

# Maine School Administrative District No. 11

150 Highland Avenue  
Gardiner, ME 04345

Patricia Hopkins  
Superintendent of Schools

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Angela Hardy  
Director of Curriculum & Instruction

**REGULAR SCHOOL BOARD MEETING  
MERLE E. PEACOCK, JR. BOARD ROOM  
Thursday, March 2, 2023  
6:30 p.m.**

**DRAFT MINUTES**

Present: Becky Fles, Chair; Matthew Lillibridge; James Lothridge; Matthew Marshall;  
Nicole Madore; Jack Pitteroff; Diane Potter; Elissa Tracey; and Patricia Hopkins,  
Superintendent of Schools

Student  
Representatives: Sophie Mathieu; Alyssa Henderson

Absent: Anthony Veit, Vice Chair; Meaghan Carlson; Theresa Guerrette; Chris  
McLaughlin

Following Policy BED – Remote Participation in School Board Meetings: Due to adverse  
weather conditions this was a Virtual Meeting. The meeting was livestreamed and is available  
for viewing at [www.msad11.org](http://www.msad11.org).

I. Call to order 0:01:57 – 0:02:36

A. The Board Chair declared a quorum present and called the meeting to order at  
6:35 pm.

II. Introduction 0:02:37 – 0:07:15

- A. Board Members – Roll Call
- B. Administrative Staff – Roll Call
- C. The Pledge of Allegiance
- D. Public Comment

III. Review and Approval of Agenda/Minutes 0:07:16 – 0:11:17

- A. Prioritization of items and alteration of the established agenda format sequence  
as needed.
- B. Approval of Agenda

**Motion by Nicole Madore to approve the agenda as modified, seconded by  
James Lothridge.**

**Voted: 8,833 – 0**

**Student Vote: 2 – 0**

**Motion Carried.**

C. Approval of Minutes of Previous Meetings:

- Regular School Board Meeting – February 2, 2023
- Special School Board Meeting (Expulsion Hearing) – February 13, 2023

**Motion by Elissa Tracey to approve the minutes of the Regular School Board Meeting and the Special School Board Meeting (Expulsion Hearing), seconded by Jack Pitteroff.**

**Voted: 8,833 – 0**

**Student Vote: 2 – 0**

**Motion Carried.**

IV. Recognition and Celebrations 0:11:18 – 0:22:16

- A. Matthew Marshall, years of service on School Board
- B. Theresa Guerrette, years of service on School Board
- C. Ellie Luken, Helen Thompson School, nominated for 2023 Kennebec County Teacher of the Year
- D. Sharon Gallant, Gardiner Area High School, nominated for 2023 Kennebec County Teacher of the Year
- E. Shawn Jiminez placed first at the American Legion Oratorical competition at Thomas College. He will be competing at the Nationals in Indianapolis during April vacation. This is his second year representing Maine at Nationals
- F. Katie Nestor was accepted into the Mid Maine Youth Orchestra and has been named Concert Master

V. Correspondence 0:22:17 – 0:26:51

- A. Resignation letter received from Chad Kempton, Principal at Gardiner Area High School – effective June 30, 2023
- B. Resignation letter received from Marlayne Penney, Ed Tech II – Special Ed, Gardiner Regional Middle School – Effective February 26, 2023
- C. Retirement letter received from Gail Coughlan, Special Ed Teacher, Gardiner Area High School – effective end of the 2022-2023 school year
- D. Retirement letter received from Susan LeClair, Social Studies Teacher, Gardiner Area High School – effective end of the 2022-2023 school year
- E. Resignation letter received from Mike Gray, Girls Varsity Basketball Coach, Gardiner Area High School
- F. Resignation letter received from Kelly Guido (1 year leave of absence), Science Teacher, Gardiner Regional Middle School

