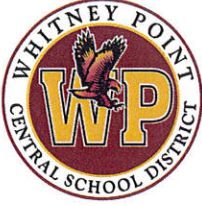


**ANNUAL REORGANIZATIONAL AND
REGULAR MEETING**



**WHITNEY POINT CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Whitney Point High School Library
P.O. Box 249
Whitney Point, NY 13862
Tuesday, July 5, 2022
6:00 p.m.**

MINUTES

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

District Vision:

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 6:00 p.m.

Pledge of Allegiance was recited.

		<u>Present</u>	<u>Absent</u>
Stephanie Champney	President	X	_____
Kathleen Driscoll	Vice President	X	_____
Vacant		_____	_____
Eddie Maslin	Member	X	_____
Tyanna Moseman	Member	X	_____
Thomas Tasber	Member	X	_____
Christine Widdall	Member	X	_____
Jo-Ann Sexton	Superintendent of Schools	X	_____
Shannon Gillette	Assistant Superintendent	X	_____
Zachary Woodard	School Business Executive	X	_____
Stacey Forkey	District Clerk	X	_____

Others in attendance: Cathryn Lally, Brian Jeker, Brett Jenny

I. REORGANIZATIONAL MEETING

A. MEETING CHAIRPERSON

Mrs. Stephanie Champney acted as the meeting chairperson until the Board elected a President for the 2022-2023 year.

B. APPOINTMENT OF DISTRICT CLERK

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Stacey Forkey** to the position of District Clerk, commencing immediately. The stipend for this position is \$4,775.00.

Moved by Christine Widdall

Seconded by Eddie Maslin

4 Aye 0 Nay 0 Abstained

APPROVED

C. OATH OF OFFICE – DISTRICT CLERK

The oath of office was administered to Stacey Forkey, District Clerk by Mrs. Champney, the Meeting Chairperson.

D. OATH OF OFFICE –BOARD OF EDUCATION MEMBERS

Stacey Forkey, District Clerk, administered the Oath of Office to the Board of Education Members.

Mr. Tasber arrived at 6:04 p.m.

Ms. Forkey administered the Oath of Office to Mr. Tasber.

E. ELECTION – PRESIDENT – BOARD OF EDUCATION

Name: Stephanie Champney

Nominated by: Kathleen Driscoll

Seconded by: Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

F. ELECTION – VICE PRESIDENT – BOARD OF EDUCATION

Name: Kathleen Driscoll

Nominated by: Thomas Tasber

Seconded by: Eddie Maslin

6 Aye 0 Nay 0 Abstained

APPROVED

G. OATH OF OFFICE – ELECTED BOARD OFFICERS

Stacey Forkey, District Clerk, administered the Oath of Office to the Board of Education President and Vice-President.

H. APPOINTMENTS

1. Approval of Consent Agenda

Items under the Consent Agenda will be enacted under one motion. There will be no separate discussion of these items prior to the time of the Board vote, unless a Board member requests an item to be removed from the consent Agenda for separate discussion and action.

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following Consent Agenda items:

- a. **School District Treasurer** Michael W. Fenn (CBO) for the 2022-2023 school year
- b. **Deputy School District Treasurer** Kelly Covert (CBO) for the 2022-2023 school year
- c. **Claims Auditor/Deputy Auditor** BOCES Central Business Office for the 2022-2023 school year
- d. **Purchasing Agent** Lesa Hawk-Shuler (CBO) for the 2022-2023 school year
- e. **Deputy Purchasing Agent** Dale Ball (CBO) for the 2022-2023 school year
- f. **School District Central Treasurer for the Extraclassroom Activity Account** Lori Mudge for the 2022-2023 school year
- g. **District Internal Claims Auditor** Lori Mudge for the 2022-2023 school year
- h. **Broome County Receiver of Taxes** Wendy Hughes for the 2022-2023 school year
- i. **Dignity for All Students Act (DASA) Coordinators** for the 2022-2023 school year:
 - Shannon Gillette**, District Coordinator
 - Daniel Sweeney**, Tioughnioga Riverside Academy Coordinator
 - Molly Goosman**, Caryl E. Adams Primary School Coordinator
- j. **Title IX Coordinator** Shannon Gillette for the 2022-2023 school year
- k. **Civil Rights Compliance Officer** Shannon Gillette for the 2022-2023 school year
- l. **Data Protection Officer** Shannon Gillette for the 2022-2023 school year
- m. **Chief Emergency Officer** Zachary Woodard for the 2022-2023 school year
- n. **External Auditor of the Whitney Point Central School District** Insero & Co, LLP for the 2022-2023 school year
- o. **Deputy District Clerk** Shannon Gillette for the 2022-2023 school year
- p. **Civil Service Officer** Lori Mudge for the 2022-2023 school year
- q. **Records Access Officer** Stacey Forkey for the 2022-2023 school year
- r. **Records Access Appeals Officer** Jo-Ann Sexton for the 2022-2023 school year
- s. **Records Retention Officer** Stacey Forkey for the 2022-2023 school year

