

REGULAR MEETING
THE GOVERNING BOARD OF THE
ASH FORK JOINT UNIFIED SCHOOL DISTRICT NO. 31
46999 N. 5th St. Ash Fork, Arizona

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board for Ash Fork Joint Unified School District No. 31 will convene a Regular Board Meeting at the time, date, and place indicated. **Pursuant to A.R.S. 38-431.03 (the Board may vote to convene in executive session to review personnel, confidential and/or legal matters related to those items marked by an asterisk*)**

Date: December 11, 2018 4pm in the SPED Room

MINUTES

- I. Call to Order Mike Wilson called the meeting to order at 4:10PM**
- A. Roll Call**
- Board Secretary, Sue Atkinson read the roll:
Board Members **present** / absent:
President: Mike Wilson
Members: Susan Barnes
Melvin Stump
Al Reed - excused
Laurie Anderson-Granger
- Superintendent: **Seth Staples**
Business Manager: **Sue Atkinson**
Special Ed Director: Sharon Wollenzien - excused
Student Council President: Jasmine Ayala - excused
Technology Specialist: **Carrie Sotelo-Ayala**
Guest: **Erika Acosta Middle School Math**
- II. Adoption of Agenda Melvin Stump made the motion to approve the agenda with one change. Move non-consent agenda item #14 to #1; it was seconded by Susan Barnes. Yay votes: Laurie Granger, Mike Wilson Nay votes: 0. Unanimously approved.**
- III. Pledge of Allegiance Lead by Mike Wilson**
- IV. Board meeting minutes not previously approved**
- A. Regular Board meeting November 13, 2018. Melvin Stump made the motion to approve the meeting minutes from the Regular Board meeting of November 13, 2018; it was seconded by Laurie Granger. Yay votes: Mike Wilson, Susan Barnes Nay votes: 0. Unanimously approved.**
- V. Information Only Items (No Action Taken)**
- A. *Presentations* –Summary of Current events**
- a. Superintendents Report - current events, celebrations, and recognitions
Mr. Staples reported that the Route 66 Holiday Tournament was held over the weekend. Ash Fork took second! This is a tournament held in partnership with Williams. The boys lost by 2 points. The girls' varsity took 9th. Homecoming is this week and we are playing

at home against Williams. The bonfire is Thursday, the basketball game is Friday and the dance is Saturday. Nurse Howington's appreciation ceremony went great. We dedicated the yearbook to her this year. The Cadet Corp group was there to present the colors and Ana Wolfe sang the National Anthem. Our school Christmas program is tomorrow at 5:30pm. Benchmark testing was last week. It went fairly well. Middle school, 7th grade, showed growth. It was also the first time for Middle and High School to do the writing assessment. I want to affirm Mrs. Acosta for receiving a very nice affirmation email from the Athletic Director of Grand Canyon Schools complimenting her on the great job she is doing as coach. Next week is the last week before the Christmas break.

b. Governing Board – none

VI. Call to the Public (*This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*) - **none**

VII. Action Items

A. Consent Agenda Items (*All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. All or individual items may be pulled from the consent agenda and discussed individually*)

1. Approve District Financial Reports:
 - a. Budget Summary Report (pg.)
 - b. Fund/Cash Balances Reports (pg.4)
 - c. Student Activity Report (pg.6)
 - d. Auxiliary Account Check Detail (pg.7)
2. Consideration to Ratify Vouchers
 - a. Payroll Voucher # 10 - \$66,991.52
 - Payroll Voucher # 11 – \$ 65,641.96
 - Payroll Voucher #12 – \$73,504.95
 - Payroll Voucher 12.1 - \$8,361.57
 - Expense Voucher # 1919 - \$15,366.18
 - Expense Voucher #1920 - \$ 27,488.48
 - Expense Voucher # 1921- \$18,941.87
 - Expense Voucher # 1922 – \$21,357.74
 - Expense Voucher #1923 - \$ 15,408.43

Melvin Stump made the motion to approve Consent Agenda items number 1, a,b,c,d and number 2 a. It was seconded by Laurie Granger. Yay votes: Mike Wilson, Susan Barnes, Nay votes: none. Unanimously approved.

