



TVCS Board Meeting Minutes

October 18, 2018

Working Session 6:00 pm
Regular Session 7:00 pm
Executive Session to follow

Location: 1747 N Fairmeadow Dr, Boise, Idaho 83704

Present: (voting members in bold)				
Ben Greenwood (Chair)		Tony Richard - Administrator	X	Other/Staff Attendees:
Rachael Smith (Vice-Chair)	X	Lori Manning – Executive Director	X	Chris Yorgason - Lawyer
Jake Hays (Secretary)	X	Pat Griffin – Vice Principal		Connie Barnett - Academics
Brad Wright (Treasurer)	X	Robert Mason – IT/Testing Coordinator		Jennifer Owen-Tillotson - Enrollment/Marketing
Andrea Estes	X			Amber Earl – Board Clerk
Adrian Castaneda	X			x

Our Vision

The Village Charter School community inspires students to cultivate their individual gifts and abilities, equipping them to discover meaningful value and purpose in the world.

Our Mission

Cultivating Critical Thinkers, Developing Strong Leaders

The Village Charter School provides a challenging, hands-on curriculum to cultivate students to be critical thinkers and confident leaders in a safe, supportive and loving environment. Our Village includes passionate, innovative and encouraging teachers, administrators, parents and community members all working together to support our students.

Working Session		Presenter	Presentation	Issues/Planned Action
6:00 pm	Planning a retreat for 10/24	All	All	None
Working session was called to order with all board members present. Working session was adjourned at 6:55 pm.				
Regular Session		Presenter	Presentation	Issues/Planned Action
7:00pm	Call Meeting to Order, Roll Call and Pledge	Ben Greenwood	N/A	N/A
Trustee Smith called the meeting to order, roll call was taken and Trustee Greenwood was absent. Trustee Smith read the vision statement and mission statement and all present recited the Pledge of Allegiance. Trustee Greenwood arrived 15 minutes later.				
7:02 pm	Consent Agenda – September Board Minutes September Payroll/AP WebReport September Bank Reconciliation	All	Review	Action

Trustee Hays made a motion to approve the September board minutes, accounts payable, payroll web reports and bank reconciliation, Trustee Castaneda seconded the motion and all were in favor.				
7:05 pm	PTO Report	Stephanie Owen-Tillotson	Informational	Review
Barnes and Noble Night will be in January. We will begin working on the teacher wish list/giving tree. The Vice President and Secretary positions are open due to Amber Earl stepping down as PTO President because she was hired on at the school and Stephanie stepped up from the Vice President position to take over as President, and the secretary position was never filled from last year.				

Opportunity for Public Comment

Welcome to a meeting of the Board of Trustees for TVCS. All board meetings follow a published agenda and are presided over by The Chairman of the Board or a designee in the Chairman's absence. All Board meetings are held in compliance with the Idaho Open Meeting Law. Public comment on items before the Board is welcome and encouraged. The Board's purpose is to make decisions and policies congruent with the school's vision, mission and charter. The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The procedure for addressing the board is as follows:

- Patrons who wish to comment on agenda items may do so by signing the Public Comment Sheet provided by the Clerk of the Board.
- Please state your name, your relationship to the school and the item on the agenda you wish to address
- Comments are not limited to agenda items only
- Comments should be kept brief and may be limited to 3-5 minutes. The President or designee may interrupt or terminate an individual's statement if it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.
- Present only if your comment offers a new perspective or new information on an agenda item that has not been heard prior for that particular agenda item
- The rights of employees, students and others are protected by various laws and policies. At a public meeting of the Board of Trustees, no person shall orally initiate charges or complaints against students or individual employees of the school.

7:07 pm	Opportunity For Public Comment	TBD	Informational	TBD
No public comment				
7:08 pm	Academic Report – GATE Review New Idaho Science Standards	Tony Richard	Informational	Review
Mr. Richard gave an update on the GATE Program with all testing done and permission for pull outs done by the end of the second quarter. Trustee Estes commented on the length of the process. Trustee Smith asked how many students can be serviced. Tony responded only a few will actually meet the standards to qualify. Tony continued with the New Idaho Science Standards. Trustee Hays asked why a big shift. Tony said it was to show the process of deduction instead of multiple choice. Trustee Estes asked about changes to ISAT testing this spring. It is still unclear to which grades will be doing the Science ISAT. Trustee Estes asked if this could be a budget issue down the road with need for more specific science materials. Money will have to be spent to get equipment in the future.				
7:34 pm	Hurray for TVCS	Tony Richard	Informational	Review
Mr. Richard said Parent Teacher Student night plans are set, private meetings can happen. Casey Pye has worked on making the modifications to the report cards. PLAN Night was informative, consistent and timely according to the parents who attended. However it was poorly attended. The multi age classrooms continue to be a success.				
7:39 pm	Safety Program Follow Up	Tony Richard	Informational	Review
Mr. Richard and Mr. Griffin did an assessment of the school. Trustee Greenwood asked how we are doing overall, can he give a score. Tony stated this was really the baseline. The board would like to see the completed survey and be able to ask questions about it after reviewing it. There will be another follow up on this at next month's meeting.				
7:43 pm	Enrollment/ADA	Jennifer Owen-Tillotson	Informational	Review
Lori Manning gave the report for Jennifer as she was not able to be there. We have 495 students as of last Thursday Oct. 11 th . There are 6 families interested in the school from the event held the previous Saturday. Trunk or Treat is coming up and there will be food trucks along with those who signed up to have a spot for their trunks. There will be an update on all marketing results at the November meeting.				
8:12 pm	Fundraising Policy Proposal	Lori Manning/ Rachael Smith	Review	Action
Lori Manning asked about adjusting the wording based on the input that had been given. They would like to				

have it reviewed by Chris Yorgason. The policy discussion was tabled asking that Lori make the changes to the policy and send it back for review by all board members and Chris. Continue with this policy at next month's meeting.				
7:57 pm	Veritas Report	Lori Manning	Review	Action
Lori Manning stated they are working through the 2M system and inputting the adopted budget to be able to run the reports monthly for each fund. When submitting some Medicaid it was discovered that some students had not been billed for. We learned you can go back 364 days to submit claims and we are currently working on getting that done. She said that someone from the state would be coming in to help train on the Medicaid billing process. Trustee Wright made motion to approve the Veritas Report. Trustee Hays seconded the motion. All were in favor.				
8:07 pm	2017-2018 Audit	Bailey and Co.	Informational	Action
Cassie Zattiero from Bailey and Company talked about the audit. Few minor issues but nothing significant to report. Suggestion of photo copying or scanning receipts that might fade but keeping the originals as well. The audit went better this year. Trustee Smith made the motion to approve the 2017-2018 Audit. Trustee Hays seconded the motion. All were in favor. 2017-2018 Audit was accepted.				
8:28pm	Commission Report	Rachael Smith/Adrian Castaneda	Informational	Review
Trustee Smith stated that the Commission requested a meeting with the Board. Trustee Smith and Trustee Castaneda went and met with them. It was a positive and collaborative meeting. The Commission had concerns about communication and made the suggestion of cleaning up the grievance policy. They are requesting some updated information on the schools financials.				
8:40 pm	Meeting Adjourned			
Executive Session		Presenter	Presentation	Issues Planned
<p style="text-align: center;">Executive Session Board Meeting</p> <p>74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:</p> <p style="text-align: center;">According to Idaho Code 74-2061(B).</p>				
Roll call was taken all Board members were present.				
9:45pm - Meeting was adjourned				

Dated the _____ day of _____, 2018.

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda