

**Adair-Casey Community School District
Minutes of the Regular Board Meeting
October 19th 2022**

Unofficial – Pending Board Approval

Call to Order

The Adair-Casey Community School District Board of Education met in the Junior High Media Center for a regular board meeting on October 19th, 2022. The meeting was called to order by Randy Carney, Board President at 7:00pm.

Present:

Board Members: Amanda Bireline, Blair Carney, Randy Carney, Dallas Dinkla & Lindsay Dinkla
Superintendent: Josh Rasmussen
Others: Kayla Imhoff & Sarah Sheeder

Approval of Agenda

A Bireline motioned to approve the agenda as posted. B Carney seconded and the motioned carried 5-0.

Principal Report

Mr. Douglas reported the district recently held a PBIS (Positive Behavioral Interventions & Supports) celebration for students. He also reported that the fall sports season is complete for those Junior High students who participated.

Superintendent Report

Mr. Rasmussen reported on the following items:

- Parents are encouraged to attend parent/teacher conferences November 7th through 10th.
- Bob Kemp, the Adair/Guthrie County Emergency Management Coordinator, recently organized a tabletop exercise on October 15th for multiple emergency responders.
- Ms. Grubbs recently took a group of students to “Auto Diesel Day” at DMACC in Ankeny.
- Certified enrollment shows that the number of students served by Adair-Casey decreased by 5.6 students when compared to last school year.

Board Reports

- Lindsay Dinkla thanked all the volunteers for providing meals for staff during parent/teacher conferences.
- Amanda Bireline recognized Coach Matt Dahl for coordinating early morning weight lifting for JH students.

Financial Reports

Board Secretary Sarah Sheeder reviewed three general fund financial reports for the fiscal year ending June 30th, 2022. B Carney motioned to approve the financial reports as presented. L Dinkla seconded and the motion carried 5-0.

Consent Items

A Bireline moved to approve the items listed on the consent agenda. B Carney seconded and the motion carried 5-0. Consent items included the following:

1. Meeting Minutes
 - a. September 21st, 2022 Regular Meeting
 - b. October 10th, 2022 Special Meeting
2. Bills
3. Open Enrollment
 - a. In, 2nd Grade, CAM
 - b. Out, 11th Grade, CAM
4. Contract Recommendations
 - a. Vickie Richter, Food Service

Discussion Items

Early Retirement Incentive Policy

The board reviewed board policy #407.4 – Licensed Employee Early Retirement. After discussion, the board agreed that early retirement would not be offered at this time due to teacher shortage in the state. The board would like to continue having this conversation on an annual basis to determine if it should be offered.

Board Policy Review

The district is required to review all board policies every five years. There are several board policies series past this 5-year mark that will need to be reviewed. Mr. Rasmussen is researching a possible software program that could be helpful to start this review process.

Discussion Items, continued

IASB Joint Board Workshop Review/Next Steps

The board reviewed the follow-up letter received from IASB which summarized the discussions that took place during the joint meeting that was held with the Guthrie Center board on September 29th.

Inclement Weather Plan

Mr. Rasmussen reviewed the implement weather plan which included the decision making process as well as how notifications will be sent out to the community.

Upcoming Dates

- A) Regular Board Meeting – November 16th, 2022 @ 7:00pm
- B) IASB Pre-Convention Workshops – November 16th, 2022
- C) IASB Annual Convention – November 17th, 2022

Action Items

- A) A Bireline moved to appoint Blair Carney as the Adair-Casey CSD representative at the IASB Delegate Assembly. D Dinkla seconded and the motion carried unanimously.

- B) D Dinkla moved to appoint Amanda Bireline as the Guthrie County Budget Representative and Lindsay Dinkla as the Adair County Budget Representative. B Carney seconded and the motion carried 5-0.

- C) D Dinkla moved to approve the first reading of board policy 804.5 (Stock Prescription Medication Supply) and waive the second reading. L Dinkla seconded and the motion carried 5-0.

- D) D Dinkla moved approve the first reading of the following policies and waive the second reading:
 - 401.14, Employee Expression
 - 408.1, Licensed Employee Professional Development
 - 602.1, Curriculum Development
 - 602.2, Curriculum Implementation
 - 602.3, Curriculum Evaluation
 - 605.1, Instructional Materials Selection
 - 605.1R1, Selection of Instructional Materials
 - 605.2, Instructional and Library Materials Inspection
 - 605.3, Objection to Instructional and Library Materials
 - 605.3R1, Reconsideration of Instruction and Library Materials Regulation
 - 605.3E1, Instructions to the Reconsideration Committee
 - 605.3E2, Reconsideration of Instruction and Library Materials Request Form
 - 605.3E3, Sample Letter to Individual Challenging Instructional Materials
 - 605.3E4, Request to Prohibit a Student from Checking Out Specific Library Materials
 - 605.4, Technology and Instructional Materials
 - 605.5, School Library
 - 402.2, Child Abuse Reporting
 - 601.2, School Day
 - 802.4, Capital AssetsL Dinkla seconded and the motion carried 5-0.

Adjournment

L Dinkla moved to adjourn the meeting at 8:45pm. B Carney seconded and the motion carried 5-0.

Closed Session

L Dinkla moved to enter into closed session to conduct the Superintendent's annual evaluation, as allowed under Iowa Code, Section 21.5 (1)(i). D Dinkla seconded.

A Bireline: Yes

L Dinkla: Yes

D Dinkla: Yes

B Carney: Yes

R Carney: Yes

Motion carried 5-0.

The closed session ended at 9:45pm

Sarah Sheeder,
Secretary

Board President

Date

Board Secretary

Date