



RAVENS

2020-2021

Student Handbook

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OGHS School-wide Goals

The goal of Oak Glen High School is to create and foster a climate of success so that all students attain the Expected School-wide Learning Results. Every student at Oak Glen High School will:

- ❖ Academic Learner
- ❖ Balanced Learner
- ❖ Valued Global Citizens

Mission Statement

Oak Glen High School provides educational opportunities for students through a flexible and personal environment, which allows all students to grow educationally and socially, acquiring the skills necessary to become responsible contributors in society.

IMPORTANT PHONE NUMBERS @ OGHS

OAK GLEN HIGH SCHOOL
14172 W. OAK GLEN ROAD
VALLEY CENTER CA 92082
PHONE: 760-751-0455
FAX: 760-749-0767

<http://www.vcpusd.org>

Administration

Principal

John O'Donnell

760-751-0455

Principal's Secretary

Cindy Markuson

760-751-0455

VALLEY CENTER-PAUMA UNIFIED SCHOOL DISTRICT OFFICE
28751 Cole Grade Road
Valley Center CA 92082
760-749-0464

Ron McCowan, Superintendent

BOARD OF TRUSTEES

Mike Adams, President

Julie Stroh, Vice President

Craig Adams, Clerk

Mary Polito, Member

Wendy Heredia, Member

OGHS Bell Schedule 2019-2020

MONDAY - TUESDAY - FRIDAY

Period	Begin	End	
1	7:37	8:36	
2	8:41	9:40	
Break	9:40	9:49	
3	9:54	10:52	
4	10:57	12:00	
Lunch	12:00	12:34	
5	12:39	1:37	
ASSET's	1:42	2:40	

School Release Time:
Monday, Tuesday and Friday; 2:40
Wednesday and Thursday; 2:07



OGHS
Block Schedule
2019-2020
Wednesday - Thursday

Block	Block Day	Begin	End
A	1 st or 2 nd	7:37	9:29
	<i>Break</i>	9:29	9:38
B	3 rd or 4 th	9:43	11:38
	<i>Lunch</i>	11:38	12:12
C	5 th or 6 th ASSET's	12:17	2:07

The Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the republic for which it stands one nation under God, indivisible with liberty and justice for all.



The Star Spangled Banner

Oh, say can you see, by the dawn's early light,
What so proudly we hailed at the twilight's last gleaming?
Whose broad stripes and bright stars, through the perilous fight,
O'er the ramparts we watched, were so gallantly streaming?
And the rockets' red glare, the bombs bursting in air,
Gave proof through the night that our flag was still there.
O say, does that Star-Spangled Banner yet wave
O'er the land of the free and the home of the brave?

ASSOCIATED STUDENT BODY (ASB)

THE ASB CLASS IS COMMITTED TO ENCOURAGING SCHOOL SPIRIT AND PRIDE!

The Associated Student Body (ASB) is the student government class responsible for putting on the many activities at OGHS. ASB is governed and operated by dedicated students, for the benefit of the entire student body, within the guidelines of the Valley Center-Pauma Unified School District and the California Education Code.

HOLDING OAK GLEN HIGH SCHOOL STUDENTS TO A HIGHER STANDARD

The entire Oak Glen High School staff is committed to establishing and maintaining appropriate student behavior. The staff values our safe, orderly environment because it allows a focus on student learning. A warm social climate is established because staff members treat students as individuals while supporting their academic goals.

CLASSROOM DISCIPLINE SYSTEM

Oak Glen High School teachers hold and communicate high behavioral expectations for all students. Classroom rules, procedures and consequences for misbehavior are made clear to students. Teachers enforce rules promptly, consistently and equitably. Teachers do not allow behavior that violates school or classroom rules to go unchecked. Teachers contact parents when appropriate.

LUNCHTIME DETENTION

School Detention is held daily during lunchtime. Students are assigned detention for tardiness. Office staff, teachers and administrators can assign detentions. Students must take personal responsibility in attending their detention. To successfully serve a detention, students must arrive within 5 minutes of the beginning of lunch. Students are to bring their lunch or arrange with food service for delivery. Students should bring study materials as no talking is allowed.

PARENT CONFERENCE

A teacher can initiate a conference with the student and parent(s) to discuss problems in the classroom. The purpose of the conference will be to discuss the individual student and develop a plan to improve behavior. An individualized contract can be developed to include home consequences and rewards for classroom behavior.

PRINCIPAL REFERRAL

When the above consequences fail to correct misbehavior or a more serious problem exists, teachers will send a student to the office with a referral. The principal, building upon prior interventions, will counsel the student and determine an appropriate course of disciplinary action. The principal will be fair, firm, and consistent in dealing with students.

CLASS SUSPENSION

Teachers may suspend students from their classrooms for the remainder of the period and/or the next period. This consequence will be used for serious behavior problems within the classroom. The student will report to the principal's office. Per California Education Code, the teacher must contact the parent to discuss the class suspension.

IN-SCHOOL SUSPENSION

As a consequence, for an offense outlined in California Education Code 48900, a student may be assigned ISS in lieu of at-home suspension. Students will report to ISS the entire day. Students must bring schoolwork for the entire day. ISS students will be on a different schedule than the rest of the student body.

SUSPENSION FROM SCHOOL

For serious disciplinary infractions outlined in California Education Code 48900, a school administrator may suspend a student from school. Such home suspension means the student will not attend school for the length of the suspension (maximum of five days at any one time.) The student is to remain at home during school hours and may not attend any school-sponsored activities such as sporting events, dances or plays. All schoolwork missed during this time may be made up. Parents are notified annually as to Due Process Rights.

EXPULSION

Expulsion means that the student is removed from the Valley Center-Pauma Unified School District. Students who are awaiting an expulsion hearing due to extremely serious disciplinary infractions will be suspended from school pending the hearing. This suspension can exceed the five days mentioned above under *Suspension from School*. Parents will be notified by the school of the intent to seek an expulsion. The District will notify the parents of their Due Process Rights.

FOOD

No outside food may be brought to school for other students. Parent or guardian may only bring food to the student listed on school emergency card. Food dropped off may only be consumed in the office area.

GRADUATION

STUDENTS WHO HAVE BEEN SUSPENDED SIX WEEKS PRIOR TO GRADUATION, MAY NOT PARTICIPATE IN THE GRADUATION CEREMONY.

ATTENDANCE POLICY

HOTLINE: 751-0455

ABSENCES MUST BE REPORTED WITHIN 72 HOURS OF THE ABSENCE.

Daily attendance is one of the most important factors in students' success at Oak Glen High School. Compulsory attendance laws require that parents send their children to school.

A student shall be allowed to complete all assignments and tests missed during an absence that can be reasonably provided and, *upon satisfactory completion within a reasonable period of time*, shall be given full credit. The teacher of any class from which the student is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence. EC § 48205

TRUANCIES

- When a student is absent it is necessary for parents to phone the school office the day of the absence or send a note with the student on the day of return to school.
- Parents/Guardians will notify the school within three (3) school days (72 hours) of the last day of the student's return to school. The note should include the reason for the absence and date(s) of absence. Absences remaining unverified after three (3) school days will be recorded as unexcused.
- Habitual truants (3 or more truancies) will be referred to SARB (School Attendance Review Board).
- OGHS *does not* endorse *Senior Ditch Day*. This is considered truant.

LEAVING CAMPUS DURING THE DAY

- Verification from a parent is required *before* a student leaves campus.



- Obtain an Off-Campus pass with time of departure on it from the office. **(If this is not done and you leave, it is a VERIFIED TRUANCY)**
- If you return, *you must* check in at the office.
- Students who need to leave campus because they have become ill must sign out through the office.

TARDY POLICY

- Tardies must be excused within 24 hours. (Parents cannot clear tardies between classes.)

- It is the student's responsibility to be in class at the tardy bell.
- Failure to be on time may result in lunch detention.
- Be considerate! Arriving late disrupts class time for everyone!

EXCESSIVE ABSENCES

- Excessive absences are defined as accumulated excused or unexcused absences.



- Excessive absences may lead to loss of graduation credits.
- Excessive absences will have a negative effect on HS graduation credits.
- Excessive absences, even if they are cleared/verified by a parent, may result in a formal referral to School Attendance Review Board (SARB).

BEHAVIOR GUIDELINES

HOLDING OAK GLEN HIGH SCHOOL STUDENTS TO A HIGHER STANDARD

The entire Oak High School staff is committed to establishing and maintaining appropriate student behavior. The staff values our safe orderly environment because it allows a focus on student learning. A warm social climate is established because staff members treat students as individuals while supporting their academic goals.

