

**Adair-Casey Community School District**  
**Minutes of the Annual Board Meeting**  
**November 16<sup>th</sup>, 2022**  
*Unofficial – Pending Board Approval*

**Call to Order – Annual Meeting**

The Adair-Casey Community School District Board of Education met in the Junior High Media Center for the annual board meeting on November 16<sup>th</sup>, 2022. The meeting was called to order by Randy Carney, Board President at 7:00pm.

**Present:**

Board Members: Amanda Bireline, Blair Carney, Randy Carney, Dallas Dinkla & Lindsay Dinkla  
Superintendent: Josh Rasmussen  
Board Secretary: Sarah Sheeder

**Approval of Agenda**

Bireline motioned to approve the agenda as posted. L Dinkla seconded and the motioned carried 5-0.

**Consent Items**

D Dinkla moved to approve the items listed on the consent agenda. B Carney seconded and the motion carried 5-0.

Consent items included the following:

1. Minutes from the 10/10/2022 special meeting and the 10/19/2022 regular meeting
2. Bills

**Adjournment – Annual Meeting**

Bireline moved to adjourn the annual meeting at 7:06pm. B Carney seconded and the motion carried 5-0.

**Adair-Casey Community School District**  
**Minutes of the Organizational Board Meeting**  
**November 16<sup>th</sup>, 2022**  
*Unofficial – Pending Board Approval*

**Call to Order – Organizational Meeting**

The Adair-Casey Community School District Board of Education met in the Junior High Media Center for the organizational board meeting on November 16<sup>th</sup>, 2022. The meeting was called to order by Sarah Sheeder, Board Secretary at 7:07pm.

**Present:**

Board Members: Amanda Bireline, Blair Carney, Randy Carney, Dallas Dinkla & Lindsay Dinkla  
Superintendent: Josh Rasmussen  
Board Secretary: Sarah Sheeder

**Approval of Agenda**

L Dinkla motioned to approve the agenda as posted. B Carney seconded and the motioned carried 5-0.

**Election of President**

Sheeder called for nominations for the purpose of selecting a presiding officer of the Board of Directors. Bireline nominated Randy Carney. Nominations were closed. With one nomination received, Sheeder asked for a roll call vote for those in favor of Randy Carney to serve as Board President:

B Carney: Yes  
R. Carney: Abstain  
A Bireline: Yes  
D Dinkla: Yes  
L Dinkla: Yes

Sheeder administered the Oath of Office to President-Elect Randy Carney. Carney responded affirmatively and will assume the position of President until the next organizational meeting.

**Election of Vice-President**

R Carney called for nominations for the Office of Vice President of the Board of Directors. L Dinkla nominated Amanda Bireline. Nominations were closed. With one nomination received, R Carney asked for a roll call vote for those in favor of Amanda Bireline to serve as Board Vice-President:

B Carney: Yes  
R. Carney: Yes  
A Bireline: Yes  
D Dinkla: Yes  
L Dinkla: Yes

Sheeder administered the Oath of Office to Vice President-Elect Amanda Bireline. Bireline responded affirmatively and will assume the position of Vice-President until the next organizational meeting.

**Appoint Board Secretary & Board Treasurer**

Bireline moved to appoint Sarah Sheeder as the Board Treasurer/Board Secretary. D Dinkla seconded and the motion carried 5-0. R Carney administered the Oath of Office to Board Secretary/Treasurer Sarah Sheeder. Sheeder responded affirmatively and will assume the position of Board Secretary/Treasurer until the next organizational meeting.

**Appoint Title IX/Equity Coordinator**

D Dinkla moved to appoint Karla Mahaffey as the district's Title IX/Equity Coordinator. Bireline seconded and the motion carried 5-0.

**Adopt Rules & Procedures for Conducting Board Meetings**

L Dinkla moved that the Adair-Casey Community Board of Directors follow Robert's Rule of Order to conduct schools board meetings. B Carney seconded and the motion carried 5-0.

