



TVCS Board Meeting Minutes

August 16, 2018

Working Session 6:00 pm Regular Session 7:00 pm Executive Session to follow

Action

Location: 1747 N Fairmeadow Dr, Boise, Idaho 83704

Present: (voting members in bold)						
Ben Greenwood (Chair) X Tony Richard-Administrator			Х	Other/Staff Attendees:		
Rachael Smith (Vice-Chair) X L		Lori Manning – Executive Director	Х	Chris Yorgason	Х	
Jake Hays (Secretary)	Х	Pat Griffin – Vice Principal		Kim Black – Business Manager/Board Clerk	Х	
Brad Wright (Treasurer)	Х	Robert Mason – IT/Testing Coordinator		Jennifer Owen-Tillotson - Enrollment/Marketing	Х	
Andrea Estes	X			Connie Barnett - Academics	Х	
Adrian Castaneda	X					

Our Vision

The Village Charter School community inspires students to cultivate their individual gifts and abilities, equipping them to discover meaningful value and purpose in the world.

Our Mission

Cultivating Critical Thinkers, Developing Strong Leaders

The Village Charter School provides a challenging, hands-on curriculum to cultivate students to be critical thinkers and confident leaders in a safe, supportive and loving environment. Our Village includes passionate, innovative and encouraging teachers, administrators, parents and community members all working together to support our students.

	Working Session	Presenter	Presentation	Issues/Planned Action		
6:00 pm	Training, Dashboard and Business Plan Document	All	All	None		
Working session was called to order with all board members present. Working session was adjourned at 6:55 pm.						
	Decules Consider	Ducantan	Dynamician	Issues/Planned		
	Regular Session	Presenter	Presentation	Action		
7:01 pm	Call Meeting to Order, Roll Call and Pledge	Ben Greenwood	N/A			

ΑII

Review

Consent Agenda -

June Board Minutes

7:03 pm

	June / July Devrell / AD Web Deport					
	June/July Payroll/AP WebReport June/July Bank Reconciliation					
	ays read a Statement from the board					
Trustee Hays made a motion to approve the June board minutes, accounts payable, payroll web reports and bank reconciliation, Trustee Wright seconded the motion and all were in favor.						
7:06 pm	PTO Report	Amber Earl	Informational	Review		
Amber Ea	rl discussed the PTO calendar for the	year. There were	three new parents a	at the PTO meeting in		
	rustee Greenwood asked which PTC					
fundraising	g events need to be worked out to ma	ake sure we are not	overloading the pa	rents. Will resubmit		
calendar fo	or approval next month.					
		unity for Public Co				
Welcome t	to a meeting of the Board of Trustees	for TVCS. All boar	d meetings follow a	published agenda and are		
presided o	ver by The Chairman of the Board of	a designee in the	Chairman's absence	e. All Board meetings are		
held in cor	npliance with the Idaho Open Meetin	g Law. Public comr	ment on items before	e the Board is welcome		
	raged. The Board's purpose is to ma					
mission ar	nd charter. The Board recognizes the	value of public con	nment on education	al issues and the		
importance follows:	e of involving members of the public	n its meetings. The	procedure for addr	essing the board is as		
	who wish to comment on agenda ite	ms may do so by si	gning the Public Co	mment Sheet provided by		
	of the Board.	, ,	0 0	,		
□ Please s	state your name, your relationship to	the school and the	item on the agenda	you wish to address		
	nts are not limited to agenda items o		· ·	•		
□ Comme	nts should be kept brief and may be	limited to 3-5 minut	es. The President of	r designee may interrupt or		
terminate a	an individual's statement if it is too le	ngthy, personally di	rected, abusive, obs	scene, repetitive, or		
irrelevant.	The Board as a whole shall have the	final decision in de	termining the appro	priateness of all such		
rulings.						
	only if your comment offers a new pe		nformation on an ag	enda item that has not		
been hear	d prior for that particular agenda item	1				
☐ The righ	ts of employees, students and other	s are protected by v	arious laws and pol	icies. At a public meeting		
of the Boa	rd of Trustees, no person shall orally	initiate charges or	complaints against :	students or individual		
of the Board of Trustees, no person shall orally initiate charges or complaints against students or individual employees of the school.						
employees	s of the school.					
7:10 pm	Opportunity For Public Comment	TBD	Informational	TBD		
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7:10 pm	Opportunity For Public Comment	Tony Richard &	Informational Informational	TBD Review		
7:10 pm No public of 7:05 pm	Opportunity For Public Comment comment. Academic Testing-Final Results	Tony Richard & Robert Mason	Informational	Review		
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7:10 pm No public of 7:05 pm Tony Richards are teaching of students. Work. The Jumpstart 7:29 pm Tony Richards are resident in science teaching in	Opportunity For Public Comment comment. Academic Testing-Final Results and thanked Trustee Castaneda for ham called Jumpstart. 30 Students at eart, Amanda Maliwauki, Sara Hensley at concepts and ELA writing. Usin Tony Richard mentioned this was the school is looking to the future to corprogram next year. Hurray for TVCS and said we have a full staff. Ms. Beacher. Multi Age Classrooms are full hools history. Enrollment wen-Tillotson shared we were at 516 ated parents are walking in off the stare cognition. Weekly updates we recover worked tirelessly over the last two exts. Marketing: Results from Summer Events was a great success with over 500 p	Tony Richard & Robert Mason elping with the Juntending for three how and Ruth Affleck of the Easy CBM so effirst time some of tinue this growth w Tony Richard Ist was hired for 7-8 and are a huge so generally and are a huge so generally and are also greet to enroll their of the enrolled but we lost reet to enroll their of the enrolled by Trustee weeks to get all students on the enrolled with retendant of the enrolled with retendant with Future events with Future events	Informational e report of test score ours a day for 10 day came and talked abo ores they were able these students reall ith possible Friday s Informational math and Mrs. Blact ouccess. We had the Informational st eleven. We are s hildren. Our marke Greenwood. Jennif ordents entered into I Review The our contract in place tion and to bring in the shappening were S	Review es. The school started a ys. The teachers involved out the experience of to see growth with these y felt success with their school and continuing the Review ekaller was hired for the 5-6 a largest back to school Review itting at 505 students. ting events are helping fer said Stephanie and nfinite Campus before Action ce only having us pay for more students. Urban Air ummer Fun Days and		

