

Vision: The Mountain View-Birch Tree School District is two communities working as one to develop caring and responsible citizens.



Mission: Our mission is to empower and inspire all students to be successful before and after graduation. We strive to improve the quality of life through rigor, relevance, and relationships.

Mountain View-Birch Tree R-III School District

1054 Old Highway 60 Mountain View, MO 65548

417-934-5408

Fax 417-934-5404

To: Board of Education Members

From: Dr. Don Christensen, Superintendent

Re: Board Meeting Materials

Date Printed: July 14, 2022

Board Meeting Date: July 21, 2022

Enclosed please find the following Board packet information:

1. School Board Meeting Agenda
2. Explanation of School Board Meeting Agenda Items
3. Minutes of Previous Meeting
4. Copy of Monthly Bills
5. Monthly Financial Report
6. CSIP Manual
7. Administrative Reports

SUPERINTENDENT'S OFFICE

Dr. Don Christensen - Superintendent
Lanna Tharp - Asst. Superintendent
Susan Smotherman - Supt. Secretary
Tressa Henry - Accountant
Rhonda Henry - Bookkeeper
(417) 934-5408/5409

LIBERTY HIGH SCHOOL

John Daniels - Principal
Tammy Heiney - Asst. Principal
Eli Ernst - Athletic Director
(417) 934-2020

LIBERTY MIDDLE SCHOOL

Ryan Chowning - Principal 6-8
Eli Ernst - Asst. Principal
(417) 934-5412

SPECIAL SERVICES

Barbara Medina- Director
(417) 934-2020

MTN VIEW ELEMENTARY

Angie Jester - Principal
Wade Marriott - Asst. Principal
(417)934-2550

BIRCH TREE ELEMENTARY

Paula Renshaw - Principal
(573) 292-3106

MOUNTAIN VIEW-BIRCH TREE R-III BOARD OF EDUCATION MEETING
REGULAR SESSION
Thursday, July 21, 2022
6:00 P.M.
Liberty High School Media Center

- I. Determination of Quorum/Call Meeting to Order**
- II. Pledge of Allegiance:** Mr. Daniels
- III. Public Comment:** The Board will listen to the statement of any person speaking his/her opinion on any given agenda item.
- IV. Approval of Consent Agenda Items**
 - A. Minutes of Previous Meeting: Approval of last month's board meeting minutes
 - B. Approval of Payment of Monthly Bills
 - C. Monthly Administrative/Principal Reports
- V. Adoption of Agenda**
- VI. Student Time**
 - A. None
- VII. Committee Reports**
 - A. MSBA Delegate Report - - MSBA Board Delegate
- VIII. Old Business**
 - A. None
- IX. New Business**
 - A. Items extracted from consent agenda
 - B. Exceptions to monthly bills: Payment related to individuals related to Board members
 - C. Monthly Financial Report
 - D. Year-Ending Budget Amendments for 2021-2022
 - E. Budget Approval for 2022-2023
 - F. Goals for 2022-2023
 - G. Establish Non-Resident Tuition for 2022-2023
 - H. Set Tax Rate Hearing Date and Time
 - I. Bus Driver Manual Approval
 - J. CSIP Discussion
 - K. District Safety Plan
 - L. Elementary Eagle Time Plans
 - M. Propane Bids
- X. Other Business**
 - A. None
- XI. Monthly Program Report/Review**
 - A. None
- XII. Administrators' Reports**
 - A. Principals report on each of their building
- XIII. Move To Closed Session, Closed Vote, Closed Record**

The Board hereby gives notice to meeting in Closed Session to consider the following items pursuant to RSMo 610.021 (3) (13) (14)
- XIV. Return to regular session**
- XV. Adjourn**

MOUNTAIN VIEW-BIRCH TREE BOARD OF EDUCATION MEETING

Explanation of Agenda Items

REGULAR SESSION

Thursday, July 21, 2022

6:00 P.M.

Liberty High School Media Center

The information found on the following pages is provided for the Board Members to have advanced preparation to assist in making decisions and voting on issues relating to the publicly posted School Board Agenda. Information regarding state law and board policy have been included, as applicable, as well as an explanation of agenda items and the superintendent's recommendation for the agenda items.

I. Determination of Quorum/Call Meeting To Order

II. Pledge of Allegiance

- a. Mr. Daniels will lead the pledge (if he is at the meeting, if not, Dr. C will do it)

III. Public Comment

According to Board policy BDDH: "A specifically designated time will be set aside for public comments at regular meetings of the Board of Education. The following rules will be applied to the public comment portion of the meeting:

- The Board will establish a time limit for the public comment period.*
- No individual will be permitted to speak more than once during this period.*
- The individual must reside in the district or be a landowner of the district.*
- The Board will establish a uniform time limit for each speaker.*
- Only items from the posted agenda may be discussed."*

IV. Approval of Consent Agenda Items

"The consent agenda allows members to vote on a group of items (en bloc) without discussion. This is a good way to dispose of business that is noncontroversial. "The presentation of the consent agenda is established by a special rule of order and should be taken up before committee reports.....If the consent agenda includes the approval of the minutes, then it should be taken up before any business is transacted."

Consent Agenda Items include:

Minutes of previous meeting
Monthly bills- - Identify and remove bills that must be approved individually
Monthly Administrative/Principal Reports'

V. Adoption of Agenda

"The agenda shouldn't tie the hands of the assembly, prevent members from bringing up business, or enable a small group to railroad through their pet projects." "Agendas should have flexibility to provide for unseen things that may come up in a meeting."

VI. Student Time

- a. None

VII. Committee Reports

"If a committee report includes a recommendation of action that it wants the organization to take, its report should include a motion at the end of the report by the committee chairperson." "A motion from a committee of more than one does not need a second....."

- a. MSBA delegate report regarding upcoming meetings or issues

VIII. Old Business

Discuss items tabled from previous school board meetings.

- a. None

IX. New Business

a. Items extracted from consent agenda

Exceptions to monthly bills and any other item that was extracted from the consent agenda

b. Exceptions to monthly bills

This is where bill payment is approved for individuals related to board members. Additionally, any bill paid to an entity where a board member or a board member's relative is at least a part-owner should be paid here.

c. Monthly Financial Report

Month ending June 2022

Balances:	Incidental Fund (Fund 1): \$6,085,911.28
	Teacher's Fund (Fund 2): \$0
	Debt Service Fund (Fund 3): \$0
	Capital Projects Fund (Fund 4): \$2,143,060.42
	Total (All Funds): \$8,228,971.70
	Previous Year's Total (All Funds): \$7,145,271.43

This financial report is as close as we can get it prior to closing out the year after the audit. We will give you the completed version at the board meeting, but these are the totals that we have right now to end the year. We will end the year well ahead of where we were financially last year at this time—primarily due to the federal ESSER funds. There are typically few ways to infuse money into fund 4 from fund 1. There are two end-of-year transfers that can be made to fund 4, which we have always made in the past. This year, that transfer will amount to about \$600,000.

I am going transfer the full amount possible to fund 4 to make sure we have enough money in fund 4 to complete all construction projects and still maintain a decent balance.

d. Year-Ending Budget Amendments for 2021-2022

The budget amendments will be presented at the board meeting. We will make some budget amendments to ensure that we have not under-budgeted in any area. Our revenue will be much more than our expenditures when it is all said and done. We will also need to approve "any budget transfers as recommended by our auditor". Our audit this year will take place on August 1-3, so we will know our final (audited) balances very early this year.

Recommendation: Approve the budget amendments as listed as well as any other amendments and transfers recommended by our auditor.

e. Budget Approval for 2022-2023

The budget for 2022-2023 has been finalized. We won't know our assessed valuation until August, so this is as close as we can get it right now. We have closed out the month of June so we can calculate our final balances to start the year in the new budget. I'll give everyone a copy of the new budget and will explain the main points of the budget and how it all works together.

There were no changes at all between the initial budget that I presented last month, and this final budget. I am starting to receive our initial assessed valuation numbers from the counties. What I've seen so far leads me to believe that our assessed valuation will increase significantly. There is an inverse relationship between our assessed valuation and our tax levy. As our valuation increases, our levy decreases so nobody pays significantly more in taxes in any given year. That said, we will get more local tax revenue when our assessed valuation numbers increase.

I will explain the high points of the budget and answer any questions that you might have regarding anything in the budget.

Recommendation: Approve the final budget for the 2020-2021 school year.

f. **Goals for the 2022-2023 School Year**

We've been working on achieving variations of the same goals for the last few years. The school board ranked our main goals to work towards last December:

[illegible]

As most of you know, the above "priority list" is the second round of such lists that we have done in the last seven years. We had to move to this second list because everything on the first list has been completed. I'm happy to say that we are well on our way to addressing most of the things on this "second round" priority list. Here are the main priorities (in order) that the board established a couple of years ago.

1. Wall in windows in front of MVE
 - a. We are currently not only replace the single pane windows at MVE, but are replacing them all throughout the school district.
2. New seating in the high school gym.
 - a. We completed this project early in the school year last year.
3. Sand high school gym floor and add missing lines
 - a. This project was completed late last summer in conjunction with the replacement of the new bleacher seating in the high school gym.
4. MVE gym—enclose windows
 - a. This project is being completed this summer.
5. Refurbish/replace high school lockers.
 - a. I have budgeted \$35,000 in this year's budget to get this project started. We will continue to budget money for this project each year until it is completed. Nothing has been done yet to initiate this. We still need to look at our options and get bids.
6. Comprehensive replacement of HVAC units at MVE and BTE.
 - a. This project is being completed this summer. There will need to be a "round two" replacement project next summer to include any other units at the elementary schools as well as taking care of the HVAC issues throughout the high school.
7. MVE Gym—add air or exhaust fans
 - a. We are adding a significant amount of air conditioning to the cafeteria at MVE and we are replacing the single pane windows in the gym. Both of these will help reduce the heat in the gym. I did find out that there is an exhaust fan already located in the gym. I just need to make sure it works. If we want to add air conditioning to the gym at MVE—we need to make that decision now so I can add it to the scope of the work to be completed next summer.
8. Purchase another Suburban or mini van.
 - a. We purchased another mini van a couple of months ago.
9. Lower the ceiling in the middle school cafeteria
 - a. Lowering the ceiling turned out to be a bad option due to costs vs. return on investment. I had our construction folks look at this option.
10. High school court yard renovation
 - a. This wasn't a high priority so I've not started working on this yet.
11. Build a new field house at the athletic complex.
 - a. This wasn't a high priority so I've not started working on this yet.
12. Build our own baseball/softball complex
 - a. Nothing started on this yet due to low priority

On the bottom of the page, we listed other things that we wanted to work on:

1. Continue to purchase two school buses a year
 - a. We actually purchased three buses last year and I have budgeted to purchase two buses this year.
2. Build bathrooms at outdoor athletic complex
 - a. We completed this project in time for football season last year
3. Purchase Chromebooks and carts for district-wide use.
 - a. Every classroom now has their own Chromebook cart and every student in the district is assigned their own Chromebook.

I'm very happy with the scope and number of projects that we have addressed and are currently addressing. We are going to pretty much wipe out the full list of high priority items from this list this year. I think we need to begin a "round 3" priority list. In this next list, we need to be looking to the future. Some of the items on the new list should probably be:

1. Adding classrooms or a "wing" of rooms to the middle school.
2. Figuring out what to do for a central office location with enough storage and office space to meet our needs.
3. Working towards a "no-tax-increase" levy (not bond issue) to pay for the new wing at the middle school and to provide the financial resources necessary to meet our needs for "personnel, instructional programs, and facilities". The wording on the actual levy ballot will need to be worded carefully to include those three items (personnel, instructional programs and facility needs) so we can use the financial resources as needed in funds 1, 2 and 4. We don't want to tie our hands by wording the language poorly.

With MSIP 6 happening this school year, we will need to set some goals to address many of the issues that will be addressed in our revised CSIP plan. A total overhaul of our CSIP plan has to be goal #1, but the CSIP plan has to incorporate numerous new things, so each of these new things will need to be established as goals also. We are currently working to figure out everything that will be necessary and we will address these each month this year as we discuss MSIP 6 and the CSIP plan at each school board meeting.

These are the other goals that we've been working on over the last several years. We can review these, add to these, or refine these as necessary.

1. Improvement in availability and use of instructional technology throughout the district.
 - a. We are now a 1:1 school district with sufficient bandwidth and infrastructure to meet our needs.
 - b. Now that we have the "infrastructure" in place, we need to start focusing on our teacher and student use of instructional technology in the classroom.
 - i. Teaching "keyboarding" at the elementary level. Doing this through "library time" doesn't seem to be working great, so we need to address how we are going to do this better.
 - ii. Teaching computer applications starting in the middle school.
 - iii. Increasing course offerings in Vocational Business to address more "Application" courses.
 - iv. Continued use of Google Classroom in every class.
 - v. Appropriate use of iReady in each classroom—especially since it is being used for our math and reading instruction.
2. Improve standardized test scores. This year:
 - a. We are hoping that much of what we are doing in goal #1 will translate into improvements in test scores throughout the district. Here are some specific things that we would like to address starting this year:
 - i. How are we utilizing our Title I teachers in the district? What criteria are being used to include students in Title I programs and when are students released from Title I programs?
 - ii. Training and use of new iReady curriculum.
 - iii. Utilizing the presence and expertise of Mrs. Heiney in the high school to create rigorous course work and expectations of high achievement for students and staff.
 - iv. Utilizing Mr. Marriott at MVE to free Mrs. Jester's time to guide instruction and improve test scores.
 - v. We've continued to divide the three large classes at BTE hoping that smaller class sizes will improve test scores in those grades.
3. Improve attendance throughout the district.
 - a. I will continue to ask each principal to submit goals/objectives regarding how they can improve attendance in their building this year.
4. Renovate and Improve facilities throughout the district. This year:
 - a. We've already discussed this at length. We are taking some great measures to work on this goal.

g. Establish Non-Resident Tuition for 2022-2023

There are several statutes relating to the admission of non-resident students (RSMo 161.121 to 161.151). Our applicable school board policy (JECB) states the following:

- 1. "Nonresident students may be permitted to attend the district's schools upon payment of tuition as established by the Board unless exempt from payment of tuition as allowed by law. **Tuition rates shall be determined annually on the basis of the per-pupil cost for the preceding year** for the operation, maintenance and debt service of the schools, as prescribed by state law. A nonresident student shall be defined as a student who does not meet the requirements to be a resident student of the Mountain View-Birch Tree R-III School District, as defined in Board policies and law.*

With the extra federal money coming in to pay numerous projects, our per-pupil expenditure amount is artificially high. Here is a breakdown from the last few years:

2017-2018 PPE for the 2018-2019 School Year: \$7,804
2018-2019 PPE for the 2019-2020 School Year: \$7,855
2019-2020 PPE for the 2020-2021 School Year: \$7,445
2020-2021 PPE for the 2021-2022 School Year: \$7,936
2021-2022 PPE for the 2022-2023 School Year: \$9,315

We have not had any tuition paying students for many years. However, if we were to get a tuition paying student, I would hate to charge them an artificially high amount. I think our best course of action would be to set our tuition at a standard flat rate from year to year. I suggest that we set our tuition rate at a flat \$7,000 per year. If we could start attracting some high school students from any of the K-8 districts around West Plains, that would be great, but our tuition would need to be competitive. This tuition rate (\$7,000) would put us in line with the other districts that get students from the K-8 schools, other than West Plains, who was planning to charge the full (artificially high) PPE (over \$9,000). This was one of the main "issues" and conflict that the former superintendent had with the area schools—which led her to resign and take a position as the assistant superintendent in another school district.