**Set Date, Time & Location of Board Meetings**

Bireline moved that the Adair-Casey Community Board of Directors schedule monthly business meetings on the third Wednesday of the month beginning at 7:00pm in the Junior High Media Center located at 3384 Indigo Avenue in Adair, IA. L Dinkla seconded and the motion carried 5-0.

### **Name of Official Publication**

L Dinkla moved to approve the resolution naming The Adair News as the official publication for Adair-Casey Community School District. Bireline seconded and the motioned carried 5-0.

**RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPER OF RECORD WHEREAS**, the Code of Iowa requires that the proceedings of each regular, adjourned, or special meeting of the Board, including the schedule of bills allowed shall be published,

**WHEREAS**, the publication of the Board proceedings shall be satisfied by publication in at least one newspaper having general circulation within the district.

**WHEREAS**, The Adair News, a newspaper published in Adair County, is a publication having general circulation within Adair-Casey Community School District,

**NOW, THEREFORE**, be it resolved that the Secretary of the Board of Education shall be authorized to have published in The Adair News Telegraph proceedings of the Adair-Casey Board of Education.

### **Appoint Legal Counsel**

D Dinkla moved to approve the resolution naming Ahlers & Cooney, PC as legal counsel for Adair-Casey Community School District. Bireline seconded and the motioned carried 5-0.

**RESOLUTION NAMING LEGAL COUNSEL WHEREAS**, a school corporation may employ an attorney to represent the school corporation as necessary for the proper conduct of the legal affairs of the school corporation,

**NOW, THEREFORE**, be it resolved by the Adair-Casey Community School District Board of Education that Ahlers & Cooney, PC be appointed as primary counsel, with others on an as needed basis

### **Appoint Board AC Foundation Board Members**

D Dinkla moved to appoint Lindsay Dinkla and Randy Carney as the board members to serve on the AC Foundation. Bireline seconded and the motion carried 5-0.

### **Adjourn – Organizational Meeting**

L Dinkla moved to adjourn the organizational meeting at 7:24pm. Bireline seconded and the motion carried 5-0.

**Adair-Casey Community School District**  
**Minutes of the Regular Board Meeting**  
**November 16<sup>th</sup>, 2022**  
*Unofficial – Pending Board Approval*

**Call to Order – Regular Meeting**

The Adair-Casey Community School District Board of Education met in the Junior High Media Center for a regular board meeting on November 16<sup>th</sup>, 2022. The meeting was called to order by Randy Carney, Board President at 7:25pm.

**Present:**

Board Members: Amanda Bireline, Blair Carney, Randy Carney, Dallas Dinkla & Lindsay Dinkla  
Superintendent: Josh Rasmussen  
Board Secretary: Sarah Sheeder

**Approval of Agenda**

A Bireline motioned to approve the agenda as posted. B Carney seconded and the motion carried 5-0.

**Principal Report**

Principal Chris Douglas reported that the elementary had 98.2% attendance at teacher/parent conferences. He also reported that junior high winter extra-curricular activities are now in full swing.

**Superintendent Report**

Mr. Rasmussen reported on the following items:

- The results of the Iowa School Performance Profile (ISPP) were recently released by the Iowa Department of Education. Both elementary and junior high received a rating of “Acceptable”. These ratings are based on the scores from the Iowa Statewide Assessment of Student Progress.
- The Stuart Police Department along with the Guthrie County Sheriff currently have four dogs who are trained to sniff narcotics.

**Board Reports**

The board discussed the following “positives” at AC/GC:

- The K-3<sup>rd</sup> grade music concert was extremely successful and the new sound system providing a great experience.
- The AC/GC FFA recently held its annual chili supper. It was also noted that three recent graduates of AC/GC (Jaden Carney, Rylee Sloss and Emma Vogl) were recently awarded the prestigious FFA American Degree.
- Students and staff held a celebration on November 11<sup>th</sup> to honor all area Veterans.
- Several new students were inducted into the Leo’s Club.

