



# DURHAM UNIFIED SCHOOL DISTRICT



9420 Putney Drive, Durham, CA 95938

## Regular and Annual Organizational Meeting Agenda of the Board of Trustees Wednesday, December 14, 2022

Open Session 6:00 pm ~ Closed Session 6:15 pm ~ Open Session 6:30 pm

Held in the

**Durham Unified School District Board Room**

Or

Join Zoom Meeting

<https://durhamunified.zoom.us/j/87487591634?pwd=WfhDdXlDdjIwZ3VPWnZWUHJaeCtoZz09>

Passcode: durham

+1 669 900 6833 Webinar ID: 874 8759 1634

Passcode: 432944

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ANNUAL ORGANIZATION OF GOVERNING BOARD**

1. Swearing in of newly elected Trustees.
2. Election of Board Officers:
  - a. Election of Board President
  - b. Election of Board Clerk
  - c. Appointment of Board Secretary (District Employee)
2. Establishment of 2021 Regular Board Meeting Dates, Times and Location

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**D. MOVE TO CLOSED SESSION**

**E. CLOSED SESSION**

1. Conference with Labor Negotiators Agency designated representatives: Board President  
Unrepresented Employee(s): Superintendent  
(Government Code 54957.6)
2. Conference with Labor Negotiators Agency designated representatives: Superintendent  
John Bohannon; Employee Organizations: Administrative, CTA, CSEA, and Classified  
Confidential (Government Code 54957.6)
3. Public Employee Discipline / Dismissal / Release / Complaint  
(Government Code 54957)
4. Public Employee Performance Evaluation:  
(Government Code 54957)
5. Public employee appointment/employment:  
(Government Code 54957)
6. Pending Litigation:  
(Government Code: 54956.9 (d) (l))
7. Conference with Legal Counsel- Anticipated Litigation  
Government code section 54956.9  
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of  
Section 54956.9 One potential case

**F. RETURN TO OPEN SESSION**

**G. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**H. ADJUSTMENTS TO ORDER OF AGENDA**

**I. PUBLIC COMMENT ON AGENDA ITEMS AND ITEMS FROM THE PUBLIC:**

The law allows the public to address the governing board on any school district matter, whether or not it is on the agenda, but the law prohibits action or discussion by the Board on non-agenda items.

**Please note: At this time, the Board will hear public comment on ALL AGENDA ITEMS BELOW and will hear public comment on any school district matter.**

*A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323)*

**“Questions or concerns expressed may be referred to Superintendent, John Bohannon, for a response or resolution. Those persons wishing to contact the Superintendent may do so by phone at (530) 895-4675 or by email at [jbohannon@durhamunified.org](mailto:jbohannon@durhamunified.org)”**

**J. REPORTS**

- |                                 |       |
|---------------------------------|-------|
|                                 | Page: |
| a. DUTA                         | 3-5   |
| b. Principals                   | 6     |
| c. Director of Student Services | 7     |
| d. MOT                          |       |
| e. Superintendent               |       |

**K. ITEMS FROM THE BOARD**

**L. CONSENT AGENDA**

- |   |       |
|---|-------|
| 1. Approval of minutes from the November 16, 2022 Board Meeting   | 8-13  |
| 2. Approve Accounts Payable for November 2022.  | 14-16 |
| 3. Approve the Agreement between DUSD and CHP regarding Every 15 Minutes.   | 17-18 |
| 4. Approve MOU between Durham Unified School District and United States University College of Education to provide Student Teacher.       | 19-21 |
| 5. Approve the Certification of County Clerk/Registrar of Voters of the Results of the Canvass of the November 8, 2022, General Election. | 22-23 |

6. Classified Employee Resignation:

Employee	Position	Date
Elizabeth Adams	SPED Para 5.95 Hrs./day Crossing Guard 1 Hr./ Day	11/30/2022
Christy Headley	Van Driver	12/15/2022

Classified Employee Hire:

Employee	Position	Date
Hannah Wegner	SPED Para 6 Hrs./day	12/5/2022
Caitlin Hart	SPED PARA 4 Hrs./Day Yard Duty 1 Hr./Day Crossing Guard 1 Hr./Day	12/22/2022

7. Coaches:

Sport	Coach			Date
Track and Field	JV Coach	Dana Bill	PAID	12-14-2022
Track and Field	Asst Coach	Rebecca Dennis	PAID	12-14-2022
Girls/Boys Soccer	Volunteer	Diego Guerra		12-14-2022
Golf	Volunteer	Matt Plummer		12-14-2022

**M. INFORMATIONAL ITEM:**

Page:

1. A Line Construction Management presentation: RE: Durham Intermediate School Design-Build Selection Process Update. 24-25

2. Principals presentation regarding State Assessment Scores. 26

**M. DISCUSSION/ACTION ITEMS:**

1. **Discussion/Action:** Approval of First Interim Budget Report. 27  
(Materials available for review at the District office.)

2. **Discussion/Action:** Approval of Bid Proposal with Tec Com Low Voltage Solutions Inc. 28-30  
For the Durham Unified School District Additional Cabling project.

3. **Discussion/Action:** Approval of Second Reading of September Board Policies. 31  
(Materials are available for review at the District Office.)

**N. NEXT BOARD MEETING DATE:** January 18, 2023 (Tentative)

**O. ADJOURNMENT**

*NOTES: \*Agenda item documents are available for public inspection during regular business hours at the District Office.  
\*\*Handout provided at the board meeting. If you require special accommodations to participate in the meeting, please advise Tina Blenn, District Secretary, 48 hours in advance at 895-4675 x227.*



# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

**SUBJECT:** Durham Unified School District Board of Trustees 2023 Meeting Calendar

**PREPARER:** Tina Blenn

**RECOMMENDATION:**  Approve  Do Not Approve  
 Accept  Discuss  
 Information Only

**Background:**

Annual Board of Trustees 2023 meeting calendar for approval.



