

UPSALA AREA SCHOOLS
Regular Meeting
January 25, 2023

The regular meeting of the School Board of Upsala Area Schools will be held on Wednesday, January 25, 2023 in the high school media center at 7:30 PM. Please be advised of the enclosed proposed agenda and any appendices, which may be attached.

Call the meeting to order.

Members Present: Dean Peterson, Stephen Roerick, Brittany Harren and Marvin Wensmann Mike Klasen and Jim Warga. Also present are Superintendent Vern Capelle, Principal Nick Klug, Business Manager Colleen Harren and Activities Director Dylan Zimmerman.

Other visitors present.

Recognition of visitors to board meeting.

Members of the audience who wish to address the board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests may be submitted to the following email address: vcapelle@upsala.k12.mn.us. Individuals will be recognized at this time as per the protocol provided in UAS District Policy 206 - Time, Place, and Manner Restrictions and Procedures for Public School Board Meetings and Public Comments. Members of the audience are reminded that this is a meeting of the Board of Education to conduct the business of the school district in the public. Anyone wishing to address an issue not on the agenda is to contact the Supt. or Board Chair in advance of the meeting.

Approval of agenda.

Motion by _____ Seconded by _____

Members Yes:

Member No:

Motion Carried.

Approval of the regular board minutes of the 12/21/2022 meeting.

Motion by _____ Seconded by _____

Members Yes:

Members No:

Motion carried.

Approval of the bills in the amount of \$322,643.68. Bills paid with check numbers 24227 to 24326.

Approve the Journal Entries and cash balance report as presented.

Cash Balance report and JE's as of December 31, 2022.

Motion by _____ seconded by _____

Members Yes:

Members No:

Motion carried.

Informational Items:

- Principal's report.
- Superintendent's report.
- Committee reports.
- Board members reports.
- Curtis Robertson extended field trip Robotics

Organizational Meeting

1. Induction of new Board members by acting chairperson.
2. Election of Officers: Call for nominations by acting chairperson.
 - a. Chairperson _____ (current D Peterson)
 - b. Vice-Chairperson _____ (current Wensmann)
 - c. Treasurer _____ (current R Thomas)
 - d. Clerk _____ (current B Harren)
3. Designation of Official District Depositories
 - a. Stearns Bank of Upsala
4. Designation of Official District Publication
 - a. Morrison County Record
 - b. Long Prairie Leader
5. Designation of Districts Legal Counsel: without retainers, the following law firms:
 - a. Knutson, Flynn, and Deans, P.A. for financial issues.
 - b. Rupp, Anderson, Squires, & Waldspurger, P.A. for student and personnel issues.

6. Establish School Board compensation for 2023.
 - a. _____ for Regular Board Meetings. (current \$0)
 - b. _____ for Special Board Meetings. (current \$15/hr)
 - c. _____ for full day Board Meetings.(current \$100)

7. Approve District Memberships in the following organizations:
 - a. Minnesota School Boards Association (MSBA)
 - b. Sourcewell - Region 5
 - c. Central Minnesota Educational Research and Development Council (CmERDC)
 - d. Resource Training and Solutions (RTS)
 - e. Mid-State Education District and Technology Consortium (MSED)
 - f. Minnesota State High School League (MSHSL)
 - g. Morrison County Interagency Coordination Council (MCICC)
 - h. Minnesota Rural Education Association (MREA)

8. Authorization for the use of the School Board Chairperson, Clerk, and Treasurer facsimile signatures.

9. Authorization of payment of District obligation in advance of Board Approval via Imprest Cash Fund (as required by M.S. 123B.11)

10. Authorization of Superintendent Vern Capelle and Business Manager Colleen Harren to make electronic fund transfers (as required by M.S. 471.38)

11. Approve the appointment of School Board Directors to the following committees:
 - a. MSED Governing Board _____(1) RT
 - b. Continuing Education _____ (1)DP
 - c. Finance _____(2)DP,RT

 - d. Negotiations _____(2)DP,RT

 - e. Accountability/Curriculum _____(2)SR,MW

 - f. Discipline (Student/Personnel) _____(2)RT,TS

 - g. Legislative Liaison _____ (1)DPI
 - h. MSHSL _____ (1)TS
 - i. Community Education _____(2)BH,MW

 - j. Athletic Pairing _____(2)SR,TS

k. Facilities Committee

_____ (2)SR,TS

12. Approve the following Regular Meeting calendar for 2023. Regular meetings will be held on the fourth (4th) Wednesday of each month beginning at 7:30 pm in the _____.

Feb 22	June 28	Oct 25
Mar 22	July 26	Nov 15
Apr 26	Aug 23	Dec 20
May 24	Sept 27	

Note: Nov 15 and Dec 20 is an exception to the 4th Wednesday policy due to holiday break.

- November bills will be paid and approved with the December bills due to the early meeting.

13. Review the following policies regarding Board meetings and governance:

- a. Policy 203.1 - School Board Procedures; Rules of Order
- b. Policy 203.5 - School Board Meeting Agenda
- c. Policy 205 - Open and Closed Meetings
- d. Policy 206 - Public Participation in School Board Meetings/Complaints About Persons at Board Meetings and Data Privacy Considerations. (Includes Time, Place and Manner Restrictions and Procedures).
- e. Policy 208 - Development, Adoption, and Implementation of Policies
- f. Policy 209 - Code of Ethics
- g. Policy 210 - Conflict of Interest - School Board Members
- h. Policy 213 - School Board Committees

14. Approve the \$5 increase in meal per diem expense as a revision to Policy 412 - Expense Reimbursement.

Other Business

Old Business:

New Business:

1. Approve the following donations: \$500 from Kevin and Diane Kenkel for the Art Club Activity fund. \$2500 Gene Haas Foundation Grant money for Robotics.

2. Approve the resignation of Marci Rich from a paraprofessional as of January 13, 2023.
3. Approve the Paraprofessional contract for Jennifer Schneider.
4. Adopt the Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions for the 2023-2024 school year (if necessary).
5. Approve the final extended field trip application for the Robotics team to attend an out-of-state competition event.
6. Adopt the 2023 legislative platform and plan for advocacy.
7. Approve the resignation of Mr. Robertson from the Assistant Track and Field Coaching position.