OGHS dress standards are designed to promote student safety and ensure that students are free from the threats of harmful influence of any groups or gangs that advocate drug use or disruptive behavior. The administration of OGHS therefore prohibits the wearing, use, possession, distribution, display, presence of any apparel, jewelry, emblem, badge, symbol, sign, accessory, manner of grooming, or notebook that by its arrangement, color, trademark or any other attribute, is recognized or in any way denotes membership or affiliation with any gang.

DRESS STANDARDS

The following types of dress may create a safety hazard or disrupt the educational process at Oak Glen High School and are **prohibited**:

- ❖ No bare midriff tops, bathing suits, tank top undershirts, tube tops, halter-tops, or spaghetti straps may be worn.
- ❖ All clothing must fit and be size appropriate.
- ❖ No chains, spiked or studded clothing/jewelry.
- ❖ No see-through clothing. Undergarments must not show.
- ❖ Belt buckles that are larger than a folded dollar bill may not be worn. Belts may not have initials or

double buckles or hang below the waist.

- ❖ No clothing or jewelry displaying alcohol, sex, controlled substances or the promotion of violence.
- ❖ No headgear except non-altered, non-embroidered, baseball-type apparel, plain white or black.
- ❖ No clothing/hats promoting or representing a professional or college athletic team.
- ❖ No clothing with altered logos/emblems.
- ❖ Students may not carry or wear bandanas or hairnets.
- ❖ Any apparel that is disruptive to the instructional program.
- ❖ Shorts or skirts no shorter than mid-thigh.
- ❖ Any attire implying geographic or territorial allegiance.

ADMINISTRATIVE ACTION:

Students arriving at school improperly dressed will be counseled, loaned alternative clothing and/or request for parent to bring change of clothing. Consistent defiance of dress standards will result in a detention, parent conference or, if the problem persists, suspension.

CELL PHONES, IPODS / ELECTRONIC DEVICES

- It is illegal to record at any person without prior consent of the principal. Ed Code 51512. Students may be suspended as per Ed Code.
- It has been the experience at school; cell phones and portable speakers are a distraction to the education process.



Cell phones, and other portable music devices may be used in the classroom for instructional purposes only at the discretion of the teacher.

- Cell phones are not to be used when a student is out of class with a pass.
- If a cell phone goes off in class, or a student uses it during class, the cell phone may be confiscated. Only a parent will be able to pick up the cell phone at the Office after the second offence.

PLEASE NOTE: OAK GLEN HIGH SCHOOL PERSONNEL WILL NOT BE HELD LIABLE FOR ITEMS BROUGHT TO SCHOOL THAT ARE CONFISCATED.

OFF LIMITS AREAS



Students are expected to remain in areas on campus where adequate supervision is provided by the staff. Although students have access to almost any area on campus, the following areas are considered off limits:

- All parking lots (staff, student, and Valley Center High parking)
- Bus drop off lane
- Ag Farm
- Valley Center High School campus

- Skateboards, scooters or carts are not allowed on campus at any time.

Food

- ONLY a parent can bring lunch or food to his or her own student. A parent must bring the food into office and leave it until the appropriate time for the student to eat. Students may NOT share food with other students.



STUDENT PARKING



- Parking is a privilege and it can be revoked.
- Students must apply for a parking permit to park on the OGHS campus.
- Parking on campus is at the student's own risk. Students are advised to keep their vehicles locked at all times.
- Student cars are off limits to all students during regular school hours. Violators will be escorted to the Principal's office and disciplinary action will be taken.
- A parking permit must be displayed in the front window at all times.
- Vehicles parked in unauthorized areas, such as faculty parking lots, will be subject to removal at the owner's expense.
- Failure to comply with parking rules will result in revocation of parking permit.
- Vehicles may be searched at anytime.

ID CARDS

- Students must be in possession of their ID cards at all times.
- The ID card must be presented when requested by staff.





BICYCLES & SKATEBOARDS, SPORTS EQUIPMENT/TOYS, ETC.



- Athletic equipment and toys such as baseball bats, basketballs, tennis balls, rackets, Frisbees, skateboards, dice, etc. are not allowed on campus during regular school hours.
- Athletic equipment may be stored in the office until the corresponding PE class or until students have been dismissed.
- Water pistols, water balloons, and other similar devices are not allowed on campus.

