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Operation of School Business Office

The central office of the school district shall generally be open for business every weekday except for New Year’s Day, Memorial Day, the Fourth of July, Labor Day, Thanksgiving and Christmas Day. The Superintendent shall be responsible for ensuring that the central office is appropriately staffed when the district is open for business and shall be responsible for supervising all staff employed in the central office.

Adopted on: December 11, 2018
Revised on: _____
Reviewed on: December 11, 2018