES	DIS	DHS
3/7/2024	DES	DIS	
3/8/2024	DES	DIS	
5/10/2024	DES	DIS	
5/28/2024	DES	DIS	DHS
5/29/2024	DES	DIS	DHS
5/30/2024	DES	DIS	DHS