

Maine School Administrative District No. 11

150 Highland Avenue
Gardiner, ME 04345

Patricia Hopkins
Superintendent of Schools

Phone: 207-582-5346
Fax: 207-582-8305
www.msad11.org

Angela Hardy
Director of Curriculum & Instruction

**REGULAR SCHOOL BOARD MEETING
MERLE E. PEACOCK, JR. BOARD ROOM
Thursday, May 4, 2023
6:30 p.m.**

APPROVED Minutes

Present: Becky Fles, Chair; Anthony Veit, Vice Chair; Meaghan Carlson; Jeff Hanley; James Lothridge; Cullen McGough; Chris McLaughlin; Jack Pitteroff; Diane Potter; Molly Rogers; Elissa Tracey; and Patricia Hopkins, Superintendent of Schools

Student Representatives: Alyssa Henderson

Absent: Matthew Lillibridge; Sophia Mathieu

I. Call to order 0:03:03 – 0:03:08

A. The Board Chair declared a quorum present and called the meeting to order at 6:31 p.m.

II. Introduction 0:03:09 – 0:07:13

- A. Board Members
- B. Administrative Staff
- C. The Pledge of Allegiance
- D. Public Comment

Parent, Christina Hobbs from West Gardiner, shared her concerns regarding the funding of programs in the 2023-2024 Budget.

III. Review and Approval of Agenda/Minutes 0:07:14 – 0:10:10

- A. Prioritization of items and alteration of the established agenda format sequence as needed.
- B. Approval of Agenda

Motion by Anthony Veit to approve the agenda as modified, seconded by Jack Pitteroff.

Voted: 12,463 – 0

Student Vote: 1 – 0

Motion Carried.

C. Approval of Minutes of Previous Meetings:

- Regular School Board Meeting – April 6, 2023
- Special School Board Meeting (Expulsion Hearing) – April 10, 2023

Motion by Jack Pitteroff to approve the minutes of the Regular School Board Meeting and the Special School Board Meeting (Expulsion Hearing), seconded by Diane Potter.

Voted: 12,463 – 0

Student Vote: 1 – 0

Motion Carried.

IV. Recognition and Celebrations

- A. None

V. Correspondence

0:10:11 – 0:10:22

- A. Retirement letter received from Dorothy Hinckley, Administrative Assistant, Transportation Office
- B. Resignation letter received from Jen Dearborn, Special Ed Teacher – Behavior Program, Gardiner Regional Middle School
- C. Resignation letter received from Kadeem Edge, Special Ed Teacher – Behavior Program, Gardiner Area High School
- D. Resignation letter received from Alissa Craig, Special Ed Teacher – Autism Program, Helen Thompson
- E. Resignation letter received from Elysia Sparacio, Administrative Assistant, Helen Thompson School
- F. Resignation letter received from Jon Umland, 7th Grade Basketball Coach, Gardiner Regional Middle School

VI. New Business

0:10:23 – 0:28:48

- E. Italy and Greece Trip – Gardiner Area High School – April Vacation 2025
- F. Paris, France, Region of Provence, Barcelona, Spain - Gardiner Area High School April Vacation 2026

VII. Committee Reports

0:28:49 – 1:12:10

- A. Capital Area Technical Center Advisory Committee
 - Presentation – CATC Open House – Nick Gannon
- B. Curriculum Committee – April 11, 2023
- C. Dropout Prevention Committee – No Meeting
- D. Finance Committee Meetings –
 - February 28, 2023
 - March 7, 2023
 - March 28, 2023
 - April 4, 2023
 - April 11, 2023
 - ❖ 2023-2024 Proposed Budget Update

E. Policy Committee – April 6, 2023 – No Meeting

First Reading – Policies

- None

Second Reading - Policies

- EBCA Comprehensive Health and Safety Emergency Plan
- EFE Competitive Food Sales-Sales of Food in Competition with the School Food Service Program
- EFE-E Chapter 51: Child Nutrition Programs in Public Schools – RESCIND
- EGAD Copyright Compliance
- EGAD-R Copyright Compliance Administrative Procedure
- IHBEAA LAU Plan
- IHBAI Independent Evaluations
- IHBAG Programming in the Least Restrictive Environment
- IHBAG-R Programming in the Least Restrictive Environment – Administrative Procedure

Second Reading – Job Descriptions

- Literacy Specialist
- Educational Technician III – Title I Math and Reading

Motion by Anthony Veit to approve the policies and job descriptions, seconded by Jack Pitteroff.

Voted: 12,463 – 0

Student Vote: 1 – 0

Motion Carried.

