

MILTON-UNION EXEMPTED VILLAGE SCHOOLS

School Board Meeting
Board Conference Room

Mr. Long called the Regular Meeting of the Milton-Union Exempted Village Board of Education to order on November 15, 2018 at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Chris Long, Mr. Doug Thompson, Mr. Ben Dehus

Absent: Mrs. Lori Ginn Parsons, Mrs. Jessica Brumbaugh

Others Present: Dr. Brad Ritchey, Mrs. Kay Altenburger, Mr. Dan Baisden

OFFICIAL BUSINESS

A. Nomination(s) for President Pro Tem of Board:

Mr. Dehus and Mr. Thompson nominated Mr. Long.

2018-157: Election of President Pro Tem:

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to nominate Mr. Long as President Pro Tem.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson

Nays: None

MOTION PASSED

SUPERINTENDENT REPORT

Dr. Ritchey reported on the following item(s):

- He has been working on the 2019-2020 school calendar with MUEA and hopes to finalize it by January. There are currently four versions. Mrs. August distributed two versions to Board members. There are some days scheduled with a two hour delayed start time for students only. Teachers would receive professional development during those delayed days. Parents would receive advanced notification of the schedule change.
- Members reviewed the proposed calendars and are in agreement with the delayed start days.

TREASURER'S REPORT

2018-158: Approval of Board of Education Minutes:

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to approve the Board of Education meeting minutes from October 18, 2018 (Special Meeting) and October 22, 2018 (Regular Meeting)

Vote: Yays: Mr. Thompson, Mr. Dehus, Mr Long

Nays: None

MOTION PASSED

2018-159: Approval of Financial Report

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve Financial Report.

Vote: Yays: Mr. Long, Mr. Thompson, Mr. Dehus

Nays: None

MOTION PASSED

AGENDA CONFIRMATION

Additions and Deletions to Agenda

None

2018-160: Approval of the Agenda

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to approve the agenda

Vote: Yays: Mr. Thompson, Mr. Dehus, Mr. Long

Nays: None

MOTION PASSED

OLD BUSINESS

None

NEW BUSINESS

2018-161: Appropriations

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve the attached appropriation transfers within funds as well as increases/decreases in total appropriations as presented.

Mrs. Altenburger explained this is the first modification since the permanent appropriations were approved in September. The majority of the increases are in funds other than the general fund. Increases in the building and permanent improvement funds is related to the LED project. Grant appropriations were increased as a result of grants awarded.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson

Nays: None

MOTION PASSED

2018-162: Resolution - Alternative Tax Budget

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve the Alternative Tax Budget.

**THE BOARD OF EDUCATION
OF
MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT,
MIAMI COUNTY, OHIO**

A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND TO REFRAIN FROM THE PREPARATION OF A TAX BUDGET FOR THE FISCAL YEAR 2020, AND AUTHORIZING AND DIRECTING THE CHIEF FISCAL OFFICER OF THE MILTON-UNION SCHOOL DISTRICT TO PREPARE AND TO SUBMIT TO THE MIAMI COUNTY BUDGET COMMISSION SUCH INFORMATION AND DOCUMENTS AS ARE NECESSARY INCIDENT TO SAID PROCESS AND SUBMISSION, AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REASONABLY NECESSARY INCIDENT THERETO.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a Subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of Board of Education, as the taxing authority of Milton-Union Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2020, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and

NOW, THEREFORE, BE IT RESOLVED, by the Milton-Union Exempted Village School District Board of Education, Miami County, Ohio, that:

1. The Board of Education of the Milton-Union Exempted Village School District hereby declares the intention of the Board of Education to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2020; and
2. The Board of Education of the Milton-Union Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of Milton-Union Exempted Village School District to prepare and to submit to Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and
3. The Board of Education of the Milton-Union Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were effected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law; and THE STATE OF OHIO ss: MIAMI COUNTY

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson
Nays: None

MOTION PASSED

2018-163: Job Description

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve the following listed job description:

- a. Head Strength & Conditioning Coach

Mr. Thompson asked which fund will be used to pay for the position. Dr. Ritchey explained that funds from the District's agreement with Premier Health would be used.

Vote: Yays: Mr. Long, Mr. Thompson, Mr. Dehus
Nays: None

MOTION PASSED

2018-164: Memorandum of Understanding

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to approve the Memorandum of Understanding between the Milton-Union Board of Education and the Milton-Union Education Association to establish Strength & Conditioning Coaches (3) for the 2018-2019 school year. Gross supplemental salary for the position will be \$5,954.96 per coach per season.

Mr. Dehus asked if this is a new position. Dr. Ritchey stated the position is not new. General fund dollars are not used as a source of funding.

