

## Adobe Fill and Sign Mobile App



- 1. Locate Adobe Fill and Sign in your mobile app store and download.
- 2. Locate the PDF File online or on your device you need to fill out.
  - a. iOS: When the PDF is opened on your device, click the "Share to" button and tap Adobe Fill and Sign
  - b. **Android**: When the PDF is tapped, choose Adobe Fill and Sign in the "Open with" menu



- 3. You will need to create an account. You can create an Adobe Account or use one of their sign on providers to create the account.
- 4. You can now fill out the form and create a digital signature to sign the form.
- 5. When finished, you can send the completed form to the district.



## **Adobe Fill and Sign Website**

- 1. Locate the PDF File online or on your computer. If it is online, download it to your computer.
- 2. From a web browser, open Adobe.com/acrobat/online/sign-pdf.
- 3. Click the **Select a file** button above, or drag and drop a file into the drop zone.
- 4. After Acrobat uploads the file, sign in or create an account to complete the fillable form.
- 5. Once your account has been created, you can fill out and sign the form. Then click **next**.
- 6. You can download your completed form to send to the district.