- F. Student Representatives Report
- G. Administrator Reports – April 2023 report
- H. Wellness Committee – No Meeting

VIII. Ad Hoc Committees 1:12:11 – 1:14:43

- A. Hoch Field Committee

IX. General Information 1:14:44 – 1:14:48

- A. Patrick Munzing, Softball Volunteer, Gardiner Regional Middle School
- B. Jamie Simpson, Softball Volunteer, Gardiner Regional Middle School
- C. Lucas Takatsu, Softball Volunteer, Gardiner Regional Middle School
- D. Shawn Fanjoy, transfer from Special Education Teacher at Gardiner Regional Middle School to Special Education Teacher – Behavior Program at Gardiner Area High School for the 2023-2024 School Year

X. Nominations 1:14:49 – 1:17:48

- A. 1st Year Probationary Contract
 - Monica Jimenez, Nurse Elementary
- B. 2nd Year Probationary Contracts
 - Andrew Hopkins, Special Education/Middle School

- Gerald Kiesman, English Language Arts/Middle School
 - Shaunessy LaClair, Social Studies/Middle School
 - Nicholas Denny, Science Teacher/Middle School
 - Laurie Tranten, English Language Arts/Middle School
 - Patricia Sims, English Language Arts/Middle School
 - Erin Overlock, Science Teacher/Middle School
 - Christie Jernigan, Math Learning Lab Teacher/Middle School
 - Natalie Brann, General Elementary
 - Brooke Somes, General Elementary
 - Rachel Robinson, General Elementary
 - Sarah Crane, General Elementary
 - Charlie-Mabel Savoy, General Elementary
 - Sarah Gagnon, General Elementary
 - Caroline Hamzavi, General Elementary
 - Melissa Dore, Special Education/Elementary
 - Timothy O'Brien, Physical Education Teacher/Elementary
 - Jamie Riggan, Nurse – Elementary
 - Jaclyn O'Donnell, Nurse – Elementary
 - Meagan Abbott, Social Worker – Middle/High Schools
 - Melissa Winchester, Social Worker – Elementary
 - Michele Bosse, Speech Pathologist
 - Holly Côté, Speech Pathologist
- C. Continuing Contracts
- Sara Minzy, Social Worker, Elementary
 - Kirsten Perry, Instructional Coach – Literacy/Middle School
 - Tracy McNaughton, ELL Teacher/District
 - Kasia Dziergas, World Language/High School
 - Jennifer Clawson, Video Production/ High School
 - Kristen Pray, Special Education/High School
 - Lauri-Beth Rankin, Physical Education/ High School
 - Dominick Foster, Social Studies/ High School
 - Chelsea Bernier, Literacy Interventionist/Middle School
 - Chad Greenleaf, Social Studies/Middle School
 - Phil Libby, School Counselor/Middle School
 - Allie Beaulieu, General Elementary
 - Freda Keyser, General Elementary
 - Elizabeth Nelson, General Elementary
 - Kashley Carter, General Elementary
 - Danielle Dedeo, General Elementary
 - Emily Hersom, General Elementary
 - Jenn Whitney, Special Education Elementary
 - Shawn Fanjoy, Special Education High School
- D. Administrative Contracts – 1 Year
- Hope St. Denis, Assistant Principal, Gardiner Regional Middle School
 - Tiffany Cockrell, Principal, Pittston-Randolph Consolidated School
 - Nicole Barton, Assistant Principal/Instructional Support, Helen Thompson School
 - Jeff Ellis, Assistant to the Director of Operations
- E. Administrative Contracts – 2 Year
- Andrea Disch, Business Manager
 - Terry McGuire, Director of Instructional Technology

- Gabe Dostie, Director of Operations
- Linda Sargent, Director of Student Nutrition
- Joshua Farr, Adult Education Director
- Sarah Bolduc-Ignasiak, Assistant Director of Special Services
- Jarrod Dumas, Assistant Principal, Gardiner Area High School
- Jackie Paré, Assistant Principal, Gardiner Area High School
- Kady Gould, Principal, Helen Thompson School
- Sara Sims, Principal, Gardiner Regional Middle School

Motion by Elissa Tracey to approve the above nominations for Second Year Probationary Contracts, Continuing Contracts, Administrative Contracts – 1 Year, and Administrative Contracts – 2 Year as recommended by the Superintendent, seconded by Molly Rogers.

Voted: 12,463 – 0

Student Vote: 1 – 0

Motion Carried.