UNSAFE BEHAVIOR

- Oak Glen High School requires students make mature and appropriate decisions regarding their own behavior.
- Aggressive mock fighting, horseplay, or other dangerous activities such as scaling fences or sitting on moving vehicles are prohibited.
- Students are prohibited from throwing any object at other students or into a crowd of students.

OBSCENE ACTS, PROFANITY OR VULGARITY

- Obscene acts, profanity, obscene or pornographic material, or vulgarity are not allowed on campus.

- Disciplinary action will result should a student engage in this type of behavior.

HALL PASSES

- Students are required to have a pass any time they are outside of the classroom during class periods.
- No passes will be given to go to vending machines or to make phone calls.
- Only one student is allowed to leave class at a time.
- Failure to go directly to and from the authorized destination will result in disciplinary action.



SMOKING

- Smoking or possession of tobacco or tobacco products is not permitted on the OGHS campus at any time.



THEFT

- Stealing from OGHS or any persons on campus will not be tolerated.
- Students are required to report all incidents of theft whether you are the witness or the victim.
- Students found to have stolen items will be held responsible for making restitution.



CHALLENGE OF AUTHORITY

- All school staff members are in positions of authority on campus and at all school related activities.
- Direct challenges or verbal abuse toward a staff member will result in suspension.
- If the challenges or verbal abuse are considered a threat of bodily harm to a staff member, the result of such action can be suspension, arrest and possible initiation of

expulsion from the Valley Center-Pauma Unified School District.

GRAFFITI/VANDALISM

- Graffiti is a form of vandalism and is prohibited on the OGHS campus.
- Graffiti removal is costly.
- Students are prohibited from having in their possession markers, spray paint, or etching tools.
- Students are prohibited from scrawling graffiti, defacing, or destroying school property and will be held liable for damages.
- Parents are liable for expenses resulting from vandalism.

INTIMIDATION, HATE, OR SEXUAL HARASSMENT

- Every student of the school is entitled to an educational experience free of anxiety, intimidation, or abuse.
- Staff members are also entitled to work in an environment free of harassment.
- Threats, harassment or intimidation will not be tolerated.

PROHIBITED ITEMS

- Laser Light Pointers
- Permanent Markers
- Etching Devices
- Spray Paint
- Fireworks
- Stink Bombs
- Drug Paraphernalia
- Offensive Clothing
- Sunflower seeds

ASSAULT/BATTERY, VERBAL OR PHYSICAL THREAT

- Any incident involving an assault and/or battery on another person occurring at the school site or in transition to school will be reported to the appropriate law enforcement agency. The student will be subject to appropriate disciplinary action including suspension/expulsion and referral to law enforcement.

BULLYING-FIGHTING

- Most incidents on campus could be prevented by a simple conference beforehand with a teacher or the Principal.
- The staff is concerned with the safety and welfare of all students and, therefore, bullying or fighting is not tolerated.
- Students involved in bullying or fighting will be subject to appropriate disciplinary action including suspension/expulsion and referral to law enforcement.

EXPLOSIVE DEVICES

- The use of any explosive device on campus or at a school activity will not be tolerated.
- Students found in possession of any such device will be suspended and law enforcement will be contacted.



DRUGS AND ALCOHOL

The Law and District Policy state that for the protection of the student in the public school the administration may suspend or expel a pupil whenever it is established to the satisfaction of the school official that the student has, on the school grounds or at a school function, used, sold or been in possession of narcotics, drugs, or alcohol. Students will be suspended and law enforcement contacted. Students may also be expelled.

WEAPONS/DANGEROUS

OBJECTS

- Any object or device, which in the judgment of a school official could be used as a weapon, will be confiscated and disciplinary action will be taken.
- Possession of knives, clubs of any length or size, chains, canes, pepper spray, rocks, or any type of missile on school property is prohibited.
- The student will be subject to appropriate disciplinary action including suspension/expulsion and referral to law enforcement.

SUSPENDABLE OFFENSES

Students can be considered for suspension for the following forms of misconduct (Ed Code § 48900).