7:43 pm	Veritas Report	Lori Manning	Review	Action	
Lori Manning Thanked the board for their statement about Donna Barrick. Lori introduced Connie Barnett who is stepping in to help with the academic support. Connie has many years of experience as a teacher, principal and a board chair. Jake welcomed Connie. Lori continued letting the board know we are two weeks away from the audit. Staff had training on the handbook and were given a procedure manual. It was stated we are implementing systems to offer controls and procedure. Upgrade to the website and communication. Veritas is working with Apptegy to implement this communication system. We had 211 hits on the drop off and pick up procedure video and 700 hits on Facebook. The Veritas report was submitted with a typo and had the wrong date listed. Trustee Greenwood requested a report on the gate program next month. Trustee Smith acknowledged the receipt of the May Veritas report. Trustee Hays seconded the motion. Trustee Smith made motion to amend the Veritas report to say June/July, all were in favor.					
7:52 pm	Website Posting Compliance	All	Informational	Review	
Chris Yorgason stated we need to have the teachers contracts, the budget, and the financials on the website. We need to archive the agendas and minutes for one year. Any documents supporting a payment need to be on the website for three to five years. Lori asked about the employee handbook and Chris said most do but it doesn't legally have to be. We also need to post performance certificate, Charter Commission Annual report, and the Continuous Improvement Plan. The agenda must be posted on the website. The agenda may be amended within 48 hours of the meeting with the approval of the amended agenda taking place at the meeting. Action may not be taken unless the agenda reads action. Special meetings must have 24 hour notice.					
8:08 pm	Amendment to the Agenda	All	Informational	Action	
	Castaneda motioned to amend the ag	l enda. Trustee Wrig	ht seconded the mo	otion. All were in favor.	
8:08 pm	Fundraising Report	Mandie Meiter	Informational	Review	
Mandie presented the idea of doing a Holiday Bazar. A two day event renting out space to vendors with students doing a bake sale to help raise money for the school. Trustee Greenwood asked about other fundraising events. Additional proposed ideas were a spaghetti dinner or baked potato feed. Mandie mentioned too many events are burdensome to the parents. Trustee Greenwood asked for a formal proposal. Trustee Smith stated the board sent out the fundraising policy last January. Trustee Greenwood said to revisit at a later date.					
8:17 pm	2018-2019 Teacher Contracts	Lori Manning	Review	Action	
Trustee W	Vright motioned to approve all new hi	re contracts. Truste	ee Hays seconded th	ne motion, all were in	
8:20 pm	2018-2019 Employee Handbook	Lori Manning	Review	Action	
Lori Manning indicated that the changes to the employee handbook were highlighted in yellow for the board to find. Every change was noted even if it was a comma. Grievance procedure was discussed. Trustee Wright made motion to adopt the revisions to the employee handbook. Trustee Estes seconded the motion all were in favor.					
8:29 pm	2018-2019 Budget Amendment	Lori Manning	Review	Action	
Lori Manning stated after review of the budget from the state, the school would be receiving additional funds. Those dollars were assigned to the appropriate fund line. Trustee Hays motioned to ratify the email communication regarding the amended budget. Trustee Castaneda seconded the motion. Discussion about amending the budget after the school year started to know the number of students enrolled. Trustee Greenwood mentioned it is unusual to amend the budget. Lori said doing it 3 times a year is appropriate. Chris stated there is a difference between the fiscal official budget and the working budget. Chris recommended waiting until November to amend the budget. Budget was approved with roll call.					
ated the	day of	, 20	018.		

Dated the day of	

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda