

# Lidgerwood Public School

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## RETURN TO LEARN PLAN 2021-2022

Lidgerwood School Board Approved  
June 18, 2021

Lidgerwood Public School Families,

We have come a long way since March 13, 2020. We are currently managing our way through the Covid-19 pandemic. It has been a challenge for our entire community, but we have found ways to cope and persevere. Thank you to the students, staff, parents, and community members who have helped us succeed in these difficult times and remain physically in school.

The challenge now is planning for what school will look like during the 2021-22 school year. Our goal is to have a maskless environment for our students. To do this, we all need to work together and follow our school restart plan. We cannot disregard that the health and safety concerns associated with the virus live all around us. This plan will try to address Covid-19 challenges, while providing a flexible framework to guide our response over the next school year.

This plan presents hundreds of hours of critical thinking, research, modeling, and work by our educators, staff, and school board. This group reviewed input gathered from our employees, parents, and local/state/government health professionals.

We realize that reviewing this plan may not address every question you have. We recognize some concepts and actions may be polarizing, and there are strong opinions about what the school should do or should not. But we must remain open to what is possible and consider all options so we can move forward.

Thank you for your time reviewing this plan. We encourage everyone to ask questions and communicate their concerns as we move forward. Together, our school can provide quality education to our children in a safe manner if we work together to solve problems.

Respectfully,

Chris Bastian  
Superintendent

Sadie Siemieniowski  
School Board President

# Lidgerwood Public School

## Return to Learn Plan

### Update Log

- LPS Smart Restart Plan Approved... August 6, 2020
- Governor Burgum allows North Dakota Statewide Covid-19 mandates to expire... April 30, 2021
- LPS School Board approves continuation of the LPS Smart Restart Plan until after Graduation... May 23, 2021
- LPS School Board revisits LPS Smart Restart Plan and updates/approves the new LPS Return to Learn Plan... June 18, 2021
- The LPS Return to Learn Plan will be reviewed every 6 months by the Lidgerwood Public School Board, Return to Learn Committee, and Community Stakeholders.
  - December 2021
  - June 2022
  - December 2022
  - June 2023
  - December 2023
  - June 2024
- Quarantine Update... November 19, 2021
  - The Covid vaccination allows both students and teachers to remain in school if they have had a covid exposure. The catch will be that the individual will have to wear a mask and get their temperature taken on a daily basis.
  - Examples:
    - A vaccinated student has a sibling that is covid positive. As long as the student is well and vaccinated... They may attend school as long as they mask, monitor symptoms, and temperature check.
    - A vaccinated teacher has a child that is covid positive. As long as the teacher is well and vaccinated... They may continue to work in the classroom as long as they mask, monitor symptoms and temperature check.
- Binax Testing (awaiting approval from State Health Department)... December 9, 2021
- LPS Return to Learn Plan was reviewed, updated, and approved by the LPS School Board on December 14, 2021.

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# Assumptions & Assurances

## Lidgerwood Public School believes:

- Every student should have the opportunity to engage in learning, regardless of the spread of COVID-19 in our community.
- Schools have a vital role in providing safe environments for students, focusing on both social-emotional and physical health.
- By working together with educators, staff, health care professionals, parents, students, and community members we can solve most challenges.
- Our district will make decisions based on the most current guidance from local, state, and national health care officials.
- Our School Board will ensure our plan meets the needs of our students, educators, staff, and community.

## Our Planning Team

The Lidgerwood Public School's Return to Learn Plan was crafted and reviewed by a team consisting of the following:

\*Educators: Lindsey Stenson (G1), Alecia Berndt (G4), Mary Roman (MS/HS), Katie Kohoutek (MS/HS), Jeff Bugstad (MS/HS), Nancy Osborn (Music)  
\*Custodial Staff: Kevin Bottchen  
\*Parent: Jill Baldwin  
\*Richland Co. Health (NDDoH)  
\*Counselor: Alison Orgaard  
\*Paraprofessionals: Teresa Meyer (MS/HS), Tonia Schram (Elem)

\*Office Staff: Janice Illies, Gina Heley  
\*School Board Member: Emily Wieber  
\*Student: Kendra Kaczynski  
\*School Administrators: Chris Bastian (Elem/Supt), Brandon Schlenner (MS/HS)  
\*Food Service: Stephanie Frankki  
\*Special Education: Dan Leraas (Elem), Noreen Anderson (MS/HS)  
\*Technology: Erin Bohnenstingl

Input was gathered by various means to allow for a wide range of input (ex. Surveys, email, public meetings, and phone conversations).

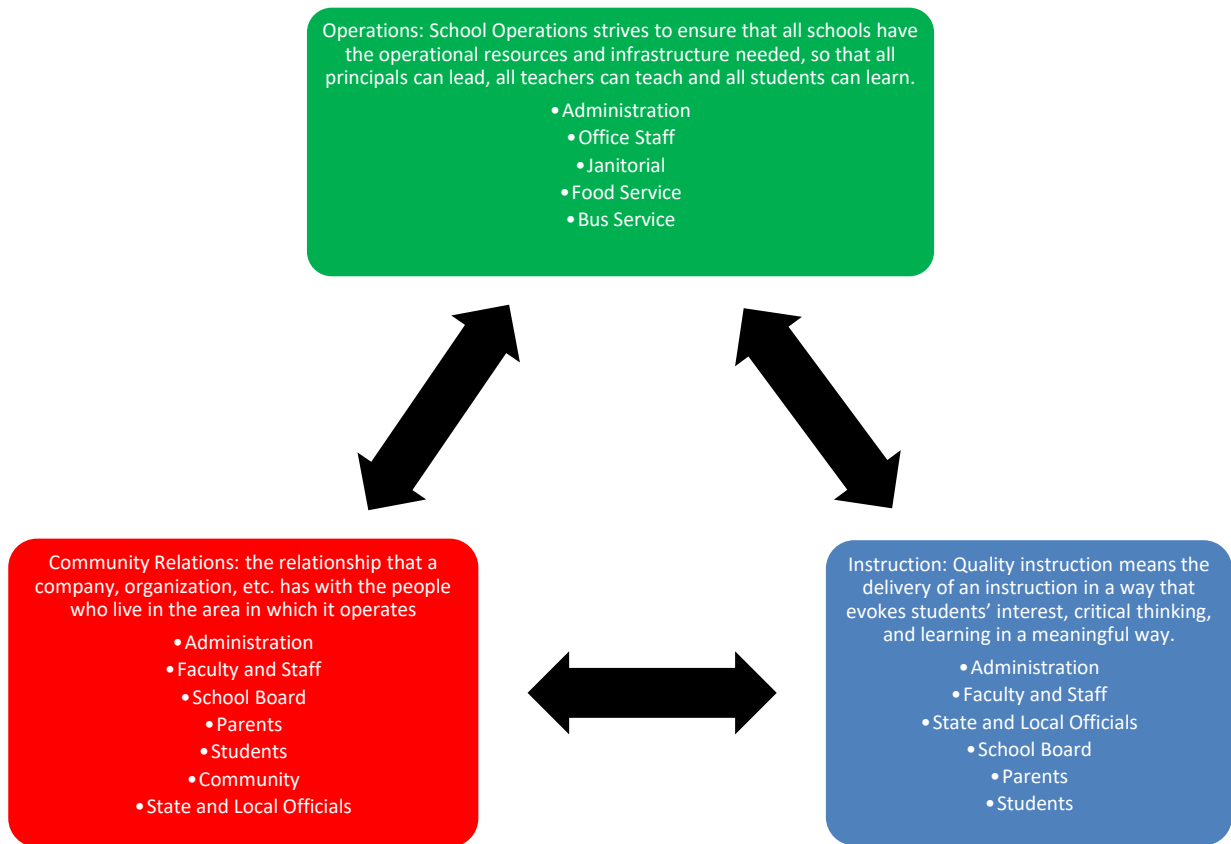
## North Dakota Expectations for Schools

Schools will continue to be a safe environment for students, focusing on both social-emotional and physical health. Local decisions will be rooted in what is best for students.