- ❖ Physical injury to another person
 - Caused, threatened or attempted
 - Willful force or violence
- ❖ Possessed, sold, or furnished a dangerous object
- ❖ Possessed, used, sold, furnished or under the influence of alcohol or other drugs

- ❖ Bullying
 - ❖ No Recording of Students, teachers, staff, or school sites is permitted without permission from the principal
 - ❖ Sale of or furnishing alcohol, or other drugs or look-alike substance represented as alcohol or other drugs
 - ❖ Committed or attempted robbery/ extortion
 - ❖ Damage to property (school or private)
 - ❖ Possession or use of tobacco or nicotine products
 - ❖ Obscenity/profanity/vulgarity
 - ❖ Possessed, offered or arrange to sell drug paraphernalia
 - ❖ Disruption/defiance
 - ❖ Receipt of stolen property
 - ❖ Imitation firearm possession
 - ❖ Sexual assault/sexual battery
 - ❖ Harassment, threatening a pupil witness
 - ❖ Offer and/or sell any prescription drug i
 - ❖ Hazing
 - ❖ Aiding and abetting physical injury
- Additional grounds for suspension and/or expulsion**
- Sexual harassment (EC 48900.2)
 - Hate violence (EC 48900.3)
 - Harassment, threats and intimidation (EC 48900.4)
 - Terrorist threats (EC 48900.7)
 - Electronic devices/ Laser pointers (EC 48901.5)

Holding Oak Glen High School Students to a Higher Standard!

Dear Parents,

Thank you for taking the time to read and discuss the Oak Glen High School Student Handbook with your son or daughter. We appreciate our families' commitment to a safe and orderly school. Adhering to the following guidelines allows our school community to focus on student learning. Thank you in advance for your support.

Sincerely,
Oak Glen High School Administration, Teachers and Staff

Parent Initials	Student Initials	
		Absences must be cleared within three days by a parent. Parents must call the office or provide a written note. After three days, an absence is considered a truancy and cannot be cleared.
		I/We have read, discussed and understand the Oak Glen High School Student Handbook and will adhere to guidelines and follow the rules.
		Once a student has arrived on campus, the student may not leave the campus without an Off Campus Pass issued by the office. Off Campus Passes will be issued to students with prior parent permission only. A student leaving without an Off Campus Pass is considered truant and the student will be assigned a detention.
		Use of cell phones, iPods, and other portable music/game devices in the classroom are at the discretion of the classroom teacher. A device may be confiscated for misuse.
		Students arriving at school improperly dressed will be counseled, loaned alternative clothing and/or request for parent to bring change of clothing. Consistent defiance of dress standards will result in a detention, parent conference or, if the problem persists, suspension.
		ONLY a parent can bring lunch or food for his or her own student. A parent must bring the food into office and leave it until appropriate time, for their student to eat. Students may NOT share with any other student.

Parent Signature

Date

Student Signature

Date

Oak Glen High School

Graduation Plan

Name: _____ Grade: _____

You must earn 230 credits to qualify for graduation.

Credits Earned:

ENGLISH (40 CREDITS)
 9A 9B 10A 10B 11A 11B 12A 12B

MATH (30 CREDITS)
 (include 1 year of Algebra)

LIFE SCIENCE (10 CREDITS) PHYSICAL SCIENCE (10 CR)

WORLD HISTORY (10 CREDITS) US HISTORY (10 CREDITS)

AMERICAN GOVERNMENT (5 CREDITS) ECONOMICS (5 CREDITS)

PE (20 CREDITS) FINE ARTS (10 CREDITS)

Electives (80 credits)

TOTAL CREDITS EARNED _____ CREDITS NEEDED _____

California State Board of Education requires you pass Algebra

Diploma Requirements	Met	Not Met	Enrolled In Prep. Class	Comments
CA Algebra Proficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Adult Education Requirements

You must earn 160 credits to qualify for graduation.

Your current credits earned:

ENGLISH (40 CREDITS)
 9A 9B 10A 10B 11A 11B 12A 12B

MATH (20 CREDITS) Health
 (include 1 year of Algebra)

LIFE SCIENCE (10 CREDITS) PHYSICAL SCIENCE (10 CREDITS)

WORLD HISTORY (10 CREDITS) US HISTORY (10 CREDITS)

AMERICAN GOVERNMENT (5 CREDITS) ECONOMICS (5 CREDITS)

FINE ARTS (10 CREDITS)

Electives (35 credits)

Williams Complaint Classroom Notice for 2019—2020

VALLEY CENTER-PAUMA UNIFIED SCHOOL DISTRICT

Notice to Parents, Guardians, Pupils, and Teachers

Pursuant to California *Education Code* § 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site at <http://www.vcpusd.org>. You may also download a copy of the California Department of Education complaint form in English and in other languages from the following Web site: <http://www.cde.ca.gov/re/cp/uc/ucpmonitoring.asp>