

# Maine School Administrative District No. 11

150 Highland Avenue  
Gardiner, ME 04345

Patricia Hopkins  
Superintendent of Schools

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Angela Hardy  
Director of Curriculum & Instruction

## **REGULAR SCHOOL BOARD MEETING Library at Gardiner Area High School Thursday, February 2, 2023 5:30 p.m.**

### **APPROVED Minutes**

**Present:** Becky Fles, Chair; Anthony Veit, Vice Chair; Meaghan Carlson; Matthew Lillibridge; James Lothridge; Nicole Madore; Matthew Marshall; Chris McLaughlin; Diane Potter; Elissa Tracey (arrived 5:43); and Patricia Hopkins, Superintendent

**Absent:** Theresa Guerrette; Jack Pitteroff; Alyssa Henderson; Sophia Mathieu

I. Call to order 0:00:19 -0:00:26

A. The Board Chair declared a quorum present and called the meeting to order at 5:33 p.m.

II. Introduction 0:00:27 – 0:02:21

- A. Board Members
- B. Administrative Staff
- C. The Pledge of Allegiance
- D. Public Comment

III. Review and Approval of Agenda/Minutes 0:02:22 – 0:03:35

- A. Prioritization of items and alteration of the established agenda format sequence as needed.
- B. Approval of Agenda

**Motion by Matthew Marshall to approve the agenda as modified, seconded by Diane Potter.**

**Voted: 11,402 – 0**

**Motion Carried.**

- C. Approval of Minutes of Previous Meetings:
  - Regular School Board Meeting – January 5, 2023

**Motion by Anthony Veit to approve the minutes of the Regular School Board meeting, seconded by James Lothridge.**

**Voted: 11,402 – 0**

**Motion Carried.**

- IV. Recognition and Celebrations 0:03:36 – 0:03:38
- A. None
- V. Correspondence 0:03:39 – 0:03:43
- A. Resignation letter received from Heidi Rivera, Social Studies Teacher, Gardiner Area High School – effective February 17, 2023
- B. Retirement letter received from Susan Shepherd, Title I Teacher, Pittston-Randolph Consolidated School
- C. Resignation letter received from Frances Townsend, Administrative Assistant, Adult Education - Evening
- VI. Committee Reports 0:03:44 – 0:18:59
- A. Capital Area Technical Center Advisory Committee – No Meeting
- B. Curriculum Committee – January 10, 2023
- C. Dropout Prevention Committee – January 24, 2023
- D. Finance Committee Meeting – January 17, 2023
- E. Policy Committee – January 5, 2023
- First Reading
- DD Grants
  - DF Deposit and Investment
  - DKC Expense Authorization/Reimbursement
  - DLB Tax Sheltered Annuities
  - DM Cash in School Buildings
  - DN School Properties
  - EBAA Chemical Hazards
  - EBCB Emergency Evacuation Drills
  - EBCC Bomb Threats
  - EBCE School Closings and Cancellations
  - EBCF Automated External Defibrillators
  - ECB Pest Management in School Facilities and on School Grounds
  - ECB-E1 Pest Management Notification – RESCIND
  - ECB-E2(E) Notice of Planned Pesticide Application
  - EDC Authorized Use of School Equipment
  - EEA Student Transportation Services
  - EEAA Riders
  - EEAEA Student Transportation Employee Requirements, Training, and Responsibilities
  - EEAEAA Drug and Alcohol Testing of School Bus Drivers
  - EEAEAA-R Drug and Alcohol Testing of School Bus Drivers – Administrative Procedure

- EAEF Video Cameras on Transportation Vehicles
- GCMA Teacher Prep Time
- ID School Day
- IHBAI Special Education Independent Evaluation Policy
- IKAB Report Cards/Progress Reports
- IKFA Early Graduation
- IKFA-E Request for Early Graduation Form
- ILA Student Assessment
- IMBAA Alternatives to Biological Dissection
- IMBB Exemption from Required Instruction

**Motion by Anthony Veit to approve the above policies for a second reading, seconded by Matthew Lillibridge**

**Voted: 11,402 – 0**

**Motion Carried.**

**Second Reading**

- KCB Community Involvement in Decision Making
- KCD Public Gifts/Donations to the Schools
- KDA Public Information Program
- KDD Media Relations
- KE Public Concerns and Complaints
- KHB Advertising in the Schools
- KHC Distribution and Posting of Community Materials
- KHD Public Solicitation on School Property
- KI Visitors to the Schools
- LDA Student Teaching and Internships
- ACAC Service Animals in the Schools
- ACAC-R Service Animals in the Schools – Administrative Procedure
- DB Annual Budget
- DBI Budget Implementation/Fund Transfers
- DDA Funds from Federal and Other Grant Sources
- DFA Revenues from Investments
- DFF Student Activities Funds
- DH Bonded Employees and Officers – RESCIND
- DIDA Fixed Asset Policy

**Motion by Anthony Veit to approve the above policies, seconded by Matthew Lillibridge.**

**Voted: 11,402 – 0**

**Motion Carried.**

- F. Student Representatives Report
- G. Administrator Reports – January 2023 report
- H. Wellness Committee – No Meeting

A. Hoch Field Committee

VIII. General Information 0:19:04 – 0:19:07

- A. Tekia Cox, Administrative Assistant, Adult Education
- B. Jennifer Carver, Ed Tech I – Life Skills, Gardiner Area High School

IX. Nominations 0:19:08 – 0:20:25

- A. Jaclyn O'Donnell, Elementary School Nurse, Laura E. Richards School - \$47,915 (Pro-rated)
- B. Monica Jimenez, Elementary School Nurse, River View Community School - \$60,082 (Pro-rated)

**Motion by Elissa Tracey to approve the above nominations as recommended by the Superintendent, seconded by Anthony Veit.**

**Voted: 11,402 – 0**

**Motion Carried.**

X. New Business 0:20:26 – 0:20:27

- A. None

XI. Old Business 0:20:28 – 0:53:09

- A. Update the status of the Gardiner Area High School trip to Peru changing to Spain – April 14 – 25, 2023

XII. Reports 0:53:10 – 0:53:25

- A. Board Chair
  - None
- B. Superintendent
  - Snow Days

**Motion by James Lothridge to give the Superintendent authority to extend 5 school days by 1 hour per day and to look at extending the Early Release days an hour per day, seconded by Elissa Tracey.**

**Voted: 11,402 – 0**

**Motion Carried.**

- Maine Department of Education approval of the Gardiner Regional Middle alternative schedule to make up December 9, 2022.
- School Resource Officer
- Strategic Planning – March 16 at 5:00 p.m.

XIII. Executive Session 0:53:10 – 0:53:25  
End of Recorded Session

- A. Executive Session to discuss negotiations with the Gardiner Teachers' Association – 1 M.R.S.A. 405 § (6)(D)

**Motion by Anthony Veit, to enter Executive Session at 6:30 p.m. to discuss negotiations with the Gardiner Teachers' Association, seconded by Meaghan Carlson.**

**Voted: 11,402 – 0**

**Exited Executive Session at 6:41 p.m.**

**No action taken.**

- B. Executive Session to discuss negotiations with the MSAD 11 Bus Drivers Association/MEA/NEA – 1 M.R.S.A. 405 § (6)(D)

**Motion by Anthony Veit, to enter Executive Session at 6:41 p.m. to discuss negotiations with the Gardiner Teachers' Association, seconded by James Lothridge**

**Voted: 11,402 – 0**

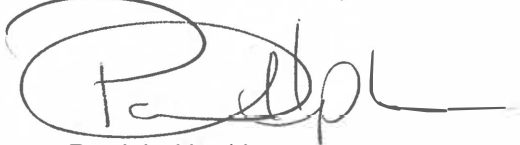
**Exited Executive Session at 6:46 p.m.**

**No action taken.**

XIV. Adjournment

Meeting adjourned at 6:46 p.m.

Attest a True Record,

A handwritten signature in black ink, appearing to read 'Patricia Hopkins', with a horizontal line extending to the right.

Patricia Hopkins  
Secretary