Vote: Yays: Mr. Thompson, Mr. Dehus, Mr. Long
Nays: None

MOTION PASSED

2018-165: Memorandum of Understanding

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve the Memorandum of Understanding between the Milton-Union Exempted Village Board of Education and the Milton-Union Education Association to provide for a High School Show Choir Assistant position. Gross supplemental salary for the position will be \$2,078.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson

Nays: None

MOTION PASSED

2018-166: Memorandum of Understanding

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to approve the Memorandum of Understanding between the Milton-Union Exempted Village Board of Education, Miami County Sheriff, and Board of Miami County Commissioners for a School Resource Officer. Effective January 15, 2019 through May 31, 2019.

Mr. Thompson asked if the addition of the School Resource Officer (SRO) would impact the number of security officers from G2G. Dr. Ritchey stated the District will still utilize G2G, resulting in 1.5 full-time equivalent officers for the remainder of the school year. Mr. Dehus asked if there would be an educational component. Dr. Ritchey commented that education would be provided by the SRO. Dr. Ritchey further commented that the addition of the SRO may change the implementation of the recommendations from the security assessment. He believes the addition of the SRO will make the community feel more at ease.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson

Nays: None

MOTION PASSED

2018-167: Donations

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to approve the following donations:

- a. \$100.00 from Julia Motz for Food Step 5k, sponsored by NHS
- b. \$150.00 from Kona Ice of Troy for Food Step 5k, sponsored by NHS
- c. \$150.00 from Your Lifestyle Realty, LLC for Food Step 5k, sponsored by NHS
- d. S2K Excavating, Scott Paulus for cleaning paths through the woods valued at \$600.00

Board members thanked everyone for the donations.

Vote: Yays: Mr. Long, Mr. Thompson, Mr. Dehus

Nays: None

MOTION PASSED

2018-168: Agreement and ArbiterPay

A motion was presented by Mr. Thompson and second by Mr. Dehus to approve the following in accordance with ORC 135.01 to 135.21, recommends awarding a depository contract to the Bank of Utah for active and interim deposits for the purpose of entering into a contract with ArbiterPay, a third party payment process, to compensate athletic officials and related service providers; and further, that the Treasurer be authorized and directed to execute such depository agreements, contracts and security agreements as required to make this resolution effective.

Mrs. Altenburger explained that ArbiterPay is a way to electronically manage payments to game officials. Funds will be kept in a trust account at the Bank of Utah that is FDIC insured for up to \$250,000.

Mr. Thompson recommended to minimize the amount of cash held in the account due to security and interest. Mrs. Altenburger agreed and commented that STAR is now paying 2.25% interest and it is better to hold the money in that account until needed.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long

Nays: None

MOTION PASSED

2018-169: Consent Calendar

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to approve all matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson

Nays: None

MOTION PASSED

1. Employ the following certificated substitute personnel for the 2018-2019 school year, on first eligible date, rate of \$95.00/day.
 - a. Sam Brady
 - b. Courtney Driver
 - c. Craig Helman
 - d. Kelli Morgan
2. Employ the following personnel on supplemental contracts for the 2018-2019 academic year:

| POSITION | PERSONNEL | STIPEND | STEP |
|------------------------------|-----------------|---|------|
| <u>Academic:</u> | | | |
| 2 Ext Days- Springboard Trng | Megan Bryson | Per Diem | N/A |
| 2 Ext Days- Springboard Trng | Tracy Pair | Per Diem | N/A |
| <u>Athletic:</u> | | | |
| HS Girls Head Basketball | Katie Roose | \$6,624.00 | 4 |
| HS Basketball Cheer Advisor | McKenna Kotwica | \$1,514.00 | 2 |
| HS Asst. Wrestling | Eric Ross | \$4,732.00 | 4 |
| MS Girls Basketball | Haley Crowe | \$2,839.00 | 4 |
| MS Basketball Cheer Advisor | Sam Klaus | \$ 568.00 | 1 |
| Athletic Personnel | Kyle Roy | Extra Curr. Personnel Supple. Wage Sched. | |
3. Employ the following personnel on a supplemental contract for Study Table for Graduation Test Remediation, not to exceed 2 hours per week at \$20/hr. for the 2018-2019 school year.
 - a. Melissa Harlow
 - b. Jeff Schmidt
 - c. Julie Cole
 - d. Amy Brady (1 hour per week)
 - e. Brett Barnes (1 hour per week)
4. Accept the following resignation:
 - a. Charles W. Meinecke - Bus Driver
Effective - November 9, 2018

COMMITTEE REPORTS

Legislative & Student Achievement – Ben Dehus

Mr. Dehus explained that he recently attended a legislative meeting at Capital Conference regarding improving school funding.

Policy Update – Chris Long and Lori Ginn Parsons

Mr. Long discussed policies with Dr. Ritchey prior to the regular meeting. Action will be taken at the next meeting.

The change to the weapons policies is needed to clarify that a security officer is permitted to carry a weapon on school grounds.

The public may want to have input on proposed policy 5530.02 – Drug & Alcohol Testing. NEOLA will work to revise the policy that aligns with the Board’s wishes.