- t. **Local Education Agency (LEA) Asbestos Designee** Jed Frost for the 2022-2023 school year
- u. **Integrated Pest Management Control Coordinator** Jed Frost for the 2022-2023 school year
- v. **Committee on Special Education** attached list of names for the 2022-2023 school year
- w. **Deputy CSE Chairpersons** for the 2022-2023 school year:
 - Karen Crandell
 - MacKenzie Root
 - Dawn Fox
- x. **Committee on Preschool Education** attached list of names for the 2022-2023 school year
- y. **Surrogate Parent** Jillian Saddlemire for the 2022-2023 school year
- z. **Impartial Hearing Officer** list that is most current at the time that a Hearing Officer is needed, of Impartial Hearing Officers as specified in the Impartial Hearing Officers Reporting System and as maintained by the New York State Education Department for the 2022-2023 school year.
- aa. **Official Newspapers of the Whitney Point Central School District**
Binghamton Press & Sun Bulletin for the 2022-2023 school year
- bb. **Lead Evaluators** for teachers for the 2022-2023 school year:

Jo-Ann Sexton	Shannon Gillette
Murphee Hayes	Daniel Sweeney
Jeffrey Isaacs	Julie Lamuraglia
Aaron Kaminsky	Molly Goosman
Lauren Macaluso	
- cc. **Lead Evaluators** for principals for the 2022-2023 school year:
 - Jo-Ann Sexton
 - Shannon Gillette
- dd. **Payroll Certification** Zachary Woodard the individual responsible to collect certified payrolls and review for facial validity as required by the General Provisions of Laws Covering Workers on Public Work Contracts as a Department of Jurisdiction for the Whitney Point Central School District for the 2022-2023 school year
- ee. **Payroll Certification** Jo-Ann Sexton the individual to certify the payrolls of the Whitney Point Central School District for the 2022-2023 school year
- ff. **Cash Custodian of the Expendable Fund** establish a Petty Cash Fund of not more than fifty dollars (\$50.00) to be maintained in the District Office by Lori Mudge for the 2022-2023 school year
- gg. **Custodian of Non-Expendable funds** authorize a Non-Expendable Change Fund of not more than two hundred and fifty dollars (\$250.00) to be maintained District-wide for the school meal program, and a Non-Expendable Change Fund of not more than two hundred and fifty dollars (\$250.00) to be maintained for the athletic program. Funds for both aforementioned programs are to be maintained by Lori Mudge as the custodian of the non-expendable funds for the 2022-2023 school year.
- hh. **Grants in Aid – Federal Programs** Jo-Ann Sexton, Superintendent, to act as Whitney Point Central School District’s representative to file for funds under all Federal programs in which the School District may participate for the 2022-2023

school year and administer those funds following the acknowledgement of grant approval.

- ii. **Grants in Aid – Special Aid Programs** authorize Jo-Ann Sexton, Superintendent, to act as Whitney Point Central School District’s representative to file for funds under all special aid programs in which the School District may participate for the 2022-2023 school year and administer those funds following the acknowledgement of grant approval

Moved by Chistine Widdall

Seconded by Eddie Maslin

6 Aye 0 Nay 0 Abstained

APPROVED

I. OATH OF OFFICE - APPOINTMENTS

District Clerk, Stacey Forkey, administered the Oath of Office to the appropriate appointees within one (1) business day from the Reorganization Meeting.

J. OTHER APPOINTMENTS

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Coughlin & Gerhart Law Offices** as School District General Counsel of the Whitney Point Central School District for the 2022-2023 school year.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

Mr. Woodard stated that the reason this and the next few resolutions are not within the consent agenda is to explain to the community why we have more than one attorney. Each firm has their own area of expertise.

Mrs. Champney asked if Coughlin & Gerhart was the only law office who submitted a fee change?

Mr. Woodard responded that they were.

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of the **Law Offices of Bond, Schoeneck & King** as School District General Counsel of the Whitney Point Central School District for the 2022-2023 school year.

Moved by Eddie Maslin

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of the **Law Firm of Frank W. Miller, P.C.** as Special Counsel for specific matters of the Whitney Point Central School District for the 2022-2023 school year.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of the **Harris Beach Attorneys at Law PLLC** as School District Bond Counsel of the Whitney Point Central School District for the 2022-2023 School Year.

