

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
REGULAR MEETING AGENDA
Monday, November 5, 2018 at 6:00 pm**

Note: Meeting will be held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Jonathan Mapes, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois, Harrielle Bernard, Natalie St. Onge

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Steve Bussiere, Assistant Superintendent Elect
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director

A. Call to Order _____
(time)

B. Pledge of Allegiance

C. Adjustments **None**

D. Approval of Minutes

1. October 15, 2018 Workshop at 5:15 pm (Attachment D.1.)
 2. October 15, 2018 Regular Meeting at 6:00 pm (Attachment D.2.)
- Recommendation: To approve the minutes as presented.**

E. Public Comments

F. Communications **None**

G. Committee Reports

1. Construction Updates
 - i. SHS/SRTC Construction Project
 - ii. Elementary Construction Projects

Sanford School Committee Meeting Agenda

November 5, 2018

H. Superintendent's Report

1. Students Representatives' Reports
2. Field Trip Announcements
 - i. SJHS JMG group to MYAN Youth Leadership Conference in Bangor on November 7-8, 2018
 - ii. SHS Peer Helpers group to MYAN Youth Leadership Conference in Bangor on November 7-8, 2018
 - iii. SHS Boys Soccer Team to N.E. Revolution game in Foxboro, MA on 10/28/18
 - iv. SRTC Wiring Class to ABC Trade Show in Augusta on 11/16/18

I. Directors' Reports

1. Business Administrator Gwen Bedell
2. Assistant Superintendent Matt Nelson
3. Curriculum Director Bernie Flynn
 - i. MEA test results ([Attachment I.3.i.](#))

J. New Business **None**

K. Old Business **None**

L. Resignations

1. Superintendent Theoharides will announce the following resignation(s).

Amanda Richer	Cheering Coach	SJHS	Eff. 10/8/18
Deborah Gagnon	Administrative Assistant	SJHS	Eff. 10/26/18
Debra Briggs	Administrative Assistant	Willard	Eff. 10/26/18
Ron St. Jean	Custodian	SHS 2nd Shift	Eff. 10/19/18

Sanford School Committee Meeting Agenda

November 5, 2018

M. Staff Appointments

1. Superintendent Theoharides will announce the following appointment(s).

Heather Van Geisen	Long term sub – Ed Tech – Special Ed	CJL	Eff. 10/18/18	new
Penny Lindsey	Long term sub – Ed Tech – Special Ed	CJL	Eff. 10/18/18	new
Jennifer Beattie	Temporary PT Clerical	SCAE	Eff. 10/15/18	temporary
Diana Vermette	PLCSS Building Level Coordinator	Willard	Eff. 10/18/18	replacement
Melissa Michaud	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Sara Deschambault	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Michelle Levy	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Danielle Perrin	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Christy Crowley	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Jessica Allaire	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Kristi Cochlin Peters	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Replacement
Elaine Blanchard	Administrative Assistant	SJHS	Eff. 11/1/18	Replacement
Scott Keeney	Assistant Swim Coach	SHS	Eff. 11/19/18	Replacement

N. Staff Transfers

1. Superintendent Theoharides will announce the following transfer(s).

Chelsea Graffam	From 2nd Cook at Central Kitchen	To Temporary 1st Cook at Central Kitchen	Eff. 10/15/18
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O. Staff Nominations **None**

P. Policies **None**

Q. Items for Future Agenda(s)

1. Field trips (TBD)
2. School Committee Goal Setting (11/19/18)

Sanford School Committee Meeting Agenda

November 5, 2018

R. Calendar Announcements

Monday, November 19, 2018	Workshop Meeting – Goal Setting	5:30 pm	New SHS
Monday, December 3, 2018	Regular Meeting	6:00 pm	City Council Chambers
Monday, December 17, 2018	Regular Meeting	6:00 pm	City Council Chambers

S. Adjournment

1. Recommendation: To adjourn at _____.

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, October 15, 2018 ~ 5:15 pm**

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Jonathan Mapes, Emily Sheffield, Kendra Williams

Student reps present: None

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Steve Bussiere, Assistant Superintendent
Bernie Flynn, Curriculum Director
Kathy Sargent, SRTC Director
Beth Lambert, SHS Assistant Principal
Joe Mastraccio, SJHS Assistant Principal

A. Call to Order Time: 5:15 pm

B. Workshop Session

1. Student Use of Cell Phones & Electronic Devices (Added Attachment B.1.)

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 5:57 pm.**
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

David Theoharides, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, October 15, 2018 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Jonathan Mapes, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois, Harrielle Bernard, Natalie St. Onge

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Steve Bussiere, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director
Kathy Sargent, SRTC Director
Beth Lambert, SHS Assistant Principal

- A. Call to Order Time: 6:09 pm
- B. Pledge of Allegiance Said
- C. Adjustments Motion by Mr. Sheppard: **To add Item H.3. Program Proposals for SRTC.**
Motion seconded by Mr. Mapes. Motion carried 5 – 0.
- D. Approval of Minutes None
- E. Public Comments None
- F. Communications None
- G. Committee Reports
 - 1. Construction Updates
 - a. SHS/SRTC Construction Project
 - 1. Review of Opening Day, Wednesday, October 10, 2018
 - 2. Discussion of Grand Opening scheduled for Sunday, October 28, 2018 with a dedication ceremony at 1 pm.
 - b. Elementary Construction Projects
 - 1. Asbestos removal at old high school
 - 2. Move power and remove oil tank at MCS

School Committee Meeting Minutes

October 15, 2018

H. Superintendent's Report

1. Student Representatives' Reports
2. Field Trip Announcements
 - a. SRTC SkillsUSA Leadership Meeting in Bangor on 9/28/18
 - b. SHS JMG Career Development Conference in Waterville on 3/26/19
3. Program Proposals for Career Exploratory and Employability Skills courses at SRTC – Kathy Sargent (Added Attachment H.3.)

Motion by Mrs. Williams: **To explore two courses “Employability Skills” and “Career Exploratory” for possible inclusion in SRTC course catalog for the 2019/2020 school year.**

Motion seconded by Ms. Sheffield. Motion carried 5 – 0.

I. Directors' Reports

1. Business Administrator Gwen Bedell
2. Assistant Superintendent Matt Nelson
 - a. Bus routes updated to accommodate new school
 - b. Flu shots will start this week
 - c. Safety audits will be held at each school
 - d. Wellness Committee is currently establishing goals
 - e. Attendance Workshop by DrummondWoodsum
 - f. Fire Prevention Week last week
3. Director of Curriculum Bernie Flynn
 - a. MEA results
 - b. Review of October 5, 2018 Teacher Workshop Day
 - c. Boston vs. Bullies Program

J. New Business

1. August 31, 2018 Financials – Gwen Bedell Gadbois
 - a. August 31, 2018 expenses (Attachment J.1.a.)
Motion by Mr. Sheppard: **To approve August 31, 2018 expenses as presented.**
Motion seconded by Mr. Mapes. Motion carried 5 – 0.
 - b. August 31, 2018 reconciliation (Attachment J.1.b.)
Motion by Mr. Sheppard: **To approve August 31, 2018 reconciliation as presented.**
Motion seconded by Mr. Mapes. Motion carried 5 – 0.

K. Old Business None

School Committee Meeting Minutes

October 15, 2018

L. Resignations

1. Superintendent Theoharides announced the following resignations:

Harry Spiliopoulos	Athletics	Varsity Swim Coach	Eff. immediately
Regan Grant	Ed Tech I, Special Ed	Willard	Eff. 10/12/18

M. Staff Appointments

1. Superintendent Theoharides announced the following appointments:

Suzanne Gagnon	CJL	Long term sub, grade 3	Eff. 9/24/18
Jennifer Michaels	SJHS	Ed Tech II, Special Ed	Eff. TBD
Melissa Blier	MCS	Ed Tech II, Special Ed	Eff. TBD
Beth Marass	SHS	Ocean Bowl Advisor	Eff. Fall 2018
Matt Ouellette	Athletics	7 th Grade Boys Basketball Coach	Eff. 11/5/18
Mark Boissonneault	Athletics	7 th Grade Girls Basketball Coach	Eff. 11/5/18
Shaina Morrow	Athletics	Varsity Swim Coach	Eff. 11/1/18
Danielle Perrin	Title I	Math Club Teacher	Eff. 10/22/18
Karen Kantolak	Title I	Math Club Teacher	Eff. 10/22/18
Heidi Smith	Title I	Math Club Teacher	Eff. 10/22/18
Sarah Shelley	Title I	Math Club Teacher	Eff. 10/22/18
Lisa Miller	Title I	Math Club Teacher	Eff. 10/22/18
Nicole McAllister	Title I	Math Club Teacher	Eff. 10/22/18
Celeste Bemis	Title I	Math Club Teacher	Eff. 10/22/18
Diana Vermette	Title I	Math Club Teacher	Eff. 10/22/18
Samantha Hilt-Coleman	Title I	Math Club Teacher	Eff. 10/22/18
Kim Oakes	Title I	Math Club Teacher	Eff. 10/22/18
Valerie Sullivan	Title I	Math Club Teacher	Eff. 10/22/18
Tara Omoigiade	Title I	Math Club Teacher	Eff. 10/22/18
Amy Williams	Title I	Math Club Teacher	Eff. 10/22/18
Kim Conway	Title I	Math Club Teacher	Eff. 1/28/19

N. Staff Transfers

1. Superintendent Theoharides announced the following transfers:

Susan Davis	From 3.75 hr/day at Central Kitchen Foodservice	To 3.75 hr/day at MCS Foodservice	Eff. 9/10/18
Joelle Landry	From 2.75 hr/day at MCS Foodservice	To 3.75 hr/day at Central Kitchen Foodservice	Eff. 9/10/18
Ashley Wakefield	From First Cook at Central Kitchen	To Temporary Kitchen Manager at Central Kitchen	Eff. 10/1/18
Judy Hogan	.3 FTE Title I Teacher	To .5 FTE Title I Teacher	Eff. 9/11/18

School Committee Meeting Minutes

October 15, 2018

O. Staff Nominations

1. Superintendent Theoharides nominated the following professional staff for (a) probationary contract(s):

Jennifer Chiamonte	Grade 5 teacher	Willard	TBD	Replacement
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Motion by Mrs. Williams: **To approve the nomination as presented.**

Motion seconded by Mr. Sheppard. Motion carried 5 – 0.

P. Policies

None

Q. Items for Future Agenda(s)

1. Field trips (TBD)
2. Cell Phone Usage by Students, continued (10/29/18)
3. School Committee Goal Setting for 2018/2019 (11/19/18)
4. Foodservice practices (10/29/18)

R. Calendar Announcements

1. Workshop set for Monday, October 29, 2018 at 5 pm at the new high school (small dining area) to address Cell Phone Usage by Students and Foodservice practices

Monday, October 29, 2018	Workshop Meeting	5 PM	New SHS
Monday, November 5, 2018	Regular Meeting	6 PM	City Council Chambers
Monday, November 19, 2018	Workshop Meeting – Goal Setting	5:30 PM	New SHS

S. Adjournment

Mr. Sheppard made a motion **to adjourn at 7:25 pm.**

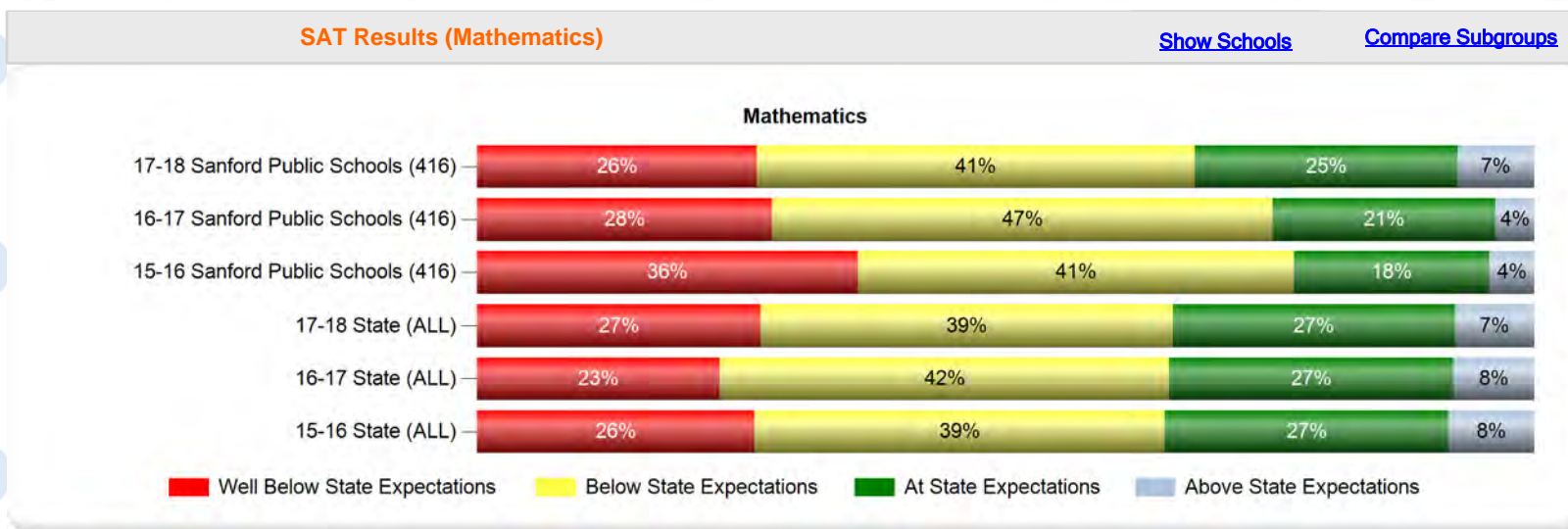
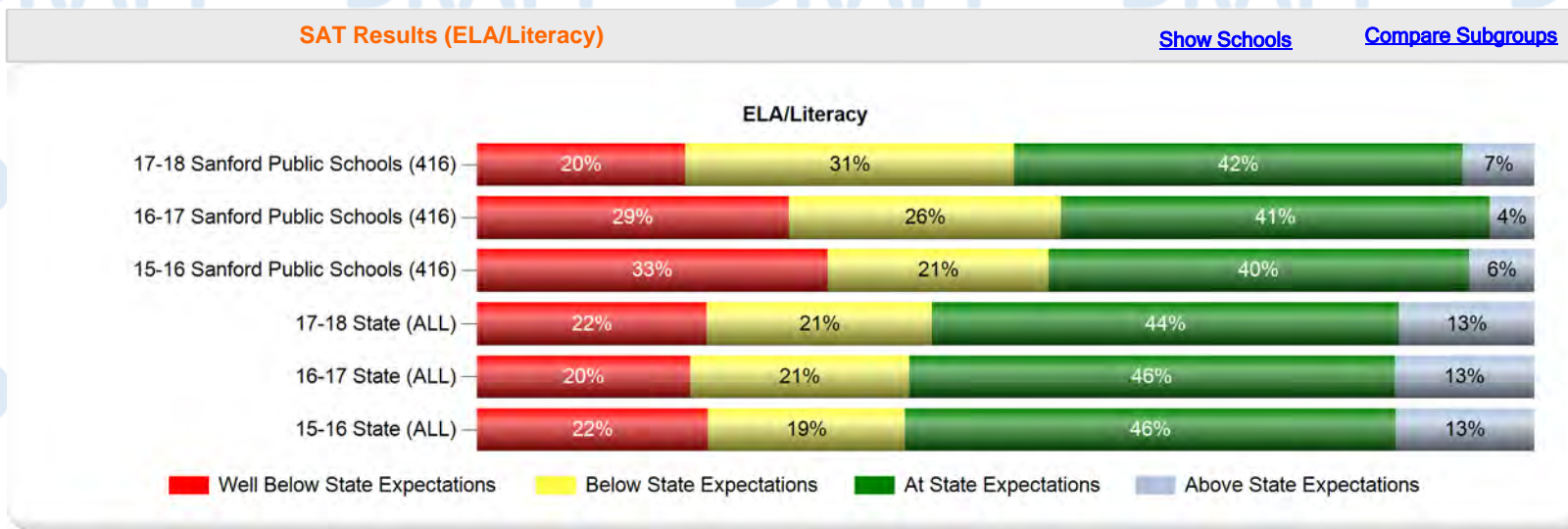
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

David Theoharides, Superintendent

To drill into the performance data, simply click on any of the segments within the bar charts. The state numbers are for reference, and are not clickable. District users can click on district and school charts, school users can click on school charts. You can filter the data by selecting a filter group from the above parameters and selecting one of the filter group's values to view just that subset (i.e. Female or Male within the Gender filter group).



SAT is the ELA/Literacy and mathematics assessment taken by most students in the 3rd year of high school. More information about this assessment can be found here: https://www.maine.gov/doe/Testing_Accountability/MECAS/materials/sat.

