

**RECORD OF PROCEEDINGS**

Minutes of

Regular

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held September 16 2022

The East Holmes Local Schools Board of Education met in regular session at 7:30 a.m. on Friday, September 16, 2022, at the Central Office. Board President Julia Klink called the meeting to order.

**ROLL CALL**

PRESENT: James Gertz, Kyle Miller, Laurel Miller, Steve Miller, Julia Klink  
 ABSENT: None

**ACKNOWLEDGEMENT OF GUESTS****22-075****APPROVAL OF MINUTES**

James Gertz moved and Laurel Miller seconded and all members present approved the Minutes of the regular meeting of August 19, 2022.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Steve Miller, Julia Klink  
 NEAS: None  
 Motion carried

**22-076****APPROVAL OF AGENDA**

James Gertz moved and Laurel Miller seconded and all members present approved the Agenda for the September 16, 2022, regular meeting.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Steve Miller, Julia Klink  
 NEAS: None  
 Motion carried

**SUPERINTENDENT'S REPORT**

1. Tri-County Educational Service Center Business Advisory Council Consortium Fall 2022 Quarterly Report.
2. Building and Supervisor Reports

**22-077****TREASURER'S REPORT**

James Gertz moved and Laurel Miller seconded and all members present voted yes to the following Treasurer's Report items:

1. Approved the payment of bills and the August 2022 financial and reconciliation reports as submitted by the Treasurer.
2. Approved to renew the following commercial insurance through Liberty Mutual Insurance with Hummel Group serving as the local agent, effective August 30, 2022:
 

Property/Inland Marine/Crime	\$37,796
Liability/Cyber/Umbrella Coverage	\$31,818
Fleet Coverage	\$28,567
Total	\$98,181
3. Approved the Estimated Revenues and the Amended Certificate of Estimated Resources.
4. Approve the Permanent Appropriations for 2022-2023.
5. Accepted the following donations:
  - a. Anonymous - \$500.00 to be used for student activities at Berlin Elementary
  - b. Grasshopper Property Maintenance Inc - \$25.00 to the Food Truck Friday fundraiser at Berlin Elementary
  - c. Safe-N-Sound Security Inc - \$200.00 to purchase Best Buy Cards for the K-2 Raffle at Berlin Elementary
  - d. Rob Brenly - Farmall M Tractor for the Hiland FFA program

YEAS: James Gertz, Kyle Miller, Laurel Miller, Steve Miller, Julia Klink  
 NEAS: None  
 Motion carried

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22-078

## NEW BUSINESS/CONSENT AGENDA

Steve Miller moved and Kyle Miller seconded and all members present voted yes to the following New Business/Consent Agenda items:

1. Approved agreements with Anazao and Springhaven Counseling Center to provide counseling services to East Holmes Local School District students for the 2022-2023 school year.
2. Approved the following people to serve as District Representatives in IEP meetings to assure the provision of special education programs and services, as specified on a child's Individualized Education Plan (IEP):
  - a. Jessica Martell - Holmes County Training Center
  - b. Kim Riley - Tri-County Preschool (Holmes)
  - c. Kelly Luneborg - Buckeye Career Center
3. Approved Open Enrollment for 3 students at Berlin and 1 student at Chestnut Ridge for the 2022-2023 school year.
4. Approved the Memorandum of Understanding from Lorain County Community College for the College Credit Plus program for the 2022-2023 school year.
5. Approved a resolution to provide payment in lieu of transportation for an East Holmes student attending Central Christian School for the 2022-2023 school year, pending parental approval as provided by law.
6. Approved Hiland FFA to attend the FFA Greenhand Camp on September 23-25, 2022.
7. Approved the revised Classified Employee Salary Schedule regarding Substitute pay, effective September 19, 2022.
8. Approved the following NEOLA Policies (Volume 41, No. 1 - August 2022):
  - a. Policy 1520 - Employment of Administrators (Revised)
  - b. Policy 1617/3217/4217/7217 - Weapons (Revised)
  - c. Policy 2220 - Adoption of Courses of Study (Revised)
  - d. Policy 2280 - Preschool Program (Revised)
  - e. Policy 2413 - Career Advising (Revised)
  - f. Policy 2430 - District-Sponsored Clubs & Activities (Revised)
  - g. Policy 2431 - Interscholastic Athletics (Revised)
  - h. Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
  - i. Policy 5111 - Eligibility of Resident/NonResident Students (Revised)
  - j. Policy 5336 - Care of Students with Diabetes (Revised)
  - k. Policy 5460.01 - Diploma Deferral (Revised)
  - l. Policy 6550 - Travel Payment & Reimbursement/Relocation Costs (Revised)
  - m. Policy 6700 - Fair Labor Standards Act (FLSA) (Revised)
  - n. Policy 7440 - Facility Security (Revised)
  - o. Policy 7440.03 - Small Unmanned Aircraft Systems (Technical Correction/Revised)
  - p. Policy 8210 - School Calendar (Revised)
  - q. Policy 8320 - Personnel Files (Revised)
  - r. Policy 8330 - Student Records (Revised)
  - s. Policy 8600 - Transportation (Revised)