Recommendation: I recommend that we set the nonresident tuition rate at \$7,000 for all non-resident students for the 2022-2023 school year.

h. Set Tax Levy Hearing Date & Time

School board policy DC (Taxing and Borrowing Authority/Limitations) requires the following:

"The Mountain View-Birch Tree R-III School District will annually set the tax rate after first notifying the public and conducting at least one (1) public hearing...The tax rate hearing will include an opportunity for citizens to speak before the Board. The Board will set the tax rate after the hearing...The Board shall forward a tax rate to the county clerk of every county in which the district is located on or before September 1."

The August board meeting is scheduled to be held at Liberty Middle School on August 18. We will do the tax rate hearing at 6:00 p.m. and start the normal school board meeting right after the hearing is over. State Statutes 67.110 & 164.011 require a public hearing with tax rates submitted to the county clerks no later than September 1, of each year. I will submit the proper forms to the county clerks on Friday, August 19.

Recommendation: I would recommend setting the Tax Rate Hearing on August 18, 2022 at 6:00 p.m. with the regular school board meeting to follow immediately after.

i. Bus Driver/Transportation Manual Approval

Now that our bus negotiations are completed and have been ratified by everyone, we need to formally approve the updated bus manual. Mrs. Tharp has been working on those updates and will let you know of any significant changes that might have been made. She will bring a copy of the completed manual to the board meeting.

Recommendation: Approve the Bus/Transportation Manual as presented.

j. Continuous School Improve Program (CSIP)

We are beginning our journey in revising our Continuous School Improvement Program plan that will be aligned with the new Missouri School Improvement Program (MSIP 6) standards. Stakeholder committees are being formed to help prioritize our district's greatest and most urgent needs. We will also be conducting a required Culture and Climate survey in August to help determine needs. After our needs have been identified, we will write action steps to accomplish our district's goals. Committees will begin meeting soon and will be led by district administrators. Our monthly board agendas will be driven by the MSIP 6 standards and our CSIP plan. Our CSIP plan will be driven by the MSIP standards and our district's vision and mission statements. In addition to developing the CSIP, we will have an opportunity to showcase our best practices in: Leadership; Effective Teaching and Learning; Collaborative Climate and Culture; Data-Based Decision Making; Alignment of Standards, Curriculum and Assessment; and Equity and Access.

I will attached a copy of our current CSIP plan to this month's agenda. It was adopted by the board on November 21, 2019. Mrs. Tharp will briefly explain the ways we need to revise the plan and the timeline for the revision. DESE has chosen our district to go through the MSIP 6 review in December. We will be submitting our new CSIP Plan, our Culture and Climate Survey, and our Response to Standards prior to December.

k. District Safety and Security Plan

Our district currently has a very thick and comprehensive crisis manual as well as a separate safety and security plan and manual. It has not been revised for some time. We also have our plan/manual for "Safe Return to School" due to Covid. This addresses many safety, security and health issues. There are several issues in the district's safety plan that are required as part of our new CSIP plan. We will be revising our district's safety and security plan and manuals in conjunction with making revisions to our CSIP plan.

On thing that we should discuss is the portion of the "Safe Return to School" plan where few if any visitors are allowed in the building. We will need to update and approve this plan next month. I know that many parents and the public would like full access to the schools during the school day when kids are present. However, I am very inclined to leave this section of the plan intact for two reasons: 1) There are still very virulent strains of Covid that are prevalent right now and which will require students and staff to be quarantined if they test positive. 2) School security has to be at the forefront with regards to what we do and how we do it. It will continue to be the safest route to continue to secure all access to our schools (as much as possible) and to not allow anyone into our schools while students and staff are present. I know that many parents do not like this part of the plan, but to protect our students and staff, I feel that it is necessary to keep it in place.

l. Eagle Time Plans

A few months ago we discussed how we were going to group students for comprehensive Eagle Time for math and language arts instruction. There have been some questions and concerns raised that we are this grouping might extend to the students "home room". That is not the case.

Last week, Mrs. Jester, Mrs. Heiney, and Mrs. Tharp met to discuss the new Eagle Time plan at Mountain View Elementary. There was a lot of discussion about how "intervention/instruction" will look next year. In March, Mrs. Jester briefly presented her thoughts regarding increased interventions during the 2022-2023 school year, which she feels is necessary in order to close some learning gaps. She explained that students would be randomly placed in their homeroom classes, just like it's always been done in K-5th grade. Last week, Mrs. Jester, Mrs. Heiney, and Mrs. Tharp discussed the plan in detail. They discussed factors, such as who is assigning grades and who the parents speak to if they have concerns about their student. Should they speak to their homeroom teacher or the intervention teacher? After much discussion about that and other important factors involved, they felt the March plan is best for kids, but with some adjustments. (The original thoughts included students receiving most reading and math instruction in their intervention groups.) Mrs. Jester's plan is for students to continue to go to their intervention groups (Eagle Time), outside of their homeroom class during the day as discussed in March. Instead of providing all reading instruction (grade level curriculum, phonics, and writing) in non-homeroom classes, it will be provided in the homeroom. For targeted interventions, students will leave their classroom to go to their intervention room. Their Eagle Time will be lengthened to target those interventions or to provide enrichment activities. Mrs. Jester is hoping to increase the time from 30 minutes daily to 45-60 minutes daily. All students will continue to be exposed to their grade level curriculum in reading and math. This plan should give many students an increased opportunity to feel and be successful, which will hopefully have an impact on attendance and behavior. Mrs. Jester will evaluate the effectiveness of the interventions through teacher observations, iReady results, ESGI results, attendance, and behavior data.

Mrs. Jester will not be attending the board meeting because principals are off during the month of July. Mrs. Tharp will help answer questions you might have about the plan if I don't know the answer.

m. Propane Bids

We asked for propane bids a few months ago and were not happy with the bids that we received. As a result, we rejected all bids and hoped that we would get better bids by waiting a few months. We will be reviewing the newest bids that we received to choose a propane provider. Bids are not due until the day before the school board meeting, so I will bring the bids to the meeting.

Recommendation: Approve the lowest bid propane provider.

X. Other Business

XI. Monthly Program Report/Review

- a. None

XII. Administrators' Reports

Administrators' Reports are enclosed in board packet. Additions or questions regarding Administrators' Reports should be discussed at this time

- a. Each administrator will report on things occurring at their school.

