

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Thursday, November 15, 2018 in the office of the Board of Education. The regular meeting was called to order at 6:30 P.M. by Greg Brown, President. Other board members present were Stan Kary, Secretary; David Bryden, David Isringhausen, and Peggy Perdun. Board members Josh Evans and Julie Pohlman were absent. Also in attendance were Brad Tuttle, Superintendent; Alan Churchman, District Administrator; Lisa Schuenke, Director of Finance and Human Resources; Debbie Trochuck, District Secretary; Molly Bartels and Kyle Graham.

CLOSED SESSION

A motion was made by Kary, seconded by Perdun to move to closed session for the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District.

On roll call, Brown, yes; Bryden, yes; Isringhausen, yes; Kary, yes; Perdun, yes. Motion carried.

The board moved to closed session at 6:30 P.M.

The board returned from closed session at 6:55 P.M.

A motion was made by Bryden, seconded by Perdun to resume open session. On roll call, Brown, yes; Bryden, yes; Isringhausen, yes; Kary, yes; Perdun, yes. Motion carried.

The meeting resumed with the Pledge of Allegiance and reciting of the Mission Statement.

RECOGNITION OF GUESTS/WELCOME VISITORS/PUBLIC COMMENT

JCHS Student Report

Due to the weather and closing of school there were no students present to report.

There was no public comment.

DISCUSSION ITEMS

None

CONSENT AGENDA

A motion was made by Kary, seconded by Perdun to approve the following consent agenda as presented:

I. Minutes & Finance

A. Approve Board Minutes

1. Open Session(s)
 - a. Regular Meeting – October 18, 2018
 - b. Special Meeting – November 1, 2018
2. Closed Sessions(s)
 - a. Regular Meeting – October 18, 2018 (held)
 - b. Special Meeting – None

B. Bookkeeper's Financial Position/Treasurer's Reports - September 2018

C. Budget Report – September 2018

D. Approve Expenditures – November 2018

II. Personnel Items

A. Approve Resignation(s)

1. Matt Derrick, Network Technician, effective November 12, 2018
2. Barbara Lyles, Secretary, East Elementary, effective December 31, 2018 for the purpose of retirement
3. Joann Tolbert, Cook, effective October 31, 2018 for the purpose of retirement
4. Diane Newell, Bus Driver, effective July 30, 2018 for the purpose of retirement
5. Nancy Green, Bus Driver, effective December 31, 2018 for the purpose of retirement
6. Alan Snyder, Assistant Football Coach, JCHS
7. Madeline Steckel, Freshman Volleyball Coach
8. Steven Flowers, Boy's Tennis

B. Approve Extra-Curricular Assignment(s)

1. Bryce Stabenow, Speech Team Coach, effective for the 2018-19 school year
2. Brian Madson, Assistant Girls' Track Coach, JCHS, effective for the 2018-19 school year
3. Chelsey Crnokrak, Head Softball Coach, JCHS, effective for the 2018-19 school year

- C. Approve Leave of Absence - None
- D. Approve Non-Certified Personnel - None
- E. Approve Temporary Disability Leave – None
- F. Employ Certificated Personnel - None
- G. Employ Educational Support Personnel - None

On roll call, Bryden, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Brown, yes. Motion carried.

ACTION ITEMS

1. Establishment of Tax Levy

After discussion a motion was made by Isringhausen, seconded by Perdun to adopt the following resolution levying taxes for Community Unit District No. 100, Jersey and Greene Counties, Illinois for the year 2018 authorizing the filing of a Certificate of Tax Levy.

BE IT RESOLVED, by the Board of Education of Community Unit School District No. 100, Jersey/Greene Counties, Illinois (the “District”):

Section 1: That there be and there is hereby levied upon all the taxable property in the district the following direct annual taxes for the year 2018 the sum of \$6,125,041 as special tax for educational purposes; the sum of \$1,664,413 as a special tax for operations and maintenance purposes; the sum of \$665,765 as a special tax for transportation purposes; the sum of \$166,441 for special tax for working cash purposes; the sum of \$500,000 as a special tax for Illinois Municipal Retirement purposes, the sum of \$400,000 as a special tax for Social Security purposes; the sum of \$166,441 as a special tax for fire and prevention and life safety purposes; the sum of \$1,500,000 as a special tax for tort immunity purposes; the sum of \$133,153 as a special tax for special education purposes; and the sum of \$166,441 for leasing purposes.

Section 2: That the President and Secretary of this Board of Education be and they are hereby authorized and directed to file, or cause to be filed with the County Clerks of Jersey and Greene Counties, Illinois, a certificate of Tax Levy substantially in the form attached and made part hereof on or before the last Tuesday in December of this year. It shall be the duty of said County Clerks to ascertain the rate necessary to produce the taxes herein levied and extend the same for collection on the tax books against all of the taxable property within the District in order to raise the respective amounts aforesaid for the year 2018, and a certified copy of this resolution and said Certificate of Tax Levy shall be filed with the School Treasurer who receives the taxes of the District.

Section 3: That all resolutions, order or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

Section 4: This resolution shall be in full force immediately upon its passage.

On roll call, Isringhausen, yes; Kary, yes; Perdun, yes; Brown, yes; Bryden, yes.

ADOPTED this 15th day of November, 2018.

Greg Brown, President, Board of Education

ATTEST:

Stan Kary, Secretary, Board of Education

2. IMRF Designation

After discussion a motion was made by Bryden, seconded by, Kary to adopt a resolution designating an authorized agent to the Illinois Municipal Retirement Fund as follows:

WHEREAS, Jersey Community Unit School District No. 100, also referred to as "District 100", is a participating member of the Illinois Municipal Retirement Fund; and

WHEREAS, Jersey Community Unit School District No. 100 is authorized to designate a person to be the Authorized Agent on behalf of District 100 to IMRF;

Now, therefore be it resolved by the Board of Education of District 100 as follows:

SECTION ONE: That District 100's Authorized Agent to IMRF effective immediately shall be Kelsey Wittman.

SECTION TWO: This Resolution shall be in full force and effect after passage and approval as required by law.

The above resolution is hereby Passed and approved by the Board of Education of Jersey Community Unit School District No. 100 this 15th day of November 2018.

Ayes: Greg Brown, David Bryden, David Isringhausen, Stan Kary, Peggy Perdun (5)
Nays: None (0)
Absent: Josh Evans, Julie Pohlman (2)

Greg Brown, President
Board of Education
Jersey Community Unit School District No. 100

ATTEST:

Stan Kary, Secretary
Board of Education
Jersey Community Unit School District No. 100

3. Board Policies (Second Reading and Adoption)

A motion was made by Isringhausen, seconded by Perdun to approve the second reading and adoption of the following board policies to be placed in the board policy manual as presented:

- 5:30 Hiring Process and Criteria
- 5:35 Compliance with the Fair Labor Standards Act
- 5:60 Expenses
- 5:80 Court Duty
- 5:150 Personnel Records
- 5:270 Employment At-Will, Compensation, and Assignment
- 5:290 Employment Termination and Suspensions
- 5:300 Schedules and Employment Year
- 5:310 Compensatory Time-Off
- 5:320 Evaluation
- 5:330 Sick Days, Vacation, Holidays, and Leaves

On roll call, Perdun, yes; Brown, yes; Bryden, yes; Isringhausen, yes; Kary, yes. Motion carried.

4. Risk Management Plan

After discussion a motion was made by Kary, seconded by Perdun to approve the Risk Management Plan as presented. On roll call, Brown, yes; Bryden, yes; Isringhausen, yes; Kary, yes; Perdun, yes. Motion carried.

OTHER BUSINESS

None

BOARD COMMITTEE REPORTS

Mr. Tuttle shared that a Public Relations meeting had taken place yesterday and that Mr. Norman would be sharing more at a later time. Mr. Bryden and Mrs. Perdun briefly highlighted topics of discussion.

Mr. Tuttle shared that a Facility Committee meeting would be held prior to the Christmas break. Also, more on goal setting would follow Christmas break.

ADMINISTRATIVE REPORTS

Enrollment and Suspension and Expulsion Reports

October Enrollment and Suspension and Expulsion reports were provided for informational purposes.

Principals' Reports

None

Directors' Reports

District Administrator

None

Special Education Coordinator and Early Childhood Director

None

Director of Finance and Human Resources

None

Director of Technology

None

Superintendent Report

Mr. Tuttle reported on the following:

- Funding
- Projects on Schedule
- Transportation – Working on ways to help relieve the funding pro-ration
- Great Veterans Day programs held throughout the district
- Increase in food services with an overall increase of 23% this school year
- Parent-Teacher conferences with some nice additions, including snacks from OPAA
- Thanks to Board Members

Mr. Brown noted that there are many positive things happening in the district. He also thanked the Board for their service.

ADJOURNMENT

A motion was made by Kary, seconded by Perdun to adjourn. On roll call, Brown, yes; Bryden, yes; Isringhausen, yes; Kary, yes; Perdun, yes. Motion carried.

The regular meeting of November 15, 2018 adjourned at 7:15 P.M.