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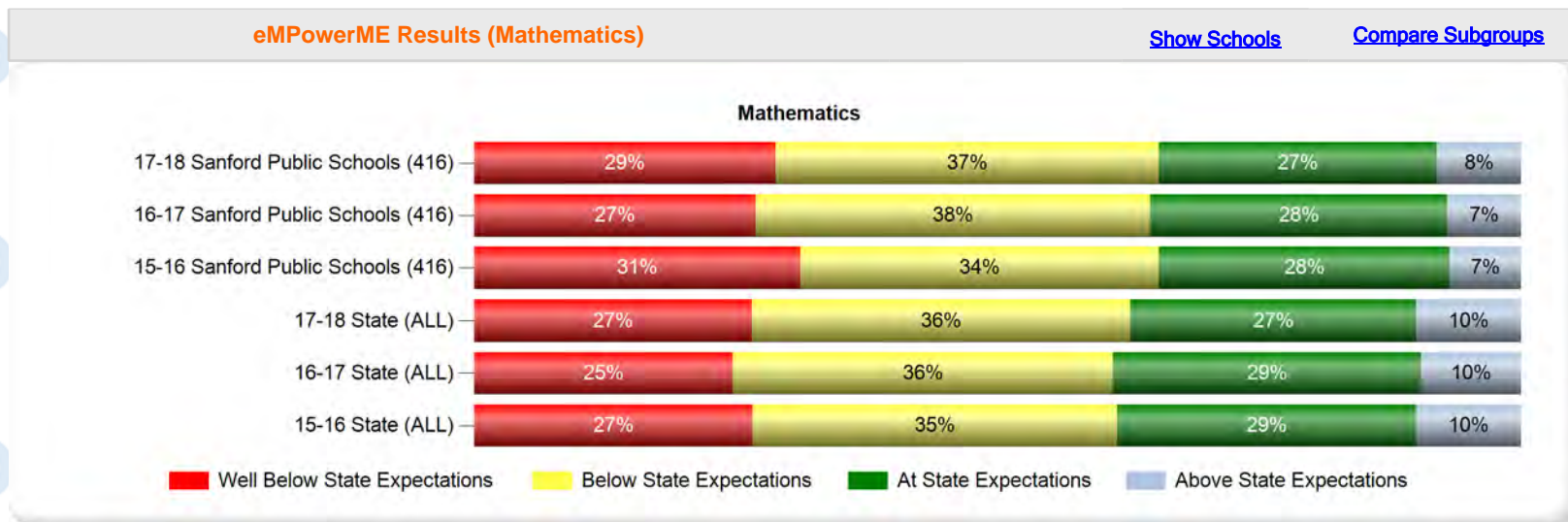
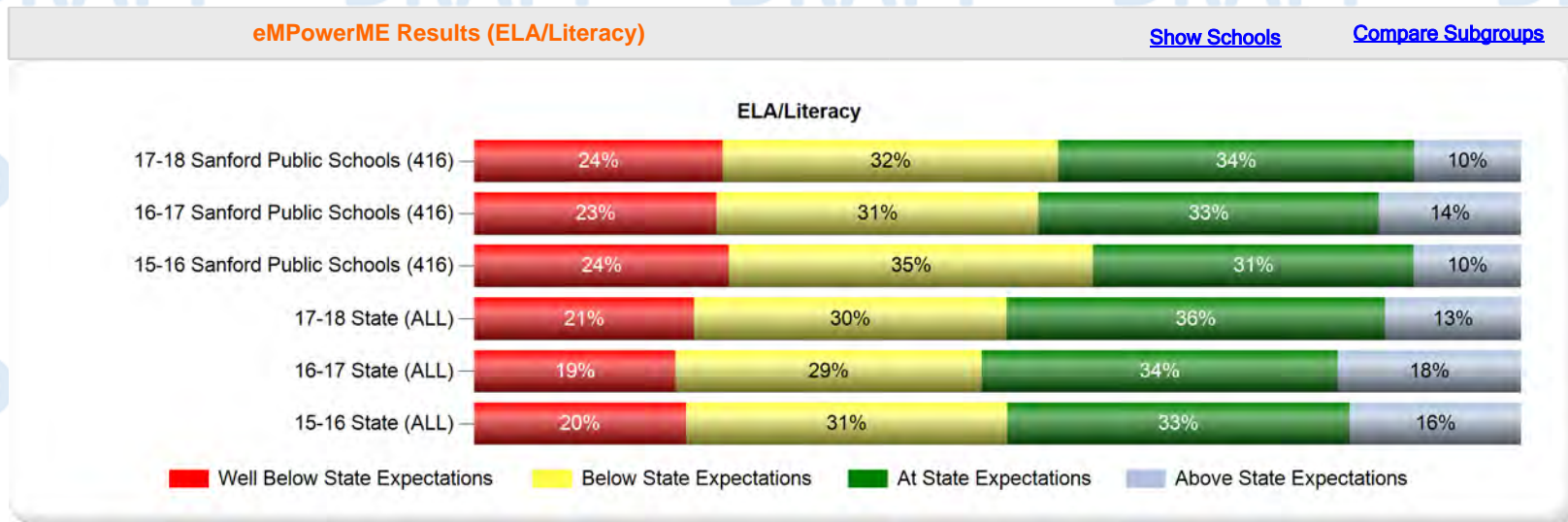
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eMPowerME is the ELA/Literacy and mathematics assessment taken by most of the students in grades 3-8. More information about this assessment can be found here: https://www.maine.gov/doe/Testing_Accountability/MECAS/materials/empowerme.

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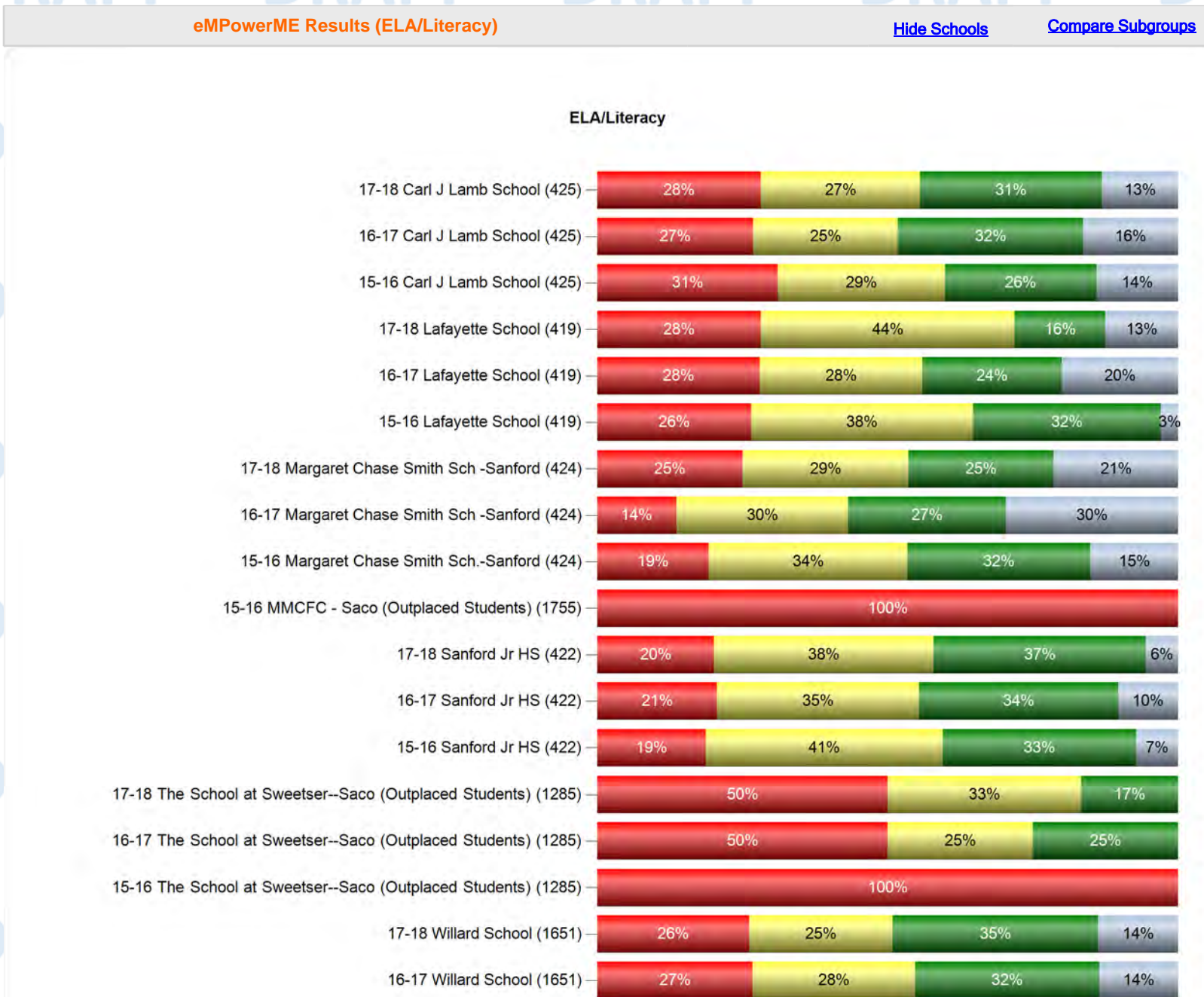
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Filters Applied: Assessment Code: eMPowerME Total: Total

This report contains confidential data. Data for public sharing may be located at: <https://lms.backpack.education/public/maine>

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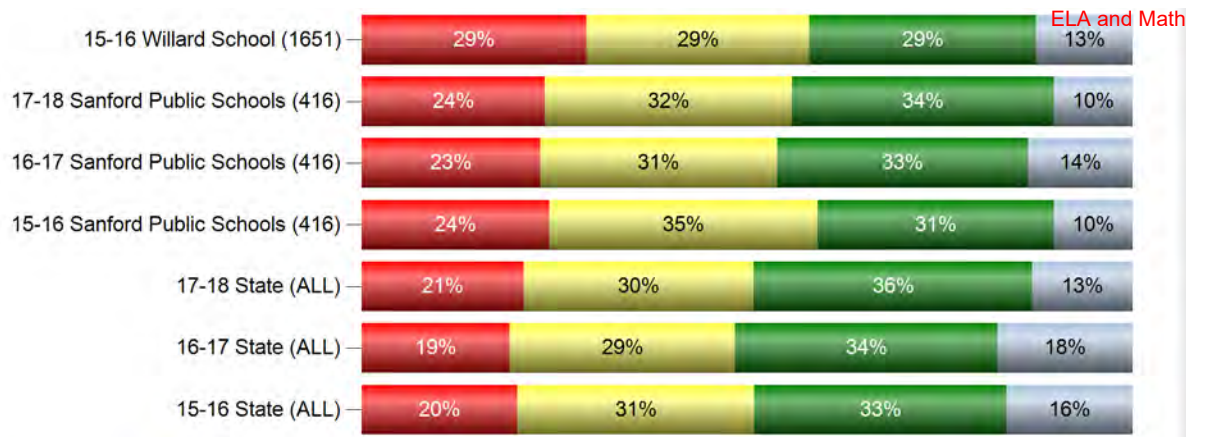
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eMPowerME Results (Mathematics)

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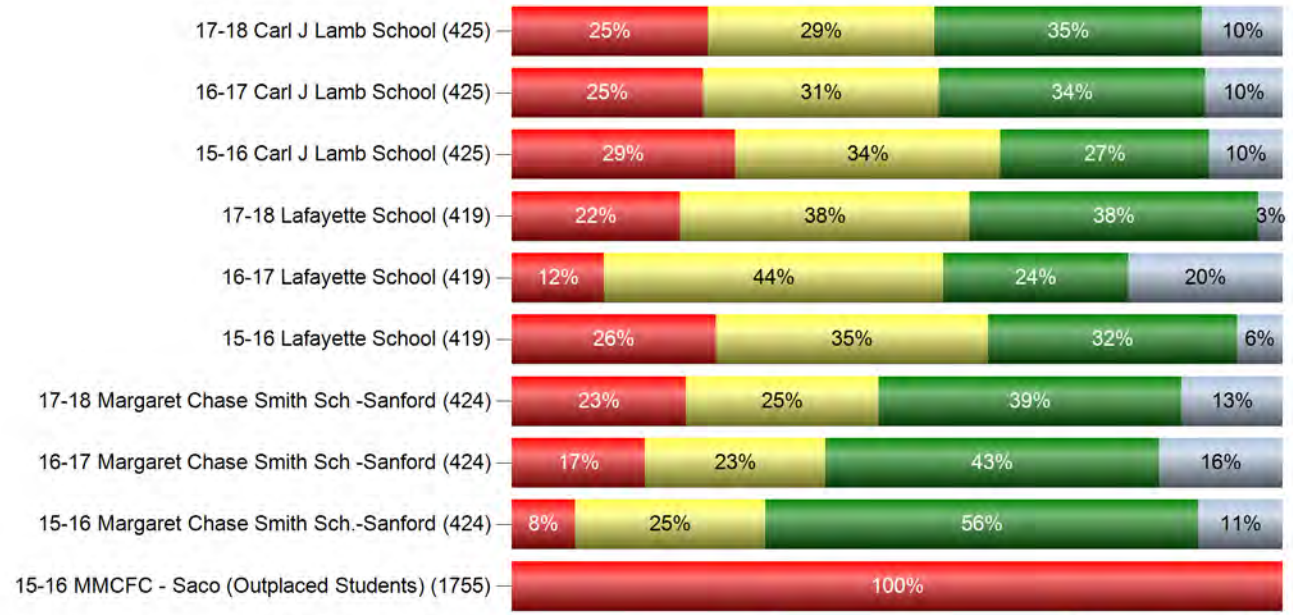
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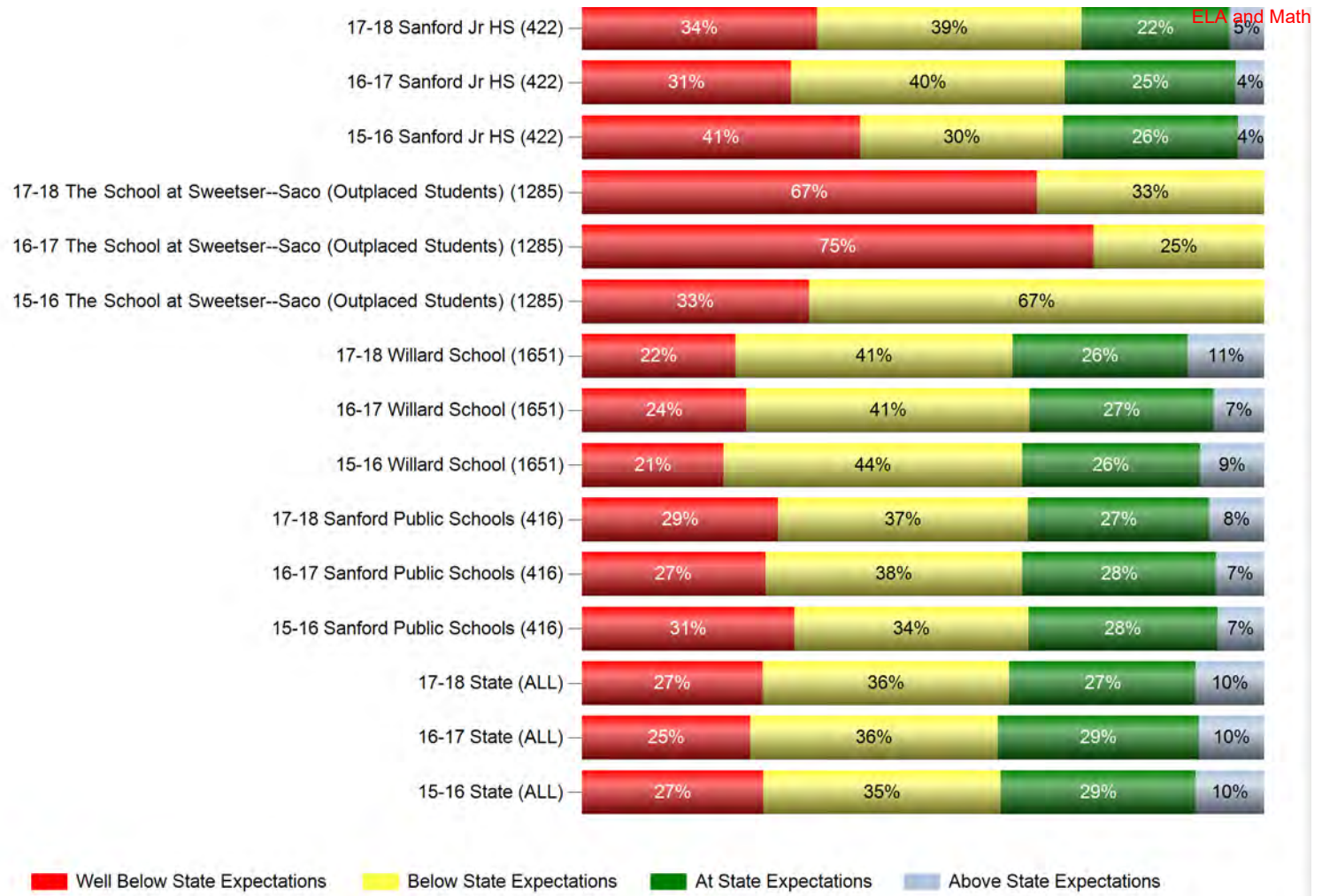
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eMPowerME is the ELA/Literacy and mathematics assessment taken by most of the students in grades 3-8. More information about this assessment can be found here: https://www.maine.gov/doe/Testing_Accountability/MECAS/materials/empowerme.

