

Adair-Casey Community School District
Minutes of the Regular Board Meeting
December 21st, 2022

Unofficial – Pending Board Approval

Call to Order

The Adair-Casey Community School District Board of Education met in the AC/GC Junior High Superintendent's Office for a regular board meeting on December 21st, 2022. The meeting was called to order by Randy Carney, Board President at 8:00am.

Present:

Board Members: Amanda Bireline, Blair Carney, Randy Carney, Dallas Dinkla & Lindsay Dinkla
Superintendent: Josh Rasmussen
Board Secretary: Sarah Sheeder
Others: Elizabeth Moreland, Cody Moreland, Collin Stringham, Luke Brincks & Bryan Beer

Approval of Agenda

D Dinkla motioned to approve the agenda as posted. B Carney seconded and the motion carried 5-0.

Public Comment

Elizabeth Moreland discussed the open enrollment request submitted by her family that was included in the meeting's "Consent Agenda" for board approval

Principal Report

Principal Chris Douglas reported that staff and students are looking forward to the winter break. Once school is back in session, work will continue to measure student growth to determine any additional supports that are needed.

Superintendent Report

Mr. Rasmussen reported on the following items:

- The Iowa High School Athletic Association (IHSAA) has recommended that socioeconomic factors be included when determining football classifications. The new formula reduces 40% of the district's free and reduced lunch count from the enrollment in grades 9, 10 and 11 to determine the classification. All schools in Iowa will vote on this amendment from December 16th – 22nd. If passed, it will be submitted to the State Board of Education for consideration.
- Mr. Rasmussen and Business Manager Kayla Imhoff recently attended a school finance conference.
- The district and community continues to support Jaya Fever and her family as she recovers from serious injuries sustained in a car accident.

Board Reports

- Randy Carney suggested the board tour and observe classrooms prior to the January regular board meeting as has been done in the past. He also suggested scheduling another joint board meeting with Guthrie Center to continue goal setting conversations.
- Amanda Bireline reported that she recently attended her first HS Girls Wrestling Meet and looks forward to continued growth for this program.

Financial Reports

School Business Official Sarah Sheeder reviewed the cash balances in all funds as well as historical financial information for the general fund. In addition, the board reviewed the district's use of ESSER funds and agreed to have further discussions about this funding at the January board meeting.

A Bireline moved to approved the financial reports as presented. D Dinkla seconded and the motion carried 5-0.

Consent Items

D Dinkla moved to approve the items listed on the consent agenda. A Bireline seconded and the motion carried 5-0.

Consent items included the following:

1. Meeting Minutes
2. Bills
3. Open Enrollment
 - a. In, Pre-K, CAM
4. Contract Recommendations
 - a. Madison Sparks, 3rd Grade Teacher
 - b. Trinity Borland, JH Math & Social Studies Teacher

Discussion Items

Technology Update

IT Director Derek Davenport was present to provide a technology update. He also reported that additional cameras have been installed throughout campus.

Banking Services

School Business Official Sarah Sheeder discussed the advantages to having one checking account for all funds instead of the four separate checking accounts the district currently has. A "Request for Proposal" will be sent out to area banks to determine what options are available going forward.

Simbli Board Management Software

Mr. Rasmussen provided information on a software program called Simbli that can be used to manage board policies as well as board meeting materials.

5-Year Facility Plan

The board discussed future facility needs which includes purchasing a new server, replacing the bleachers at the football field and roof repairs.

Upcoming Dates

- No School (Winter Break) - December 23rd - January 2nd
- End of 2nd Quarter - January 9th

Action Items

- A) D Dinkla moved to approve the recommendation to grant all full-time 12 month employees to be a holiday even when the holiday falls on the weekend and also 10 days of vacation per year, L Dinkla seconded and the motion carried 5-0.

Adjournment

L Dinkla moved to adjourn the meeting at 9:35am. B Carney seconded and the motion carried 5-0.

Adair-Casev CSD
Student Activity Fund

Invoice Listing - Summary

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>CC</u>	<u>Invoice Amount</u>
AMAZON	AMAZON CAPITAL SERVICES	1F3T-J7RT-9VK4	CONCESSIONS SNACKS	12/09/2022	12/21/2022	21	####		169.57
AMAZON	AMAZON CAPITAL SERVICES	1NUN-PDTX-4M6N	ATHLETIC TAPE	12/06/2022	12/21/2022	21	####		65.99
SOUBAR	BARBARA	JHBBB11172022	ATHLETIC OFFICIAL EXTRA QUARTER	11/17/2022	12/21/2022	21	####		95.00
SOUBAR	BARBARA	JHGBB11142022	ATHLETIC OFFICIAL	11/14/2022	12/21/2022	21	####		85.00
HASROB	HASTY, ROBERT	JHBBB12022022	ATHLETIC OFFICIAL	12/02/2022	12/21/2022	21	####		85.00
MAHALA	MAHAFFEY, ALAN	JHBBB12022022	ATHLETIC OFFICIAL	12/02/2022	12/21/2022	21	####		85.00
MAHALA	MAHAFFEY, ALAN	JHGBB11212022	ATHLETIC OFFICIAL	11/21/2022	12/21/2022	21	####		85.00
MAHAFFEY	MAHAFFEY, ANDREW	JHBBB12132022	ATHLETIC OFFICIAL	12/13/2022	12/21/2022	21	####		85.00
MAHAFFEY	MAHAFFEY, ANDREW	JHGBB11222022	ATHLETIC OFFICIAL	11/22/2022	12/21/2022	21	####		85.00
MAHAFFEY	MAHAFFEY, ANDREW	JHGBB12082022	ATHLETIC OFFICIAL	12/08/2022	12/21/2022	21	####		85.00
PAUCRA	PAULEY, CRAIG	JHBBB11282022	ATHLETIC OFFICIAL	11/28/2022	12/21/2022	21	####		85.00
BOLBOB	ROBERT EDWARD BOLTON	JHBBB11172022	ATHLETIC OFFICIAL EXTRA QUARTER	11/17/2022	12/21/2022	21	####		95.00
BOLBOB	ROBERT EDWARD BOLTON	JHBBB11282022	ATHLETIC OFFICIAL	11/28/2022	12/21/2022	21	####		85.00
BOLBOB	ROBERT EDWARD BOLTON	JHBBB12132022	ATHLETIC OFFICIAL	12/13/2022	12/21/2022	21	####		85.00
BOLBOB	ROBERT EDWARD BOLTON	JHGBB11142022	ATHLETIC OFFICIAL	11/14/2022	12/21/2022	21	####		85.00
BOLBOB	ROBERT EDWARD BOLTON	JHGBB11212022	ATHLETIC OFFICIAL	11/21/2022	12/21/2022	21	####		85.00
BOLBOB	ROBERT EDWARD BOLTON	JHGBB11222022	ATHLETIC OFFICIAL	11/22/2022	12/21/2022	21	####		85.00
BOLBOB	ROBERT EDWARD BOLTON	JHGBB12082022	ATHLETIC OFFICIAL	12/08/2022	12/21/2022	21	####		85.00
Report Total:									1,615.56

Adair-Casev CSD
General Fund

Vendor ID	Vendor Name	Description	Invoice Amount
ACCBRA	ACCO BRANDS USA LLC	SUPPLIES	54.80
ADANEW	ADAIR NEWS, THE	ADVERTISEMENTS	483.95
ADVLAS	ADVANCED LASER TECHNOLOGIES	TECH SUPPLIES	848.65
ADVLAS	ADVANCED LASER TECHNOLOGIES	PRINTER SUPPLIES	384.75
AGSOUR	AGSOURCE COOPERATIVE SERVICES	WATER TESTING	27.50
AGSOUR	AGSOURCE COOPERATIVE SERVICES	WATER TESTING	181.50
AGSOUR	AGSOURCE COOPERATIVE SERVICES	WATER TESTING	96.50
ALLUTI	ALLIANT UTILITIES	UTILITIES	163.58
ALLUTI	ALLIANT UTILITIES	DECEMBER UTILITIES BUS BARN	323.07
ALLUTI	ALLIANT UTILITIES	UTILITIES	465.82
ALLUTI	ALLIANT UTILITIES	NOVEMBER UTILITIES	110.07
AMAZON	AMAZON CAPITAL SERVICES	SUPPLIES	65.88
AMAZON	AMAZON CAPITAL SERVICES	SUPPLIES	125.61
ANISUP	ANITA SUPPLY CENTER	PLAY SAND FOR PK	5.98
APPCOM	APPLE COMPUTER, INC.	IPADS	1,495.00
AVESAN	AVEY SANITATION	GARBAGE SERVICES	220.00
BATEY	BATEY, TODD	ORSCHLN REIMBURSEMENT	414.34
BROELE	BROWN ELECTRIC CO	REPAIR OUTSIDE LIGHTS & BURY NEW LINE	1,188.68
BROTRU	BROWN TRUCK LEASING CORP	SERVICE CALL	457.80
CAPSAN	CAPITAL SANITARY SUPPLY CO	SUPPLIES	1,892.03
CAPSAN	CAPITAL SANITARY SUPPLY CO	SUPPLIES	21.97
CAPSAN	CAPITAL SANITARY SUPPLY CO	SUPPLIES	2,188.12
CENIOW	CENTRAL IOWA DISTRIBUTING INC	SUPPLIES	962.00
CHASTR	Character Strong	CURRICULUM	4,498.00
CITADA	CITY OF ADAIR	UTILITIES	250.80
DEMCO	DEMCO	LIBRARY SUPPLIES	104.65
DEPTOFEDUC	DEPT OF EDUCATION - BUREAU OF SCHOOL OPERATIONS	BUS INSPECTION FEES	100.00
DOUCHR	DOUGLAS, CHRISTOPHER	DOLLAR GEN REIMBURSEMENT	42.25
FASCOM	FASTENAL COMPANY	SUPPLIES	166.40
GOKEYL	GOKEYLESS	KEYFOBS	250.68
GRAVWW	GRAINGER	SUPPLIES FOR PROJECTOR INSTALL	63.25
GRAVWW	GRAINGER	VACUUM PARTS & EXIT SIGN LIGHT REPLACEME	212.73
GRAVWW	GRAINGER	KEYS	10.68
GUTREC	GUTHRIE COUNTY R. E. C.	UTILITIES	66.20
GUTHRIECO2	GUTHRIE COUNTY TIMES VEDETTE	NEWSPAPER SUBSCRIPTION	34.00
HAVLUM	HAYER LUMBER COMPANY	SUPPLIES	57.54
HEAARE	HEARTLAND AREA ED AGENCY 11	AEA LEARNING ONLINE	0.54
HEAARE	HEARTLAND AREA ED AGENCY 11	CRISIS INTERVENTION TRAINING REGISTRAT	150.00
HEAARE	HEARTLAND AREA ED AGENCY 11	SUPPLIES	23.38
HOGLUNDBUS	HOGLUND BUS COMPANY	PARTS	1,415.11
HOGLUNDBUS	HOGLUND BUS COMPANY	PARTS	485.99
HOGLUNDBUS	HOGLUND BUS COMPANY	PARTS	1,065.05
I80ENT	I-80 ENTERPRISES	PARTS	30.64
I80ENT	I-80 ENTERPRISES	SUPPLIES	34.53
I80ENT	I-80 ENTERPRISES	SUPPLIES	36.45
I80ENT	I-80 ENTERPRISES	TOOLS	27.00
I80ENT	I-80 ENTERPRISES	PARTS	3.28
I80ENT	I-80 ENTERPRISES	SUPPLIES	30.62
INSPUB	INSIGHT PUBLIC SECTOR, INC.	DOCUMENT SCANNER	345.28
INSPUB	INSIGHT PUBLIC SECTOR, INC.	TECH SUPPLIES	167.96
IASB	IOWA ASSOCIATION OF SCHOOL BOARDS	CONVENTION CARNEY	225.00
IASB	IOWA ASSOCIATION OF SCHOOL BOARDS	CONVENTION DINKLA	225.00
JACINC	JACOBSEN INC.	SUPPLIES	220.15
JACINC	JACOBSEN INC.	TOOLS	14.50
JACINC	JACOBSEN INC.	SUPPLIES	10.95
JIMLAW	JIMS LAWN CARE	OCT MOWING CONTRACT & SERVICES	1,643.02
JIMLAW	JIMS LAWN CARE	SERVICES	4,870.00
JIMLAW	JIMS LAWN CARE	NOV MOW CONTRACT	1,418.02
JUNACH	Junior Achievement of Central Iowa	CLASSROOM PROGRAM	105.00
MCLAREN	MCLAREN, EMILY	CONSULTING	392.82
MEDENT	MEDICAL ENTERPRISES, INC.	ANNUAL DUES & DRIVER TESTING	335.00
METWES	METRO WEST LEARNING CENTER LLC	CONSULTING SERVICES	2,475.00
METWES	METRO WEST LEARNING CENTER LLC	CONSULTING SERVICES	2,587.50
METWES	METRO WEST LEARNING CENTER LLC	CONSULTING SERVICES	945.00
METWES	METRO WEST LEARNING CENTER LLC	CONSULTING SERVICES	2,002.50
METWES	METRO WEST LEARNING CENTER LLC	CONSULTING SERVICES	2,430.00
METWES	METRO WEST LEARNING CENTER LLC	CONSULTING SERVICES	2,250.00
OLSFUE	OLSEN FUEL SUPPLY	FUEL	1,716.48
OLSFUE	OLSEN FUEL SUPPLY	FUEL	240.70
OLSFUE	OLSEN FUEL SUPPLY	FUEL & SUPPLIES	2,449.06
OLSFUE	OLSEN FUEL SUPPLY	FUEL	2,034.03
OLSFUE	OLSEN FUEL SUPPLY	FUEL	2,014.05
OLSFUE	OLSEN FUEL SUPPLY	FUEL	2,562.72
OLSFUE	OLSEN FUEL SUPPLY	FUEL	1,810.00
OLSFUE	OLSEN FUEL SUPPLY	FUEL	2,434.78
OLSFUE	OLSEN FUEL SUPPLY	SERVICE CHARGE	25.75
OLSFUE	OLSEN FUEL SUPPLY	SERVICE CHARGE	93.38
OLSFUE	OLSEN FUEL SUPPLY	SERVICE CHARGE	101.64
ONESOU	ONE SOURCE THE BACKGROUND CHECK COMPANY	BACKGROUND CHECKS	172.50
ONESOU	ONE SOURCE THE BACKGROUND CHECK COMPANY	BACKGROUND CHECKS	82.00
REFIMA	REFLECTIVE IMAGE MANUFACTURING CORP.	SUPPLIES	80.04
SCHBOO	SCHOLASTIC BOOK FAIRS	BOOK FAIR	1,709.99
SCHOLA	SCHOLASTIC INC.	SUPPLIES	170.00
SCHSPE	SCHOOL SPECIALTY LLC	SUPPLIES	107.08
SCHSPE	SCHOOL SPECIALTY LLC	SUPPLIES	61.40
SIRWA	SOUTHERN IOWA RURAL WATER ASSOCIATION	WATER	465.75
SUINSU	SU INSURANCE COMPANY	BREAKDOWN INSURANCE	8,896.25
ELGTHE	THERESA	NOV CONSULTING SERVICES	775.00
TIRSER	TIRES AND SERVICE, INC.	BUS TIRES & SUPPLIES	929.80
WESMUS	WEST MUSIC	ELEM MUSIC SUPPLIES	495.85
WESMUS	WEST MUSIC	ELEM MUSIC SUPPLIES	187.25

Report Total 73,615.57

Adair-Casev CSD
 PPEL/SAVE Funds

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>CC:</u>	<u>Invoice Amount</u>
BELINC	BELNICK INC	CHAIRS FOR GUIDANCE ROOM		2,037.14
COMMUNICAT	COMMUNICATION INNOVATORS	LABOR		437.50
COMMUNICAT	COMMUNICATION INNOVATORS	INSTALL SWITCHES		8,906.00
COMINF	COMPUTER INFORMATON CONCEPTS	INFINITE CAMPUS FEES AC SHARE		1,275.00
GREAME	GreatAmerica Financial Services	KYOCERA COPIERS		791.03
GUTHRIECEN	GUTHRIE CENTER COMMUNITY SCHOOL DISTRICT	INFINITE CAMPUS FEES REIMBURSEMENT		653.24
GUTHRIECEN	GUTHRIE CENTER COMMUNITY SCHOOL DISTRICT	INFINITE CAMPUS FEES REIMBURSEMENT		290.40
GUTHRIECEN	GUTHRIE CENTER COMMUNITY SCHOOL DISTRICT	INFINITE CAMPUS FEES REIMBURSEMENT		272.87
INSPUB	INSIGHT PUBLIC SECTOR, INC.	PROJECTOR AND MOUNTING COMPONENT		1,532.91
SOFTWAREUN	SOFTWARE UNLIMITED, INC	ACCOUNTING SOFTWARE		4,824.00
SOFTWAREUN	SOFTWARE UNLIMITED, INC	WEB LINK		776.00
			Report Total:	<u>21,796.09</u>

Adair-Casev CSD
School Nutrition Fund

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Invoice Amount</u>
ANDERI	ANDERSON ERICKSON DAIRY CO.	MILK	173.95
ANDERI	ANDERSON ERICKSON DAIRY CO.	MILK	261.11
ANDERI	ANDERSON ERICKSON DAIRY CO.	MILK	203.05
ANDERI	ANDERSON ERICKSON DAIRY CO.	MILK	217.41
ANDERI	ANDERSON ERICKSON DAIRY CO.	MILK	260.95
ANDERI	ANDERSON ERICKSON DAIRY CO.	MILK	231.76
ANDERI	ANDERSON ERICKSON DAIRY CO.	MILK	188.70
BIMBAK	BIMBO BAKERIES	BREAD	121.92
BIMBAK	BIMBO BAKERIES	BREAD	146.45
BIMBAK	BIMBO BAKERIES	BREAD	95.60
BIMBAK	BIMBO BAKERIES	BREAD	38.55
BIMBAK	BIMBO BAKERIES	BREAD	64.25
MARBRO	MARTIN BROS. DISTRIBUTING	GROCERIES	3,311.10
MARBRO	MARTIN BROS. DISTRIBUTING	GROCERIES	2,640.50
MARBRO	MARTIN BROS. DISTRIBUTING	GROCERIES	4,041.80
MARBRO	MARTIN BROS. DISTRIBUTING	GROCERIES	3,508.05
MARBRO	MARTIN BROS. DISTRIBUTING	GROCERIES	4,106.83
Report Total:			<u>19,611.98</u>