Board Member Blair Carney also reported that he attended the annual IASB Delegate Assembly and stated the importance of ensuring small rural school districts are represented.

**Consent Items**

D Dinkla moved to approve the items listed on the consent agenda. B Carney seconded and the motion carried 5-0.

Consent items included the following:

1. Resignations
  - a. Rick Blake, JH Football Coach
  - b. Abigail McGrane, 7<sup>th</sup> Grade Math/Social Studies teacher
2. Contract Recommendations
  - a. Matt Dahl, JH Football Coach (2022 Season)
3. Open Enrollment
  - a. Out, 11<sup>th</sup> Grade, CAM

**Discussion Items**

**Expiration of PPEL/ISL Levies**

Mr. Rasmussen reported that the Instructional Support Levy will expire on June 30<sup>th</sup>, 2024 and the Physical Plant & Equipment Levy (PPEL) will expire on June 30<sup>th</sup>, 2029.

**Instructional Support Levy Renewal Timeline**

The district currently participates in the instructional support levy that is a combination of income surtax and property tax. This levy, which is used to support the instructional program, is set to expire on June 30<sup>th</sup>, 2024. The district will receive \$191,203 from this levy during the 2022-23 school year. The board will be presented with a resolution of intent to continue participation in this levy for consideration at the January board meeting.

## Upcoming Dates

- 2-Hour Early Dismissal - November 22nd
- No School - November 23rd - 25th (Thanksgiving)
- No School - November 28th (Professional Development)
- AC/GC High School Parent/Teacher Conferences - November 30th

## Action Items

- A) Bireline moved to approve 2022-23 depository institutions and limits as follows:
- |                                |             |
|--------------------------------|-------------|
| Exchange State Bank, Adair, IA | \$6,000,000 |
| Rolling Hills Bank & Trust     | \$6,000,000 |
- B Carney seconded and the motion carried 5-0.
- B) D Dinkla moved to approve the Resolution Authorizing Payments:  
Be it resolved by the School Board of the Adair-Casey Community School District of Adair, IA:  
Authorizes the secretary, upon approval of the superintendent or designee, to issue payments when the board of directors is not in session in payment of reasonable and necessary expenses, but only upon verified bills filed with the secretary, and for the payment of salaries pursuant to the terms of a written contract as allowed in Chapter 279.3 of the Code of Iowa.  
Bireline seconded and the motion carried 5-0
- C) Bireline moved to approve the Resolution Authorizing Check Signers:  
RESOLVED, that the Board President, Randy Carney and the Board Secretary, Sarah Sheeder will sign warrants. If the Board President is unavailable to personally sign warrants, the Principal, Chris Douglas, may sign warrants on behalf of the Board President for all school funds including the General Fund, Management Fund, PPEL Fund, SAVE Fund, Debt Service Fund, Scholarship Fund, Student Activity Fund and the Lunch Fund.  
L Dinkla seconded and the motion carried 5-0
- D) D Dinkla moved to approve the request to the School Budget Review Committee (SBRC) for Modified Supplemental Amount & Supplemental Aid for 2021-22 LEP Excess Costs of \$25,846.64, or as determined by the Iowa Department of Education following DE audit review. L Dinkla seconded and the motion carried 5-0.
- E) Bireline moved to authorize the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$72,270.00, for open enrolled out students who were not included in the district's previous year certified enrollment count. D Dinkla seconded and the motion carried 5-0.
- F) D Dinkla moved to approved the district's Return to Learn plan with the modifications as discussed. L Dinkla seconded and the motion carried 5-0.
- G) Bireline moved to approved the contract for a special education student to receive services from College Community as presented. B Carney seconded and the motion carried 5-0.

## Adjournment - Regular Meeting

D Dinkla moved to adjourn the meeting at 8:25pm. B Carney seconded and the motion carried 5-0.