John Bohannon, Superintendent  
[jbohannon@durhamunified.org](mailto:jbohannon@durhamunified.org)

## 2022 Regular Board Meeting Dates

**Regular Board Meetings for the Durham Unified School District Board of Trustees will be scheduled for the third Wednesday of each month.**

**Closed Session will begin at 6:00 P.M. followed by Return to Open Session at 6:30 P.M.**

(Special Agendas and/or difference in schedule, will be noted on Agenda)

**January 18**

**February 15**

**March 15**

**April 19**

**May 17**

**June 21**

**June 28**

**August 16**

**September 20**

**October 18**

**November 15**

**December 13**

**ADOPTED:**

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

<b>SUBJECT:</b> Durham Elementary School Report	
<b>PREPARER:</b> Samantha Brown	
<b>RECOMMENDATION:</b>	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve <input type="checkbox"/> Accept <input type="checkbox"/> Discuss <input checked="" type="checkbox"/> Information Only

Background:

## Durham Elementary School

December 14, 2022

**Enrollment:** 464 (up 1)

**Events/Happenings:** It's beginning to look a lot like winter and Christmas around the DES campus. Mr. Plummer led our 5th grade (and 6th grade students) in a wonderful and fun winter band concert on Tuesday, December 6th in the DHS Gym. On Wednesday, December 7th, the entire DES student body assembled on the DES playground to take a whole school photo with a drone wearing our matching DES Tiger t-shirts. On Thursday, December 8th we started our 12 days of Christmas fun and games for staff at Durham Elementary School to keep them motivated and help get them through the exhausting holiday season. The DES Student Council is selling Candy Cane Grams this entire week before and after school. The December Principal's Lunches were held on Tuesday, December 13th for K/1 and 4/5 students, and today, Wednesday, December 14th for 2/3 students. The beloved Christmas Boutique was held today in DES MPR where students were given the opportunity to shop for up to five family members thanks to our amazing PTS, parent volunteers and amazing community support. We will celebrate the season with schoolwide spirit days the whole week leading up to our winter break.

**Staff Meeting:** Our December staff meeting focused on a variety of topics including the upcoming Christmas Boutique, a debrief of our last safety drill (fire drill into a lockdown drill), field trips, PBIS updates, a review of DES first trimester reading data, updates to our Student Based Intervention Team (SBIT) process, planning the 100th Day of School (January 27th) and a Family Science Night on February 1st, and the staff holiday party. We got a lot of housekeeping issues out the way because our main focus in January during the Staff Meeting and Early Release Monday Collaboration will be training (Narcan training, tourniquet training, Wonders ELA professional development, and 3rd-5th math professional development).

**Outreach to Parents/Community:** We have continued to have many parent volunteers on campus, especially to help drive on field trips and helping with the PTS Christmas Boutique. Our Parent Teacher Student organization (PTS) met in the Blue Room at Durham Park and Rec. on Friday, December 2nd and they further discussed the Christmas Boutique, Staff Appreciation, funding for teacher budgets (\$350.00 per teacher after their successful Cookie Dough and Gifts Fundraiser in September), and the Father-Daughter Dance upcoming in February. DES School Site Council (SSC) met on Wednesday, November 30th and we began looking at testing and accountability data, we will continue to review data and look at our school safety plan at our January 18th meeting. Ongoing communication continues to keep our parents informed through Parent Square. I have an open door policy for parents and educational partners, and I am always available through email and phone.

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

**SUBJECT:** DIS Report

**PREPARER:** Principal Lora Fox

<b>RECOMMENDATION:</b>	<input type="checkbox"/> Approve	<input type="checkbox"/> Do Not Approve
	<input type="checkbox"/> Accept	<input type="checkbox"/> Discuss
	<input checked="" type="checkbox"/> Information Only	

**Background:**

**Shout Outs/Events:**

- Thank you to the DIS PTS for putting on a great “Disco Fever” dance. The decorations were great, the DJ was wonderful, and the kids looked great. Thank you to DIS PTS for giving this opportunity to our kids and for supporting our school.
- A big shout out to our 7th and 8th grade girls basketball coaches. Valerie Hutton (8th) and Sophia King (7th) have been doing a great job with our teams. We look forward to them coaching our boys teams as well.
- Awesome Job by Mr. Plummer and the 6th - 8th grade band students. I was unable to attend the concerts because I was under the weather, but I have heard nothing but amazing reviews. Thank you Mr. Plummer.

**Collaboration/Staff Information:**

- Mondays will continue to be used for MTSS training, staff meetings and for grade level/subject collaboration.
- Amy Jensen continues to work with 6th graders on Friday with SEL lessons. Her lessons tie into our Mister Brown Choose Well Campaign. We continue to hand out Choose Well Tickets to students who stand out with a good choice. We pull 5-10 students from the bucket every Friday for prizes.
- DIS staff have reviewed the 2021-2022 CAASPP generally. Emily Abshier attended the DIS meeting to present the data from the MAP testing to see how the projection from the MAP testing correlates to the actual SBAC scores.

**From the Office / Events:**

- Dec. 13 & Dec. 14 - 7th & 8th Grade Boys Basketball Tryouts
- Dec. 23 - Minimum Day and End of Quarter 2
- Winter Wonderland Dance - TBA

**Enrollment:    6th =66      7th = 77      8th = 80    TOTAL = 223**



# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

**SUBJECT:** DHS Principal Report

**PREPARER:** Principal Marty Wilkes

**RECOMMENDATION:**

Approve

Do Not Approve

Accept

Discuss

Information Only

**Shout Outs/Events:**

- Mr. Plummer and his team put on a nice Winter Concert

**Collaboration/Staff Information:**

- Ag teachers will be attending an Ag Education Conference in Fresno
- ELA teacher are working on writing rubrics one will be published for Grades 9 and 10 and one for grades 11 and 12.

**From the Office / Events:**

- Finales will start on 12-20 and run to 12-23

**Enrollment: 9th = 81 10th =81 11th =73 12<sup>th</sup> =75 TOTAL = 310**

# DURHAM UNIFIED SCHOOL DISTRICT

**Board Meeting Date: 12-14-2022**

<b>SUBJECT:</b> DUSD Student Services Report	
<b>PREPARER:</b> Director Marilyn Bertolucci	
<b>RECOMMENDATION:</b>	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve <input type="checkbox"/> Accept <input type="checkbox"/> Discuss <input checked="" type="checkbox"/> Information Only

## Background:

### **Student Services and Supports**

Individualized Education Plans 110 total, 5 pending assessment  
 DES -1 Bertolucci, 10 Mahling, 19 McCune and 2 pending  
 DIS- 17 Coyne current and 1 pending  
 DHS -15 Riley and 14 Farley and 1 pending  
 Speech Only- Persaud 33 and 1 pending. Providing services for 66 total students.

504 Accommodation Plans 26 total  
 DES-6  
 DIS- 4  
 DHS-16 (10 students with direct support from Farley/Riley)

Intervention Services  
 DES-Reading Discovery Group 5th grade  
 DHS- Study Skills Elective, 35 students from Farley/Riley  
 All Sites-Social Emotional Supports

Thank you to Irene Telly, Mechelle Gray, Christy Headly and Eric Kolstad for getting our students to and from school sites outside of DUSD.

Thank you to Heather McCune, Stacey Blake, Andrea Mahling, Ashli Escobar, Cierra Yocum, Deanna Coyne, Kristen Cargile, Lori Hansen, Casey Diggle, Megan Farley, Shelly White, Nancy Riley Kelly Warden, Carmina Vital and Ryan Persaud for their flexibility and dedication to the students they serve. Thank you to the Wellness Team; Kristin Walters, Carina Ellis Jen Barber, Christy Spade, Amy Jensen, Alex Hernandez and Carmina Vital for working to meet the needs of all students, responding to emergencies with grace and ensuring that all students feel heard and seen.

Happy Holidays All!

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

<b>SUBJECT:</b> Durham MOT Report	
<b>PREPARER:</b> Eric Kolstad	
<b>RECOMMENDATION:</b>	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve <input type="checkbox"/> Accept <input type="checkbox"/> Discuss <input checked="" type="checkbox"/> Information Only

**Background:**

Buses are in use with # 6 currently being worked on. Our Mechanic/Dispatcher, Brandon Mullican, will be out from December 22 through January 9<sup>th</sup>.

Maintenance is very busy keeping things working; mainly fixing leaks. We now have a Utility Person on staff. Please welcome Jesse Hubbard to our MOT team. He will soon be driving bus as well as the many other duties of Utility Person.

Grounds are always busy. They keep our campus landscape groomed as well as keeping our sports fields maintained.

Custodians are doing a great job keeping up with maintaining clean classrooms and gyms.

Overall MOT is doing good. We do have a couple of open positions for van drivers.

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

SUBJECT: DUSD Board Minutes 11-16-2022

PREPARER: Tina Blenn

RECOMMENDATION:

- Approve
- Do Not Approve
- Accept
- Discuss
- Information Only

Background:

Approval of the November 16, 2022 Durham Unified School District Board meeting minutes.



**Durham Unified School District**  
**Regular Meeting of the Board of Trustees**  
**Regular Governing Board Meeting**



**Wednesday, November 16, 2022**

Durham Unified School District Board Room

Join Zoom Meeting

<https://durhamunified.zoom.us/j/87487591634?pwd=WFhDdXlDdjIwZ3VPWnZWUHJaeCtoZz09>

Passcode: durham

+1 669 900 6833 Webinar ID: 874 8759 1634

Passcode: 432944

***Minutes***

The Regular Meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room on Wednesday, November 16, 2022.

Trustees Present: Jennie DuBose, David Loudermilk, Ed McLaughlin, and Matthew Thorpe  
 Trustees Absent: Lance Smith

Administration Present: Superintendent John Bohannon, Assistant Superintendent to Business and Operations Aimee Belev, District Secretary Tina Blenn, Principals: Samantha Brown, Lora Fox and Marty Wilkes; Director of Student Services Marilyn Bertolucci and MOT Manager, Eric Kolstad

**A. Call to Order**

President Ed McLaughlin called the meeting to order at 5:45 p.m. in the Durham Unified School District Board Room.

**B. Moved to Closed Session: 5:46 p.m.**

**C. Closed Session**

1. Conference with Labor Negotiators Agency designated representatives: Board President, Unrepresented Employee(s): (Superintendent Government Code 54957.6)
2. Conference with Labor Negotiators Agency designated representatives: Superintendent, Employee Organizations: Administrative, CTA, CSEA, and Classified Confidential (Government Code 54957.6)
3. Public Employee Discipline / Dismissal / Release / Complaint (Government Code 54957)
4. Public Employee Performance Evaluation: (Government Code 54957)
5. Public employee appointment/employment: (Government Code 54957)
6. Pending Litigation: (Government Code 54956.9 (d) (l))

**D. Return to Open Session: 6:34 p.m.**

**E. Pledge of Allegiance:** Trustee Lance Smith led the Pledge of Allegiance.

**F. Report of Action Taken in Closed Session:** None

**G. Change to the Agenda:** None

**H. Public Hearing: Williams Uniform Complaint**

Open to public comment, there was none.

**J. Items from the Public:**

Todd Southam, community member and past Board member asked if any Board members were involved with negotiations? He stated that they should have been as with past practice. He also stated that the Board needs to be involved as they are voted in by the community to serve and as elected members they have let down the voters.

**K. District Reports:****DUTA**

Becky Bill, DUTA President reported that DES staff, students and DELAC families visited Ms. Maggie's room that was decorated to celebrate the Day of the Dead tradition.

DIS has the Medieval Feast this week and said the Kickball Tournament was enjoyed. DHS athletics and band are going strong. The DHS Band was honored on ch.12 news in the "Under the Lights" segment. On a personal note, Ms. Bill's Advance Bio class went to the refuge to gather data and research regarding the Pintail duck. She gave thanks to the retiring teachers, Kasey Hardesty and Ramie Pisenti, each having 36 years in education.

**Durham Elementary School: Samantha Brown, Principal****Enrollment: 463**

**Events/Happenings:** November is flying by! The DELAC Committee hosted a Dia de Los Muertos Museum on Wednesday, November 2nd in Maggie Mendoza's room at DES with many DES classes visiting and learning about the holiday. Later that evening they hosted a potluck celebration for Dia de Los Muertos that was very well attended with about 80 people in attendance. PTS held a Mother-Son (or other special guest) Superhero Date Night at Cal Skate in Chico from 6:00-8:00PM on Monday, November 7th, with about 175 registered and more attending that evening. On Tuesday, November 8th and Wednesday, November 9th, Principal Brown held her second monthly Principal's Lunch where students brought their lunches (grades K/1, 4/5 and 2/3 separately) and ate lunch with the Principal and received a certificate and a special treat. The end of the first trimester was on Wednesday, November 9th and teachers worked hard to implement our new Standards Based Report Cards in Illuminate. We have Minimum Release Days Tuesday, November 15th-Thursday, November 17th for Parent-Teacher Conferences with students being dismissed at 12:20PM. The Butte County Farm Bureau will be holding their county level Agribee on Friday, November 18th at 10:00AM at the Barn at Meriam Park in Chico; our finalists, 4th grader Carmella Rocca and 5th grader Conor Lucanic (along with our alternate 5th Grader Rylan Sharrah), have been practicing and will represent DES. By the end of the month, all 4th grade classes will have visited the Gateway Science Museum on a field trip. Mr. Coffee's class plans to take an all day field trip to the Big Chico Creek Ecological Preserve on Friday, November 18th. The 4th grade classes are currently practicing for their upcoming VAPA performances. Everyone is looking forward to a well-deserved Thanksgiving break.