Moved by Kathleen Driscoll

Seconded by Eddie Maslin

6 Aye 0 Nay 0 Abstained

APPROVED

K. DESIGNATIONS

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District designate **JP Morgan Chase** as an Official Bank Depository of the Whitney Point Central School District for the 2022-2023 school year.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

Mrs. Champney stated that for the same reason the District has multiple lawyers, we also have separate banks. Each specialize in different things.

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District designate **Citizen's Bank** as an Official Bank Depository of the Whitney Point Central School District for the 2022-2023 school year.

Moved by Christine Widdall

Seconded by Eddie Maslin

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District designate **Key Bank** as an Official Bank Depository of the Whitney Point Central School District for the 2022-2023 school year.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District designate **NBT Bank** as an Official Bank Depository of the Whitney Point Central School District for the 2022-2023 school year.

Moved by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District designate **M&T Bank** as an Official Bank Depository of the Whitney Point Central School District for the 2022-2023 school year.

Moved by Eddie Maslin

Seconded by Christine Widdall

5 Aye 0 Nay 1 Abstained *Kathleen Driscoll*

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District authorize the School District Treasurer or Deputy Treasurer to invest, for a period not to exceed one fiscal year, the balance of monies in any account, which is on deposit, when such balance exceeds the anticipated expenditure from such account for one month, all in accordance with Section 1723 of the Education Law for the 2022-2023 school year.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District designate the following dates as Official Whitney Point Central School District Board of Education Regular Meeting dates for the 2022-2023 school year.

August 16

February 14

September 13

March 14

October 11

April 17 (Monday)

November 15

May 2, 16

December 13

June 6, 20

January 10

July 11, 2023 (Reorganizational Meeting)

Moved by Eddie Maslin

Seconded by Kathleen Driscoll

6 Aye 0 Nay 0 Abstained

APPROVED

The Board will nominate and approve representatives to the **Health Insurance Consortium** and the **Broome Tioga School Boards Association/Legislative Network**.

Mrs. Champney explained that the Board annually nominates one delegate and then the rest of the Board as the alternates so that anyone can attend in the delegate's absence or if they so choose to.

Health Insurance Consortium

Delegate Kathleen Driscoll

Nominated by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

Alternates Stephanie Champney, Brian Jeker, Eddie Maslin, Tyanna Moseman, Thomas Tasber, Christine Widdall

Nominated by Christine Widdall

Seconded by Eddie Maslin

6 Aye 0 Nay 0 Abstained

APPROVED

Broome-Tioga School Boards Association – Legislative Committee

Delegate Christine Widdall

Nominated by Eddie Maslin

Seconded by Kathleen Driscoll

6 Aye 0 Nay 0 Abstained

APPROVED

Alternates Stephanie Champney, Kathleen Driscoll, Brian Jeker, Eddie Maslin, Tyanna Moseman, Thomas Tasber

Nominated by Christine Widdall

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following Resolution of School Districts Relating to the participation in the New York State Public Schools Statewide Workers' Compensation Trust

WHEREAS, the Whitney Point Central School District is a member of the "New York State Public Schools Statewide Workers' Compensation Trust," an intermunicipal cooperative activity organized and operated pursuant to Section 119-0 of the General Municipal Law (hereinafter the "Plan"); and

WHEREAS, the Board of Education of the Whitney Point Central School District has determined that it is in the interest of the Whitney Point Central School District to continue to participate in the Plan for the 2022-2023 fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that Zachary Woodard, School Business Executive, be and hereby is designated to represent the Whitney Point Central School District in connection with its participation in the Plan; and to attend and vote (in person or by proxy) at any meeting of the Members of the Plan.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

L. AUTHORIZATIONS

1. Authorization for the Superintendent to Employ Temporary, Part-time, per diem, or Substitute Personnel

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District authorizes the Superintendent of Schools, or designee, to approve requests to employ personnel on a temporary, part-time, per diem, or substitute basis, and to set the appropriate wages for such personnel during the 2022-2023 school year.

Moved by Eddie Maslin

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

2. Conferences, Conventions, Workshop Attendance

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District authorizes **Jo-Ann Sexton**, Superintendent of Schools, **Shannon Gillette**, Assistant Superintendent, or **Zachary Woodard**, School Business Executive, to approve requests from the professional and the non-teaching staff to attend conferences, institutes, or workshops, within the budgetary allocations, for the 2022-2023 school year.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

Dr. Widdall stated that because we are now NYSSBA members, we are able to attend meetings at a discounted price. She asked if board members should pay their own conference fees or if they would be paid for by the school district.

Mrs. Champney stated that in the past, if the school district felt the Board should attend a specific training or conference or if something was State mandated, the district would pay the fees, but if a board member chose to attend a training on their own, they have paid out of pocket.

Mr. Woodard stated that right now the only budgetary commitment in the school budget is the new board member training. He said that if that is something the Board would like to have more funds available for, it could be worked into next year's budget. He also said with the current budget, the district could pay for trainings but would need to reallocate funds from another budget line.

Ms. Sexton stated that this resolution is in reference to employees. She said that if the district decided that something was an important training for the Board they would fund it, but if a board member chooses to attend a training on their own, they should pay the fees.

Dr. Widdall asked if the Board felt that Ms. Sexton, Mrs. Gillette, or Mr. Woodard should attend a conference or training, would the district pay for that?

Mr. Woodard responded yes, there are funds set aside for professional development for each of them.

6 Aye 0 Nay 0 Abstained

APPROVED

3. Designation of Signatures on Checks

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District authorize that checks be signed with a facsimile signature, or reproduced by a check signer or other machine, by the Treasurer, or by the Deputy Treasurer in the absence of the Treasurer, whose signatures may be required during the 2022-2023 school year.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

4. Note Authorization Resolution

BE IT RESOLVED, that the President or in his/her absence the Vice President of the Board of Education of the Whitney Point Central School District, Broome County, NY, shall be and hereby is empowered and directed to authorize the issuance and to issue Bond Anticipation Notes, Tax Anticipation Notes, Revenue Anticipation Notes, Capital Notes, Statutory Bonds and Budget Notes of this school district and renewals of any and all such notes at such times and under such circumstances as he/she deems proper and advisable; and to prescribe the terms, form and contents thereof, to execute the same in the name of and on behalf of this school district and to sell at private sale and deliver the same; and the full faith and credit of said school district are hereby pledged to the punctual payment of the principal of and interest on all notes issued pursuant hereto by said President; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York.

Moved by Eddie Maslin

Seconded by Christine Widdall

Dr. Widdall asked where does this statement come from?

Mr. Woodard stated that it is a recommendation from CBO from legal counsel and it gives the District flexibility for any borrowings that may be needed throughout the year. We used to do revenue anticipation notes. If there is a cashflow problem, you could borrow money until you received State aid to pay it back.

Dr. Widdall recommended a gender-neutral statement.

6 Aye 0 Nay 0 Abstained

APPROVED

5. Affordable Care Act Resolution

WHEREAS, the Whitney Point Central School District maintains a group health plan for its employees (“health plan”); and

WHEREAS, the Whitney Point Central School District is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act (“ACA”); and

WHEREAS, the Whitney Point Central School District employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA;

NOW THEREFORE BE IT RESOLVED that the School District hereby is, authorized and directed to establish and maintain procedures for the purposed of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the Whitney Point Central School District shall establish a 12-month standard measurement period beginning July 1, 2022 and ending the following June 30, 2023;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;
3. The administrative period following the standard measurement period if the period beginning July 1, 2023 and ending August 31, 2023;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time a variable-hour employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1, 2023 and ending August 31, 2024.

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

6 Aye o Nay o Abstained

APPROVED

6. Signatures

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District authorizes the Superintendent to sign agreements to continue to participate in the school lunch program, and hereby authorizes the Superintendent, School Business Executive, and/or the School Lunch Director to sign any reports as required by governmental agencies for the 2022-2023 school year.

Moved by Eddie Maslin

Seconded by Thomas Tasber

6 Aye o Nay o Abstained

APPROVED

M. OFFICIAL UNDERTAKINGS

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District requires that the persons appointed to the positions specified below be covered in the identified amounts by the Whitney Point Central School District. Furthermore, all other Whitney Point Central School District employees be covered with a blanket honesty policy at \$100,000 per employee.

School Business Executive	\$1,000,000
Tax Collector	\$1,000,000
Internal Claims Auditor	\$1,000,000
Treasurer	\$1,000,000
Benefit Coordinator	\$1,000,000

Moved by Christine Widdall

Seconded by Eddie Maslin

6 Aye o Nay o Abstained

APPROVED

N. OTHER ITEMS

1. Re-adoption of Policies

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District re-adopts as a whole, for the 2022-2023 school year, all policies previously adopted by the Board of Education for its governance and operation as stipulated in the district policy manual.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

2. Annual Review of Policies

The Board acknowledges receipt of the following policies for annual review:

- 5220** District Investments Policy
- 5410** Principles of Purchasing/Procurement Policy
- 7310.1** School Conduct and Discipline

3. School Lunch Pricing

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the student breakfast and lunch prices for the 2022-2023 school year:

Caryl E Adams School

Breakfast - \$0.00 Lunch - \$2.80

Tioughnioga Riverside Academy and Whitney Point High School

Breakfast - \$0.00 Lunch - \$2.90

Moved by Kathleen Driscoll

Seconded by Eddie Maslin

Mr. Woodard stated that these are the prices that were proposed at this time and that there is a push for legislation to offer free meals for all. He said that hopefully the free meals will be extended prior to September. He said that there are four different waivers right now which they will be reviewing in a meeting on July 6, 2022.

