

SUBSTITUTE TEACHERS

Substitute teachers may serve on a day-to-day basis to fill short-term classroom teaching or instructional vacancies caused by the absence, resignation, inability to employ or termination of a certified teacher or educational specialist.

Qualifications

- A. All substitute teachers require valid Criminal History Records Check (CHRC) approval by the Maine Department of Education.
- B. Certified teachers may substitute outside the scope of their certification for not more than 90 teaching days in any one teaching assignment.
- C. Persons having two or more years of college preparation may serve as substitute teachers for not more than 60 teaching days in any one teaching assignment.
- D. Only in cases of emergency may a person with less than two years of college preparation who has graduated from high school serve as a substitute teacher, and such assignment shall not exceed 10 teaching days
- F. Teaching days shall include consecutive and non-consecutive days in the same teaching assignment during a school year.

Compensation

The School Board will set the annual rate for substitute positions.

Legal Reference: 20-A M.R.S.A. § 13402(3)
Chapter 115 § 13 (Maine Department of Education Rules)

Adopted: September 3, 1959

Revised: June 5, 1986; July 8, 1993; March 10, 1994; February 1, 2007; December 3, 2015;
June 6, 2019; January 5, 2023