- School districts should prioritize state guidance and utilize national recommendations as a guide.
- School administrators will make reasoned judgments to limit the spread of COVID-19.
- School administrators will work with their school boards, faculty, staff, and community to communicate decisions and data guiding those decisions.
- Health and Safety Plans are approved by the district's school board in consultation with local public health units. Those plans are published on the school's publicly accessible website.
- Schools will have a school board approved Distance Learning Plan on file. School districts can use their original Distance Learning Plan but will include new information required and improvements made. Those plans will be published on the school's publicly accessible website.
- Schools will utilize the North Dakota High School Activities Association's (NDHSAA) guidance for all decisions regarding school athletics, activities, and competitions.

# COVID-19 Response Team & Coordinators

This organizational structure was crafted to assist in the development and monitoring of the district return to learning plan. This structure identifies leaders and guiding team members that will serve as a voice in how the district responds to COVID-19 during the school year. This plan is designed to address the issues of reopening as well as provide a nimble and responsive action plan.



The three components have been identified as key operational teams that consist of multiple departments. Each operational team will work to implement the learning plan and address challenges as they arise.

## COVID-19 Building Level Coordinators

Lidgerwood Public School will have an identified COVID-19 Coordinator who will be responsible for the health and safety preparedness and response planning. Coordinators will make themselves available to the NDDoH 24 hours a day / 7 days a week to respond to phone calls from public health. This position will assist public health in identifying and notifying close contacts in the school setting. The coordinator will be report cases of COVID-19, found in the school setting, to health officials and the State Superintendent's office.



**Chris Bastian, Superintendent, ([chris.bastian@k12.nd.us](mailto:chris.bastian@k12.nd.us) 701-640-0598)** will assume the role of building level coordinator at Lidgerwood Public School. If the coordinator is unable to be reached the secondary contact will be **Gina Heley, Administrative Assistant ([gina.heley@k12.nd.us](mailto:gina.heley@k12.nd.us) 701-538-7341).**

# Health and Safety Guidance

The district strives to provide a healthy and safe environment for all who occupy our schools. The following guidelines are intended to provide a framework for the district's response to COVID-19.

## Resources

ND Department of Public Instruction - <https://www.nd.gov/dpi/parentscommunity/nddpi-updates-and-guidance-covid-19>

ND Department of Health - <https://www.health.nd.gov/diseases-conditions/coronavirus>

Center for Disease Control and Prevention - <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

## Best Intentions

Despite taking every reasonable precaution, there is not a guarantee that our school will be without risk as it relates to COVID-19. The virus will be present on our buses, in our classrooms, and at our activities. In certain situations, social distancing is not possible in a school setting. Our actions, as outlined in this plan, will not prevent any student or staff member from being in contact with the virus.

## Protect Yourself and Others

### *Wash your hands often*



- Wash with soap and water for at least 20 seconds especially after blowing your nose, coughing, or sneezing.
- If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Students are encouraged to wash their hands often throughout the day.

### *Avoid close contact*



- Keep social distance from others especially important for people who are at a higher risk of getting sick.
- Alternate or modified student schedules and transitions times, adjustments to use of common areas, use of outdoor spaces and other actions that increase physical separation may be considered.
- The sharing of instructional materials should be limited as much as possible.
- Physical separation on busing will be recommended but cannot be guaranteed.
- We are directing visitors and parents to one main entrance at Door 1. This door is located on the east side of the school building. High School students will be allowed to use the student parking lot and enter at Door 5.
- Bus service will be provided. Social distanced seating will be enforced. Students are asked to board the bus from the back to the front and sit in assigned seats/family units.
- Students will eat in the lunchroom. Lunch times will be staggered K-12 to allow maximum distancing between students. Lunch choices (including salad bar) will be limited and served by the kitchen staff. Student lunch codes will be entered through a scanner ran by kitchen staff. Seating will be sanitized in between each lunch group.

## Cover coughs and sneezes



- Always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw tissues away and wash hands or use hand sanitizer to prevent spread.

## Clean and disinfect



- School staff will clean and disinfect frequently touched surfaces multiple times per day.
- Shared materials should be cleaned.
- Classrooms will be cleaned and sanitized nightly by custodial staff.

## Cover your mouth and nose with a cloth face cover when around others.



- The wearing of masks will be applied when student and staff safety concerns exist (ex. illness, possible exposure)
- Educators need to teach students how to properly wear a face covering so they are prepared to use them on school buses or other situations in close proximity with others.
  - Resources from NDDPI and CDC will be provided to teachers.

## Monitor your health daily



- Be alert for symptoms. Watch for a fever, cough, or shortness of breath.
- Parents are asked to screen their children each day before sending them to school. Use the screening guidance provided (see Appendix A).
- Faculty/Staff and students who are sick should stay home.
- Symptomatic students with a temperature of 100.4 or higher (and/or other symptoms such as dry cough, tiredness, aches and pains, sore throat, diarrhea, loss of taste or smell, rash on skin or difficulty breathing) will be isolated, and their guardians contacted.

## Vaccination



- According to CDC research and guidelines, COVID-19 vaccines are being found to be [safe and effective](#) and widely accessible in the United States.
- Everyone aged 5 years and older is recommended to be [vaccinated](#) against COVID-19 as soon as possible to keep from getting and spreading COVID-19.
- Finding a vaccination location near you is only a click away: <https://www.vaccines.gov/search/>
- Although people who are fully vaccinated do not need to wear masks, our school will be supportive of students or staff who choose to wear a mask.
- Consistent and layered use of multiple prevention strategies can help reduce the spread of COVID-19 and protect people who are not fully vaccinated including students, staff, and their families.
  - The Covid vaccination allows both students and teachers to remain in school if they have had a covid exposure. The individual will wear a mask and get their temperature taken on a daily basis.
  - Examples:
    - A vaccinated student has a sibling that is covid positive. As long as the student is well and vaccinated... They may attend school as long as they mask, monitor symptoms, and temperature check.
    - A vaccinated teacher has a child that is covid positive. As long as the teacher is well and vaccinated... They may continue to work in the classroom as long as they mask, monitor symptoms and temperature check.





## Lidgerwood Public School COVID-19 PPE Guidance

STAFF	PPE
All Administration, Faculty and Staff	<ul style="list-style-type: none"> <li>• <b>If you are not vaccinated</b>, it is strongly encouraged that you wear cloth face coverings and/or face shield</li> <li>• <b>If you are not vaccinated</b>, it is strongly encouraged to wear face coverings on school transportation (bus)</li> <li>• Individuals with a temp over 100.4 will be asked to go home and a substitute will be called. Faculty/Staff will only be allowed to return after they are fever free/medication free for 24 hours. If fever persists, it could be a sign of COVID-19 and a doctor visit is in order.</li> <li>• All will receive a face shield to add as a secondary barrier while working close to students and add flexibility while presenting from the front of the classroom.</li> <li>• All will assist in sanitizing the classroom during the school day. We will provide wipes and sprays to assist this process.</li> <li>• All will need to teach and reteach handwashing techniques and social distancing.</li> </ul>
All Students	<ul style="list-style-type: none"> <li>• <b>Children over the age of 5 who are not vaccinated</b>, are strongly encouraged to wear a cloth face covering.</li> <li>• Children under the age of <u>5</u> are not required to wear a cloth face covering while at school.</li> <li>• If Covid-19 cases rise in the school or community, students may be asked to wear face coverings at certain times and/or in classrooms throughout the school day. Parental notice will be given if the school policy should change.</li> <li>• <b>Children over the age of 5 who are not</b></li> </ul>

	<p><b>vaccinated</b>, are strongly encouraged to wear a cloth face covering while using school transportation (bus). Children under the age of 5 are not required to wear a face covering.</p> <ul style="list-style-type: none"> <li>• Parents will be asked to purchase student masks to be used for the bus ride and in the classroom.</li> <li>• Individuals with a temp over 100.4 will be asked to go home. A quarantine area will be set-up to hold students until pick-up. The area will then be sanitized. Students will only be allowed to return to school after they are fever free/medication free for 24 hours. If fever persists, it could be a sign of COVID and a doctor visit is in order.</li> </ul>
School Visitors	<ul style="list-style-type: none"> <li>• <b>If you are not vaccinated</b>, it is strongly recommended that you wear cloth face coverings and/or face shield while at the school</li> </ul>
Staff caring for / instructing a student in a small space – small group – for more than 15 minutes. (i.e. Nurse, SPED, EL, Para, Educator)	<ul style="list-style-type: none"> <li>• <b>If you are not vaccinated</b>, it is strongly recommended that you wear cloth face coverings and/or face shield</li> </ul>

# Continuity of Services:

## Student & Staff Health

Monitoring the health of students and staff will be an important component of a safe and healthy educational environment. Lidgerwood Public School will take the following measures to ensure all students and staff are healthy while they are at school.

### *Identifying Students & Staff at Higher Risk*

- Back to School and enrollment processes will include questions asking families to identify if their child is at-risk, based on a health professionals’ diagnosis. This information should be provided to school administration (COVID-19 Coordinator) who will work with the family to discuss instructional model options.
- The school office will inquire of all employees if they are at-risk, based on a health professionals’ diagnosis. The school office will work in partnership with the school administration and the employee to coordinate adjustments to the work schedule or workplace.

### *Isolation & Quarantine*

- Definitions (see Appendix B for more information).
  - Isolation – For people who are already sick from the virus. A prevention strategy used to separate people who are sick with the virus from healthy people.
  - Quarantine – For people who are not sick but have been exposed to the virus. A prevention strategy used to monitor people who were exposed for a period of time.
- Lidgerwood Public School will follow isolation and quarantine guidelines and directives as set by NDDOH, Richland County Public Health Unit and the CDC.
- The isolation room will be thoroughly cleaned by custodial staff after its use.

### *If a Student or Faculty/Staff member becomes sick at school (or school event)*

- Student
  - Direct / escort the child to the office.
  - The child shall be provided a facial covering and isolated in the building sick room.
  - Parent / guardian will be contacted to pick up their child.
- Faculty/Staff
  - Inform your supervisor immediately and wear a face mask / shield until a substitute or room coverage can be found.
  - Leave the school building/grounds and consult with a health care professional.
  - Update the school as soon as possible regarding your status and diagnosis.

### *Return to School*

- A person may only return to school once their temperature readings are below 99.3 degrees Fahrenheit for a period of two consecutive days and no other symptoms of COVID-19 are present.
- If a person has tested positive for COVID-19 by a medical professional, they must not return to site/work until they produce a negative test result.
- When a student or Faculty/Staff member has been isolated or quarantined as directed by a medical provider, they will be allowed to return to school after symptoms subside and the length of isolation has been achieved.

# Guidance for Grade Level & School Building Closure

This is intended as guidance for COVID-19 Coordinators and school leaders on when to close classrooms, grade levels, and buildings after a notification of COVID-19 close contact or diagnosis.

- Close contact as defined as being within 6 ft. of another individual for 15 minutes or greater.
- If a school is closed for any length of time, the district will determine which mode of instruction will resume.
- NDDoH may close a school or district at their discretion.

**SITUATION:** There are COVID-19 cases in North Dakota, but not in your community

- The North Dakota Department of Health (NDDoH) does not recommend school closures if cases are not occurring in your community. Schools should follow CDC guidance regarding preparing for COVID-19.
- The guidance includes monitoring absenteeism, keeping sick children out, ensuring handwashing, environmental cleaning, communicating with parents, etc.
- Districts should consult with their local public health unit to determine if cases are occurring in their community.

**SITUATION:** There are COVID-19 cases in your community, but there are no cases in your school

- The NDDoH does not recommend school closures if the ongoing spread is not identified in your school. Schools should follow CDC guidance regarding preparing for COVID-19.
- The guidance includes monitoring absenteeism, keeping sick children out, ensuring handwashing, environmental cleaning, communicating with parents, etc.

**SITUATION:** There is one case of COVID-19 in your school

- If a school is made aware of a COVID-19 case, the confirmed case of COVID-19 must be excluded (isolation period) from school for ten days after onset of symptoms (if no symptoms, then exclusion is ten days after collection date of test) **and** be fever free for 24 hours (without the use of fever reducing **and** have improvement of symptoms, whichever is longer.
- Unvaccinated close contacts to a confirmed case of COVID-19 will need to be quarantined (must stay home) for 14 days from their last exposure to a case.
  - A close contact is defined as someone who is within six feet of a confirmed case for 15 minutes or greater.
  - It may also be someone who is directly coughed on or exposed to a case's secretions.
    - In a school setting, close contacts to a case are often friends, teammates, classmates sitting next to, in front of, or behind the case, and potentially children in the same room as a case.
    - If a case occurs in staff or children who are in multiple classrooms, then this may mean a higher number of close contacts have to be excluded from school for 14 calendar days.
- Vaccinated close contacts will be allowed to stay in school but will be asked to mask, monitor for signs and symptoms and temperature check for 14 days from their last exposure to a case.

**SITUATION:** There are two or more cases of COVID-19 in your school within 14 calendar days

- Specific classrooms or grades may have to close if additional cases occur in a school and the individuals have not been vaccinated.
- Public health (NDDoH or local public health) will provide guidance as to when a school should close.
- Schools may also make this determination based on the availability of staffing or level of absenteeism.

**SITUATION:** There is/are a close contact(s) in your school

- Unvaccinated children or staff who are identified as close contacts to a confirmed case of COVID-19 must be excluded from the school (quarantine) until 14 calendar days after their last known exposure to the case.
  - Even if a close contact tests negative during their 14-day quarantine period, the contact must complete the 14-day quarantine period. It can take up to 14 days to develop COVID-19.
- If a parent or other household member tests positive, an unvaccinated child must stay out of school for the case's isolation period (10 calendar days from onset) plus the child's quarantine period (14 calendar days). Public health authorities will advise the parent as to how long the child will need to be removed from school.
- If a parent is a contact to someone confirmed to be positive for COVID-19 (case), then the child may still attend school if the child did not have direct contact to a case.
- Vaccinated close contacts will be allowed to stay in school but will be asked to mask, monitor for signs and symptoms and temperature check for 14 days from their last exposure to a case.

**SITUATION:** Ill employees or children in your school

- In addition to general infectious disease exclusion criteria, schools should exclude ill employees or children who meet the following criteria:
  - Fever of 100.4° F **OR** two or more symptoms of fatigue, headache, muscle/body aches, chills, cough, shortness of breath, sore throat, congestion/runny nose, nausea, vomiting, diarrhea, abdominal pain **OR** loss of taste and/or smell.
- Employees and children need to be excluded until either (1) tested negative for COVID-19 **OR** (2) diagnosed by a health care provider with another illness that does not require exclusion **OR** (3) for 10 days from onset **AND** fever-free for 24 hours (without the use of fever-reducing medications) **AND** symptoms are improving, whichever is longer.
- A vaccinated employee that has a child that is covid positive. As long as the teacher is well and vaccinated, they may continue to work in the classroom as long as they mask, monitor symptoms and temperature check.

# School Reentry Phases

The following phases will be used to define the community risk level associated with COVID-19.



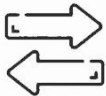
## Instructional Models

The instructional models used by the district will be guided, in part, by the risk level of COVID-19 in the community as defined within the phases above. This is a guide as instructional models could be altered based on other factors, such as occupancy levels, age of children, and abilities to move certain classes online.



### Traditional Learning

All instruction is delivered in-person with some building and group modifications. Teachers and students maintain a normal daily schedule. Safety precautions are implemented to enhance staff and student safety.



### Hybrid Learning

Students report to school on a modified schedule. Multiple hybrid models of instructional delivery may be appropriate to meet the educational needs through a variety of delivery models.



### Distance Learning (North Dakota Center for Distance Education)

All instruction is provided off-campus using distance learning resources or suited to the unique needs of the students.

# Facility and Transportation Protocols

## Playground

Playgrounds can be hard to keep safe because:

- They are often crowded and could make social distancing difficult.
- It can be difficult to keep surfaces clean and disinfected.
- SARS-CoV-2, the virus that causes COVID-19, can spread when young children touch contaminated objects, and then touch their eyes, nose, or mouth.

We will do our best to keep a safe and healthy playground:

- Recess schedules will be adjusted to allow for social distancing.
- Students will [wash hands](#) with soap and water for at least 20 seconds before and after play
- Adults and older children who can safely use hand sanitizer: Use hand sanitizer that contains at least 60% alcohol and rub hands together until dry, if soap and water are not readily available.

## Building

### Building Access

- Students may not enter the school building until 8:00 a.m.
- There will be two access points to the School Building: Door 1 and Door 5. We ask that all students and patrons use these two doors.
- 8:00 a.m.-8:20 a.m. Breakfast will be served in the lunchroom.
- 8:25 a.m. Academic School Day begins.
- Student pick-up may begin at 3:25 p.m. with buses departing at 3:35 p.m.
- We ask that parents do not enter the school building to pick-up their child(ren). Please wait outside and we will deliver them to you.

### Cleaning and disinfection

- Frequently touched surfaces and on school buses will be cleaned at least daily or between uses.
  - Use of shared objects should be limited when possible or cleaned between use.
  - Develop a schedule for increased, routine cleaning and disinfection.
  - Ensure safe and correct use and storage of cleaning and disinfection products.
- Shared Objects
  - Discourage sharing of items that are difficult to clean or disinfect.
  - Keep each child's belongings separated from others and in individually labeled containers, cubbies or areas.
  - Ensure adequate supplies to minimize sharing of high touch materials to the extent possible.
  - Students will wash hands with soap and water or use hand sanitizer before sharing electronic devices, toys, books, and other games or learning aids.
- Ventilation
  - Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible.
- Water Systems
  - Drinking fountains will be turned on but students are encouraged to bring their own water bottles to minimize use and touching of water fountains.

- After a long shutdown, take steps will be taken to ensure that all water systems are safe to use.
- Modified Layouts
  - Space seating/desks at least 3 feet apart when feasible.
  - Turn desks to face in the same direction (rather than facing each other) or have students sit on only one side of tables, spaced apart.
  - Create distance between children on school buses when possible.
- Physical Barriers and Guides
  - Install physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 3 feet apart.
  - Provide physical guides, such as tape on the floors or sidewalks and sign on walls, to ensure that staff and students remain at least 3 feet apart in lines and at other times.
- Communal Spaces
  - Stagger use and clean and disinfect between use.
  - Add physical barriers, such as plastic barriers, if people cannot stay at least 3 feet apart.

### Classroom

- Unvaccinated teachers are strongly encouraged to wear a cloth face covering and/or face shield.
- It is strongly encouraged that Unvaccinated students wear cloth facial coverings at certain times throughout the school day.
  - During transitions outside of the classroom.
  - Inside the classroom for labs and such or when they cannot physically distance.
- If any student/teacher is in their desks (or in their space) in the classrooms with appropriate social distancing, no coverings are required.
- The face covering policy will be dictated by the number of active Covid-19 cases in the Lidgerwood Community.
- Students will have assigned seats. This will help assist us in contact tracing if an exposure occurs.
- Physical barriers (plexiglass screen) may be used in small group areas.
- Sanitation protocols will be developed for high traffic areas, student desks and other exposed areas of the classroom.
- The classroom will be sanitized nightly.

### Lunchroom

- Students will wash their hands prior to entering the lunchroom.
- Unvaccinated and vaccinated kitchen workers are strongly encouraged to wear a face covering while working in the kitchen and serving food.
- Students will eat in the lunchroom. Lunch times will be staggered to help ensure social distancing.
- Milk will be distributed by milk carton.
- Students will not have contact with their tray until all items have been dished up. The tray will be picked up by the student at the end of the service window.
- Student names will be scanned by a lunch supervisor.
- Students will take their tray and drink to an assigned dining space.
- After each class is finished eating, students will dump their trays and line up to go back to their classrooms. It will be important to have classroom teachers pick their students up on time to ensure a smooth rotation of students.
- Tables and seats will be washed by lunchroom workers using approved cleaner and NDDoH guidelines.



## Gymnasium

- Student groups need to be supervised while using the weight room and gymnasium.
- Unvaccinated students are strongly encouraged to wear cloth face coverings and/or face shield when social distancing is not achievable.
- Supervisors must keep track of attendance during each practice or open gym. Student logs must contain the day and time of the session.
- Participants (including supervisors) will be asked to stay home if they are feeling ill or suffering from any symptoms of COVID-19.
- Supervisors need to be trained on sanitation protocols.
- Social distancing protocols are strongly encouraged.
- Equipment, exercise machines and other shared items must be sanitized at the end of each session.
- Opportunities for handwashing and/or use of hand sanitizer integrated throughout the session.

## Bus Transportation

- Unvaccinated bus drivers are strongly encouraged to wear a mask while driving the bus.
- The bus driver must keep track of attendance on the bus.
- Students will use hand sanitizer before entering and leaving the bus.
- Unvaccinated students are strongly encouraged to wear cloth face coverings and/or face shield when riding the bus.
- Students will be seated from back to front and will sit in assigned seats. This will assist in contact tracing if an exposure occurs.
- Social distancing seating will be used whenever possible.

# Operational Guidance for Reentry

Lidgerwood Public School believes that face-to-face instruction creates the best learning environment. Our school reentry plan focuses on this belief and strives to create opportunities for this type of interaction. Our number one concern is the safety of our students and staff. We will do our best to ensure a safe and healthy learning environment.

Lidgerwood Public School will use 5 color phases for school reentry and each phase has different guidelines/procedures. The phase color of each school is based on the number of COVID cases and the potential risk in our Lidgerwood Community. There could be movement between color phases throughout the school year.

## ***DISTRICT MUST \*Provide tools for student learning***

### ***District Technology***

In 2015, with the support of the Lidgerwood Public School Board, the District became a comprehensive 1:1 program that ensured every student in grades 3-12 a personal learning device. Grades K-2 utilized classroom computer carts and iPads.

In 2020, Lidgerwood Public School became a comprehensive 1:1 program in grades K-12. Grades K and 1 will utilize iPads and Grades 2-12 will use Chromebooks.

Each classroom is also equipped with an interactive white board.

The District has invested in a variety of online tools including:

- The Google Classroom Learning Management System
- Flipgrid
- Zoom
- Seesaw/Remind
- Applications: Reading Eggs, RazKids, SumDog, Spelling City, ExactPath, Newsela and others.

### ***Preparing for Online Learning – Educator Skills***

In the event of a pandemic/epidemic, educators must possess the needed skills to ensure they can create, distribute, and support educational opportunities for our students. Every effort shall be taken to elevate and prepare for online instruction before a full closure.

Professional development will be offered in distance education:

- NDCEL Distance Learning Workshop
- Distance of Continuing Education Online Teaching Course (CEU available)
- Online tutorials
- Google Training Modules
- Google Classroom Fundamentals and Advanced Training
- GSuites Basics
- Train-the-Trainer Peer Mentorship
- Seesaw
- Daily Five

## ***Ensuring Quality & Equitable Educational Opportunities for Students***

Lidgerwood Public Schools is leveraged to transition to an 100% online learning environment.

- Grades K-3 will work through a combination of weekly curriculum packets and online based activities. The activities will be designed to engage the student and will be presented in small chunks. Any online activities can be done on any device such as a cell phone, tablet, or computer. Communication with the classroom teacher will be conducted through Seesaw.
- Grades 4-6 will also work through a combination of weekly curriculum packets and online based activities. The students will have access to their Chromebooks and will communicate directly to their classroom teacher via Google Classroom.
- MS/HS will utilize their Chromebooks and the Google Classroom environment. The teachers have been implementing Google Classrooms throughout the year and will be able to make a full-time classroom transition.
- Lidgerwood Public School provides a 1-to-1 device to all students in grades K-12.
- Measures will be taken to ensure all students have their device during a school closure.
- If possible, devices (and chargers) will be sent home with students before a school closure is announced.
- If devices are not with students when a closure is announced, the administration will arrange times for parents/students to pick them up (or delivered) in ways that follow recommended guidance to protect from pandemic/epidemic.

## ***Assistive Technology***

Lidgerwood Public School in partnership with South Valley Special Education will contact families with students that may require assistive technology to ensure continued access to quality education and services during any prolonged closure.

## ***Internet Services***

Online learning requires access to internet services. Red River Communications serves the residents of Lidgerwood Public School and surrounding areas.

## ***Ensuring Access***

At the beginning of the school year, each family will be surveyed to determine if they have internet access. The District will follow-up with those who have expressed a need.

- Contact families directly to discuss commercial connection options.
- Work with community partners to provide service at free or low cost.
- Provide a list of community locations that provide free wifi access or hotspots.
- The District will work with families to find an agreeable solution.

## ***Back-up Plan***

Lidgerwood Public School will provide students with hard copies of the assignments or create alternative activities if connectivity issues interfere with learning.

# ***DISTRICT MUST \*Provide a General Education***

Academic programming during a closure due to a pandemic/epidemic shall continue to deliver instruction aligned to our district's guaranteed and viable curriculum. During a closure it is our intent to deliver high-quality, grade-level appropriate learning opportunities that align with North Dakota Standards. Teachers will identify the power standards in each of their grade levels and/or subject areas. The power standards tell the

teacher what the student needs to know before moving on to a different grade level or subject area. These standards will act as the lesson plan framework for assembling each packet or assignment:

<https://www.nd.gov/dpi/districtschools/k-12-education-content-standards>

## ***Models of Instruction***

### ***Elementary (K-6)***

During a partial or full school closure, teachers will communicate with families through email, phone, Zoom, Seesaw and Google Classroom applications with our students to provide services and support. We will organize learning opportunities through a combination of weekly learning packets and online activities. Packets will be distributed at a pick-up location at the school or individual home drop-off where needed.

### ***Middle School/High School (7-12)***

During a partial or full closure Google Classrooms will be used to virtually interact with our student synchronously and asynchronously to provide services and support. Lidgerwood Middle/High School uses Google Classrooms course shells to deploy blended learning experiences every school day. During a closure, these blended Google Classrooms lessons will be modified to address essential learning targets in a 100% online environment.

### ***CTE & Lab Sciences***

During a partial or full closure Google Classroom as well as other means will be used to virtually interact with our students synchronously and asynchronously to provide services and support. These courses require hands on learning opportunities that will now be addressed with the use of video lessons, virtual field trips & experiences, and real-world projects that can be completed at home.

Lidgerwood Public Schools belongs to the Southeast Region Career and Technical Center that provides all our CTE courses. Below is the Distance Learning Plan provided by SRCTC.

Several key tenants of the SRCTC staff and administration's efforts to support the continued educational efforts of SE North Dakota Schools include:

- Development of refined electronic connection "class lists". This is important since many CTE Instructors have students from multiple school districts, and in some cases both ND and Minnesota in making sure that all students have access and contact.
- The Center will provide devices as available such as laptops whenever appropriate should a student need such a device.
- The Center will work with each school and our internet providers such as DRN to make sure that students are not denied access to electronic based instruction.
- Teachers are all working on developing assignments knowing that each school is using different delivery methods and most teachers are trying to use the same platform as the rest of the teachers at the school in the case of the Ag. Instructors to make it easier and less confusing for the students.

The entire SRCTC staff is ready and able to serve our students in the best manner possible under these circumstances and will make sure that instructors continue to provide the quality teaching and learning opportunities all students deserve.

## ***Progress Monitoring***

Progress monitoring will take a team effort. Classroom teachers, Administration and Paraprofessionals will take on student advisor roles and will each be assigned a designated group of students to personally track. Students will be contacted on a weekly basis. If questions or issues arise (one that cannot be answered by the advisor), the classroom teacher will be notified, and they will reach out to the student.

Teachers will monitor student progress through student packet pick-up/return, the Seesaw application, and Google Classroom (as this system allows us to review student submissions and provide feedback).

We will meet with our faculty and staff on a weekly basis to monitor student progress and address learning gaps that are recognized. Classroom teachers and paraprofessionals will have access to specialists (Title I and Resource Room) to assist them in providing resources and support to students demonstrating academic needs.

### ***Grading***

Lidgerwood School District will continue to follow our policies, practices, and grading structure during a closure due to a pandemic/epidemic.

- Grades K-3 will use the S/U grading system
- Grades 4-12 will use traditional grading (A-D, F, I)

### ***Student Attendance & Engagement***

Attendance policies will transition during a pandemic/epidemic event. The CDC provides guidance for schools on when to alter attendance practices and/or close schools.

- Suspend board policy FFB
- Families that make decisions to keep students at home due to EPIDEMIC should be addressed on a case-by-case basis by building principals.
- Encourage families with symptomatic students to stay home.
- Suspend attendance incentives/testing requirements as needed to discourage sick students attending school.

### ***Attendance During a Closure***

During an extended closure student engagement in learning opportunities is critical to a student's continued academic growth. Attendance will be monitored by teachers through student logins in asynchronous learning experiences and participation in synchronous learning experiences. Any student demonstrating prolonged absence or disengagement is a cause for concern. Classroom teachers, Administration and Paraprofessionals will take on student advisor roles and will each be assigned a designated group of students to personally track. If attendance becomes an issue, the advisors will contact that student's guardian to seek input and assist them as needed to ensure student participation.

### ***Counseling & Student Support Services***

Lidgerwood Public Schools will continue to offer school guidance counseling lessons for both elementary and middle school/high school students using our counselor's website. Local scholarship information will also be available: <https://msorgaard.weebly.com/during-closure.html>

Additionally, the counselor will adhere to the ASCA virtual learning guidance and ethics, which have been reviewed and addressed our synchronous and asynchronous platform.

ASCA Guidance - [https://www.schoolcounselor.org/asca/media/asca/PositionStatements/PS\\_Virtual.pdf](https://www.schoolcounselor.org/asca/media/asca/PositionStatements/PS_Virtual.pdf)

### ***Mental Health***

Lidgerwood Public School has partnered with Sanford Health to offer mental health services to high-risk students every other week during the 2021-22 school year. Sanford Health will continue to conduct counseling sessions with students via telephone and telehealth/video utilizing the student's devices and personal phones.

Lidgerwood Public School is also looking to expand the number of contracted counseling days with the Southeast Regional Vocational Center. We currently receive 3 days of counseling services per week.

## ***Service Assurances to Needy Populations***

Ensuring high-quality, age-appropriate instruction for all students is always our goal, including during a pandemic/epidemic closure. Special considerations shall be made for needy and unique populations.

### ***At Risk Students***

At Risk Students are defined as students or groups of students who are considered to have a higher probability of failing academically or dropping out of school. Students who qualify for free and reduced meals, have low attendance or are academically delayed fall into this category. To ensure equitable services to these students during a closure, Title I teachers will communicate with classroom teachers to provide additional support as needed to help support general education courses. These supports could include:

- Learning materials – take home bags
- Books
- Assisting parents in supporting their students while at home.
- Parenting tips and online resources

### ***Homeless Students***

Any students experiencing homelessness will continue receiving all supports already in place including school supplies as needed, access to internet, access to a laptop or iPad, access to available resources and supports within the community that provide clothing, shelter, and food outside of the school nutrition plan.

### ***Special Education / 504***

Lidgerwood Public School will work in conjunction and collaboration with South Valley Special Education Unit to ensure that educational decisions for students with Individual Education Plans (IEPs) will be made on an individual basis and in compliance with the Individuals with Disabilities Education Act (IDEA) and ND Department of Instruction Office of Special Education guidelines. The learning environment, services, and accommodations for students with disabilities will be determined through the student's IEP team, including student's parent or guardian, school administration and staff. The team will work together to develop plans that will ensure equitable and effective access to provide FAPE for students with special needs in ALL learning environments.

Special education case managers will communicate with student's parents/guardians and required IEP team members, and will monitor the continuation of services and accommodations, whether they are provided virtually, in-person or a combination model. The school district Restart Education Plan will focus on procedures for delivering education within the district, which will also apply to holding IEP team meetings and completing required special education procedures, while maintaining student and staff health and safety, according to the North Dakota K-12 Smart Restart guidelines.

