

FELICITY-FRANKLIN LOCAL SCHOOL DISTRICT

105 Market Street • Felicity, OH 45120-9668

PO Box 619 • Felicity, OH 45120-0619

(513) 876-2113 • Fax (513) 876-2519

Please note that you are required to provide all of the necessary documents for each student you are registering.

Documents Checklist

Required Documents:

- Child's Original Birth Certificate (must have raised seal)
- Social Security Card
- Proof of Residency – must contain the parent/guardian name, current address and the full date. The date should be current (within 60 days). One of the following forms are acceptable:
 - Utility Bill (Gas, Electric, Water, Sewer, Cable, Internet)
 - Monthly Mortgage Statement
 - Lease/Rental Agreement (entire document including the signatures of both parties)
 - Residency Affidavit (completed and notarized)
- Immunization Record
- Photo ID for parent(s)/guardian(s)

If Applicable:

- Custody/Court Documents
- Special Education Forms (ETR, IEP, or 504)

Transfer Students

- Records Release Form