**Staff Meeting:** Our November staff meeting began with a New Tech Network Practice Cards Culture Building Activity where staff engaged in small groups to reflect and discuss their "Why?" for getting out of bed and showing up to work every day; groups shared their key takeaways, which differed based on where they were in their career, but one overarching takeaway was a love for kids. We also did a UDL review and wrap-up from our October 17th Professional Development; went over some updates and important upcoming dates; discussed interest in forming a team to participate at the Science Olympiad in Chico on February 25th and hosting a Family Science Night at DES in January; we discussed the CAASPP scores again; reviewed the new DES Parent Report Card Guide; and, Carol Sylvester visited again to help with Illuminate Report Cards as we neared the end of the trimester.

**Outreach to Parents/Community:** We had great parent turnout at our Halloween Costume Parade that was held on the DES playground at the start of school on Monday, October 31st. Many parents returned that afternoon to volunteer in the classes with a variety of fun activities planned for the students. Our local Durham businesses and community were very generous to our Kindergarten trick-or-treaters this year; they came back with smiles on their faces and bags filled with lots of treats! We continue to have a tremendous amount of parents volunteering in the

classroom, through Art Docent, or by driving students on field trips. Our Parent Teacher Student Organization (PTS) met in the Blue Room at Durham Park and Rec. on Friday, November 4th and further discussed many of the fun events planned to be held throughout the remainder of the school year, including the Mother-Son Superhero Date Night, Teacher Appreciation, and the Christmas Boutique. The District English Language Advisory Committee (DELAC) held their Dia de Los Muertos celebration on Wednesday, November 2nd with great attendance. DES School Site Council (SSC) will meet again on Wednesday, November 30th and we will further discuss their responsibilities and begin looking at data. Ongoing communication continues to keep our parents informed through Parent Square. I have an open door policy for parents and educational partners, and I am always available through email and phone.

**Durham Intermediate School, Principal Lora Fox**

**Shout Outs/Events:**

Veterans Recognition - DIS is asking the community to fill out a google form sent out via ParentSquare, asking for those families to recognize any Veteran they know. Our goal is to recognize a veteran every day before the pledge of allegiance. DIS started this on November 1st. Thank you Debbie Ilukowicz for thinking of this.

Congratulations to the 7th Grade Girls Basketball Team for placing 2nd in the Chico All City Tournament.

**Collaboration/Staff Information:**

Mondays will continue to be used for MTSS training and meetings and for grade level/subject collaboration.

Amy Jensen has been working with 6th graders on Friday with SEL lessons. Her lessons tie into our Mister Brown Choose Well Campaign. We continue to hand out Choose Well Tickets to students who stand out with a good choice. We pull 5-10 students from the bucket every Friday for prizes.

DIS staff have reviewed the 2021-2022 CAASPP generally. Within the next couple of months, the staff will look at the scores more intricately (by subgroups) and compare scores with MAP assessment data.

**From the Office / Events:**

Nov. 10 - DIS PTS Dance - Disco Fever!

Nov. 17 - 7th Grade Medieval Feast

Dec. 23 - Minimum Day and End of Quarter 2

Enrollment: 6th =67 7th = 77 8th = 81 TOTAL = 225

**Durham High School, Principal Marty Wilkes**

**Shout Outs/Events:**

Fall Ball was on 11-5-22 at Patrick Ranch Museum.

Mrs. Birchmeir and Ms. Luce had a successful trip to the national FFA conference with 11 Durham students.

**Collaboration/Staff Information:**

Ag teachers will be attending an Ag Education Conference in Fresno

Teachers will be looking at state and local data to help guide instruction

DHS is working with Butte College in an effort to have a Butte Spanish III class on campus during the spring semester.

**From the Office / Events:**

DHS Winter Concert 12-7-22 at PV High School Center for the Arts.

Playoffs for Football start the week of 11-10-22. We will be hosting in the first round.

Enrollment: 9th = 81 10th =81 11th =73 12th =75 TOTAL = 310

### **Director of Student Services and Supports, Marilyn Bertolucci**

#### **Special Education**

Currently there are 112 active IEPs where services are provided by DUSD. There are currently 4 pending assessments.

Students served in programs in other districts- 2 preschool age students

Students served in a BCOE Regional Program- 14 students, Infant to Adult programs

Students served at BASES Education Center with BCOE SELPA - 1 student

There are currently 4 routes required to provide transportation for students attending out of District placements.

We are still in need of a vehicle to transport students with wheelchairs and a driver for the route.

#### **Student Services and Supports**

We have joined the team to help plan Every 15 Minutes with DHS.

Supporting MTSS Teams and SST Teams

Providing information to Administrators on McKinney Vento and services that BCOE is able to provide to students who are homeless.

Wellness Team is scheduled to meet 11/15/22

Kelvin Education Surveys in progress. This data will be disaggregated at a regional meeting with other Butte County school districts and BCOE. Data will help to determine further supports that can be provided to districts by BCOE.

### **MOT Manager, Eric Kolstad**

Transportation is very busy with sports and field trips, just like the old days! Brandon Mullican is doing his best to keep the buses running.

Groundmen Bob McGuffin and Steve Suihkonen have been doing a great job keeping all the schools looking good. They have been painting football fields and the kickball field for DES. Bob is getting ready for softball and baseball season which is just around the corner.

Maintenance is a never-ending activity. We are looking forward to hiring a Utility Person soon. Ed Hernandez, our Maintenance 1 person, has also been driving bus. Eric Kolstad has been helping with Van Driving as those needs continue to grow.

The Custodians have been busy keeping the campus clean. Overall, MOT is doing ok.

### **Assistant Superintendent to Business and Operations, Aimee Belev**

We received a grant agreement for CalShape for \$260,081 which we will be able to use at all three sites. These funds will pay for assessments, maintenance, filters and monitors for each site. This will be very helpful to address units on portables at both the high school and elementary that were not part of the HVAC and Roofing bond project.

We have also received notification that our Emergency Electrical project was approved by DSA. This is very exciting news because it is the first step to be approved for reimbursement.

A couple of weeks ago we had Tiny Mobile Robots come to do a demonstration of a partial soccer field. Multiple departments came to see it including a group from Oroville. It was very exciting to see how quickly and efficiently the field was painted. The little robot painted a soccer field in less than 30 minutes, and used less than a half-gallon of paint. Additionally, it can paint a whole football field in approximately 3 hours with minimal employee interaction. It appears that this little machine could save us a lot of money just in paint in the long run. We are working on what would be our best features to purchase as well and allocating funds.

### **Superintendent, John Bohannon**

The Superintendent thanked President Ed McLaughlin for his equipment and time to level off the Midway property owned by the district. He stated that the District is still waiting for the State to release data regarding school dashboard. School Safety has released new flipcharts to follow for protocol in case of emergencies. These charts will be in all classrooms, offices and site buildings. He said he was thankful for all the returning volunteers to Durham Unified School District.