XIII. Move To Closed Session, Closed Vote, Closed Record

"I make a motion to go into closed session for the purpose of consideration of agenda items as authorized in RSMo Section 610-021 (3,13,14)"

(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two-hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees;

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law;

Recommendation -- Move to go into Closed Session, Closed Record, Closed Vote pursuant to RSMo 610.021 (3), (13), (14).

XIV. Return to regular session

XV. Adjourn



**Mountain View – Birch Tree R-III
School District
1054 OLD HWY 60
Mountain View, MO 65548
Phone (417) 934-5408 Fax (417) 934-5404**

MINUTES OF BOARD MEETING

Meeting Place: Mountain View Elementary School Media Center
Type of Meeting: Regular Meeting
Time and Date: 6:00 p.m. June 16, 2022

Present	Members	Absent
Jennifer Foster, Presiding Board President		
Eric Wells Board Vice-President		
Shelly Mantel (6:05 pm via Google Meet) Delegate		
	Beverly Denton	
Mikael Orchard		
Josh Roberts		
Keith Tharp		
Don Christensen Superintendent of Schools		
Rhonda Henry Board Secretary/Treasurer		

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**Mountain View – Birch Tree R-III
School District
1054 OLD HWY 60
Mountain View, MO 65548
Phone (417) 934-5408 Fax (417) 934-5404**

Continuation of regular district board meeting held on June 16, 2022

I. Determination of Quorum

The Mountain View-Birch Tree R-III Board of Education met in regular session at 6:00 p.m. on June 16, 2022, in the Mountain View Elementary Media Center. A quorum was present with Jennifer Foster, Shelly Mantel (6:05 p.m. via Google Meet), Mikael Orchard, Josh Roberts, Keith Tharp and Eric Wells in attendance. Beverly Denton was absent.

II. Pledge of Allegiance

Mrs. Jester led the Pledge of Allegiance.

III. Public Comment

There were no requests for public comment.

IV. Consent Agenda

Eric Wells made a motion, seconded by Josh Roberts, to approve the following items on the consent agenda. The motion passed unanimously.

- A. Minutes of the May 19 Regular Board meeting
- B. Payment of bills in the amount of \$452,625.49
- C. Monthly Administrative/Principal Reports

Shelly Mantel entered the meeting at 6:05 p.m. via Google Meet.

V. Adoption of Agenda

Mikael Orchard made a motion, seconded by Keith Tharp, to approve the Adoption of Agenda with the addition of item H. CSIP Revision. The motion passed unanimously.

VI. Student Time

- A. None

VII. Committee Report

- A. None



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School District**

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Continuation of regular district board meeting held on June 16, 2022

VIII. Old Business

- A. Dr. Christensen gave an update on the construction repairs at Mountain View Elementary and Birch Tree Elementary Schools.

IX. New Business

- A. There were no items extracted from the Consent Agenda.
- B. Keith Tharp made a motion, seconded by Josh Roberts, to approve payment of \$85.00 to Angel Garden for plants. The motion passed with five members in favor. Shelly Mantel abstained.

Eric Wells made a motion, seconded by Josh Roberts, to approve payment of \$691.12 to Browns Lawn & Garden for supply. The motion passed with five members in favor. Mikael Orchard abstained.

Josh Roberts made a motion, seconded by Keith Tharp, to approve payment of \$34.00 to Fosters Small Engines for supply. The motion passed with five members in favor. Jennifer Foster abstained.

- C. Dr. Christensen presented the May 2022 financial report. The balance in all funds was \$9,315,018.19.
- D. Eric Wells made a motion, seconded by Mikael Orchard, to approve the proposed preliminary budget as presented. The motion passed unanimously.
- E. Mikael Orchard made a motion, seconded by Keith Tharp, to approve the bids for OT/PT/Nursing contracts as presented. The motion passed unanimously.
1. Ozarks Healthcare: \$71/hour for PT
 2. Beth Trotter: \$60/hour plus \$.48/mile for OT
 3. Bayada Home Health Care Inc.: \$52/hour for private duty nursing care

- F. Josh Roberts made a motion, seconded by Eric Wells, to approve the Board Member Conflict of Interest Policy BBFA as presented. The motion passed unanimously.
- G. Keith Tharp made a motion, seconded by Eric Wells, to approve the Bus Negotiation Agreement as presented. The motion passed unanimously.
- H. Mrs. Tharp discussed the Comprehensive School Improvement Plan.



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1054 OLD HWY 60
Mountain View, MO 65548
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Continuation of regular district board meeting held on June 16, 2022

X. Other Business

A. None

XI. Monthly Program Report/Review

A. None

XII. Mrs. Jester, Mr. Chowning, Mrs. Heiney, Mr. Daniels, Mrs. Tharp and Dr. Christensen gave reports to the board.

Adjournment to Closed Session

Josh Roberts made a motion at approximately 7:13 p.m., seconded by Eric Wells, to go into closed session for the purpose of consideration of agenda items as authorized in RSMo Section 610.021 (1), (3), (9), (13), (14). The motion passed as follows:

Jennifer-yea	Shelly-yea	Josh-yea	Eric-yea
	Mikael-yea	Keith-yea	



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1054 OLD HWY 60
Mountain View, MO 65548
Phone (417) 934-5408 Fax (417) 934-5404**

Continuation of regular district board meeting held on June 16, 2022

CLOSED SESSION

Josh Roberts made a motion, seconded by Eric Wells, to accept the resignation from Paulette Weaver, Custodian effective June 3, 2022. The motion passed as follows:

	Shelly-yea	Josh-yea	Eric-yea
Jennifer-yea	Mikael-yea	Keith-yea	

Keith Tharp made a motion, seconded by Mikael Orchard, to employ Haley Radford, SE Para, for the 2022-2023 school year. The motion passed as follows:

	Shelly-yea	Josh-yea	Eric-yea
Jennifer-yea	Mikael-yea	Keith-yea	

Mikael Orchard made a motion, seconded by Josh Roberts, to employ the attached Summer School list. The motion passed as follows:

	Shelly-yea	Josh-yea	Eric-yea
Jennifer-yea	Mikael-yea	Keith-yea	

Josh Roberts made a motion, seconded by Keith Tharp, to employ Leroy Goldsmith, Custodian. The motion passed as follows:

	Shelly-yea	Josh-yea	Eric-yea
Jennifer-yea	Mikael-yea	Keith-yea	

Mikael Orchard made a motion, seconded by Josh Roberts, to employ Rick Swope, PT Driver for the 2022-2023 school year. The motion passed as follows:

	Shelly-yea	Josh-yea	Eric-yea
Jennifer-yea	Mikael-yea	Keith-yea	

Mikael Orchard made a motion, seconded by Keith Tharp, to return to Open Session. The motion passed as follows:

	Shelly-yea	Josh-yea	Eric-yea
Jennifer-yea	Mikael-yea	Keith-yea	

Jennifer Foster, Board President

Rhonda Henry, Board Secretary



**Mountain View – Birch Tree R-III
School District
1054 OLD HWY 60
Mountain View, MO 65548
Phone (417) 934-5408 Fax (417) 934-5404**

Continuation of regular district board meeting held on June 16, 2022

Keith Tharp made a motion at approximately 7:20 p.m., seconded by Josh Roberts, to adjourn the meeting. The motion passed as follows:

Jennifer-yea	Shelly-yea	Josh-yea	Eric-yea
	Mikael-yea	Keith-yea	

Jennifer Foster, Board President

Rhonda Henry, Board Secretary

Mountain View-Birch Tree R-III
1054 Old Highway 60
Mountain View, MO 65548

CHECK REGISTER (summary)

Dated: 7/15/2022

Page No: 1 of 1

Period: All Year

Year: 2022-2023

Selection Criteria : Check Number Value = 155173 |

Check No.	Date	Description	Check Amount	Void Amount	Month
Account Number:	510899	ALTON BANK			
155173	07/22/22	ANGEL GARDEN	88.00	0.00	7
Total Amount:			88.00	0.00	
TOTAL NUMBER OF CHECKS: 1			Total Amount (All Accounts): 88.00	0.00	
GRAND TOTAL:			88.00		

Mountain View-Birch Tree R-III
1054 Old Highway 60
Mountain View, MO 65548

CHECK REGISTER (summary)

Dated: 7/15/2022

Page No: 1 of 1

Period: All Year

Year: 2022-2023

Selection Criteria : Check Number Value = 155174 |

Check No.	Date	Description	Check Amount	Void Amount	Month
Account Number:	510899	ALTON BANK			
155174	07/22/22	BROWNS FARM & GARDEN	210.83	0.00	7
		Total Amount:	210.83	0.00	
TOTAL NUMBER OF CHECKS: 1			Total Amount (All Accounts):	210.83	0.00
			GRAND TOTAL:	210.83	

Mountain View-Birch Tree R-III
1054 Old Highway 60
Mountain View, MO 65548

CHECK REGISTER (summary)

Dated: 7/15/2022

Page No: 1 of 1

Period: All Year

Year: 2022-2023

Selection Criteria : Check Number Value = 155175 |

Check No.	Date	Description	Check Amount	Void Amount	Month
Account Number:	510899	ALTON BANK			
155175	07/22/22	FOSTERS SMALL ENGINES	104.00	0.00	7
		Total Amount:	104.00	0.00	
TOTAL NUMBER OF CHECKS: 1			Total Amount (All Accounts):	104.00	0.00
			GRAND TOTAL:	104.00	

Mountain View-Birch Tree R-III
1054 Old Highway 60
Mountain View, MO 65548

CHECK REGISTER (summary)

Dated: 7/15/2022

Page No: 1 of 1

Period: All Year

Year: 2021-2022

Selection Criteria : Check Number Range From 155075 To 155078 | Check Number Range From 155041 To 155051 | Check Number Range From 155056 To 155060 |

Check No.	Date	Description	Check Amount	Void Amount	Month
Account Number:	510899	ALTON BANK			
155041	06/29/22	WAGeworks, INC.	288.56	0.00	6
155042	06/29/22	WAGeworks, INC.	664.98	0.00	6
155043	06/29/22	90 DEGREE BENEFITS	69,661.00	0.00	6
155044	06/29/22	AFLAC	53.00	0.00	6
155045	06/29/22	BOON-CHAPMAN, LTD	7,880.51	0.00	6
155046	06/29/22	LEGALSHIELD	51.80	0.00	6
155047	06/29/22	MASA GLOBAL	360.00	0.00	6
155048	06/29/22	MID ATLANTIC TRUST CO	1,930.00	0.00	6
155049	06/29/22	MNEA	228.74	0.00	6
155050	06/29/22	MSTA	1,113.90	0.00	6
155051	06/29/22	TEXAS LIFE INSURANCE CO	1,267.30	0.00	6
155056	06/23/22	DATA RECOGNITION CORP	1,040.40	0.00	6
155057	06/23/22	L.O.E., INC.	21,911.75	0.00	6
155058	06/23/22	MILLER'S LAWN & LANDSCAPING LLC	1,170.00	0.00	6
155059	06/23/22	SHANNON COUNTY CLERK	569.57	0.00	6
155060	06/23/22	SPED TRACK	3,480.00	0.00	6
155075	06/27/22	EWING SPRINGFIELD	405.36	0.00	6
155076	06/27/22	Check was VOIDED by user	0.00	0.00	6
155077	06/27/22	CITY OF WILLOW SPRINGS	300.00	0.00	6
155078	06/27/22	WEST PLAINS AQUATIC CENTER	600.00	0.00	6
Total Amount:			112,976.87	0.00	
TOTAL NUMBER OF CHECKS: 20			Total Amount (All Accounts):	112,976.87	0.00
GRAND TOTAL:			112,976.87		

Mountain View-Birch Tree R-III
1054 Old Highway 60
Mountain View, MO 65548

CHECK REGISTER (summary)

Dated: 7/15/2022

Page No: 1 of 3

Period: All Year

Year: 2022-2023

Selection Criteria : Check Number Range From 155099 To 155172 | Check Number Range From 155075 To 155078 | Check Number Range From 155041 To 155051 | Check Number Range From 155056 To 155060 | Check Number Range From 155083 To 155093 |

Check No.	Date	Description	Check Amount	Void Amount	Month
Account Number:	510899	ALTON BANK			
155083	07/11/22	BIG RIVER COMMUNICATIONS	390.00	0.00	7
155084	07/11/22	CENTURY LINK	674.36	0.00	7
155085	07/11/22	CITY OF BIRCH TREE	573.35	0.00	7
155086	07/11/22	CITY OF MOUNTAIN VIEW	7,643.42	0.00	7
155087	07/11/22	FISHER JACOB	1,200.00	0.00	7
155088	07/11/22	MCI	87.59	0.00	7
155089	07/11/22	PITNEY BOWES BANK INC PURCHASE POWE	900.00	0.00	7
155090	07/11/22	PITNEY BOWES	437.37	0.00	7
155091	07/11/22	RICOH USA INC	811.80	0.00	7
155092	07/11/22	SPECTRUM RESEARCH INC	56.15	0.00	7
155093	07/11/22	WALMART	205.59	0.00	7
155099	07/22/22	ALL PEST & TERMITE	400.00	0.00	7
155100	07/22/22	AMAZON	2,437.69	0.00	7
155101	07/22/22	APPLE MARKET	249.20	0.00	7
155102	07/22/22	BAYADA HOME HEALTH CARE	1,316.25	0.00	7
155103	07/22/22	BIRCH TREE LUMBER	161.91	0.00	7
155104	07/22/22	BIRCH TREE MFA	304.00	0.00	7
155105	07/22/22	BLICK ART MATERIALS	2,910.55	0.00	7
155106	07/22/22	BSN SPORTS LLC	3,652.95	0.00	7
155107	07/22/22	CENTRAL IRRIGATION SUPPLY, INC.	161.56	0.00	7
155108	07/22/22	CENTRAL R-III SCHOOLS	448.81	0.00	7
155109	07/22/22	CENTRAL STATES BUS	60.00	0.00	7
155110	07/22/22	CHAMBER OF COMMERCE	75.00	0.00	7
155111	07/22/22	CLAIM CARE INC	254.89	0.00	7
155112	07/22/22	COUNTRYSIDE PROPANE	12.00	0.00	7
155113	07/22/22	COUNTY FUELS LLC	16,702.25	0.00	7
155114	07/22/22	CURRENT INC	8,124.00	0.00	7
155115	07/22/22	CURRENT WAVE	36.00	0.00	7
155116	07/22/22	CURRICULUM ASSOCIATES	2,392.00	0.00	7
155117	07/22/22	DANIELS TIRE LLC	611.00	0.00	7
155118	07/22/22	DEMCO	413.21	0.00	7
155119	07/22/22	DENNIS COULTER HEATING	260.00	0.00	7
155120	07/22/22	EASY WAY SAFETY SERVICES INC	59.47	0.00	7
155121	07/22/22	EDGELLER & HARPER FARM	14.61	0.00	7
155122	07/22/22	ESGI LLC	3,604.00	0.00	7
155123	07/22/22	HILLYARD/SPRINGFIELD	1,999.17	0.00	7
155124	07/22/22	HOUGHTON MIFFLIN HARCOUR	26,652.60	0.00	7

Mountain View-Birch Tree R-III
1054 Old Highway 60
Mountain View, MO 65548

CHECK REGISTER (summary)

Dated: 7/15/2022

Page No: 2 of 3

Period: All Year

Year: 2022-2023

Selection Criteria : Check Number Range From 155099 To 155172 | Check Number Range From 155075 To 155078 | Check Number Range From 155041 To 155051 | Check Number Range From 155056 To 155060 | Check Number Range From 155083 To 155093 |

Check No.	Date	Description	Check Amount	Void Amount	Month
155125	07/22/22	HOWELL COUNTY NEWS	74.30	0.00	7
155126	07/22/22	IMPERIAL GRAPHICS	500.00	0.00	7
155127	07/22/22	ACELLUS EDUCATION CENTER	12,500.00	0.00	7
155128	07/22/22	INTERSTATE BILLING SERVICE	1,772.74	0.00	7
155129	07/22/22	IXL LEARNING	17,060.00	0.00	7
155130	07/22/22	LEE JAMES	40.13	0.00	7
155131	07/22/22	MAESP	305.00	0.00	7
155132	07/22/22	MARMIC FIRE & SAFETY CO	2,054.10	0.00	7
155133	07/22/22	MASA	637.00	0.00	7
155134	07/22/22	MCGRAW HILL LLC	2,731.80	0.00	7
155135	07/22/22	MCKINSTRY	269,198.00	0.00	7
155136	07/22/22	METALWELD INC	44.55	0.00	7
155137	07/22/22	MIDWEST COMPUTECH	4,254.53	0.00	7
155138	07/22/22	MISSOURI TEACHING JOBS	350.00	0.00	7
155139	07/22/22	MOUNTAIN VIEW BUSINESS CENTER LLC	12.47	0.00	7
155140	07/22/22	MSBA	356.74	0.00	7
155141	07/22/22	MSHSAA	3,139.33	0.00	7
155142	07/22/22	MTN VIEW AUTO PARTS INC	483.42	0.00	7
155143	07/22/22	MTN VIEW LUMBER CO	1,325.66	0.00	7
155144	07/22/22	MURPHYS PLUMBING LLC	250.00	0.00	7
155145	07/22/22	NEWPATH LEARNING	349.95	0.00	7
155146	07/22/22	OLSON PRECAST CONCRETE	950.00	0.00	7
155147	07/22/22	PARSONS ALICE	34.35	0.00	7
155148	07/22/22	PERMA BOUND BOOKS	405.24	0.00	7
155149	07/22/22	REALLY GOOD STUFF LLC	284.23	0.00	7
155150	07/22/22	RIDDELL	9,770.95	0.00	7
155151	07/22/22	SCHOLASTIC INC	1,852.39	0.00	7
155152	07/22/22	SCHOOL HEALTH	252.45	0.00	7
155153	07/22/22	SCHOOL SPECIALTY LLC	217.20	0.00	7
155154	07/22/22	SCHWEGMAN OFFICE SUPPLY	36.99	0.00	7
155155	07/22/22	SHERWIN-WILLIAMS	73.88	0.00	7
155156	07/22/22	SMCAA	500.00	0.00	7
155157	07/22/22	SPRINGFIELD JANITOR SUP	12,159.81	0.00	7
155158	07/22/22	ST JAMES R-1 SCHOOL DIST	605.98	0.00	7
155159	07/22/22	SUMMERSVILLE BEACON	23.50	0.00	7
155160	07/22/22	SUPREME SCHOOL SUPPLY	72.04	0.00	7
155161	07/22/22	TITAN INDUSTRIAL	626.17	0.00	7
155162	07/22/22	TRI COUNTY AUTO PARTS	58.41	0.00	7

Mountain View-Birch Tree R-III
1054 Old Highway 60
Mountain View, MO 65548

CHECK REGISTER (summary)

Dated: 7/15/2022

Page No: 3 of 3

Period: All Year

Year: 2022-2023

Selection Criteria : Check Number Range From 155099 To 155172 | Check Number Range From 155075 To 155078 | Check Number
Range From 155041 To 155051 | Check Number Range From 155056 To 155060 | Check Number Range From 155083 To 155093 |

Check No.	Date	Description	Check Amount	Void Amount	Month
155163	07/22/22	TROTTER MERRI BETH	1,239.00	0.00	7
155164	07/22/22	TYLER TECHNOLOGIES INC	420.00	0.00	7
155165	07/22/22	ULTRA CHEM INC	674.70	0.00	7
155166	07/22/22	USI EDUC & GOV SALES	199.07	0.00	7
155167	07/22/22	WATER SMART TESTING LLC	109.70	0.00	7
155168	07/22/22	WEST PLAINS DAILY QUILL	54.00	0.00	7
155169	07/22/22	WILLIAM V. MACGILL & CO	1,244.30	0.00	7
155170	07/22/22	WRIGHT ANDREA	12.80	0.00	7
155171	07/22/22	YOUNGS HARDWARE LLC	119.70	0.00	7
155172	07/22/22	COMMERCE BANK	9,661.84	0.00	7
Total Amount:			445,391.17	0.00	
TOTAL NUMBER OF CHECKS: 85			Total Amount (All Accounts): 445,391.17	0.00	
GRAND TOTAL:			445,391.17		

MOUNTAIN VIEW-BIRCH TREE R-III SCHOOL DISTRICT

MONTHLY FINANCIAL REPORT

MONTH ENDING JUNE 2022

FUND	OPENING BALANCE	RECEIPTS	TRANSFER RECEIPTS	EXPENDITURES	TRANSFER EXPENDITURES	CLOSING BALANCE
INCIDENTAL	\$ 6,249,559.07	\$ 484,804.10		\$ (648,451.89)		\$ 6,085,911.28
TEACHERS	\$ 961,971.24	\$ 751,446.74		\$ (1,713,417.98)		\$ -
DEBT SERVICE						
CAPITAL PROJ	\$ 2,103,487.88	\$ 66,851.20		\$ (27,278.66)		\$ 2,143,060.42
TOTAL	\$ 9,315,018.19	\$ 1,303,102.04		\$ (2,389,148.53)		\$ 8,228,971.70

PREVIOUS YEAR	\$ 7,713,311.69	\$ 1,785,245.42	\$ (2,353,285.68)	\$ 7,145,271.43
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DEPOSITS

SIMMONS BANK OF MV	\$ 1,308,231.64
SIMMONS BANK OF BT	\$ -
ALTON BANK	\$ 7,986,980.20
ALTON BANK SENIOR	\$ 106,268.53
TOTAL	\$ 9,401,480.37
PREVIOUS YEAR	\$ 7,728,235.08

RECONCILIATION

BANK BALANCE	\$ 9,401,480.37
OUTSTANDING CHECKS	\$ (1,172,508.67)
OUTSTANDING DEPOSITS	\$ -
ENDING BALANCE	\$ 8,228,971.70

Mtn. View Birch Tree R-III School District



"Two communities working as one to develop caring and responsible citizens"

District Comprehensive School Improvement Plan

2019-2020

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Mtn. View Birch Tree R-III School District



"Two communities working as one to develop caring and responsible citizens"

DISTRICT VISION & MISSION STATEMENTS

VISION

Two communities working as one to develop caring and responsible citizens

MISSION

Mountain View Birch Tree District's mission is to empower and inspire all students to be successful before and after graduation. We strive to improve the quality of life through rigor, relevance, and relationships.