B. * Non-Consent Agenda Discussion/Action Items

1. Middle School Lockers

Middle school teacher Erika Acosta discussed how lockers used to be in the middle school classrooms and that they were a large disruption to the learning process in the classroom. They were removed a few years ago and re-purposed throughout the school. She also expressed concern about fire code if they were to go in the hallway and the lack of room when all the students are present in the hallway. She has not been aware of any complaints by students regarding the lack of lockers. Susan Barnes made the motion to instruct Mr. Staples to

investigate options such as hooks in the hallway and surveying middle school students to see if there was a real need and report back to the Board. Melvin Stump seconded it. Yay votes: Mike Wilson, Laurie Granger. Nay votes: 0 Unanimously approved.

2. *Approval of classified contract for C.Acosta JTED Driver

Laurie Granger made the motion to approve the classified contract for J.Acosta. Susan Barnes seconded it. Yay votes: Mike Wilson, Melvin Stump. Nay votes: 0 Unanimously approved.

3. *Approval of classified contract for V.Biehn – Substitute/Trip Bus Driver

Laurie Granger made the motion to approve the classified contract for V.Biehn. Melvin Stump seconded it. Yay votes: Mike Wilson, Susan Barnes. Nay votes: 0 Unanimously approved.

4. * Approval of classified contract for M.Pedraza one on one Sped Para-Pro

Melvin Stump made the motion to approve the classified contract for M.Pedraza. Laurie Granger seconded it. Yay votes: Mike Wilson, Susan Barnes. Nay votes: 0 Unanimously approved.

5. *Middle School Basketball stipends Asst. Coach Girls -E.Acosta, Asst. Coach Boys- E.Tellez

Susan Barnes made the motion to approve the Middle School Basketball coaching stipend for E. Acosta and E. Tellez. Laurie Granger seconded it. Yay votes: Mike Wilson, Melvin Stump. Nay votes: 0 Unanimously approved.

6. *District Certified Teacher Evaluators for Fy18/19 – Dr. Wing and Seth Staples

Susan Barnes made the motion to approve Dr. Wing and Seth Staples as Certified Teacher Evaluators for the FY18/19. Laurie Granger seconded it. Yay votes: Mike Wilson, Melvin Stump. Nay votes: 0 Unanimously approved.

7. Revision of Quill Purchase Order to \$9,500.00 to adjust for purchase of graphing calculators for HS Math.

Susan Barnes made the motion to approve the revision of the Quill purchase order to \$9,500 to reflect the purchase of additional graphing calculators for high school math classes for testing. Melvin Stump seconded it. Yay votes: Mike Wilson, Laurie Granger. Nay votes: 0 Unanimously approved.

8. Revision of Monte Carlo Truck Stop Purchase Order to \$15,000 from \$5,000

Melvin Stump made the motion to approve the revision of the Purchase Order to Monte Carlo Truck stop to reflect the increased cost of unanticipated bus repairs. Laurie Granger seconded it. Yay votes: Mike Wilson, Susan Barnes. Nay votes: 0 Unanimously approved.

9. Purchase order for WRE Corp. Roofing Assessment for SFB grant \$5,625.00

Melvin Stump made the motion to approve the Purchase Order for WRE Corp Roofing Assessment for \$5625.00 as part of the School Facilities Board Building Renewal Grant for the entire roof replacement of the school. Laurie Granger seconded it. Yay votes: Mike Wilson, Susan Barnes. Nay votes: 0 Unanimously approved.

10. New Chromebook Tablet quotation from CDI for \$12,024.63 – Kindergarten and First grade Title I one time funding

Susan Barnes made the motion to approve the purchase from Title I funds of Chromebook tablets from CDI Computers for \$12,024.63 for Kindergarten and First Grade. Laurie Granger seconded it. Yay votes: Mike Wilson, Melvin Stump. Nay votes: 0 Unanimously approved.

