



# NOTICE OF VACANCY

AU GRES-SIMS SCHOOL DISTRICT  
310 S. Court Street, P.O. Box 648  
Au Gres, Michigan 48703

*Au Gres-Sims is looking for a new Maintenance and Operations Director to lead our custodial staff. We are in search of a team member that takes pride in their work and understands the importance of preparing our facilities for student success each day. AGS is looking for an enthusiastic person with a positive mindset that values children and understands the importance of creating the optimal work and learning environment needed to educate students.*

## THE AU GRES-SIMS SCHOOL DISTRICT IS SEEKING APPLICANTS FOR THE FOLLOWING POSITION:

**POSITION:** **MAINTENANCE DIRECTOR (1.0)**  
**Reports directly to the Superintendent**  
**Works with building administration on a daily basis**  
**Provides a safe and clean learning environment for the District's students and staff**

**WORKING CONDITIONS:**

- Monday through Friday, 260 days per year, 6:30a - 2:30p

**QUALIFICATIONS:**

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- High School graduate; Collegiate Degree preferred
- Excellent work ethic, customer service, attention to detail, servant leadership, and people skills.
- Good working knowledge of general maintenance and housekeeping; building repair, ventilating, heating, lighting, hardware, water, and sewage
- Good working knowledge of general maintenance and housekeeping
- Demonstrated knowledge of proper use of cleaning materials, cleaning implements and associated equipment
- Physical ability to lift heavy objects up to 50 lbs. or more
- Ability to work well with staff, students, and community
- Ability to work independently
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable

**DUTIES:**

- Provide maintenance repairs and all those duties assigned which will contribute to a high level of physical operations for the Au Gres-Sims

It is the policy of the Au Gres-Sims Board of Education not to discriminate on the basis of race, color, religion, age, national origin, sex, disability, marital status, genetic information or any other reason prohibited by law in its employment, educational programs, and activities. Anyone believing they have been discriminated against should contact the Equal Employment Opportunity (EEO) Coordinator, Christopher Ming, Superintendent. Compliance matters relating to Section 504 and Title IX should be submitted to Chad Zeien or Jennifer Socha at Au Gres-Sims School District, 310 Court St., PO Box 648, Au Gres, MI 48703 (989-876-7157).



# NOTICE OF VACANCY

AU GRES-SIMS SCHOOL DISTRICT  
310 S. Court Street, P.O. Box 648  
Au Gres, Michigan 48703

School District's properties and grounds

- Make minor and major maintenance repairs for all campus structures including; plumbing, electrical, hardware, heating and ventilating, furniture, painting, constructing, and remodeling
- Be able to handle the operation and general maintenance of all building equipment
- As required, work beyond the workweek or workday to complete necessary tasks and handle emergencies
- Inspect each building and boiler on the weekends, as required
- Ensure that all custodial needs and supplies for the district are complete
- Supervise all custodians and other maintenance employees and contractors working in the district
- Maintain grounds, including athletic fields as requested by the Athletic Director
- Perform such other duties and responsibilities as assigned by the Superintendent of Schools in accordance with the established policies and regulations of the Board of Education and the State of Michigan

**START DATE:** Immediately

**SALARY:** Starting salary \$40,000-\$45,000 plus fringe benefits; commensurate with job qualifications, certifications, and experience

**APPLICATION MATERIALS:**

- Cover letter of application and interest in Au Gres-Sims
- Resume
- Copy of Certification(s) if applicable
- (3) Letters of References - must be from non-family members and written within the last 3 years

**APPLICATION PROCEDURE:** Apply via email by sending all application materials to: [jobs@ags-schools.org](mailto:jobs@ags-schools.org)

**APPLICATION DEADLINE:** Open Until Filled. Applicants are encouraged to promptly apply.

It is the policy of the Au Gres-Sims Board of Education not to discriminate on the basis of race, color, religion, age, national origin, sex, disability, marital status, genetic information or any other reason prohibited by law in its employment, educational programs, and activities. Anyone believing they have been discriminated against should contact the Equal Employment Opportunity (EEO) Coordinator, Christopher Ming, Superintendent. Compliance matters relating to Section 504 and Title IX should be submitted to Chad Zeien or Jennifer Socha at Au Gres-Sims School District, 310 Court St., PO Box 648, Au Gres, MI 48703 (989-876-7157).



# NOTICE OF VACANCY

AU GRES-SIMS SCHOOL DISTRICT  
310 S. Court Street, P.O. Box 648  
Au Gres, Michigan 48703

## ABOUT THE AU GRES-SIMS SCHOOL DISTRICT

The Au Gres-Sims School District is a small, rural district that sits on the shores of Lake Huron, in Arenac County. Located less than an hour's drive north of Bay City and Saginaw, AGS is close to the conveniences of the large, suburban areas while still retaining the intimate tight-knit community values of a small town. The district encompasses a large land area and is a nature-lover's dream with miles of pristine shoreline and plenty of privacy. Our close connection with the surrounding area is evident in our place-based education program.

Clustered on one campus, school employees form long-lasting and powerful relationships with one another as well as with our families and the community. Au Gres-Sims boasts a full K-12 one-to-one implementation, small class sizes, and an award winning band program. The district has recently completed a large bond project that truly gives it a jewel school feel for a destination district. Au Gres-Sims is a great place to live, work, and raise a family.

<http://ags-schools.org>



**Culture and Symbolism of Au Gres-Sims**



**Why You Should Work at Au Gres-Sims**

It is the policy of the Au Gres-Sims Board of Education not to discriminate on the basis of race, color, religion, age, national origin, sex, disability, marital status, genetic information or any other reason prohibited by law in its employment, educational programs, and activities. Anyone believing they have been discriminated against should contact the Equal Employment Opportunity (EEO) Coordinator, Christopher Ming, Superintendent. Compliance matters relating to Section 504 and Title IX should be submitted to Chad Zeien or Jennifer Socha at Au Gres-Sims School District, 310 Court St., PO Box 648, Au Gres, MI 48703 (989-876-7157).