

**Maynard Public Schools  
EL Committee Meeting  
Wednesday November 14, 2018  
Central Office Conference Room  
3:15**

**Minutes**

**Present:**

Charles Gobron, Central Office  
Carol Gahan, Special Education Director  
Dam Chisolm, Green Meadow EL  
Catherine Doiron, Maynard HS EL  
Beverly DeGrappo, Community member  
Lisa DiSalvatore, Green Meadow IT  
Denise Hatch, Fowler grade 4, Literacy Fowler and GM  
Sandra Faret Machado, Parent  
Rita Murphy, Maynard HS Math  
Karen Murphy, Fowler EL

**Welcome**

Karen Murphy welcomed everyone to our second meeting of the 2018-2019 school year. It was fabulous to have so many people present. Thank you.

**Review of Minutes**

Minutes from October 2018 meeting were reviewed and accepted.

**Corrective Action Plan Update**

ELE 17 program self evaluation in progress, Charles will preliminarily fill out the 28 page evaluation forms. March 1 is target date for completion. Charles, Karen, Rita, Denise, Lisa, and Sandra volunteered to be on ELE 17 committee to gather and review necessary data, and then set goals.

ELE 14, concerns district wide SEI endorsed teachers; we are in good shape. Charles is working with 4 teachers on earning the endorsement.

Co-teaching models at the HS were discussed.

**Field Trip to State House**

Field trip cancelled, no spots left.

After the meeting Karen spoke with the MIRA (MA Refugee and Immigrant Advocacy Coalition) office and learned that they also have Immigrants' Day at the State House, in early March next

year, and that one is really cool for students because they not only get the event in the Hall of Flags, but then they get to go up to see their legislators. Any interest?

### **Housekeeping**

All ACCESS tests have been ordered.

Accommodations need to be reviewed at Fowler.

Charles gave access to committee members to our EL Team Drive.

Jen Adams, HS Foreign Language, will hopefully spearhead the Seal of Biliteracy. Sandra, an EL teacher in Framingham has access to the as yet unpublished DESE Seal of Biliteracy Guidance Document and will share.

### **Additional Concerns**

Sandra shared how Framingham does translations and interpretations.

Charles will check with Colleen to insure that report cards are received in primary languages for parents who have requested translations.

Dam expressed concern that there is no turkey dinner planned at GM before Thanksgiving. This has been traditionally a very important cultural piece for our ELs. Charles will check with food service.