



# DEPEW UNION FREE SCHOOL DISTRICT

District Offices  
5201 S. Transit Road  
Depew, New York 14043-4335  
[www.depewschools.org](http://www.depewschools.org)

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Superintendent of Schools  
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Business Administrator  
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## CSEA JOB POSTING NOTICE OF VACANCY

- TITLE:** CAFETERIA SCHOOL MONITOR – PART-TIME (10 months)
- LOCATIONS:** Cayuga Heights Shift: 11:00 am –1:30 pm M-F
- SALARY:** As per CSEA agreement
- JOB DESCRIPTION:**
- \* Assist and supervises students in the cafeteria during lunch periods.
  - \* Assist students with severe food allergies
  - \* Works in conjunction with the school administration to create a SAFE and SECURE school environment.
  - \* Circulates the cafeteria and assists students as needed.
  - \* Assists students with meal set-up and clean-up.
  - \* Does related work as required. (e.g. wiping off tables in between lunch periods)
  - \* Required to be trained in use of Epi-pen and awareness of allergic reactions
  - \* Performs other duties as directed by administration in relation to the job
- QUALIFICATIONS:**
- \* Ability to establish and maintain appropriate relationships with students, maintain order and enforce school regulations.
  - \* Ability to develop and maintain appropriate relationships with teachers, administrators and staff.
  - \* Ability to understand and follow oral and written instructions.
  - \* Good power of observation; dependability; neat personal appearance; tact; courtesy; and good judgment.
- ANTICIPATED START DATE:** January 16, 2019
- APPLICATION DEADLINE:** January 9, 2019

INTERESTED PARTIES SHOULD SUBMIT RESUME AND APPLICATION TO:

Jeffrey R. Rabey, Ph.D., Superintendent of Schools  
DEPEW UNION FREE SCHOOL DISTRICT  
5201 S. Transit Road  
Depew, New York 14043

An appointment to this position is subject to a 26-week probationary period.

January 3, 2019

*"Inspiring, Challenging, Achieving"*