Comprehensive School Improvement Plan Steering Committee

Ashley Allen Teacher, Mountain View Elementary Parent	Shelly Mantel Board of Education Parent
Robert Bennett Principal, Birch Tree Elementary	Wade Marriott Assistant Principal / Athletic Director, Liberty High School Parent
Ashley Brooks Special Education Aide, Mountain View Elementary Parent	Derrick Radford Teacher, Liberty High School Parent
Jackie Brown Teacher, Liberty High School	Kyle Renshaw Student, Liberty High School
Ryan Chowning Principal, Liberty Middle School Parent	Loren Smith Administrator, Mountain View Elementary Parent
Don Christensen Superintendent, MVB T R-III	Candace Stanley Teacher, Birch Tree Elementary Parent
John Daniels Principal, Liberty High School Parent	Lanna Tharp Special Education Director Parent
Carolyn Duckett Director of Curriculum / Assessment	Tiffany Webb Teacher, Mountain View Elementary Parent
Tammy Heiney Teacher, Liberty Middle School Parent	Lois Wood Parent
Mary Beth Kyle SpEd Teacher, Mountain View Elementary Parent	Mary Zitter Parent

Goal 1: Student Performance

Devel
progr
to me

Goal 1: Student Performance
Develop and enhance quality educational/instructional programs to improve performance and enable students to meet their personal, academic and career goals.

Goal

Recruit, attract, develop and retain highly qualified staff
To carry out the Local Education Agency (LEA) mission,
Goals and objectives.

Goal 3: Facilities & Operations

Provide and maintain appropriate support services with
functional and safe facilities.

Goal 4: Parent & Community Involvement

Promote, facilitate and enhance parent, student and
Community involvement in the LEA/District educational
Programs.

Goal 5: Governance

Govern the Local Education Agency (LEA) & District in an
efficient and effective manner providing leadership and
representation to benefit the students, staff, and patrons
of the district.

Two communities
s one to develop caring and responsible citizens

Objectives

2 Increase the number of students who meet or exceed the state standards on local, state, and national tests.

3 Increase or maintain the number of subgroup students who are proficient or higher, on the MAP/EOC test annually.

5 Increase the percentage of students who regularly attend school. 90% of the students are in attendance 90% of the time.

100% students will be exposed to technology to enhance academic achievement.

100% students will explore career options.

Strategies & Action Plans

Objective 1 – Strategy 1

Teachers and administrators will analyze the data derived from local and state assessments and use that data to drive day to day classroom instruction, to identify and provide differentiated instruction for students, and to identify students in need of extended learning opportunities or alternative settings.

Action Plan:

1. Teachers will have data team training in order to be able to analyze and use specific data from state and local assessments.

Objective 1 – Strategy 2

Teachers and administrators will work in vertical / horizontal teams to discuss and write curriculum. Curriculum will be aligned, articulated and revised as needed.

Action Plan:

1. Teachers will align curriculum according to state standards.

Objective 1 – Strategy 3

Parents will be made aware of their child(ren)'s academic status in a timely manner through a variety of means that may include progress reports, calls, e-mail, websites, parent nights, report cards, etc. Parents will be given ideas for helping their child(ren) increase achievement.

Action Plan:

1. Parent's input will be acknowledged through interest surveys. Results will be complied and followed up as needed
2. The district will work together to develop action plans to increase parent involvement
3. The district will communicate student status through progress reports, grade cards, and parent portal access.

Strategies & Action Plans

Objective 2 – Strategy 1

Teachers and administrators will analyze the data derived from local and state assessments and use that data to drive day to day classroom instruction, to identify and provide differentiated instruction for students, and to identify students in need of extended learning opportunities or alternative settings.

Action Plan:

1. Teachers will have data team training in order to be able to analyze and use specific data from state and local assessments.

Objective 2 – Strategy 2

Teachers and administrators will work in vertical / horizontal teams to discuss and write curriculum. Curriculum will be aligned, articulated and revised as needed.

Action Plan:

1. Teachers will align curriculum according to state standards.

Objective 2 – Strategy 3

Parents will be made aware of their child(ren)'s academic status in a timely manner through a variety of means that may include progress reports, calls, e-mail, websites, parent nights, report cards, etc. Parents will be given ideas for helping their child(ren) increase achievement.

Action Plan:

1. Parent's input will be acknowledged through interest surveys. Results will be complied and followed up as needed
2. The district will work together to develop action plans to increase parent involvement
3. The district will communicate student status through progress reports, grade cards, and parent portal access.
4. For struggling students, parents will be made aware of difficulties, interventions and the results of those interventions on a regular basis.

Strategies & Action Plans

Objective 3 – Strategy 1

Attendance will be rewarded in a variety of ways, alternative instructional delivery systems will be in place, summer school and other tutoring services will be available.

Action Plan:

1. Teachers and principals will work together to find ways to encourage and reward attendance.
2. Teachers and principals will encourage good communication of the availability for tutoring.

Objective 3 – Strategy 2

The schools will be clean, safe environments conducive to learning.

Action Plan:

1. Buildings will be cleaned and maintained to insure the health and well-being of the student body.

Objective 3 – Strategy 3

Parental involvement will be encouraged as appropriate.

Action Plan:

1. Parents will be educated or aware of attendance policies.

Objective 3 – Strategy 4

Safe transportation is provided to/from school.

Action Plan:

1. Bus drivers will have monthly safety meetings.
2. Bus safety drills are held annually as part of the safe school drills, (fire, tornado, earthquake, and intruder).

Strategies & Action Plans

Objective 4 – Strategy 1

Students at all grade levels will use technology to improve state mandated test scores.

Action Plan:

1. The IT department, principals, superintendent, and teachers will work together to determine the technology needs in order to raise student achievement.

Objective 4 – Strategy 2

Technology curriculum will be reviewed annually, and modifications will be revised as needed.

Action Plan:

1. The technology committee will review the technology plan and curriculum annually.
2. The technology committee will monitor the plan through measurement of progress as identified in the goals and action steps.

Objective 5 – Strategy 1

Students will participate in career education courses as indicated by their interest/needs.

Action Plan:

1. Students will participate in a variety of interest inventories.
2. The counselor, teachers and curriculum will provide opportunities for career experiences.

Goal 2: Highly Qualified Staff

Recruit, attract, develop, and retain highly qualified staff to carry out the Local Education Agency (LEA) / District Mission, Goals, and Objectives

Objectives

1

Raise student achievement with professional development for all staff using current and future

2

Mountain View Birch Tree R-III faculty will be highly qualified and fully certified.

3

Strategies & Action Plans

Objective 1 – Strategy 1

Faculty will identify PD needs specific to each building. Certified staff will attend educational activities that will deal with student achievement.

