

**RECORD OF PROCEEDINGS**

Minutes of

Regular

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held December 16 20 22

The East Holmes Local Schools Board of Education met in regular session at 7:30 a.m. on Friday, December 16, 2022, at the Central Office. Board President Julia Klink called the meeting to order.

**ROLL CALL**

PRESENT: James Gertz, Kyle Miller, Laurel Miller, Julia Klink  
 ABSENT: Steve Miller

**ACKNOWLEDGEMENT OF GUESTS****22-097****APPROVAL OF MINUTES**

Kyle Miller moved and James Gertz seconded and all members present approved the Minutes of the regular meeting of November 18, 2022.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Julia Klink  
 NEAS: None  
 Motion carried

**22-098****APPROVAL OF AGENDA**

James Gertz moved and Laurel Miller seconded and all members present approved the Agenda for the December 16, 2022, regular meeting.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Julia Klink  
 NEAS: None  
 Motion carried

**SUPERINTENDENT'S REPORT**

1. Hiland-WKLM Students of the Week:
  - J. Brady Yoder - December 5-9, 2022
  - Rachel Anderson - December 12-16, 2022
2. Tri-County Educational Service Center Business Advisory Council Consortium Quarterly Report
3. Building and Supervisor reports and Hiland Robotics Club presentation.

**22-099****TREASURER'S REPORT**

James Gertz moved and Kyle Miller seconded and all members present voted yes to the following Treasurer's Report items:

1. Approved the payment of bills and the November 2022 financial and reconciliation reports as submitted by the Treasurer.
2. Approved the following "Then & Now" Certificate:
 

<u>Vendor</u>	<u>PO #</u>	<u>PO Date</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Fund</u>
Bureau of Workers Comp	230938	12/02/2022	11/25/2022	\$28,536.00	General
3. Approved the rate of \$10.10 per hour (as a result of Ohio's Minimum Wage Law) for the following positions effective January 1, 2023: Bus Driver sitting time/non-driving time for athletic trips and field trips.
4. Approved the Estimated Revenues and the Certificate of Estimated Resources as amended.
5. Approved the Permanent Appropriations for 2023 as amended.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Julia Klink  
 NEAS: None  
 Motion carried

**22-100****NEW BUSINESS/CONSENT AGENDA**

Laurel Miller moved and James Gertz seconded and all members present voted yes to the following New Business/Consent Agenda items:

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1. Approved Calendar Draft #2 for the 2023-2024 school year.
2. Approved the renewal of the Ohio School Boards Association (OSBA) membership for January-December 2023.
3. Approved the renewal of the Ohio School Board Association Legal Assistance Fund Consultant Services contract for January-December 2023.
4. Approved a Resolution to Administer Grade Three Assessments in English Language Arts and Mathematics in a paper format for the 2023-2024 school year.
5. Approved the agreement with Propio to provide translation services for the district.
6. Approved the Hiland 8th grade class field trip to Washington D.C. on April 26-28, 2023.
7. Approved the Chestnut Ridge and Mt. Hope 8th grade class field trip to Washington D.C. on May 10-12, 2023.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Julia Klink

NEAS: None  
Motion carried

## 22-101

### NEW BUSINESS (Separate Motion)

James Gertz moved, Laurel Miller seconded, Julia Klink abstained and all other members present voted yes to the following New Business item:

1. Approved Julia Klink as President Pro-Tempore for the January 13, 2023, Board Meeting.

YEAS: James Gertz, Kyle Miller, Laurel Miller

NEAS: None  
ABSTAINED: Julia Klink  
Motion carried

## 22-102

### PERSONNEL ITEMS

Kyle Miller moved and Laurel Miller seconded and all members present voted yes to the following Personnel items:

1. Accepted the following resignation:
  - a. James Whitman, Custodian at Berlin - Retiring at the end of the 2022-2023 contractual school year.
2. Approved the transfer of Clara Hershberger from Kitchen Manager at Hiland to Food Service Manager for the District effective December 5, 2022. She will be placed at Step 6 on the Classified salary schedule, 8 hours per day, with an additional 20 extended days through June 30, 2022.
3. Approved the transfer of Kandi Hipp from Kitchen Manager at Flat Ridge, Wise and Mt. Hope to Kitchen Manager at Hiland effective December 5, 2022. This will add 3 days to her current contract with no change of placement on the Classified salary schedule.
4. Approved a one-year limited contract for the 2022-2023 school year to the following new Classified personnel, pending completion of all requirements:
  - a. Naomi Yoder, Satellite Cook at Mt. Hope - Step 0, 103 days, 7 hours per day, effective December 12, 2022
5. Approved to increase hours from 6 to 7 hours per day for the following Aides, effective January 3, 2023:
  - a. Amanda Alarcon
  - b. Crystal Lovell
  - c. Stephanie Miller
  - d. Cassaundra Yackey
  - e. Sydney Yoder
6. Approved the revised Certified/Classified Substitute list for the 2022-2023 school year, retroactive to December 13, 2022.
7. Approved Jenson Coblentz, from Liberty University, to complete his student teaching hours at Walnut Creek Elementary during the 2022-2023 school year.
8. Approved Blaine Hoxworth, from Muskingum University, to complete his student teaching hours at Berlin Elementary during the 2022-2023 school year.
9. Approved the following Supplemental positions for the 2022-2023 school year:
  - a. Kim Wagler - Assistant Middle School Girls Basketball Volunteer

YEAS: James Gertz, Kyle Miller, Laurel Miller, Julia Klink

NEAS: None  
Motion carried

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**22-103  
EXECUTIVE SESSION**

Kyle Miller moved, Laurel Miller seconded and all other members present voted yes to move to Executive Session at 8:11 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee or official, licensee or regulated individual (unless the individual requested a public hearing).

YEAS: James Gertz, Kyle Miller, Laurel Miller, Julia Klink  
NEAS: None  
Motion carried

Time returned from Executive Session: 9:35 a.m.

**22-104  
ADJOURNMENT**

James Gertz motioned to adjourn said meeting at 9:36 a.m. Laurel Miller seconded the motion.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Julia Klink  
NEAS: None  
Motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer