



NOTICE OF VACANCY

AU GRES-SIMS SCHOOL DISTRICT

310 S. Court St.

Au Gres, Michigan 48703

Au Gres-Sims is looking for a new staff member to join our family. We are in search of a gifted educator that is enthusiastic, energetic, and excited about the learning experience and is eager to become a part of something bigger than themselves. At AGS we encourage collaboration and creativity in our classrooms. We are looking for adaptable and flexible team members that enjoy and embrace the challenge of developing the thinking of all students.

ESS, IN PARTNERSHIP WITH THE AU GRES-SIMS SCHOOL DISTRICT, IS SEEKING APPLICANTS FOR THE FOLLOWING POSITION:

- POSITION:** **GREAT START READINESS PROGRAM (GSRP) CLASSROOM AIDE**
This is an ESS position with contracted service to the Au Gres-Sims School District.
- WORKING CONDITIONS:**
- Monday through Thursday, subject to the GSRP School Calendar
 - Some mandatory training and licensing meetings on Fridays are required
 - 7.5 hours per day, including a 30 minute paid lunch
 - Some evening meetings are required, as directed by the lead teacher and/or superintendent
- CERTIFICATION:**
- Have or be willing and able to obtain and maintain First Aid and CPR Certification
- QUALIFICATIONS:**
- Ability to pass background checks and meet licensing requirements
 - High school graduate
 - Experience working with preschool children preferred
 - Ability to maintain discipline in a learning environment
 - Ability to serve students, staff, and community in a pleasant and efficient manner
 - Good command of both oral and written language, as well as proper grammar
 - Well groomed appearance
 - Physical ability to carry out duties and responsibilities
 - Ability to work independently or collaboratively
 - Basic computer knowledge preferred
- DUTIES:**
- Provide assistance to the Lead and Associate Teachers of the GSRP classroom
 - Assist in the ongoing program evaluation using the CLASS assessment

It is the policy of the Au Gres-Sims Board of Education not to discriminate on the basis of race, color, religion, age, national origin, sex, disability, marital status, genetic information or any other reason prohibited by law in its employment, educational programs, and activities. Anyone believing they have been discriminated against should contact the Equal Employment Opportunity (EEO) Coordinator, Christopher Ming, Superintendent. Compliance matters relating to Section 504 and Title IX should be submitted to Chad Zeien at Au Gres-Sims School District, 310 Court St., Au Gres, MI 48703 (989-876-7157).



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- Provide care and supervision of children
- Collaborate with the teaching staff to create meaningful child development goals
- Assist in daily operation of the program including certain clerical and record keeping duties
- Implementation of interesting, stimulating, and challenging indoor and outdoor daily activities
- Establish positive relationships with parents, staff and the community
- Participate in professional development
- Follow and implement the policies and procedures of the Great Start Readiness Program grant
- Follow and implement the policies and procedures of the Department of Human Services Licensing Guidelines
- Work with additional building staff to ensure policies and procedures are being followed
- Assure that children's' records remain confidential
- Ensure and carry out daily/weekly housekeeping chores for the classroom licensing requirements
- Support the social and emotional development of children
- It will be the classroom aide's responsibility to play with children; this will often mean getting down on the floor to interact with them
- Demonstrate behavior that is professional, ethical, and responsible

START DATE: 2023-2024 School Year; First student day is September 11, 2023

SALARY: \$12.12 per hour

APPLICATION MATERIALS:

- Cover letter of application and interest in Au Gres-Sims preschool program
- Resume
- (3) References - names and phone numbers of non-family members

APPLICATION PROCEDURE: Apply via email by sending all application materials to: jobs@ags-schools.org
Incomplete application packets will not be considered for an interview.

APPLICATION DEADLINE: August 30, 2023
Applicants will be evaluated as materials are submitted and will be considered for interview prior to the application deadline.

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ABOUT THE AU GRES-SIMS SCHOOL DISTRICT

The Au Gres-Sims School District is a small, rural district that sits on the shores of Lake Huron, in Arenac County. Located less than an hour's drive north of Bay City and Saginaw, AGS is close to the conveniences of the large, suburban areas while still retaining the intimate tight-knit community values of a small town. The district encompasses a large land area and is a nature-lover's dream with miles of pristine shoreline and plenty of privacy. Our close connection with the surrounding area is evident in our place-based education program.

Clustered on one campus, school employees form long-lasting and powerful relationships with one another as well as with our families and the community. Au Gres-Sims boasts a full K-12 one-to-one implementation, small class sizes, and an award winning band program. The district has recently completed a large bond project that truly gives it a jewel school feel for a destination district. Au Gres-Sims is a great place to live, work, and raise a family.

<http://ags-schools.org>



Culture and Symbolism of Au Gres-Sims



Why You Should Work at Au Gres-Sims

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