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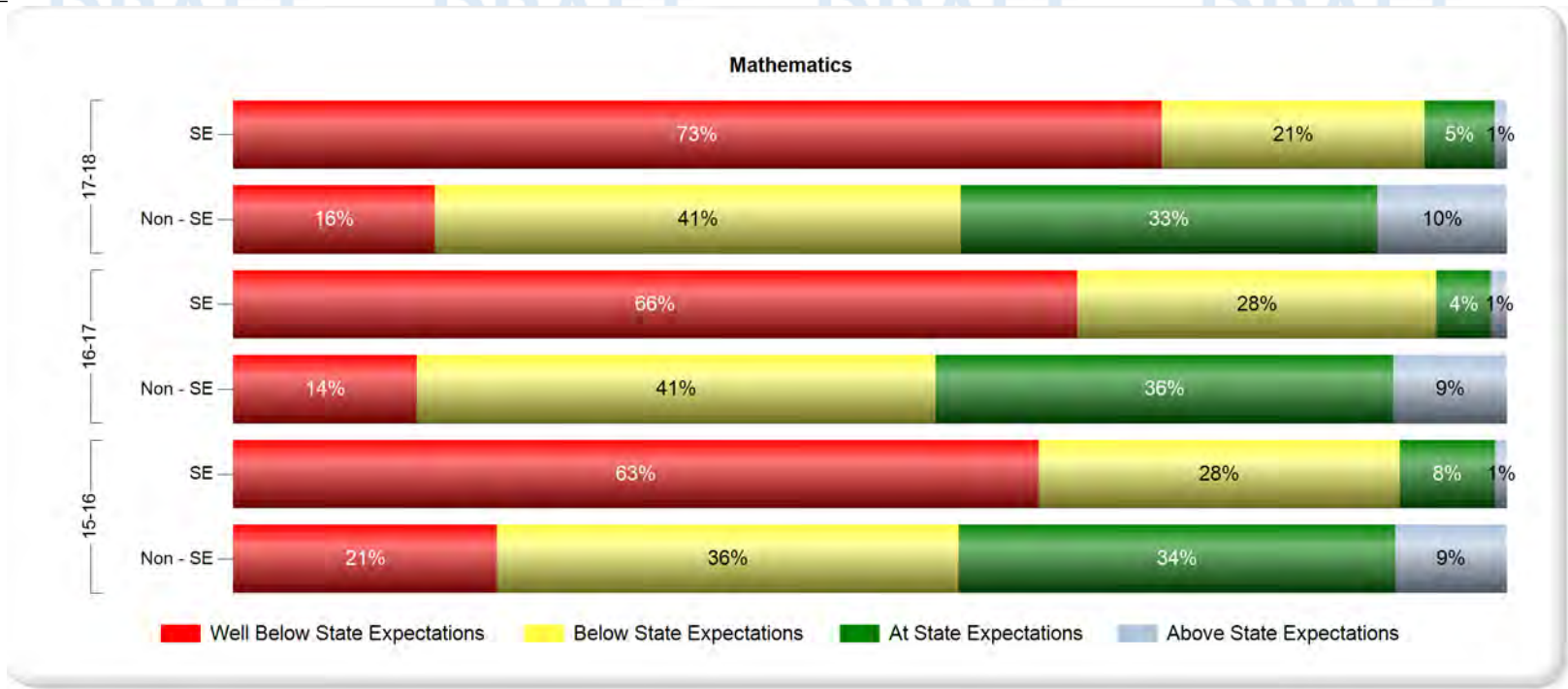
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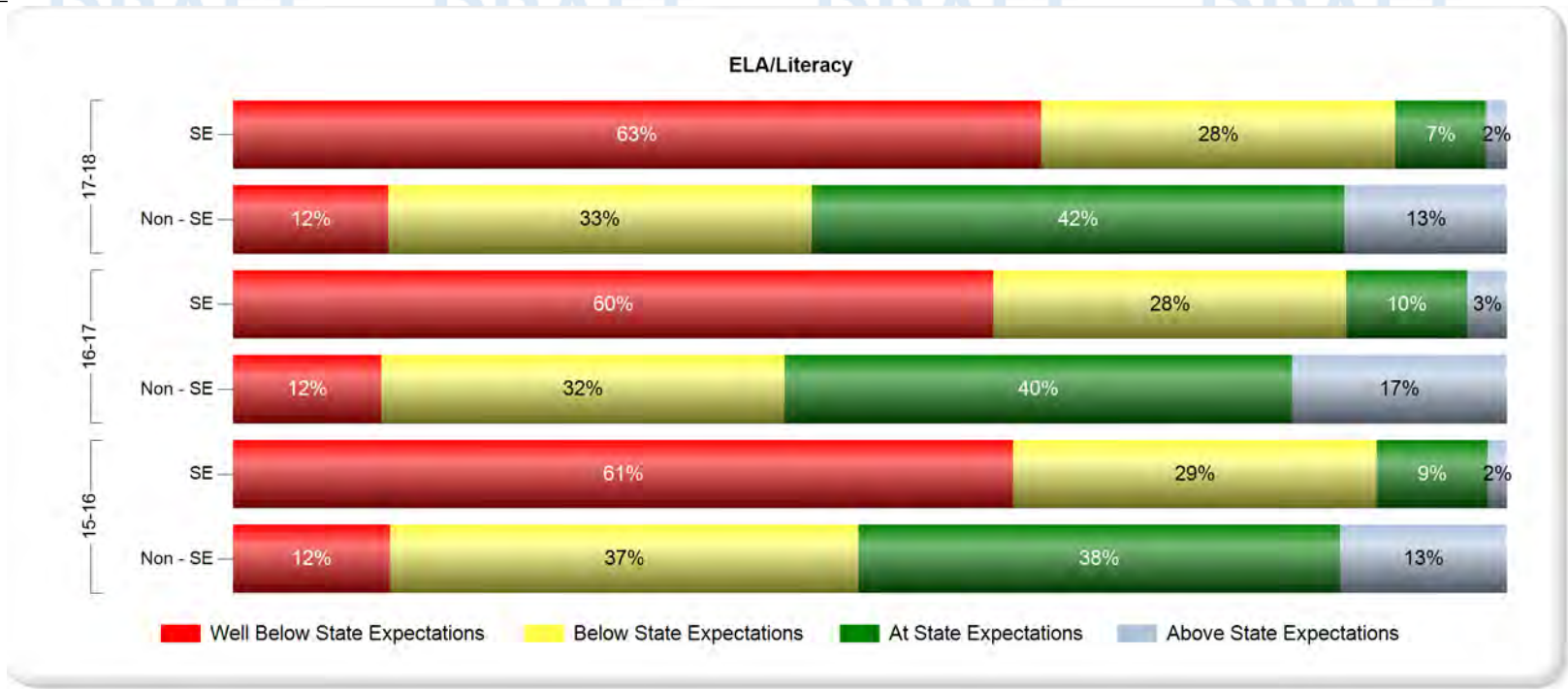
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eMPowerME Results Special Education (SE)