Dr. Ritchey notified members that Mrs. Grube and Mr. Roeth would be named as compliance officers

Building & Transportation – Jessica Brumbaugh, Ben Dehus

Transportation staff continue to prepare buses for the winter.

Mr. Baisden explained that he may not recommend purchasing a new bus this year, which would be a change in the regular purchasing schedule. He has heard changes will be available in the new models related to DEF.

MVCTC – Jim Albaugh

None

Milton-Union Education Foundation – Jessica Brumbaugh

The Ed Foundation awarded \$16,701.71 in grants to MU teachers. A tech grant in the amount of \$1,482 was also awarded.

Audit/Finance Committee – Doug Thompson and Lori Ginn Parsons

Mrs. Altenburger explained the Auditor of State audit manager is planning to begin the fiscal year 2018 audit in January 2019.

Facility Complex Committee – Doug Thompson

Mr. Baisden stated meetings are scheduled for MURA to discuss a contract with the District.

Construction of the shelter is complete. The concrete has not yet been poured. Donation of the shelter will be discussed at the meeting with MURA representatives.

INFORMATION and DISCUSSION ITEMS

The Organizational Meeting has been scheduled for Tuesday, January 8, 2019 at 6:30 p.m. in the Board Office conference room.

First Reading of the following policies. Copies are on file and may be reviewed at the Central Office during business hours, 8:00 a.m. to 3:00 p.m. Monday thru Friday.

By-Laws:

| | | |
|--------|--|---------|
| 0131 | LEGISLATIVE | By-Laws |
| 0141.2 | CONFLICT OF INTEREST | By-Laws |
| 0164 | NOTICE OF MEETINGS | By-Laws |
| 0165.1 | REGULAR MEETINGS | By-Laws |
| 0165.2 | SPECIAL MEETINGS | By-Laws |
| 0165.3 | RECESS/ADJOURNMENT | By-Laws |
| 0166 | EXECUTIVE SESSION | By-Laws |
| 0168 | MINUTES | By-Laws |
| 0169.1 | PUBLIC PARTICIPATION AT BOARD MEETINGS | By-Laws |

Policy:

| | | |
|---------|---|----------------|
| 1240.01 | NON –REEMPLOYMENT OF THE SUPERINTENDENT | Administration |
| 1422 | NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPURTUNITY | Administration |
| 1541 | TERMINATION AND RESIGNATION | Administration |
| 1662 | ANTI-HARASSMENT | Administration |
| 2111 | PARENT AND FAMILY ENGAGEMENT | Program |
| 2260 | NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATION OPPORTUNITY | Program |
| 2260.01 | COMPLIANCE OFFICER IDENTIFICATION | Program |
| 2261 | TITLE I SERVICES | Program |

| | | |
|-----------------------|--|--------------------|
| 2261.03 | DISTRICT AND SCHOOL REPORT CARD | Program |
| 2271 | COLLEGE CREDIT PLUS | Program |
| 3122 | NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY | Professional Staff |
| 3140 | TERMINATION AND RESIGNATION | Professional Staff |
| 3217 | WEAPONS | Professional Staff |
| 3362 | ANTI- HARASSMENT | Professional Staff |
| 4122 | NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY | Classified Staff |
| 4140 | TERMINATION AND RESIGNATION | Classified Staff |
| 4162 | DRUG AND ALCOHOL TESTING OF CDL LICENSE HOLDERS AND OTHER EMPLOYEES WHO PERFORM SAFETY SENSITIVE FUNCTIONS | Classified Staff |
| 4217 | WEAPONS | Classified Staff |
| 4362 | ANTI-HARASSMENT | Classified Staff |
| 5330.02 | PROCUREMENT AND USE OF EPINEPHRINE AUTO INJECTORS IN EMERGENCY SITUATIONS | Students |
| 5517 | ANTI-HARASSMENT | Students |
| 5530.02 | DRUG & ALCOHOL TESTING | Students |
| 5610 | REMOVAL, SUSPENSION, EXPULSIONS, AND PERMANENT EXCLUSION | Students |
| 5610.02 | IN-SCHOOL DISCIPLINE | Students |
| 5610.03 | EMERGENCY REMOVAL OF STUDENTS | Students |
| 5611 | DUE PROCESS RIGHTS | Students |
| 6320 | PURCHASING AND BIDDING | Finances |
| 6325 | FEDERAL GRANTS/FUNDS | Finances |
| 6423 | USE OF CREDIT CARDS | Finances |
| 7217 | WEAPONS | Property |
| 8141 | MANDATORY REPORTING OF MISCONDUCT BY LICENSED EMPLOYEES | Operations |
| <u>Delete:</u> | | |
| 2700 | SCHOOL REPORT CARD | Program |

BOARD ANNOUNCEMENTS (Meetings)

Regular Board of Education Meeting
December 17, 2018
6:30 p.m.
Board Conference Room

2018-170: ADJOURNMENT

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to adjourn the meeting.
President Pro Tem Long declared the meeting adjourned at 7:14pm.