Action Plan:

1. Principals and teachers will seek professional PD opportunities specific to building, classroom, and student. Information from PD opportunities will be shared with colleagues.

Objective 1 – Strategy 2

The faculty and PD Committee will discuss the value of PD opportunities based on personal experiences.

Action Plan:

1. Faculty will stay updated through regional PD center and share with the staff.

Objective 1 – Strategy 3

PD opportunities that address the MAP-Assessed areas of need will receive the highest priority.

Action Plan:

1. Faculty will assess state benchmark reports to determine areas of instructional need and share with staff.

Objective 1 – Strategy 4

Teachers will have PD on using technology and research-based methods to promote more active learning for students.

Action Plan:

1. Faculty will implement technology and research-based teaching/learning activities.

Strategies & Action Plans

Objective 2 – Strategy 1

In the event the district must hire a teacher for a core course that is not fully certified, the district will require a written plan of study from that teacher which outlines courses to be taken in order to complete certification. This plan would be reviewed and revised until certification is achieved.

Action Plan:

1. The superintendent and principals will be responsible to find and recruit teachers who are certified to teach in the areas for which they are recommended.
2. The teacher is hired needing additional coursework in order to become certified in a given area will be responsible to keep their records updated in central office.

Objective 2 – Strategy 2

The district will pay for teachers, hired without full certification, to take related Core Academic Skills Exam once they show valid proof of passing the exam.

Action Plan:

1. The teacher is hired needing additional coursework in order to become certified in a given area will be responsible to keep their records updated in central office.

Objective 2 – Strategy 3

The district will continue to offer competitive benefit packages for teachers in order to retain highly qualified teachers.

Action Plan:

1. The Superintendent and School Board will work together to offer competitive benefit packages.

Strategies & Action Plans

Objective 3 – Strategy 1

Teachers, building leaders, and district leaders will determine goals that will be reflected on the teacher’s individual professional development plan.

Action Plan:

1. Teachers, principals, and superintendent will work together to set goals.

Objective 3 – Strategy 2

Teachers will be observed multiple times throughout the year. Data will be collected to evaluate progress in targeted areas.

Action Plan:

1. Principals will observe teachers using district evaluation system.

Objective 3 – Strategy 3

Teachers, building and district leaders will receive training on evaluation system/techniques and stay updated on state teacher evaluations and expectations.

Action Plan:

1. Principals and district curriculum director will stay updated on evaluation system trainings and keep teachers informed.

Goal 3: Facilities, Support, and Instructional Resources

Provide and maintain appropriate instructional resources, support services, and functional and safe facilities

Objectives

- 1 All teachers and students will have instructional resources and equipment to support and extend all curriculum.
- 2 All district personnel will work to provide a safe and positive learning climate conducive to learning. Facilities will meet safety inspections and regulations.
- 3 Existing technology will be replaced or upgraded in the district as needed or as funding allows. The district will maintain network infrastructure at each campus that will promote communication and access for student, staff, and administration.

Strategies & Action Plans

Objective 1 – Strategy 1

Teachers and students will have access to high-quality teaching/learning resources and safe environments in which to teach and learn.

Action Plan:

1. Teachers will work closely with principals, librarians, the PD committee, and IT department to find and recommend teaching/learning resources.
2. All building staff, both certified and non-certified, will work cooperatively to provide a safe, clean learning environment.
3. Students will be encouraged to take an active part in keeping the building clean and attractive.

Objective 2 – Strategy 1

Procedures and schedules will be in place for regular safety drills (fire, tornado, earthquake, intruder, and bus evacuation). Training on Internet safety, being safe/drug-free, bullying, and violence prevention will be done annually. A variety of district staff will be trained in CPR.

Action Plan:

1. Procedures, schedules, and trainings will be created at the beginning of each school year by building principals and placed on monthly calendars.

Objective 2 – Strategy 2

A variety of methods will be used to enhance the aesthetics in each building.

Action Plan:

1. Teachers will display appropriate student work along with descriptions of the assignment and/or scoring guides used with work.
2. Teachers will re-do hall displays on a regular basis.
3. Students and teachers may work with community groups and/or parents to enhance the beauty of the school building both inside and out.

Strategies & Action Plans

Objective 2 – Strategy 3

Teachers will promote positive manners and good behavior with students through procedures and routines developed at the building and grade level.

Action Plan:

1. The entire building staff will promote/teach manners throughout all grade levels.
2. The entire building staff will promote positive behaviors throughout all grade levels.

Objective 3 – Strategy 1

The District's students and staff will be provided technology in sufficient qualities and quantities to meet the educational goals of the district.

Action Plan:

1. All personnel will work together to notify administration about technology needs and upgrades.

Goal 4: Parent and Community Involvement

Promote, facilitate, and enhance parent, student, and community involvement in Local Education Agency (LEA) / District educational programs

Objectives

1

All Mountain View Birch Tree R-III Staff will work to promote an environment that encourages parent and community investment in the success of each learning environment. Development and progress throughout a student's academic career will be communicated with parents.

2

Parents will have opportunities to offer input/suggestions to the district.

Strategies & Action Plans

Objective 1 – Strategy 1

Parents will have multiple opportunities to participate in their child's education.

Action Plan:

1. Parent nights, special person meals, and student clubs are samples of activities that may be conducted throughout the school year to encourage parental participation.
2. Parent/teacher conferences are mandated for every student each fall. Conferences will be held more often if requested by the parent and/or teacher.
3. Beyond parent/teacher conferences, teachers communicate regularly with parents in a variety of ways concerning their child's development and progress. Positive notes, remind app, and newsletters are just to name a few.
4. Parents will have opportunities throughout each year to take brief survey through which they can "grade" the school and particular items, ask for help, and volunteer to serve on committees / councils.

Objective 2 – Strategy 1

Parents will have opportunities throughout each year to take brief survey through which they can "grade" the school and particular items, ask for help, and volunteer to serve on committees / councils.

Action Plan:

1. Administration and PD Committee will work together to create an annual survey that can be shared through mail or the MVBT web page.

Objective 2 – Strategy 2

PTO groups and/or parent groups or clubs as appropriate and depending on the need will be in place.

Action Plan:

1. Parents can indicate that they would like to serve on a group or etc. through direct communication with administration and/or teacher, or survey.

Goal 5: Governance

Govern the Local Education Agency (LEA) / District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district

Objectives

1

The district's Comprehensive School Improvement Plan (CSIP) is used to prioritize improvement needs for students to be academically successful and college and career ready.

Strategies & Action Plans

Objective 1 – Strategy 1

Administration, teachers, and IT department will use the district CSIP as a starting point for any/all decisions made in acquiring/updating technology throughout the district. Any technology purchases and/or updates will be justified as being used to improve student achievement and performance.

Action Plan:

1. The superintendent and principals will be responsible in keeping teachers and staff informed about the districts and/or building level Comprehensive School Improvement Plan (CSIP).

Objective 1 – Strategy 2

The PD Committee will use the CSIP as their starting point for any/all decisions made in professional development for the staff.

Action Plan:

1. The superintendent and principals will be responsible in keeping teachers and staff informed about the districts and/or building level Comprehensive School Improvement Plan (CSIP).

Objective 1 – Strategy 3

The Career Ladder Committee will use the CSIP as their guide in leading teachers to career ladder activities.

Action Plan:

1. The superintendent and principals will be responsible in keeping teachers and staff informed about the districts and/or building level Comprehensive School Improvement Plan (CSIP).