VI. Committee Reports 0:26:52 – 1:17:14

- A. Capital Area Technical Center Advisory Committee
  - Presentation - CATC Open House – move presentation to April.
- B. Curriculum Committee – February 14, 2023
  - Recommendation of the Adoption of a Math Program for Special Education Services K-12

**Motion by Matthew Marshall to approve the adoption of Number Worlds for Special Education services, K-8 and for specialized programming in the high school, seconded by Becky Fles.**

**Voted: 8,033 – 0 Student Vote: 2 – 0**

**Motion Carried.**

- 2023 -2024 Program of Studies for Gardiner Area High School

**Motion by Matthew Marshall to approve the 2023-2024 Program of Studies for Gardiner Area High School, seconded by Diane Potter.**

**Voted: 8,033 – 0 Student Vote: 2 – 0**

**Motion Carried.**

- C. Dropout Prevention Committee – No February Meeting
- D. Finance Committee Meeting – February 28, 2023
  - Food Service Equipment

**Motion by Becky Fles to approve the purchase of Food Service Equipment from the 2022-2023 school budget, seconded by Matthew Marshall**

**Voted: 8,033 – 0 Student Vote: 2 – 0**

**Motion Carried.**

- School Revolving Renovation Fund

**I, James Lothridge move that the Resolution entitled, “Resolution to Authorize School Revolving Renovation Fund Loan Forgiveness Grant,” be approved in form presented to this meeting and that the Secretary file an attested copy of said vote with the minutes of this meeting, seconded by Matthew Marshall.**

**Voted: 8,033 – 0 Student Vote: 2 – 0**

**Motion Carried.**

- Business Office Generalist

**Motion by Elissa Tracey to approve the addition of a Business Office Generalist. The payment for this position for the remainder of the 2022-2023 school year will come from the American Rescue Plan funds and for the 2023-2024 school year will move to the local budget.**

**Voted: 8,033 – 0 Student Vote: 2 – 0**

**Motion Carried.**

- E. Policy Committee – No February Meeting

## Second Reading

- DD Grants
- DF Deposit and Investment
- DKC Expense Authorization/Reimbursement
- DLB Tax Sheltered Annuities
- DM Cash in School Buildings
- DN School Properties
- EBAA Chemical Hazards
- EBCB Emergency Evacuation Drills
- EBCC Bomb Threats
- EBCE School Closings and Cancellations
- EBCF Automated External Defibrillators
- ECB Pest Management in School Facilities and on School Grounds
- ECB-E1 Pest Management Notification – RESCIND
- ECB-E2(E) Notice of Planned Pesticide Application
- EDC Authorized Use of School Equipment
- EEA Student Transportation Services
- EEAA Riders
- EEAEA Student Transportation Employee Requirements, Training, and Responsibilities
- EEAEAA Drug and Alcohol Testing of School Bus Drivers
- EEAEAA-R Drug and Alcohol Testing of School Bus Drivers – Administrative Procedure
- EEAEF Video Cameras on Transportation Vehicles
- GCMA Teacher Prep Time
- ID School Day
- IHBAI Special Education Independent Evaluation Policy
- IKAB Report Cards/Progress Reports
- IKFA Early Graduation
- IKFA-E Request for Early Graduation Form
- ILA Student Assessment
- IMBAA Alternatives to Biological Dissection

**Motion by Matthew Marshall to approve the above policies, seconded by Diane Potter.**

**Voted: 8,033 – 0**

**Student Vote: 2 – 0**

**Motion Carried.**

- F. Student Representatives Report
- G. Administrator Reports – February 2023 report
- H. Wellness Committee – No Meeting

VII. Ad Hoc Committees 1:17:15 – 1:18:42

- A. Hoch Field Committee

VIII. General Information 1:18:43 – 1:18:44

- A. Michael Gallant, Bus Driver

- B. Spring Coaches – Gardiner Area High School
- Charlie Lawrence, Varsity Baseball
  - Cole Lawrence, Volunteer Baseball
  - Ryan Gero, Varsity Softball
  - Ginger Shaw, Volunteer Softball
  - Bill Boardman, Volunteer Softball
  - Jen Boudreau, Head Coach, Track and Field
  - Jordan Hersom, Assistant Coach, Track and Field
  - KC Johnson, Varsity Boys Lacrosse
  - Nate Prince, JV Boys Lacrosse
  - Keegan Smith, Volunteer Boys Lacrosse
  - Dalton Sargent, Volunteer Boys Lacrosse
  - Sam Wenckus, Volunteer Boys Lacrosse
  - Jess Prince, Varsity Girls Lacrosse
  - Anna Chadwick, Volunteer Girls Lacrosse
  - Guy Cousins, Girls Tennis
  - Chad Waterhouse, Boys Tennis
- C. Spring Coaches – Gardiner Regional Middle School
- Aaron Toman, Baseball
  - Jason Madore, Volunteer Baseball
  - Mikayla Shaw, Softball
  - Ginger Shaw, Volunteer Softball
  - Chad Prince, Volunteer Softball
  - Bri Brochu, Volunteer Softball
  - Keegan Cochran, Track and Field
- D. Noel Walker, Educational Technician II – Autism Program, Helen Thompson School

IX. Nominations 1:18:49

A. None

X. New Business 1:18:50 – 1:30:34

A. Approval of the 2023-2024 School Year Calendar

**Motion by Diane Potter to approve the 2023-2024 School Year Calendar, seconded by Jack Pitteroff.**

**Voted: 8, 033 – 0**

**Student Vote: 2 – 0**

**Motion Carried.**

B. Approval of the JUUL Litigation Settlement

**Motion by Elissa Tracey to allow Patricia Hopkins to accept the settlement offer from the JUUL Litigation, seconded by Jack Pitteroff.**

**Voted: 8,033 – 0**

**Student Vote: 2 – 0**

**Motion Carried.**

XI. Old Business 1:30:35 – 1:37:05

- A. Strategic Planning Update – March 2 and 7 Sense Making / March 16 – School Board Workshop – 5:30 p.m.

XII. Reports 1:37:06 – 1:45:00

- A. Board Chair
- None
- B. Superintendent
- Snow Day make-up update

**Extend Early Release dismissal times by 1 hours on:  
February 17, March 16, March 30, and May 18  
Need to extend 1 Thursday (date to be determined)  
Last Student Day – June 15**

- Gardiner Area High School Principal Position
- Kennebec Valley Superintendent's Association Showcase – April 13 at Cony High School
- Maine School Superintendents Association President for 2023-2024

XIII. Executive Session A 1:45:45 – 2:00:35

- A. Executive Session to discuss negotiations with the MSAD 11 Bus Drivers Association/MEA/NEA – 1 M.R.S.A. 405 § (6)(D)

**Motion by Matthew Marshal to enter executive session at 8:18 p.m. seconded by Becky Fles.**

**Voted: 8,033 – 0**

**Motion Carried.**

**Exited Executive Session at 8:32 p.m.**

**Motion by Matthew Marshall to ratify the contract with the MSAD 11 Bus Drivers Association/MEA/NEA, seconded by Nicole Madore.**

**Voted: 8,033 – 0**

**Motion Carried.**

XIV. Executive Session B 2:00:36 – 2:32:53  
(End of Recorded Session)

- B. Executive Session to discuss negotiations with the Gardiner Teachers' Association – 1 M.R.S.A. 405 § (6)(D)

**Motion by Elissa Tracey to enter executive session at 8:35 p.m., seconded by Jack Pitteroff.**

Voted: 8,033 – 0

Motion Carried.


Exited Executive Session at 9:04 p.m.

No action taken.

XV. Adjournment

Meeting adjourned at 9:04 p.m.

Attest a True Record,

A handwritten signature in black ink, appearing to be 'Patricia Hopkins', written over a horizontal line.

Patricia Hopkins  
Secretary