

Job Title: Deaf Interpreter Program Liaison
Reports to: Executive Director of Special Education and/or assigns
Work Schedule: Up to 8.00 hours per day, 180 days per year
Salary: Salary Schedule #06 – D Non-Represented NR 10

Job Summary:

This position is responsible for working closely with one or a few hearing-impaired students on a regular basis in order to promote the education and well being of these students and specifically provide direct instructional assistance while acting as resourceful as possible to promote their education.

Minimum Qualifications:

- High School diploma or equivalent
- Proficient in American Sign Language required
- Sign Exact English preferred
- Previous school-based experience preferred
- Experience and/or training with cultural, ethnic, and language diversity preferred
- Successful Washington State Patrol and Federal Bureau of Investigation Fingerprint Clearance
- Proof of Immunization (if born 1/1/57 or later)
- I-9 Employment Eligibility in compliance with the Immigrations Reform and Control Act
- Completion of all district-required trainings within thirty (30) calendar days from hire date

Essential Job Functions:

This list of essential job functions is not exhaustive and may be supplemented as necessary. Depending upon individual assignment, the employee may perform all or a combination of several of the following duties:

- Assist the Special Education teacher with implementation and preparation of instructional program designed and planned by the teacher
- Assist specified students in physical or other self-help activities as may be necessary for student to participate in their education
- Perform signing and other language activities which give evidence that hard of hearing students are profiting from interpreter instruction
- Assist students in adaptive physical education, swimming, and field trips
- Establish as fully as possible a supportive and sympathetic relationship with students without fostering or encouraging intense emotional involvement
- Serve as a resource person if and when requested to student personnel evaluation team conferring about one of the students to whom assigned
- Assist the substitute teacher in classroom routine and general awareness of specific child needs
- Perform related duties as assigned

Desired Skills:

- Evidence of emotional maturity
- Demonstrated interest and competence in working with children
- Demonstrated fluency in American Sign Language
- Demonstrated fluency signing exact English experience

Work Environment:

Work is typically performed in and around a student learning environment; may be exposed to childhood diseases; may be required to balance and crouch, crawl, bend, or kneel; stand for prolonged periods; may be exposed to high noise levels; and may experience a multitude of demands and changing priorities with frequent interruptions.

Evaluation:

This position shall be evaluated periodically by the Executive Director of Special Education and/or assigns pursuant to the currently established district procedures and evaluation criteria. The process shall include an

evaluation of the employee's performance of the above essential job functions.

Classification History:

Job description developed August 2004.

Job description revised June 2011.

Job description revised January 2019.