**L. Items from the Board:**

- Trustee DuBose said that she enjoyed volunteering as a chaperone for the Durham Intermediate Dance.
- Trustee Thorpe thanked the retiring teachers, saying how impressive 36 years in education was. He is thankful for the community that supports the Board.
- Trustee Loudermilk echoed the praise for retirees Kasey Hardesty and Ramie Pisenti. He is thankful we are past covid.
- President McLaughlin thanked our retirees Kasey Hardesty and Ramie Pisenti as well.

**L. Consent Agenda:**

The Consent Agenda was approved as presented.

Motion: Matthew Thorpe      Second: Lance Smith      Vote: 5-0

**M. Discussion Action Items:**

**1. Discussion/Action:** The Board Approved December 14, 2022 for the date of the Annual Organizational Meeting for Durham Unified School District Board of Trustees election of officers.

Motion: Matthew Thorpe      Second: David Loudermilk      Vote: 5-0

**2. Discussion/Action:** Approval of Durham Unified School District September Quarterly Board Policy updates. **Tabled to be brought back to the December 14, 2022 Board meeting to allow for further review.**

**3. Discussion/Action:** The Board Approved both Discussion / Action Items 3 and 4 with a blanket motion. Item #3 California Schools Healthy Air, Plumbing, and Efficiency (CALSHAPE) Standard Grant and Item #4 Resolution 22-4.

Motion: David Loudermilk      Second: Lance Smith      Vote: 5-0

**5. Discussion/Action:** After much discussion and a request to table the item until December 14 by Trustee Matt Thorpe, Trustee Lance Smith called for the question of the vote. The Board approved Items # 5, 6, and 7, with a blanket motion. Item #5 - DUSD/DUTA 2022-2023 Tentative Agreement; Item # 6 - DUSD/CSEA Durham Chapter #478 2022-2023 Tentative Agreement and Item #7 - Public Disclosure of the Tentative Agreements between Durham Unified School District and DUTA, CSEA Chapter #478, Confidential Classified and Administration Staff.

Motion: Lance Smith      Second: David Loudermilk      Vote: 4-1      No: Matthew Thorpe

**N. Next Board Meeting Date:** Wednesday, December 14, 2022. This is be the Annual Organizational Board Meeting.

**O. Adjournment:** The meeting adjourned at 7:30 p.m.

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

**SUBJECT:** DUSD Accounts Payable November 2022

**PREPARER:** Jess Knox

**RECOMMENDATION:**  Approve  Do Not Approve  
 Accept  Discuss  
 Information Only

**Background:**

Approval of accounts payable for the month of November, 2022.

## Checks Dated 11/01/2022 through 11/30/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-243732	11/15/2022	Carol Sylvester	01-5800		900.00
3005-243733	11/15/2022	Crusberto Golzalez	01-5800		267.75
3005-243734	11/15/2022	Rachel Hockersmith	01-5800		327.50
3005-243735	11/15/2022	Rachel Hockersmith	01-5800		491.25
3005-243736	11/15/2022	Rigsbee, Karla M	01-4300		97.89
3005-243737	11/15/2022	O'Shea, Jona J	01-4300		212.29
3005-243738	11/15/2022	Blenn, Lorena D	01-5200		162.20
3005-243739	11/15/2022	Vital-Gonzalez, Carmina	01-4300	114.50	
			01-5800	200.00	314.50
3005-243740	11/15/2022	Ilukowicz, Debbie M	01-5800		39.95
3005-243741	11/15/2022	Beleu, Aimee B	01-5200		295.00
3005-243742	11/15/2022	Knox, Jessica	01-5200	23.13	
			01-5600	100.00	123.13
3005-243743	11/15/2022	Gray, Mechelle	01-5853		45.00
3005-243744	11/15/2022	Access Information Protected	01-5800		291.07
3005-243745	11/15/2022	ALAMEDA ELECTRICAL DIST INC	01-4300		41.31
3005-243746	11/15/2022	Amazon Capital Services	01-4300		404.76
3005-243747	11/15/2022	AT&T	01-5900		581.50
3005-243748	11/15/2022	BARNES AND NOBLE	01-4200		1,021.02
3005-243749	11/15/2022	BROWERS TOW SERVICE INC	01-5800		900.00
3005-243750	11/15/2022	BUS WEST LLC	01-4300		914.23
3005-243751	11/15/2022	Challenge News	22-5800		209.00
3005-243752	11/15/2022	Creative Composition	01-4300		1,764.16
3005-243753	11/15/2022	THE DANIELSEN CO INC	13-4300	1,406.36	
			13-4700	4,948.29	
			13-5800	56.00	6,410.65
3005-243754	11/15/2022	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE/CASHIERING	01-5853		128.00
3005-243755	11/15/2022	DURHAM AUTO PARTS	01-4300		10.71
3005-243756	11/15/2022	DURHAM IRRIGATION DISTRICT	01-5800		409.02
3005-243757	11/15/2022	DURHAM PENTZ TRUCK CENTER	01-5600	2,168.98	
			01-5800	306.00	2,474.98
3005-243758	11/15/2022	DURHAM REC & PARK DISTRICT	01-5800		5,497.45
3005-243759	11/15/2022	GAGER DISTRIBUTING INC	13-4300		223.02
3005-243760	11/15/2022	GOLD STAR FOODS	13-4700	11,014.64	
			13-5800	86.85	11,101.49
3005-243761	11/15/2022	INDUSTRIAL POWER PRODUCTS	01-4300		776.40
3005-243762	11/15/2022	JC NELSON SUPPLY CO	01-4300		1,628.87
3005-243763	11/15/2022	King Consulting	22-6250		1,757.50
3005-243764	11/15/2022	LOWES CREDIT SERVICES	01-4300		1,776.99
3005-243765	11/15/2022	MJB WELDING SUPPLY INC	01-4300		479.71
3005-243766	11/15/2022	NORTH STATE TIRE CO INC	01-4300		627.35
3005-243767	11/15/2022	NORTHGATE PETROLEUM CO	01-4340		4,364.72
3005-243768	11/15/2022	O REILLY AUTO PARTS	01-4300		91.98
3005-243769	11/15/2022	PAYLESS BUILDING SUPPLY	01-4300		515.79
3005-243770	11/15/2022	Castro Tree Service	01-5800		3,600.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 2

Checks Dated 11/01/2022 through 11/30/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-243771	11/15/2022	PG&E	01-5501		1,475.40
3005-243772	11/15/2022	PRO PACIFIC FRESH	13-4300	435.24	
			13-4700	11,164.37	
			13-5800	16.17	11,615.78
3005-243773	11/15/2022	RECOLOGY BUTTE COLUSA COUNTIES	01-5503		1,655.73
3005-243774	11/15/2022	SCHOOL SPECIALTY INC	01-4300		55.13
3005-243775	11/15/2022	SIGLER PEST CONTROL INC	01-5800		180.00
3005-243776	11/15/2022	SKILLSUSA CALIFORNIA	01-5300		480.00
3005-243777	11/15/2022	Sweetwater	01-4300	55.58	
			01-4400	5,203.91	5,259.49
3005-243778	11/15/2022	TAHOE PURE WATER	01-4300	27.00	
			01-5300	13.00	40.00
3005-243779	11/15/2022	TOZIERS PAINT & HARDWARE	01-4300		708.38
3005-243780	11/15/2022	US BANK OFC EQUIP FINANCE SERV	01-5600		4,624.47
3005-243781	11/15/2022	WILBURS FEED & SEED	01-4300		4,973.99
3005-243782	11/15/2022	WITTMEIER AUTO CENTER	01-5600		845.42
3005-243983	11/17/2022	DIVISION OF STATE ARCHITECT	22-6240		16,094.17
<b>Total Number of Checks</b>			<b>52</b>		<b>99,286.10</b>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	45	51,874.49
13	CafeteriaSpecialRevenueFund	4	29,350.94
22	BuildingFund Series B	3	18,060.67
Total Number of Checks		<b>52</b>	99,286.10
Less Unpaid Tax Liability			.00
<b>Net (Check Amount)</b>			<b>99,286.10</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

**SUBJECT:** Agreement between DUSD and CHP regarding Every 15 Minutes

**PREPARER:** Aimee Beleu

**RECOMMENDATION:**

- Approve
- Do Not Approve
- Accept
- Discuss
- Information Only

Background:

Contract between Durham Unified School District and California Highway patrol regarding "Every 15 Minutes" event to be held at Durham High School. Tentative date March 2-3, 2023.

STATE OF CALIFORNIA  
**SHORT FORM CONTRACT**  
*(For agreements up to \$9,999.99)*  
 STD. 210 (Revised 1/2013)

CHP CONTRACT NUMBER 22C061013-0	AM. NO.	FEDERAL TAXPAYER ID. NUMBER 94-6003423
REGISTRATION NUMBER		

Invoice must show contract number, itemized expenses, service dates, vendor name, address and phone number.  
**SUBMIT CONTRACT AND INVOICES TO:**

California Highway Patrol  
 Research and Planning Section; ATTN: Denise Tapia  
 P. O. Box 942898  
 Sacramento, CA 94298-0001

**FOR STATE USE ONLY**

STD. 204  N/A  ON FILE  ATTACHED  CERTIFIED SMALL BUSINESS  
 CCCs  N/A  ON FILE  ATTACHED  CERTIFICATE NUMBER  
 DVBE %  N/A  GFE  
 Late reason  
 Public Works Contractor's License  
 Exempt from bidding SCM 5.80 B.3.b

1. The parties to this agreement are:

STATE AGENCY'S NAME, hereafter called the <b>State</b> . California Highway Patrol	CONTRACTOR'S NAME, hereafter called the <b>Contractor</b> . Durham Unified School District
---	---

2. The agreement term is from **12/1/2022** or upon approval, whichever is later, to **6/30/2023**

3. The maximum amount payable is \$ 9,999.99 pursuant to the following charges:  
 Wages/Labor \$ \_\_\_\_\_ Parts/Supplies \$ \_\_\_\_\_ Taxes \$ \_\_\_\_\_ Other \$ \_\_\_\_\_ *(Attach list if applicable.)*

4. Payment Terms (*Note: All payments are in arrears.*)  ONE TIME PAYMENT (*Lump sum*)  MONTHLY  QUARTERLY  
 ITEMIZED INVOICE  OTHER Contractor will invoice using the Agency Contract Claim for Reimbursement, Exhibit B

5. The Contractor agrees to furnish all labor, equipment and materials necessary to perform the services described herein and agrees to comply with the terms and conditions identified below which are made a part hereof by this reference. (*Outline in exact detail what is to be done, where it is to be done and include work specifications, if applicable.*)  
 ADDITIONAL PAGES ATTACHED

- a. Contractor agrees to implement the Every 15 Minutes (E15M) program as outlined in Exhibit A, Program Specifications.
- b. The proposed dates of the program at Durham High School are March 02-03, 2023.
- c. THE CHP REPRESENTATIVE CONTACT INFORMATION IS:  
 DENISE TAPIA, RESEARCH AND PLANNING SECTION: (916) 843-3359 OR [DTAPIA@CHP.CA.GOV](mailto:DTAPIA@CHP.CA.GOV)
- d. CHP reserves the right to cancel this agreement within thirty (30) days with prior written notice.

EXHIBITS (*Items checked in this box are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.*)

GTC\* 4/2017  GIA\* *\*If not attached, view at <https://www.dgs.ca.gov/OLS/Resources>.*  
 Other Exhibits (*List*) Exhibit A - Program Specifications, Exhibit B - Reimbursement Claim

**In Witness Whereof, this agreement has been executed by the parties identified below:**

STATE OF CALIFORNIA		CONTRACTOR	
AGENCY NAME California Highway Patrol		CONTRACTOR'S NAME ( <i>If other than an individual, state whether a corporation, partnership, etc.</i> ) Durham Unified School District	
BY (Authorized Signature) 	DATE SIGNED	BY (Authorized Signature) 	DATE SIGNED 11/15/22
PRINTED NAME AND TITLE OF PERSON SIGNING Analyn Ehmka, Procurement Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Aimee Belev, Assistant Superintendent of Business	
ADDRESS P.O. Box 942898, Sacramento, CA 94298-0001		ADDRESS P.O. Box 300 Durham, CA 95938	

FUND TITLE	ITEM	FISCAL YEAR	CHAPTER	STATUTE	OBJECT CODE
MV Acct State Trans	2720-001-0044	22/23	21	22	27203061-5301050-2050010196
SIGNATURE OF CHP ACCOUNTING OFFICER 					DATE SIGNED

*I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.*

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

**SUBJECT:** MOU between United States University and DUSD regarding Student Teacher

**PREPARER:** John Bohannon

**RECOMMENDATION:**  Approve  Do Not Approve  
 Accept  Discuss  
 Information Only

**Background:**

Approval of MOU between United States University and Durham Unified School District regarding placement of Student Teacher.



MEMORANDUM OF UNDERSTANDING AND AGREEMENT  
TO PROVIDE STUDENT TEACHERS

This Memorandum of Understanding and Agreement to provide Student Teachers ("Agreement"), is entered into this November 18, 2022 by and between the United States University ("University") and **Durham Unified School District** ("District").

THIS AGREEMENT is made and entered into as of this DATE by and between UNITED STATES UNIVERSITY, a California corporation, hereinafter called the "University," and the **Durham Unified School District** hereinafter called the "District."

WITNESSETH

WHEREAS, pursuant to the provisions of Section 44320(b) of the Education Code, the governing board of any school district is authorized to enter into an agreement with a state university, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through STUDENT TEACHING to students enrolled in teacher training curricula of such institutions; and, NOW, THEREFORE, it is mutually agreed between the University and the School hereto, as follows:

GENERAL TERMS

I. The School shall provide teaching experience through STUDENT TEACHING in schools and classes of the School in terms of "semester units" for students who possess a valid Certificate of Clearance and are assigned by the University to STUDENT TEACHING in schools or classes of the School. Such STUDENT TEACHING shall be under the direct supervision and instruction of such employees of the School, as the School and the University through their duly authorized representative may agree upon.

- The School shall provide each STUDENT TEACHER with a set of School rules, guidelines, and expectations.
- The School may, for good cause, refuse to accept any student of the University assigned to STUDENT TEACHING in the School, and upon request of the School made for a good cause; the University shall terminate the assignment of any student of the University to STUDENT TEACHING in the School.
- "STUDENT TEACHING" as used herein and elsewhere in the Agreement, means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the School holding valid credentials issued by the Commission on Teacher Credentialing, other than emergency credentials, authorizing them to serve as classroom teachers in the schools in which the pre-professional teaching experience or STUDENT TEACHING is provided.

II. The University will compensate the COOPERATING TEACHER \$500.00 per STUDENT TEACHER for the Cooperating Teacher services. The School acknowledges that the issuance of such compensation directly to the Cooperating Teacher and will not render the Cooperating Teacher an employee or agent of the University and that the University will not withhold or in any way be responsible for the payment of any federal, state or local income or occupational taxes, FICA taxes, unemployment compensation or worker's compensation, vacation pay, sick leave, retirement benefits or any other payments for or on behalf of the Cooperating Teacher.





III. The University shall provide and maintain commercial, general liability insurance acceptable to the District in the minimum of \$1,000,000 combined single limit and \$3,000,000 general aggregate with no exclusion for sexual abuse and molestation. The University shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this agreement. Neither the University nor the School will provide worker compensation insurance for STUDENT TEACHERS. Since all STUDENT TEACHERS are students at United States University, they are either covered by the mandatory student health insurance or have comparable health insurance coverage.

IV. The assignment of a student at the University for STUDENT TEACHING in the School shall be deemed to be effective for the purposes of this Agreement as of the date supplied by the Teacher Education Program Coordinator to the proper authorities of the School. A Certificate of Clearance for teaching issued by the Commission on Teacher Credentialing, or equivalent, will be provided to the School by each STUDENT TEACHER prior to the effective date of the assignment.

V. The University agrees to indemnify, defend and hold harmless the School, its officers, agents, and employees from any and all claims and losses accruing or resulting in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the University in the performance of this Agreement.

VI. The term of this Agreement shall be from November 18, 2022 through November 18 2025, and thereafter from year to year unless terminated by either party upon a minimum of thirty (30) days advance written notice to the other party. Notwithstanding anything herein to the contrary, the provisions of the Agreement may be altered, changed or amended, by mutual written consent of the parties hereto.

United States University

Durham Unified School District

By: \_\_\_\_\_  
Name (Signature)

By: \_\_\_\_\_

Field Experience Coordinator, Dr. Kelly Bragg  
Title Name (Print)

Superintendent, John Bohannon  
Title Name (Print)

11/18/2022  
Date

11/28/2022  
Date

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

**SUBJECT:** Certification of County Clerk/Registrar of Voters of the Results of the Canvass of the November 8, 2022, General Election

**PREPARER:** Tina Blenn

<b>RECOMMENDATION:</b>	<input type="checkbox"/> Approve	<input type="checkbox"/> Do Not Approve
	<input type="checkbox"/> Accept	<input type="checkbox"/> Discuss
	<input checked="" type="checkbox"/> Information Only	

**Background:**

Receipt of the Certification of County Clerk/Registrar of Voters of the Results of the Canvass of the November 8, 2022, General Election.

**CERTIFICATION OF  
COUNTY CLERK/REGISTRAR OF VOTERS OF THE  
RESULTS OF THE CANVASS  
OF THE NOVEMBER 8, 2022, GENERAL ELECTION**

STATE OF CALIFORNIA  
COUNTY OF Butte } ss.

I, Candace J. Grubbs, County Clerk/Registrar of Voters of County of Butte, do hereby certify that, in pursuance of the provisions of Elections Code section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said County on November 8, 2022, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 25 day of November, 2022, at the County of Butte.



Candace J. Grubbs  
County Clerk/Registrar of Voters  
County of Butte  
State of California

# DURHAM UNIFIED SCHOOL DISTRICT

**Board Meeting Date: 12-14-2022**

<b>SUBJECT:</b> DIS Design-Build Selection Process Update	
<b>PREPARER:</b> John Bohannon	
<b>RECOMMENDATION:</b>	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve <input type="checkbox"/> Accept <input type="checkbox"/> Discuss <input checked="" type="checkbox"/> Information Only

Background:

The Durham Unified School District Governing Board has determined that it is in the best interest of the school district to enter into a design-build contract for both the design and construction of the Durham Intermediate School.

The District prepared and circulated a Request for Qualifications (RFQ) for Design-Build Entities. The RFQ adhered to the selection process required in Education Code Section 17250.10-17250.50, Chapter 2.5 Design-build Contracts.

Four firms responded to the RFQ, and all four firms were deemed qualified and were subsequently interviewed. Of those four firms, two firms were selected to move on to the Request for Proposals (RFP) stage of the selection process. Those two firms are Modern Building Company and United Building Contractors.

On October 18, 2022, the two firms responded to the RFP. On October 19, 2022, the District's Selection Committee reviewed the proposal documents. On October 25, 2022, the District's Selection Committee interviewed both firms.

On October 26, 2022 The Selection Committee presented the recommended Design-Build Entity, United Building Contractors, for the project. United Building Contractors was recommended because they had scored the highest amount of points at the conclusion of the selection process.

