



Department of Revenue Administration

Municipal & Property Division – Municipal Bureau

P.O. Box 487

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SB2 TOWNS & SCHOOLS ANNUAL MEETING (MARCH 2023) TIMELINE

| Date* | Action | RSA § | Parameters* |
|---|---|---------------------------------|--|
| Friday, January 6 | Last day for petitioned bond articles over \$100,000 | 40:13, II-a (b), 33:8-a | "...the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday." |
| Tuesday, January 10 | Last day to post notice of January 17 th budget hearing | 40:13, II-a (a), 32:5, I | "...the second Tuesday in January..." |
| Tuesday, January 10 | Last day to post notice of bond hearing | 40:13, II-a (a), 33:8-a | "...the second Tuesday in January..." |
| Tuesday, January 10 | Last day for petitioned warrant articles (schools and towns) | 40:13, II-a (b), 39:3 | "...the second Tuesday in January..." |
| Tuesday, January 10 | Last day for negotiated cost items to be finalized | 40:13, II-a (b), 273-A:1 | "...the second Tuesday in January..." |
| Tuesday, January 17 | Last day to hold at least one budget hearing | 40:13, II-a (c) | "...on or before the third Tuesday in January." |
| Tuesday, January 17 | Last day for bond hearing | 40:13, II-a (c), 33:8-a | "...on or before the third Tuesday in January." |
| Thursday, January 26 | Last day for budget committee to deliver budget and warrant article recommendations to the governing body for posting | 40:13, II-a (c), 32:16, IV | "...the Thursday before the last Monday in January..." |
| Monday, January 30 | Last day to post warrant, budget and default budget (schools and towns) | 40:13, II-a (d), 39:5, 197:7 | "...on or before the last Monday in January." |
| Saturday, February 4 through Saturday, February 11 (inclusive) | First Session – Deliberative | 40:13, III | "...between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays..." |
| Tuesday, March 7 | <i>Annual Report</i> with final budget and ballot questions made available to the legislative body | 40:13, II | "...at least one week before..." |
| Tuesday, March 14 | Second Session – Voting by Ballot | 40:13, VII | "...the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable." |
| Monday, April 3 | Submit signed and completed forms to DRA through the MTRSP | 21-J:34 | "...within 20 days of the close of the meeting..." |

* Dates are calculated in accordance with RSA § 21:35.