11. Implementation of Table/Chair rental fee for use of Districts furniture(Civic Center Fund)

Susan Barnes made the motion to approve the implementation of a table/chair rental fee for the use of district property. Funds will be placed in the Civic Center fund for future purchase of tables and chairs, as it becomes needed. Melvin Stump seconded it. Yay votes: Mike Wilson, Laurie Granger. Nay votes: 0 Unanimously approved.

12. Activity Bus quotations review and selection

After the review of three quotations, Melvin Stump made the motion to approve the purchase of two Activity busses to replace the aging Suburban's from the lowest priced vendor Auto Safety House at a cost of \$69,621.09 each. Laurie Granger seconded it. Yay votes: Mike Wilson, Susan Barnes. Nay votes: 0 Unanimously approved.

13. Approval of FY19/20 Salary Schedules, Certified, Classified, and Extra Duty

Susan Barnes made the motion to approve the FY19/20 Salary Schedules that will go into effect July 1, 2019. Melvin Stump seconded it. Yay votes: Mike Wilson, Laurie Granger. Nay votes: 0 Unanimously approved.

14. *High School Class Sponsor stipends FY18/19

Susan Barnes made the motion to approve the High School Class stipends. Melvin Stump seconded it. Yay votes: Mike Wilson, Laurie Granger. Nay votes: 0 Unanimously approved.

15. District Wellness program update a) Nutrition b) Physical Activity c) Well Being

No Action taken. Mr. Staples indicated that this was part of the quarterly updates that will be given on the Wellness program at the District. 1) Nutrition. The cafeteria still provides fresh vegetables and fruits as well as cold salads to students with the salad bar. There is no limitation on the number of trips to the salad bar a student can make. B) Physical Activity. S.Wollenzien reported that here is a lot of participation in the 100 Mile Club that is open to all students. The goal is to walk 100 miles during the school year. This is done through two walkathons held during the year and encouraged during normal recess times. Students are given a special mileage card that they can track the number of miles walked. C) Well Being. Daily reminders in morning announcements to make sure and dress properly for winter weather. Care to be taken in regular handwashing to avoid the spread of germs. The Maintenance dept. increases the amount of disinfecting during cold and flu season by making sure doorknobs and light switches are regularly cleaned.

16. *November evaluation of Seth Staples

Laurie Granger made the motion to 8 of 8 number 1's for the November evaluation of Seth Staples. Susan Barnes seconded it. Yay votes: Mike Wilson, Melvin Stump. Nay votes: 0 Unanimously approved.

VIII. Information and Discussion only Items (NO Action taken)

A. Sports field retaining wall replacement.

Ken Euge from GeoTech Consultants was out last week to verify the location of items relating to the wall (sewer drains, fencing, and access for the As-Built plan. He will be working with his architect to draw up preliminary construction plans for review. A review committee should be formed to review plans and make recommendations for the reconstruction of the wall. S. Atkinson suggested that while this project can be planned this fiscal year the District should wait until FY19/20 to start construction. Both Mike Wilson and Susan Barnes volunteered to be on the recommendation committee. Volunteers with commercial construction experience will be sought out to join to help with the recommendation process.

- B. Requests for Future Agenda Items (The governing Board may identify items they would like placed on a future agenda)
- C. Date of Next Meeting Tuesday, January 9, 2019 at 4:15pm in the Library
- IX. Adjournment – **Susan Barnes the motion to adjourn the meeting at 4:16pm. Laurie Granger seconded it. Yay votes: Al Reed, Melvin Stump, Nay votes: none and unanimously approved.**

MINUTES APPROVED ___ WRITTEN/___ AMENDED, December 11, 2018 MEETING

Mike Wilson, President

Laurie Anderson Granger, Vice-President

Susan Barnes, Clerk

Al Reed, Member

Melvin Stump- Member

*draft until approved at the next regularly scheduled Board meeting.