On November 2, 2022, the Superintendent was contacted by a Representative from Modern Building Company. The Representative pointed out that the scoring sheets utilized in the selection process were not the same scoring sheets included in attachment 4 of the Request for Proposals (RFP). It was subsequently determined that A-Line (Construction Managers for the District) had erred by modifying the scoring sheet in an effort to simplify the scoring by the Selection Committee. The District then consulted with its construction attorney, and the attorney provided a process to be followed. The Attorney stated that he did not believe that the simplified score sheet strayed from the overall basis of the evaluation of the DB proposals; however, to mitigate pending concerns, he said that the Selection Committee must rescore the RFPs utilizing the same score sheet that was included in the RFP. He also advised the District to report back the result of the rescoring, once completed.

On November 27, 2022, the Selection Committee submitted their updated scoring. The updated scoring resulted in a different conclusion. Modern Building Company had scored the highest amount of points.

On November 29, 2022, the District reported the different result to the attorney. The attorney recommended that the District consider starting the RFP portion of the process over from the beginning and develop a newly constituted selection committee.

The District desires to complete this process fairly and transparently. The District firmly believes that both Respondents are composed of highly qualified and reputable teams. Therefore, based on this conclusion and the attorney's advice, the District has decided to begin the RFP process again. Additionally, upon the attorney's advice, the District will utilize a newly constituted selection committee. In the interest of transparency, the previous overall scores will be made available to the Board and public.

The District intends to move forward as follows:

1. Redistribution of RFP to the two Design-Build Teams
2. Establishment of a new Selection Committee
3. Review and scoring by Committee to develop a recommendation to the Board
4. Present the Selected Team to the Board for approval

**DURHAM UNIFIED SCHOOL DISTRICT****Board Meeting Date: 12-14-2022****SUBJECT:** Principals Presentation: State Assessment Scores**PREPARER:** Principals: Samantha Brown, Lora Fox, and Marty Wilkes**RECOMMENDATION:**  Approve  Do Not Approve  
 Accept  Discuss  
 Information Only**Background:**

The California Assessment of Student Performance and Progress (CAASPP) test is actually a collection of standards-based tests. It is one of several indicators, in combination with report cards, teacher feedback, and classwork used to create a complete picture of a student's progress in school.

# DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 12-14-2022

**SUBJECT:** Approval of the 2022/23 First Interim Report and Presentation w/ Parent Overview

**PREPARER:** Aimee Belev

**RECOMMENDATION:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Approve | <input type="checkbox"/> Do Not Approve |
| <input type="checkbox"/> Accept             | <input type="checkbox"/> Discuss        |
| <input type="checkbox"/> Information Only   |   |

**BACKGROUND:**

**SUMMARY:**

In compliance with the provisions of Education Code §1240, 42130 and 42131, and Senate Bill 98 EC Section 43509, the Board of Education is presented with the First Interim Report in order to conduct a review of the budget and to certify the District's ability to meet its financial obligations. This report covers the accounting period from July 1, 2022 through October 31, 2022.

The interim report consists of analysis of the following components of the District's General Fund financial statements:

- 2022-23 1st Interim Report
- Projected Average Daily Attendance
- Multi-Year Projections
- Cash Flow Projections

(Materials for this item are available for review at the District office.)

**DURHAM UNIFIED SCHOOL DISTRICT****Board Meeting Date: 12-14-2022****SUBJECT:** Cabling Project – Tec-Com**PREPARER:** Aimee Beleu**RECOMMENDATION:**

- |                                     |                  |                          |                |
|-------------------------------------|------------------|--------------------------|----------------|
| <input checked="" type="checkbox"/> | Approve          | <input type="checkbox"/> | Do Not Approve |
| <input type="checkbox"/>            | Accept           | <input type="checkbox"/> | Discuss        |
| <input type="checkbox"/>            | Information Only |                          |                |

**Background:**

After reviewing the sites, there were a few areas that were not part of the scope that still need to be cabled in order to have a successful phone system implementation. Attached is the quote from Tec-Com for the remaining items.





**Bid Proposal #224132.2**  
December 2, 2022

**Project: Durham USD Additional Cabling**

TEC-COM is pleased to provide BCOE with this Bid Proposal for the "Durham Unified School District Additional Cabling" project. Our proposal is based on prevailing wage pay rates and information provided by on site walk with DUSD.

Tec-Com is registered with the **DIR (#1000415457)**, we are a Leviton Certified Installer and can provide manufacturer warranty on installed items.

**Scope of Work**

**Durham High School**

1. Provide and install new 24" enclosed cabinet in band room building.
2. Provide and install one Cat6 cable and associated hardware from IDF in Kitchen area to new Cabinet.
3. Provide and install new CAT6 Cable and associated hardware for each Phone, Clock and Speaker in the Band Bldg. (6 total Cables)
4. Provide and install new Cat6 Cabling in locker offices and kitchen area from existing IDF in Storeroom. (3 locations of 2 cables each)
5. Provide surface mount raceway where needed for cable pathway.
6. Label and test newly installed Cabling.
7. Provide cable certifications, asbuilt drawings and warranty upon project completion.

**Durham Elementary School**

1. Provide and install new Cat6 cabling and associated hardware in cafeteria from existing IDF location. (10 Total Cables)
2. Provide surface mount raceway where needed for cable pathway.
3. Label and test newly installed Cabling.
4. Provide cable certifications, asbuilt drawings and warranty upon project completion.

**Warranty Work from E-Rate Project**

1. Provide and install new 24" enclosed Data Cabinet and associated hardware in room P62 and verify connectivity to Shop IDF.
2. Correct Labeling at High School Building 200 IDF-4a
3. Provide 8 additional cables in Rm 110 for missing computer Outlets.
4. At DES provide and install new cabling per original contract in preschool and kindergarten classrooms.



# DURHAM UNIFIED SCHOOL DISTRICT

**Board Meeting Date: 12-14-2022**

**SUBJECT:** September Board Policy Updates First Reading with Option to approve

**PREPARER:** John Bohannon

**RECOMMENDATION:**  Approve  Do Not Approve  
 Accept  Discuss  
 Information Only

Background:

First reading of September 2022 DUSD Board Policy Updates. For consideration to approve on first reading or be brought back in January for second and final reading for adoption.

- BP 0470 Covid-19 Mitigation Plan
- BP 3516.5 Emergency Schedules
- BP 4131 Staff Development
- BP 6120 Response to Instruction and Intervention
- BP 6146.1 High School Graduation Requirements
- BP 6146.4 Identification and Evaluation of Individuals for Special Education
- BP 6164.41 Children with disabilities enrolled by their parents in private school
- BP 6164.5 Student Success Teams

(Available for public review at the District Office)