XI. New Business

1:17:49 - 2:34:42

A. Approval of the Proposed 2023-2024 School Year Budget

Motion by James Lothridge to approve the 2023-2024 Proposed Budget as presented, seconded by Jack Pitteroff.

**Voted: 11,131 – 1,332
(Jeff Hanley Opposed)**

Student Vote: 1 – 0

Motion Carried.

B. Approval of the Proposed 2023-2024 Adult Education Budget

Motion by Molly Rogers to approve the 2023-2024 Adult Education Budget as presented, seconded by Diane Potter.

**Voted: 11,585 – 0
(Jack Pitteroff stepped out)**

Student Vote: 1 – 0

Motion Carried.

C. Approval of the Proposed 2023-2024 School Nutrition Budget

Motion by Anthony Veit to approve the 2023-2024 School Nutrition Budget as presented, seconded by Cullen McGough.

**Voted: 11,585 – 0
(Jack Pitteroff stepped out)**

Student Vote: 0 – 0

Motion Carried.

D. Request from Gardiner Iron Tiger Cubs to increase the grades serviced by the School Robotic Team

Motion by Elissa Tracey to approve increase the grades serviced by the School Robotic Team, seconded by Meaghan Carlson.

Voted: 12,463 – 0

Student Vote: 1 – 0

Motion Carried.

G. Discussion on Special Education Staffing Configuration and needs for 2023-2024 school year

Motion by Anthony Veit to approve the Special Education Staffing Configuration as recommended by the Superintendent and Special Services Director, seconded by Meaghan Carlson.

Voted: 12,463 – 0

Student Vote: 1 – 0

Motion Carried.

XII. Old Business 2:34:43 – 2:35:19

A. Strategic Plan Update

XIII. Reports 2:35:20 – 2:44:07

A. Board Chair

- School Board Day at the State House – Tuesday, May 9, 2023 at 9:30 am
- Setting a date for a Special School Board Meeting to sign Warrants – Thursday, May 11, 2023 at 5:00 pm
- School Board Committee Assignments

B. Superintendent

- Snow Day Schedule Adjustment approved by the Department of Education
- United Way of Kennebec Valley Grant - \$20,000
- Meeting with Elected Officials – Monday, May 22, 2023 at 6 pm.
- Important End of School Year Dates:
 - ❖ MSAD 11 Art Show – Thursday, May 18, 2023 from 3-7 pm at GAHS
 - ❖ MSAD 11 REACH Showcase – Thursday, May 25, 2023 from 6-8 pm at GAHS
 - ❖ GAHS Academic Awards – Thursday, June 1, 2023 at 6 pm at GAHS
 - ❖ GAHS Class Day – Thursday, June 8, 2023 at 8:00 am at GAHS Gym
 - ❖ GAHS Graduation – Saturday, June 10, 2023 at 5 pm at the Augusta Civic Center
 - ❖ GRMS 8th Grade Awards Ceremony – Wednesday, June 14, 2023 at 8:30 am at GRMS
 - ❖ Adult Education Graduation – Tuesday, June 20, 2023
 - ❖ MSAD 11 Annual Budget Meeting – June 6, 2023 6 pm at GAHS Gym
 - ❖ School Budget Referendum – June 13, 2023
- Student Representative for the 2023-2024 school year

Break before Executive Session

2:44:46 – 2:47:30

XIV. Executive Session

2:47:31 – 2:52:18

A. Executive Session to discuss a personnel matter – 1 MRSA § 405(6)(A)

Motion by Jeff Hanley to enter executive session at 9:16 pm, seconded by Molly Rogers.

Voted: 12,463 – 0

Motion Carried.

Exited executive session at 9:20 pm.

Motion by James Lothridge to support the Superintendent's recommendation to grant a waiver per the MSAD 11 Non-Instruction Educational Association Collective Bargaining Agreement, Article 18 Section 3(d), seconded by Jeff Hanley.

Voted: 12,463 – 0

Motion Carried.

End of Recorded Meeting

2:52:18 – 2:52:53

B. Executive Session to discuss the Superintendent's Evaluation and Contract – 1 MRSA § 405(6)(A)

Motion by Jeff Hanley to enter executive session at 9:21 pm to discuss the Superintendent's Evaluation and Contract, seconded by Anthony Veit.

Voted: 12,463 – 0


Exited executive session at 9:38 pm.

No action taken.

XV. Adjournment

A. Meeting adjourned at 9:38 pm.

Attest a True Record,

A handwritten signature in black ink, appearing to read 'Patricia Hopkins', written over a horizontal line.

Patricia Hopkins
Secretary