YEAS: James Gertz, Kyle Miller, Laurel Miller, Steve Miller, Julia Klink

NEAS: None

Motion carried

22-079

## PERSONNEL ITEMS

James Gertz moved and Laurel Miller seconded and all members present voted yes to the following Personnel items:

1. Accepted the following resignation:
  - a. Susie Mick, 5th grade ELA at Chestnut Ridge - Retiring at the end of the 2022-2023 contractual school year
2. Approved a one-year limited contract for the 2022-2023 school year to the following new Classified personnel, pending completion of all requirements:
  - a. Melanie Lowe - Cook at Hiland - Step 0, 166 days, 5 hours per day, effective 9/12/2022
  - b. Cutia Yoder - Cook at Berlin - Step 0, 169 days, 5 hours per day, effective 9/06/2022
3. Approved the following placement on the Certified salary schedule effective at the beginning of the 2022-2023 contractual school year:
  - a. Rachel Miller - to Masters+20

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4. Approved to extend Ashlie Hershberger's substitute Nurse contract through September 30, 2022.
5. Approved the revised Certified/Classified Substitute list for the 2022-2023 school year, retroactive to August 25, 2022.
6. Approved contracts for the following German consultants for the 2022-2023 school year:
  - a. Lisa Kline - German at Chestnut Ridge 7/8 \$1,200.00
  - b. Paul Shetler - German at Wise 5/8 \$2,000.00
  - c. Robert Yoder - German at Chestnut Ridge 5/6 \$1,200.00
7. Approved the following Supplemental positions for the 2022-2023 school year:
  - a. James Unferdorfer - Assistant Band Instructor (to be paid \$14,000 w/\$5,000 reimbursed by Music Boosters)
  - b. Mikayla Poole - Senior Class Advisor
  - c. Ellie Zumbach-Harper - Middle School Musical Director (5.0%)
  - d. Christian Sanko - Spring Play Director

YEAS: James Gertz, Kyle Miller, Laurel Miller, Steve Miller, Julia Klink  
 NEAS: None  
 Motion carried

## 22-080 EXECUTIVE SESSION

Kyle Miller moved, Steve Miller seconded and all other members present voted yes to move to Executive Session at 8:05 a.m. to consider the purchase of property for public purposes, or for the sale of property at competitive bidding (if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the public interest.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Steve Miller, Julia Klink  
 NEAS: None  
 Motion carried

Time returned from Executive Session: 8:30 a.m.

## 22-081 ADJOURNMENT

Kyle Miller motioned to adjourn said meeting at 8:31 a.m. Steve Miller seconded the motion.

YEAS: James Gertz, Kyle Miller, Laurel Miller, Steve Miller, Julia Klink  
 NEAS: None  
 Motion carried.

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Treasurer