

MAYNARD SCHOOL COMMITTEE MEETING GUIDELINES



www.maynard.k12.ma.us

This is an official business meeting of the School Committee. The purpose is for the Committee to transact the business of the School District, as mandated by state law, and is limited to items published in this agenda.

This meeting is not a public hearing; but rather is a meeting conducted in public. The goal is to accomplish District business within a productive, respectful, atmosphere in a reasonable timeframe.

- **Visitor's Comments** – The Maynard School Committee encourages citizens to attend its meetings and welcomes their views on pertinent subjects. Anyone may comment for up to three minutes (unless waived by the Chair) during the Citizen's Comments section. *The Committee may choose to answer a question, but in general, it will not engage in dialogue with the audience. However, the Committee will give your remarks appropriate consideration.*
- **Public Complaints/Concerns School Committee Policy: #215: (abridged)**
 - a. Complaints are best received and resolved on a person-to-person basis as close to the origin of the concern as possible; and
 - b. The professional staff should be given every opportunity to consider the issues and attempt to resolve a problem, with the Superintendent being the highest authority on these matters.
 - Step 1: Citizen to Teacher/staff member; if further discussion is needed proceed to the next step, below.
 - Step 2: Citizen to Building Administrator, Special Education Department Chair
 - Step 3: Citizen to Assistant Superintendent, Director of Student Services, or Business Manager
 - Step 4: Citizen to Superintendent
 - Step 5: Citizen to School Committee

For the full policy, visit this link:

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/211590/POL215.pdf

No member of the community will be denied the right to bring an appropriate complaint to the Maynard School Committee. *However, all complaints brought to the School Committee will be referred to the Superintendent for resolution prior to investigation or action by the School Committee.*

The Committee appreciates your attendance this evening and encourages your continued interest in its' work on behalf of the children of Maynard.

Justin Hemm
Dawn Capello
Mary Brannelly
Maro Hogan
Bethlyn Houlihan

Robert J. Gerardi, Jr., Ph.D.
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Abusive or defamatory remarks, demonstrations, disorderly conduct or interruptions are unnecessary and unproductive, will not be tolerated and will be ruled out of order. Those persons will forfeit their remaining comment time; or if necessary, be ejected from the meeting.