#### **Communicate & Plan**

Building principals, 504 case managers and/or SPED case managers will connect (virtually or by phone) with students and families to discuss the continuation of services. This communication should be done in a way that ensures access by all parties normally part of the IEP team. Case managers should pay attention to:

- Goals and how best to meet those goals through distance learning
- Duration and scheduling of services
- Student's preferred learning method
- Ability for independent work
- Access to adult support
- Adaptations/Accommodations
- Assistive Technology Needs

- Progress Monitoring
- Location of provided services

### **Notice to Change without an IEP Team meeting**

Following guidance our case managers will be in contact with each IEP student's guardian to plan for services and accommodations. Plans should be made for continuation of services within a “Services at School” and “Services Online” model to be prepared for both scenarios.

### **Hosting an IEP Meeting**

The IEP team will review and complete necessary planning for each student with an IEP. Case managers may conduct IEP meetings virtually through Zoom or Google Classroom.

### **Services at School**

Lidgerwood Public School will provide services to students based on the needs outlined in each child’s IEP. Educational services decisions will comply with guidance from the DOE and NDDPI.

These may include:

- Individual or small group instruction on school property
- Real-time communication (e.g., face-to-face, video chat, instant messaging, phone, etc)
- Onsite curriculum or online learning through Google Classroom and classroom academic packets
- Additional supports (Speech, OT) provided onsite or remotely through Google Classroom, Zoom, or by phone.

### **Services Online**

When permissible or necessitated by health regulations services may be provided in a synchronous or asynchronous model following the guidance above.

- Synchronous online learning:
  - Real-time communication (face-to-face, phone, instant messaging, video chat, etc) between two people or groups of people
  - Set office hours that coincides with the classroom teacher
  - Teachers plan in accordance with the regular classroom teacher distance learning plan
- Asynchronous online learning:
  - Communication (email, videos, online learning platforms, discussion boards, etc) with the teacher playing the role of facilitator with and between students and families.
  - Teachers plan in accordance with the regular classroom teacher distance learning plan
- Resources
  - <https://sites.ed.gov/idea/idea-files/q-and-a-providing-services-to-children-with-disabilities-during-the-coronavirus-disease-2019-outbreak/#Q-A-1>

## ***English Language Learners***

Lidgerwood Public School’s building principals, 504 case managers and/or SPED case managers will connect (virtually or by phone) with students and families to discuss the need of services. This communication should be done in a way that ensures access by all parties normally part of the ELL team.

Case managers should pay attention to:

- Assessment needs
- Goals and how best to meet those goals through distance learning
- Duration and scheduling of services
- Student’s preferred learning method

- Ability for independent work
- Access to adult support
- Adaptations/Accommodations
- Assistive Technology Needs
- Progress Monitoring
- Location of provided services

### **Hosting an ELL Meeting**

The ELL team will review and complete necessary planning for each at risk student. Case managers may conduct ELL meetings virtually through Zoom or Google Classroom.

### **Services at School**

Lidgerwood Public School will provide services to students based on the needs outlined in each child's ELL plan. Educational services decisions will comply with guidance from the DOE and NDDPI.

These may include:

- Individual or small group instruction on school property if this is allowable following authorization and guidance by local health officials and the Governor. (\*At such a time as the safety of students and educators is compromised or a declaration of school closure by the Governor, support will move to a fully online platform.)
- Real-time communication (e.g., face-to-face, video chat, instant messaging, phone, etc)
- Onsite curriculum or online learning through Google Classroom and classroom academic packets
- Additional supports (Speech, OT) provided onsite or remotely through Google Classroom, Zoom, or by phone.

### **Services Online**

When permissible or necessitated by health regulations services may be provided in a synchronous or asynchronous model following the guidance above.

- Synchronous online learning:
  - Real-time communication (face-to-face, phone, instant messaging, video chat, etc) between two people or groups of people
  - Set office hours that coincides with the classroom teacher
  - Teachers plan in accordance with the regular classroom teacher distance learning plan
- Asynchronous online learning:
  - Communication (email, videos, online learning platforms, discussion boards, etc) with the teacher playing the role of facilitator with and between students and families.
  - Teachers plan in accordance with the regular classroom teacher distance learning plan

### ***Student Meals & Feeding***

Students are particularly vulnerable during a long-term closure and are at risk for missing meals. To address this concern, Lidgerwood Public School will develop a feeding plan for children ages 5-18. Lidgerwood Public School will follow guidance from NDDPI and the USDA Meal Program for the distribution of student meals. Meals will consist of a healthy breakfast and lunch.

Normal fees will apply. Free and Reduced families will be charged at an adjusted rate. \*The USDA is currently providing every student with a free breakfast and lunch for the 2021-22 school year.

During school closure or if a family chooses to enroll into distance learning, meals will be distributed to children (ages 5-18) by curbside pick-up or delivery every Monday and Thursday from 11:00am -12:00pm.



### **Sample Letter**

*LPS Families:*

*Starting on Monday, March 23rd, Lidgerwood Public Schools will provide meals for any students ages 5-18. We will have a pick-up site at door 1 Monday and Thursday to distribute meals for multiple days that includes a breakfast and lunch for each day. We will also be delivering these boxes to families that cannot make it to the school to pick up their meals.*

*The free meal distribution will be solely for picking up meals as meals cannot be consumed on-site.*

*If you have any questions or you would like to sign-up for services, please call the main office at 701-538-7341.*

### **Human Resources – Supporting Our Adults**

During any crisis including a pandemic/epidemic supporting our educators and support personnel is necessary to continue to provide quality and consistent educational services to our students. Continual evaluation and emergency planning for the business office operations will be necessary.

### **Business Office Operations**

Before the event of a full closure of schools and district operations due to a pandemic/epidemic preparation will be made to ensure continuation of payroll, funds receivable, funds payable, and HR services remotely at home.

These operational plans will be organized by the business manager and submitted to the Superintendent for review and approval.

Lidgerwood School Board will meet to discuss employee's status during the school closure.

### **HR Policies & Procedures**

Before the event of a full closure of schools and district operations due to a pandemic/epidemic preparation the Business Manager shall present a plan on how to address sick leave, personal leave, and leave without pay to the Superintendent for approval.

The school board may wish to suspend policies that limit or prevent operational efficiency or conflict with emergency declarations or guidance from community health officials.

The school district will contract with the Village (Fargo) to provide faculty and staff with free family counseling services.

### **Federal Programs and Funds**

Lidgerwood School District will continue to comply with guidance and regulations of all federal programs that affect the Lidgerwood School District.

- Lidgerwood School District is a school-wide Title I school and co-mingles Title funds.

Red/Orange	School Building Closed Distance Learning Only
Priorities:	<ul style="list-style-type: none"> <li>• Reduce the risk of community spread by closing schools.</li> <li>• Teachers need to use the distance learning platform (Seesaw K-3/Google Classroom 4-12) as the backbone for their teaching.</li> <li>• Technology/Curriculum pick-up will occur on designated days outside in front of the school.</li> <li>• Students will be assigned a computer/tablet and begin training on the distance learning platform on the first day of school.</li> <li>• Students will be assessed remotely using STAR Reading and Math within the first 2 weeks of school.</li> </ul>
Districtwide Practices:	<ul style="list-style-type: none"> <li>• Online instruction will be used districtwide in all courses at all grade levels.</li> <li>• Instruction will focus on essential learning targets.</li> <li>• Attendance and academic progress will be expected.</li> <li>• Grading policies will not be suspended.</li> <li>• Teachers will be given planning time and additional training prior to school reentry.</li> <li>• Teachers will be asked to record the live classroom presentation and that it would be uploaded and available in case to students (i.e. the parents have daycare issues and the student could not attend class on time).</li> <li>• Confirm access to the Internet and technology Implement internet to support distance learning for those that may not have it in their homes.</li> <li>• Local food distribution (Breakfast and Lunch) may be implemented by food service program. <ul style="list-style-type: none"> <li>• Standard meal fees will apply; only exception would be for Free/Reduced students.</li> <li>• Pick-up is recommended/Delivery will be an option in special circumstances</li> </ul> </li> </ul>
Schools:	<ul style="list-style-type: none"> <li>• Closed to the public except by special arrangement with the district office.</li> <li>• Small group meetings or instruction may be allowed, particularly for special needs students or academic interventions.</li> </ul>

Classrooms:	<ul style="list-style-type: none"> <li>• Students will engage in learning at the home.</li> <li>• Students will be expected to engage in learning opportunities online via Seesaw and Google Classroom.</li> <li>• Combination of online packets and distance learning platform (Zoom, Seesaw and Google Classroom)</li> <li>• The online classroom schedule will remain the same, with only slight modifications. <ul style="list-style-type: none"> <li>• Elementary Example: <ul style="list-style-type: none"> <li>• 8:30-9:30... ELA</li> <li>• 9:30-9:45... Work time/Intervention</li> <li>• 9:45-10:45... Math</li> <li>• 10:45-11:00... Work time/Intervention</li> <li>• 11:00-12:00... Lunch</li> <li>• 12:00-1:00... SS/Science Rotation</li> <li>• 1:00-1:15... Break</li> <li>• 1:15-1:45... Music/PE Rotation</li> <li>• 1:45... End of Day/Intervention</li> </ul> </li> <li>• High School Example: <ul style="list-style-type: none"> <li>• Normal Period Rotation using Google Classroom/Zoom as backbone.</li> <li>• ITV courses would have to allow remote access from home</li> </ul> </li> </ul> </li> </ul>
Common Areas:	<ul style="list-style-type: none"> <li>• Students will not be allowed on campus.</li> </ul>
Intervention:	<ul style="list-style-type: none"> <li>• One-on-one/Small Group Zoom sessions will be scheduled throughout the school day in alignment with the classroom.</li> </ul>
Assessments:	<ul style="list-style-type: none"> <li>• STAR Reading and Math assessments need to be given at minimum during the Fall (2x), Winter and Spring... total of 4 assessments per student.</li> <li>• Progress monitoring will have to occur on a regular basis.</li> <li>• State assessments will more likely not be waived again this year. We will need to be prepared to conduct them via distance.</li> </ul>
Extracurricular& Activities:	<ul style="list-style-type: none"> <li>• Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.</li> <li>• Athletic and other extra/co-curricular activities likely suspended.</li> </ul>
Communications:	<ul style="list-style-type: none"> <li>• Clear communication about academic expectations and grading shared with students and families.</li> <li>• Share COVID-19 updates and technology support resources for parents on the school webpage.</li> <li>• The District Office will utilize the Student Log Entry System in PowerSchool to help document student and staff symptoms, history of exposure and absenteeism.</li> <li>• Process to identify and protect children and staff at higher risk with an opportunity for continued distance teaching and learning. <ul style="list-style-type: none"> <li>• The District will send out a parent survey asking families to identify themselves if they are considering distance education or homeschooling during the COVID epidemic.</li> </ul> </li> </ul>

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|  | <ul style="list-style-type: none"><li>• The District Office will utilize the Notify Plus notification system to alert parents in case of emergency.</li><li>• Train all faculty and staff on the implementation of the Health and Safety Plan. Professional Development will begin at Back-to-School Inservice and will continue throughout the school year.</li><li>• Train all faculty and staff on appropriate use and wearing of facial coverings.</li><li>• Plan for ensuring ongoing communication with families around the elements of the local Health and Safety Plan, including ways that families can practice safe hygiene in the home.</li></ul> |
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<h1 style="margin: 0;">Yellow</h1>	<h1 style="margin: 0;">School Building Open Hybrid Learning Plan</h1>
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<p>Priorities:</p>	<ul style="list-style-type: none"> <li>• Ensure students and staff who are symptomatic stay at home.</li> <li>• Maximize social distancing where possible.</li> <li>• Vaccination is strongly encouraged for all individuals 12-over.</li> <li>• Support blended learning (hybrid) model.</li> <li>• The Hybrid Learning Plan will allow teachers face-to-face time with the students and can continue learning online.</li> <li>• Teachers need to use the distance learning platform (Seesaw K-3/Google Classroom 4-12) as the backbone for their teaching.</li> <li>• Students will be assigned a computer/tablet and begin training on the distance learning platform on the first day of school.</li> <li>• Students will be assessed via STAR Reading and Math within the first 2 weeks of school.</li> </ul>
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<p>Districtwide Practices:</p>	<ul style="list-style-type: none"> <li>• Based on identified COVID cases of students and staff targeted closures may be implemented (class, grade, department, etc). While other schools remain open and meeting students in person.</li> <li>• Social distancing where possible and reasonable.</li> <li>• Busing protocols will be enacted.</li> <li>• Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high touch/traffic areas.</li> <li>• Handwashing integrated throughout the day.</li> <li>• Hand sanitizer available throughout each building.</li> <li>• Support and train parents on use of technology tools and online curricular resources.</li> <li>• Implement technology support line.</li> <li>• Attendance and academic progress will be expected.</li> <li>• Grading policies will not be suspended.</li> <li>• Teachers will be given planning time and additional training prior to school reentry.</li> <li>• Teachers will be asked to record the live classroom presentation and that it would be uploaded and available to students (i.e. the parents have daycare issues and the student could not attend class on time).</li> <li>• Confirm access to the Internet and technology to support distance learning for those that may not have it in their homes.</li> <li>• Lunchroom Protocol will be enacted.             <ul style="list-style-type: none"> <li>• Local food distribution (Breakfast and Lunch) may be implemented by food service program to Hybrid students.                 <ul style="list-style-type: none"> <li>• Standard meal fees will apply; only exception would be for Free/Reduced students.</li> </ul> </li> </ul> </li> <li>• Pick-up is recommended/Delivery will be an option in special circumstances</li> </ul>
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Schools:	<ul style="list-style-type: none"> <li>• Protective measures will be maintained in office spaces.</li> <li>• Some school events, assemblies and gatherings may be changed or cancelled.</li> </ul> <p>Access to campus may be additionally limited, with new protocols.</p>
Classrooms:	<ul style="list-style-type: none"> <li>• Students may be attending school on a hybrid schedule.</li> <li>• Students will be expected to engage in learning opportunities online using the district distance learning platform (Google Classroom, Seesaw, Zoom) on days they are not in school.</li> <li>• Limited use of shared materials and supplies when students are in school.</li> <li>• Desks arranged to allow for cohort groups and social distancing where possible and reasonable.</li> <li>• Faculty/Staff/Student protocols will be enacted while at school.</li> <li>• Playground Protocol will be enacted.</li> <li>• Encore classes will travel to the classrooms. We will limit hallway traffic as much as possible.</li> <li>• The teacher will utilize their same class schedule/rotation and teach as they normally would in a face-to-face environment.</li> <li>• The teacher will facilitate students in the online environment on off-site distance education days.</li> <li>• Distance Education students will be responsible for arriving to class on time. If they are not there, they will be counted absent.</li> <li>• Teachers will record their classroom lessons and make them available to distance learners.</li> </ul>
Common Areas:	<ul style="list-style-type: none"> <li>• Students will have staggered transition times between classes.</li> <li>• Students will travel in grade level cohort groups as much as possible.</li> </ul>
Extracurricular& Activities:	<ul style="list-style-type: none"> <li>• Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.</li> </ul>
Communications:	<ul style="list-style-type: none"> <li>• Clear communication about academic expectations and grading shared with students and families.</li> <li>• Share COVID-19 updates and technology support resources for parents on the school webpage.</li> <li>• The District Office will utilize the Student Log Entry System in PowerSchool to help document student and staff symptoms, history of exposure and absenteeism.</li> <li>• Process to identify and protect children and staff at higher risk with an opportunity for continued distance teaching and learning. <ul style="list-style-type: none"> <li>• The District will send out a parent survey asking families to identify themselves if they are considering distance education or homeschooling during the COVID epidemic.</li> </ul> </li> <li>• The District Office will utilize the Notify Plus notification system to alert parents in case of emergency.</li> <li>• Train all faculty and staff on the implementation of the Health and Safety Plan. Professional Development will begin at Back-to-School Inservice and will continue throughout the school year.</li> <li>• Train all faculty and staff on appropriate use and wearing of facial coverings.</li> </ul>

