

## Student Conduct on School Buses

Parents and students must understand that riding a school bus is a privilege, which may be temporarily denied and/or suspended for student misconduct or inappropriate behavior.

Any suspension of bus privilege affects all transportation to include: Route, Field trips, and/or Activity trips, (as outlined below).

- Under normal circumstances the bus driver will carry an offender to school or to his/her designated bus stop. If the student's behavior endangers the safety of others, the bus driver may put the offender off the bus at once. This action must be reported to the building Principal and Transportation Supervisor immediately. Written notice (Bus Conduct Report) of this action will be furnished to the student's parent(s) or guardian(s). **Note:** School buses will stop to load and unload passengers only at designated bus stops.
- Students whose conduct is inappropriate and/or who refuse to cooperate with the bus driver may be denied bus-riding privileges and may be subject to other disciplinary measures in accordance with School District policies.
- Electronic devices are permitted on the buses as long as they are used appropriately. (headphones/ear buds used to eliminate sounds that can become distracting to the bus's safety, devices are not shared or used to take pictures or bully) Phone calls are not allowed unless the student can verify with the bus team that it is a parent and necessary. Parents are encouraged to call the Transportation office to arrange alternative transportation or authorize additional riders with their student.

### Rules of Conduct:

**The following violation(s) will bring about *immediate suspension* of all bus privileges for the remaining school year.**

**Note: If any of these violations occur in the fourth quarter of the current school year, suspension will incorporate the first semester of the following school year.**

- **Possession or use of any illegal drugs, alcohol, or tobacco/nicotine product(s).**
- **Possession of explosives, firearms or any other form of weapon.**
- **Violation of any State/Federal laws while being transported in a school bus.**
- **Vandalism of a school bus.**
- **Any physical altercations (fighting).**

In addition to the mandatory suspension(s) outlined above, bus privileges may be suspended for any of the following:

- Not staying in his/her seat while the bus is in motion.
- Use of loud/foul/abusive language, obscene gesture and spitting.
- Possession of inappropriate literature or pornography.
- Littering or throwing objects in or out of the bus.
- Touching another person inappropriately.
- Bringing any animal, reptile or insect on the bus.
- Eating or drinking on the bus.
- Any distracting action, which may endanger the safety of others.
- Any electronic device misused for bullying, harassment, inappropriate content as well as a general disruption of the Safety of the students and bus environment.

## Disciplinary Regulations and Procedures

Proper student control on buses is essential to the safety and wellbeing of all of the passengers. Misconduct or inappropriate behavior will not be tolerated, and will be dealt with in the following manner.

### First Offense: (One Day Suspension)

- The student will be given a citation (Bus Conduct Report) and reported to the building Principal and Transportation Supervisor.
- The Transportation office will contact the student's parent(s) or guardian (s) and discuss the behavior problem.
- The student must have the citation signed by his/her parent(s) or guardian(s) and returned to the bus driver in order to resume bus-riding privileges.

### Second Offense: (One Week Suspension or Five consecutive School days)

- The student will be given a citation (Bus Conduct Report) and reported to the building Principal and Transportation Supervisor.
- The Transportation office will contact the student's parent(s) or guardian(s) and discuss the behavior problem.
- Depending on the severity of the infraction, the school Principal, Transportation Supervisor, and bus team may hold a conference with the student and parent(s)/guardian(s).

### Third Offense: (Immediate suspension of all bus privileges for the remaining school year)

- The student will be given a citation (Bus Conduct Report) and reported to the building Principal, Transportation Supervisor and Assistant Superintendent(s).
- The Transportation office will contact the student's parent(s) or guardians(s) and inform them of the suspension.
- A conference may be held in the Principal's office with the student's parent(s) or guardian(s). The Transportation Supervisor and/or Assistant Superintendent(s) will be asked to participate in the consultation.

### Electronic device infractions:

Due to the nature of a school bus and the ability or lack thereof to monitor appropriate cell phone use;

- If multiple violations of cell phone use happen, the bus as a whole group may lose cell phone privileges for a month.
- If after cell phone privileges are regained and there is another violation, cell phone privileges will be lost for the remainder of the school year.
- While cell phone privileges are lost, it is the expectation that phones are kept in backpacks, or pockets. Personal listening devices are allowed for students to listen to their phones if they choose. Once on the bus, if the bus team sees the phone, then parents will be notified and if the behavior continues, a citation will be issued.

**Note:** After a student enters the ninth grade, citations will accumulate throughout grades 9-12. A student's Bus Conduct record **will not** be purged at the beginning of each new school year. A Citation will follow and pre-existing offense as outlined.

**ATTENTION: Parents and Guardians of SWCSD # 2 students: It is our practice that the parent or guardian of all students MUST NOTIFY THE TRANSPORTATION OFFICE VIA PHONE CALL OR NOTE before they will be allowed to ride a different bus or use a different stop other than their regular assigned bus or bus stop.**

Please call 307-872-5590 or email notes to [trips@swcsd2.org](mailto:trips@swcsd2.org)

**PLEASE READ, SIGN, AND RETURN TO BUS DRIVER. THANK YOU**

**DIGITAL SIGNATURE IS REQUIRED WITH DISTRICT REGISTRATION!**