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2 **Crisis Team Duties**
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4 The crisis team is responsible for planning for the safety and security
5 of the school, staff, and students. The teams will respond to and
6 manage any safety or security incident that occurs in the school
7 setting or which has the potential to disrupt the orderly operation of
8 the school system.

9 **1. Membership on and Chair of Team**

10 The superintendent will appoint members to serve on the crisis team.

11 If the superintendent does not serve on the crisis team personally,
12 he/she shall appoint an individual to serve as the chair of the crisis
13 team. The chair of the crisis team shall have the responsibility of
14 scheduling crisis team meetings, documenting crisis team actions and
15 reporting to the board at least annually on the district's All-Hazard
16 School Safety Plan and other activities of the crisis team.

17 **2. Meetings of the Crisis Team**

18 The crisis team will meet at least twice annually with representatives
19 from local law enforcement and local fire and rescue personnel. At
20 these meetings, the team will coordinate with local agencies to prepare
21 for and communicate about a variety of real world scenarios.

22 The crisis team will meet at such additional times as necessary to fulfill
23 the duties given to it pursuant to this policy.

24 **3. School Self-Assessment**

25 The crisis team shall conduct the self-assessment created by the
26 Nebraska Department of Education as part of its School Safety and
27 Security Standards. This assessment shall be conducted for each
28 school building. The team shall report the results of this self-
29 assessment to the superintendent and to the board of education.

30 Either the superintendent or the chair of the safety committee will also
31 report the results of the self-assessment to the Nebraska Department
32 of Education.

33 **4. All-Hazard School Safety Plan**

34 The crisis team will create an All-Hazard School Safety Plan. The plan
35 must be customized to the needs of each of the school district's
36 buildings. The plan must include all of the components required by the
37 School Safety and Security Standards adopted by the Nebraska
38 Department of Education, and shall meet at least the minimum
39 indicators set by those Standards.

40 The crisis team shall share a copy of the district's All-Hazard School
41 Safety Plan with local authorities and first responders.

42 The chair of the crisis team shall provide a copy of the district's All-
43 Hazard School Safety Plan to the NDE Security Assessor at least one-
44 week prior to the assessor's scheduled visit to the district.

45 **5. Standard Response Protocol (SRP)**

46 Crisis team shall be knowledgeable about the Standard Response
47 Protocol promoted by the "I love u guys" Foundation.

48 The crisis team will coordinate with members of the administrative
49 team to arrange for all students, employees and other individuals who
50 routinely use the district's facilities to receive SRP training and
51 guidance.

52 The crisis team will assess the need for SRP to be implemented at off
53 campus locations where students may be present for school activities.

54 The crisis team will confer with individuals knowledgeable about
55 students, staff or patrons who may have special needs in order for
56 those individuals to be able to understand and implement the SRP.

57 **6. Consultation With Building Principals**

58 The crisis team shall confer with the principal of each building within
59 the district to ensure that visible signage is present in each building
60 which meets the needs of local emergency responders

61 The crisis team will review the utility of non-required drills in light of
62 the needs and unique circumstances present within each building
63 within the district. Non-required drills recommended by NDE include
64 lock-down, lock out, evacuation, shelter and reunification process.
65 The crisis team will consult with building principals to review both
66 required and non-required drills.

67 **7. Consultation with Threat Assessment Team**

68 The crisis team will consult with members of the threat assessment
69 team to determine if the district’s All-Hazard School Safety Plan has
70 been appropriately implemented and if it should be modified or
71 updated.

72 **8. Review of Training**

73 The crisis team shall review the training which the school system
74 provides for specified employees in required areas to comply with
75 local, state, and federal regulations.

76 The crisis team shall also review any non-required training which could
77 be provided to appropriate staff to increase the safety and security of
78 the school district and its students, staff and patrons. If the team
79 believes such non-required training would be beneficial, it shall
80 recommend to the superintendent that the training be provided to the
81 identified staff member at district expense.

82 **9. Communication with School Community and Stakeholders**

83 The crisis team will work continuously to improve communication with
84 the school community and relevant stakeholders. This communication
85 shall include, but not be limited to, the communication strategies and
86 protocols identified in the district’s All-Hazard School Safety Plan.

87 **10. Communication with the Board of Education**

88 The crisis team will report to the board at least annually on its
89 activities. This report may be included as part of the superintendent’s
90 report at a regular board meeting.

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93 Adopted on: September 13, 2016

94 Revised on: December 11, 2018

95 Reviewed on: December 11, 2018

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