	<ul style="list-style-type: none"><li>• Plan for ensuring ongoing communication with families around the elements of the local Health and Safety Plan, including ways that families can practice safe hygiene in the home.</li><li>• Vaccination is strongly encouraged for all individuals 12-over.</li></ul>
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Blue/Green	School Open Face-to-Face Learning Plan
Priorities:	<ul style="list-style-type: none"> <li>• Ensure students and staff who are symptomatic stay at home.</li> <li>• Implement reasonable accommodations to reduce school-wide and community spread.</li> <li>• Vaccination is strongly encouraged for all individuals 12-over.</li> <li>• Traditional Face-to-Face learning will occur in the classrooms with social distancing measures in place.</li> <li>• Teachers need to use the distance learning platform (Seesaw K-3/Google Classroom 4-12) as the backbone for their teaching.</li> <li>• Students will be assigned a computer/tablet and begin training on the distance learning platform on the first day of school.</li> <li>• Students will be assessed via STAR Reading and Math within the first 2 weeks of school.</li> </ul>
Districtwide Practices:	<ul style="list-style-type: none"> <li>• Social distancing where possible and reasonable.</li> <li>• Busing protocols will be enacted.</li> <li>• Buildings routinely cleaned and disinfected according to CDC guidelines. Special focus on high touch/traffic areas.</li> <li>• Handwashing integrated throughout the day.</li> <li>• Hand sanitizer available throughout each building.</li> <li>• Support and train parents on use of technology tools and online curricular resources.</li> <li>• Implement technology support line.</li> <li>• Attendance and academic progress will be expected.</li> <li>• Grading policies will not be suspended.</li> <li>• Teachers will be given planning time and additional training prior to school reentry.</li> <li>• Confirm access to the Internet and technology Implement internet to support distance learning for those that may not have it in their homes.</li> <li>• Lunchroom Protocol will be enacted.</li> </ul>



Schools:	<ul style="list-style-type: none"> <li>• Protective measures will be implemented in office spaces.</li> <li>• Limited access for visitors to campus, with new protocols.</li> </ul>
Classrooms:	<ul style="list-style-type: none"> <li>• Teachers will continue to be prepared to work in both the face-to-face and virtual environment.</li> <li>• Limited use of shared materials and supplies when students are in school.</li> <li>• Students issued “technology” and trained on how to access online learning resources including LMS system adopted by school.</li> <li>• Desks arranged to allow for cohort groups and social distancing where possible and reasonable.</li> <li>• Faculty/Staff/Student protocols will be enacted while at school.</li> <li>• Playground Protocol will be enacted.</li> <li>• Normal class schedule/rotations</li> <li>• Unvaccinated individuals 12-over are strongly encouraged to wear a face covering.</li> <li>• Safety protocols will be adjusted if directed by state and local authorities.</li> </ul>
Extracurricular & Activities:	<ul style="list-style-type: none"> <li>• Guidance and directives from the NDHSAA and other governing boards will be used to guide these activities.</li> </ul>
Communication:	<ul style="list-style-type: none"> <li>• Clear communication about academic expectations and grading shared with students and families.</li> <li>• Share COVID-19 updates and technology support resources for parents on the school webpage.</li> <li>• The District Office will utilize the Student Log Entry System in PowerSchool to help document student and staff symptoms, history of exposure and absenteeism.</li> <li>• The District Office will utilize the Notify Plus notification system to alert parents in case of emergency.</li> <li>• Train all faculty and staff on the implementation of the Health and Safety Plan. Professional Development will begin at Back-to-School Inservice and will continue throughout the school year.</li> <li>• Train all faculty and staff on appropriate use and wearing of facial coverings.</li> <li>• Plan for ensuring ongoing communication with families around the elements of the local Health and Safety Plan, including ways that families can practice safe hygiene in the home.</li> </ul>

## ***DISTRICT MUST \*Address Learning Loss***

The Lidgerwood Public School District 28 has earmarked ESSER funding for learning loss.

- ESSER II: 10% of total funds
- ESSER III: 20% of total funds

Lidgerwood Public School is comprised of the following at-risk sub-groups:

- Elementary (Grades K-6)
  - 23% Disability
  - 45% Free/Reduced
  - 1% 504
  - Schoolwide Title I
- High School (Grades 7-12)
  - 18% Disability
  - 40% Free/Reduced
  - 1% 504
  - Schoolwide Title I

The District plans to implement the following programs/activities to assist in narrowing educational gaps that may have been caused by the Covid-19 school closure March 15-May 21, 2020:

### **MTSS (Multi-Tiered Support System)**

- Renaissance Learning (STAR)- Lidgerwood Public School plans to utilize this tool as a backbone in the MTSS process. STAR is a formative assessment system for teachers and is researched-based. It is designed to provide timely data and targeted supports to help address learning loss. Formative assessments in the areas of Literacy and Mathematics will assist teachers in the creation of Individual Development Plans to address learning loss/specific interventions for students identified as at-risk, based on MTSS.
- AimsWeb- Lidgerwood Public School plans to use this as a progress monitoring tool for MTSS. This software provides teachers with a student intervention tracking mechanism and an intervention assessment toolbox.
- Researched-Based Intervention Tools- Funding will be provided to purchase updated, researched-based tools for our teaching staff.

### **Social Emotional Learning (SEL)**

- Lidgerwood Public School recognizes that Covid-19 had an emotional impact on our students. Preparation for support that will be necessary for students includes SEL Training to our staff.
  - Second Step- Committee for Children’s research-based Second Step SEL gives teachers an easy-to-implement, engaging way to teach social-emotional skills and concepts. Second Step SEL is designed to help children thrive and be more successful in school—ultimately setting them up to be thoughtful and productive adults. A kit will be purchased for teachers in Grades K-6.  
<https://www.secondstep.org>
  - The Village Family Service Center- The mission of The Village Family Service Center is to strengthen individuals we serve through regional community behavioral

health services. We do this while modeling five core values: integrity, excellence, service, communication, and stewardship. Lidgerwood Faculty and Staff will have access through this service center. <https://www.thevillagefamily.org>

- Southeast Region Career and Technology Center Counseling Services- Lidgerwood Public School will look to expand its current contract for counseling services. <http://www.srctc.k12.nd.us/counseling-staff>
- Sanford Health Counseling Services- Lidgerwood Public School will continue its contract of services with Sanford Health. This every-other-week service provides students and staff with specialized counseling in the school building. <https://www.sanfordhealth.org/medical-services/behavioral-health/counseling>

### **Evidenced-Based Summer School and After School Programming**

- Edmentum Exact Path- Edmentum Exact Path is linked to an evidence-based practice known as the mastery learning model. This is not a one-size-fits-all model. It is consistent with and can be adapted to a wide variety of learning situations. This model shows that educational intervention starts (either intentionally or intuitively) with some diagnosis, an opinion or assessment of the child's current ability; then moves to instruction aimed to meet the child; then assigns practice to apply what has been taught; and wraps up with a suitable method of checking, or testing, whether the child has learned the lesson. The process is rendered as a recurrent, or circular, process to suggest that assessment eventually recurs so that in time the assessment confirms that the child has or has not advanced to the expected level of achievement. <https://www.edmentum.com/products/exact-path>
- Lidgerwood Public School is also currently reviewing additional evidence-based after school program ideas that could be applied to our rural school setting.



# BEFORE SCHOOL!



Parents are asked to review this daily health checklist by answering these questions before sending their child to school.

*(Parents do not need to send the questionnaire to school)*

Has your child had close contact with a confirmed case of COVID-19 in the past 14 days? Yes \_\_\_ No \_\_\_

Does your child have a new or worsening shortness of breath? Yes \_\_\_ No \_\_\_

Does your child have new or worsening cough? Yes \_\_\_ No \_\_\_

Does your child have a fever of 100.4 or greater? Yes \_\_\_ No \_\_\_

Does your child have chills? Yes \_\_\_ No \_\_\_

Does your child have a sore throat? Yes \_\_\_ No \_\_\_

Does your child have a new loss of taste or smell? Yes \_\_\_ No \_\_\_



If **YES** to any of the questions **STOP!**

Do not send your child to school. Contact your healthcare provider. Contact your



child's school to inform them of your child's absence.

If you can answer **NO** to all

questions, go to school!

last updated CF./ 0 7 / 2020

*Appendix B*

1. COVID-19 SCHOOL ATTENDANCE GUIDANCE Decision Tree for Schools
2. COVID-19 SCHOOL ATTENDANCE GUIDANCE Decision Tree for Parents