Ms. Moseman asked what the meal plan is for summer?

Mr. Woodard responded that the summer program includes free breakfast and lunch for all students attending and that they will discuss on July 6, 2022, whether the district will be distributing meals for people beyond our summer program students or not.

Ms. Moseman asked if this is in line with other schools?

Mr. Woodard stated yes, we pay for BOCES food service who oversees our program and looks at the numbers to provide us documentation and guidance on lunch pricing.

A discussion ensued regarding school lunch prices and the importance of all families filling out the free and reduced meal forms that are sent out in the school calendar each year.

6 Aye 0 Nay 0 Abstained

APPROVED

4. 2022-2023 Non-Resident Student Tuition Rate

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the Non-Resident Student Tuition Rate for the 2022-2023 School Year as follows:

\$192.00 for grades K-6
\$5,344.00 for grades 7-12

Moved by Christine Widdall

Seconded by Kathleen Driscoll

Mr. Woodard stated that the State sets these rates based on a formula that they use.

Ms. Moseman stated that she noticed a couple of meetings ago there were several students with tuition waived.

Mr. Woodard stated that tuition waivers are available to students of employees or people with special circumstances such as a student moving to another school district in their senior year.

6 Aye 0 Nay 0 Abstained

APPROVED

5. Mileage Reimbursement Rate

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District establish the mileage reimbursement rate at that amount allowable according to the rules and regulations of the Internal Revenue Service for the 2022-2023 school year.

Moved by Thomas Tasber

Seconded by Eddie Maslin

Dr. Widdall stated that SUNY Cortland is now making people do a cost estimate of mileage versus rental vehicle and the state will pay for the lesser cost. She asked if this is something the district is looking into.

Mr. Woodard stated that the district always encourages the use of school vehicles for travel purposes and that travel is minimal.

6 Aye 0 Nay 0 Abstained

APPROVED

6. Cellular Phones

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the following job titles requiring district owned cellular phones. The cellular phone contract is included in a service purchased from Broome Tioga BOCES for the 2022-2023 school year:

Bus Garage (5)
 TRA Principal (1)
 HS Assistant Principal (1)
 Maintenance A (3)
 Maintenance – Grounds (2)
 Maintenance Worker (1)
 Maintenance Supervisor (1)
 Maintenance Technicians (2)
 Transportation Supervisor (1)

Moved by Kathleen Driscoll

Seconded by Christine Widdall

Dr. Widdall stated that she noticed the TRA Principal and HS Asst Principal are the only two administrators who have district issued phones and asked if the other principals and assistant principals do not want them.

Mr. Woodard stated that they are the two administrators who contact families for disciplinary issues outside of school hours. He stated that this is to protect the privacy of the administrator's personal phone information. He said that a district issued phone is available for other principals and assistant principals if they choose, but most would rather not carry two cell phones. He also said that the district receives BOCES aid through the contract.

6 Aye 0 Nay 0 Abstained

APPROVED

7. Credit Cards

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following credit cards for the 2022-2023 school year:

<u>Name</u>	<u>Issued</u>	<u>Credit Line</u>
Whitney Point CSD	Wegman's	\$ 500.00
Whitney Point CSD	United Refining Company of Pennsylvania (Kwik Fill)	\$ 8,000.00
Whitney Point CSD	Wex Bank (Speedway)	\$10,600.00
Whitney Point CSD	Sam's Club	\$11,500.00
Whitney Point CSD	Elan Financial Services (NBT Bank)	\$ 5,000.00

Moved by Eddie Maslin

Seconded by Thomas Tasber

Dr. Widdall asked why the Wegman's credit line is so low.

Mr. Woodard stated that the district likes to keep business local by using Gregg's Marketplace but that we started using Wegman's for special diet food needs.

6 Aye 0 Nay 0 Abstained

APPROVED

II. SAFETY PLAN HEARING AND REGULAR MEETING

Public Hearing on the District-Wide School Safety Plan

The District Wide-School Safety Plan Hearing was called to order at 6:54 p.m. by the Board President, Mrs. Stephanie Champney.

I. Presentation of the District Wide-School Safety Plan

Mr. Woodard presented the revisions to the District Wide-School Safety Plan. He stated that this opens up a thirty day period for comments or other items for discussion or change. He then read the introduction to the school safety plan and briefly reviewed the table of contents. He stated that the district recently hired a Safety Coordinator, which is a completely grant funded position. Carolyn Gollogly was hired to be the primary individual in this area.

Revision #25 – May 23, 2022

Page 9: updated housing numbers for HS, CEA, TRA and Pre-School buildings.

Page 15 and 17: changed the title, “Safety Officer” to “Safety Coordinator”.

Page 17: added “will be sent a text alert via School Messenger, posted to District's website, and will be called in to the media.”, in messages regarding school early dismissal, sheltering in place or evacuation of school.

Page 21: changed the name Nancy Williams-Frank to Nancy Williams under Broome

Page 21: added 5 Court Street to Chenango County's address.

Page 27: removed “A pandemic outbreak in any given community will last about six to eight weeks for each wave of the pandemic” due to the guidance changing.

Page 28: removed “Head of Guidance” and replaced with School Counselor

Page 28: added the title CEA Assistant Principal

Page 30: Changed “Google classroom or other applications” to Online Learning Platforms.

Page 31: Corrected “School Messenger” to School Messaging Program

Page 32: updated the date under CDC Guidance for Covid-19 Prevention in K-12 schools to reflect current date on CDC's website.

Appendix B, Page 37: under District Safety Committee, changed Zachary Woodard's title to School Business Executive.

Appendix B, Page 37: under District Safety Committee, added Chief Emergency Officer (safety coordinator), Carolyn Gollogly

Appendix B, page 37: under District Emergency Response Team, removed the title Chief Emergency Officer from Business Executive title.

Appendix B, page 37: under District Emergency Response Team, added Chief Emergency Officer (safety coordinator), Carolyn Gollogly.

Appendix D, Pages 39-47, Replaced the NYS Regulation: Section 155.17 School Safety Plans with the latest revision.

II. Public Comment

Ms. Moseman asked with the update, are there a lot of safety drills about what to do in the event of an emergency situation?

(Safety Plan Hearing continued on next page)

Public Hearing on the District-Wide School Safety Plan (Continued)

Mr. Woodard stated that each year, the district is required to do eight fire drills and four lockdown drills, and these are done with different scenarios. He said that we work with our SRO and sometimes partner with local law enforcement agencies. We do tabletop drills as well, where we bring the emergency response teams from each school together to meet and discuss emergency procedures.

Mrs. Champney stated that she wants to stress that when people go to read the plan, it will not include a lot of the individual details and that this is for the safety of our schools.

Ms. Sexton stated that the district used to pull together the emergency response teams to do scenario drills which has become difficult due to staff shortage and schedules. She said that it was suggested by Mrs. Gollogly to create another half-day to pull together everyone for this.

The Board discussed and agreed on a new half-day for the purpose of tabletop drills.

Mrs. Champney stated that one of the things we stressed many years ago was that things that are being done in the schools are helpful for the Board to know. To see the positives happening in the schools and gain more knowledge of what is going on in the district and what people are working on is good for the Board of Education and the community.

III. Adjournment of the Hearing

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the motion to adjourn the District Wide-School Safety Plan Hearing at 7:10 p.m.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

A. PROPOSED EXECUTIVE SESSION

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve to recess the public meeting at 7:11 p.m. and adjourn to Executive Session to hear discussion regarding personnel.

Moved by Christine Widdall

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

The Board reconvened to the regular meeting at 7:20 p.m.

B. CORRESPONDENCE

None.

ADDENDA

A. CORRESPONDENCE

Letter from Insero & Co. CPAs, LLP

C. POLICIES – 1ST READING

None.

D. POLICIES - 2ND READING

None.

E. COMMENTS FROM THE PUBLIC

None.

F. COMMENDATIONS

Ms. Sexton commends:

- Mrs. Monico, High School Administration, faculty, staff, students, parents and community for the wonderful High School Graduation Ceremony held on June 24, 2022.
- All of the Whitney Point Central School District faculty and staff for an extraordinary year and keeping the atmosphere calm, consistent, and safe.
- Everyone who participated in the idea to make a human WP.
- The following Whitney Point TRA 4th grade students who were three of four Broome County students whose “Stories of the Southern Tier” were chosen for the Pocket Opera Project (POP), a collaboration with BU and Tri-Cities Opera. The students’ stories will be composed as a pocket opera and performed at Tri-Cities Opera in the fall! They also won \$100 gift card to a business of their choice.

Archer McIntyre (We Survived the Flood of 1935)
Adrian Smith (Roberson House)
Lora Stephens (The Magic Carousel)

G. OLD BUSINESS

None.

H. NEW BUSINESS

1. Approval of Consent Agenda

Items under the Consent Agenda will be enacted under one motion. There will be no separate discussion of these items prior to the time of the Board vote, unless a Board member requests an item to be removed from the consent Agenda for separate discussion and action.

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following Consent Agenda items:

- a. **Board of Education Minutes** – June 21, 2022
- b. **Parental Leave of Absence – Stephanie Ewald**, Elementary Teacher, effective September 1, 2022-June 30, 2023
- c. **Parental Leave of Absence – Haily Valachovic**, Elementary Teacher, effective September 1, 2022-June 30, 2023
- d. **Committee on Special Education Recommendations**

Moved by Kathleen Driscoll

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

ADDENDA

B. NEW BUSINESS

1. Resignation

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the resignation of **Jessica Williamson**, Music Teacher, effective August 31, 2022.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

Mr. Tasber stated that he approves with regrets and wished her well, adding that he appreciates all she has done at WPCSD.

Ms. Sexton stated that she wishes Ms. Williamson much happiness and that she knows she will do great things wherever she is.

6 Aye 0 Nay 0 Abstained

APPROVED

2. Transfer

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the voluntary transfer of **Daniel Sweeney** from High School Principal to Tioughnioga Riverside Academy Principal, effective July 19, 2022.

Moved by Eddie Maslin

Seconded by Christine Widdall

Ms. Sexton thanked Mr. Sweeney for volunteering to transfer to the TRA Principal position.

6 Aye 0 Nay 0 Abstained

APPROVED

3. Appointments

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Daniel Adams**, Cleaner, subject to fingerprint clearance.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

Ms. Sexton stated that Mr. Adams will be filling the position formerly held by Erin Mahoney.

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Todd Wilson**, Term Substitute (Technology Teacher) for the 2022-2023 school year effective September 1, 2022, pending completion of Certification.

Moved by Eddie Maslin

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Dylan Nardocci**, Term Substitute (Math Teacher) for the 2022-2023 school year effective September 1, 2022, pending completion of Certification.

Moved by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Autumn Singer**, Term Substitute (Special Education Teacher) for the 2022-2023 school year effective September 1, 2022.

Moved by Kathleen Driscoll

Seconded by Eddie Maslin

6 Aye 0 Nay 0 Abstained

APPROVED

2. Appointments

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the four (4) year probationary appointment of **Molly Hawley** as Principal in the Principal tenure area, commencing on July 19, 2022 and ending on July 18, 2026; except that to the extent required by Education Law §3012, in order to be eligible for tenure at the end of the probationary term, Ms. Hawley must have received composite or overall APPR ratings pursuant to Education Law §3012-c and/or §3012-d (as applicable) of either Effective or Highly Effective for the required number of years and also must have received an Effective composite or overall APPR rating in the final year of the probationary period, or she shall not be eligible for tenure at that time.

Moved by Christine Widdall

Seconded by Thomas Tasber

Ms. Sexton stated that we are very happy to have Molly here. She has done a wonderful job in the leadership roles she has held elsewhere.

Ms. Hawley stated that she is very excited. She also said that she was happy that this is the first board meeting because she feels it is important to be here for the reorganizational meeting.

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve **Molly Hawley** as the **High School Dignity for All Students Act (DASA) Coordinator** for the 2022-2023 school year.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve **Molly Hawley** as **Lead Evaluator** for teachers for the 2022-2023 school year.

Moved by Eddie Maslin

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the four (4) year probationary appointment of **Cathryn Lally**, English Teacher, in the English Teacher tenure area effective September 1, 2022.

The probationary period of September 1, 2022, through August 31, 2026, is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual performance review ratings, pursuant to Education Law Section 3012-d of either Effective or Highly Effective for the required number of years and if the teacher receives an Ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

Ms. Sexton stated that we are very happy Cathryn will be joining us. She will be replacing Barbara Welsh who is retiring in January.

Ms. Lally stated that she is very excited to be working here and that this was the number one position she was interested in.

Dr. Widdall stated that we are getting one of SUNY Cortland's best.

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Sara Ticknor**, Cleaner, subject to fingerprint clearance.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

Ms. Sexton stated that Ms. Ticknor will be filling the position formerly held by Marcus Maslin.

6 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following Department Chairperson for the 2022-2023 school year:

TRA Special Services – Jennifer Vandermark

Moved by Thomas Tasber

Seconded by Christine Widdall

Mrs. Gillette stated that Jennifer's application was missed on the June 21st meeting.

6 Aye 0 Nay 0 Abstained

APPROVED

3. School Business Executive Agreement

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Employment Agreement between the Chief Executive Officer and the School Business Executive effective July 1, 2022, through June 30, 2025.

Moved by Kathleen Driscoll

Seconded by Eddie Maslin

Mr. Woodard thanked Ms. Sexton and the Board.

6 Aye 0 Nay 0 Abstained

APPROVED

4. Supervisor of Transportation Agreement

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Employment Agreement between the Chief Executive Officer and the Supervisor of Transportation effective July 1, 2022, through June 30, 2025.

Moved by Christine Widdall

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

5. Bond Resolution

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Bond Resolution (see attached):

BOND RESOLUTION, DATED JULY 5, 2022, AUTHORIZING THE ISSUANCE OF UP TO \$581,389 AGGREGATE PRINCIPAL AMOUNT SERIAL BONDS OF THE WHITNEY POINT CENTRAL SCHOOL DISTRICT, LOCATED IN THE COUNTIES OF BROOME, CHENANGO, CORTLAND AND TIOGA, STATE OF NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, TO FINANCE THE COSTS OF THE ACQUISITION OF SCHOOL BUSES AND VEHICLES FOR THE SCHOOL DISTRICT.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

Mr. Woodard stated that this is for the recently approved bus referendum. These are borrowed in one-year intervals to sustain the replacement plan.

6 Aye 0 Nay 0 Abstained

APPROVED

I. SUPERINTENDENT'S UPDATE

- BOE Summer Work Session – August 2, 2022, 4:00 p.m. to 7:00 p.m. Ms. Sexton stated that this will be a presentation from NYSSBA and that they will be sending the Board some information for feedback and will use that to design their agenda. She said that NYSSBA also suggested doing the second session with an attorney to review legal matters.
- Summer programming begins next week. In addition to our summer programming, we also have our school community coordinators from the CEA coordinating meet ups throughout the week around the district. They also are continuing to reach out to families who need resources.
- Committee work is starting this summer on school culture, the athletic eligibility policy and transportation services. The district sent out surveys to the community to receive feedback. The links to the surveys and the meeting times are on the website for reference. People can join the committee meetings in person or via Zoom.
- An incident report form has been added to the website for the “See Something, Say Something Tipline.”

- Website Update – the district has a new platform that is handling many school websites in our area. There is also an app and there will be a blast on how to download the app in the future.
 - Mrs. Champney asked if people will we need to re-sign up for the alerts?
 - Mrs. Gillette responded no, we pulled information from the previous system and stated that we will probably have another alert trial over the summer to ensure everyone is getting them.
 - Ms. Moseman stated that she would like to be on a committee to go through policies.
 - Ms. Sexton stated that the district just this year got a full new policy book from Erie1 BOCES and have divided up chunks to review them. This will allow an easier comparison for the Board.
 - Mrs. Champney stated that many of the policies are law-driven, and we need to keep the legal vocabulary in them.
- Ms. Sexton stated that on Friday afternoon, we found out that our appeal to the Commissioner was approved. She said that she reached out to him and asked what the procedure should be and is awaiting a response.
- Board of Education Open Seat:
Mrs. Champney stated that we cannot leave the seat vacant, it must be filled. She said that the Board needs to appoint someone to fill the seat until the next election OR we need to hold another election. She said that because holding an election is expensive, our past practice has been to appoint someone. She stated that we are appointing someone who has been on the Board in the past and has a familiarity with the duties and process. She stated that she would like to appoint Brian Jeker who has the experience and knowledge to fill the position until the election next May and then it will be up to him whether he would like to run at that time.

A motion was made to fill the vacant seat with Brian Jeker by Eddie Maslin and was seconded by Christine Widdall.

6 aye 0 nay 0 abstained

APPROVED

Ms. Forkey administered the Oath of Office to Mr. Brian Jeker.

J. COMMENTS FROM THE PUBLIC

None.

K. BOARD OF EDUCATION COMMENTS

Ms. Moseman asked if the district expects to have the results of the surveys for the work session?

Mrs. Gillette responded yes, the plan is go to through the responses at the work sessions.

Mrs. Champney stated that hopefully everyone will have submitted their Superintendent evaluation before the Board retreat.

The Board discussed available dates for the Board of Education retreat.

L. ADJOURNMENT

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the motion to adjourn the public meeting at 8:05 p.m.

Moved by Kathleen Driscoll

Seconded Christine Widdall

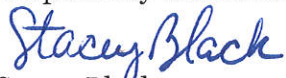
6 Aye 0 Nay 0 Abstained

APPROVED

M. FYI

August 16, 2022 – Board of Education Meeting, HS Library, 6:00 p.m.

Respectfully submitted,



Stacey Black
District Clerk