eMPowerME Results by Special Education (SE)				Well Below State Expectations	Below State Expectations	At State Expectations	Above State Expectations
School Year	Subject	Special Education (SE)	School Name	Well Below State Expectations	Below State Expectations	At State Expectations	Above State Expectations
2017-2018	Mathematics	SE		72.9%	20.6%	5.5%	1.0%
		Non - SE		15.8%	41.3%	32.7%	10.2%
		Combined		28.8%	36.6%	26.5%	8.1%
2016-2017	Mathematics	SE		66.3%	28.2%	4.3%	1.2%
		Non - SE		14.4%	40.7%	35.9%	8.9%
		Combined		26.9%	37.7%	28.4%	7.1%
2015-2016	Mathematics	SE		63.3%	28.3%	7.5%	0.9%
		Non - SE		20.7%	36.2%	34.3%	8.8%
		Combined		31.1%	34.3%	27.7%	6.8%

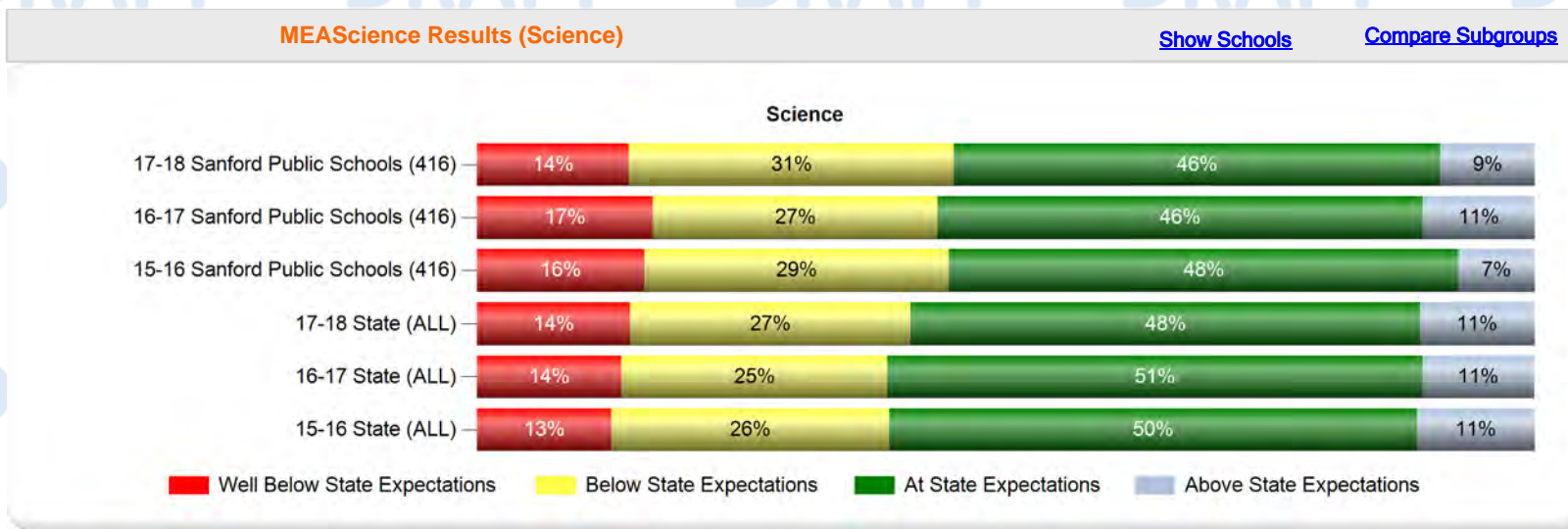
eMPowerME Results Special Education (SE)



eMPowerME Results by Special Education (SE)

School Year	Subject	Special Education (SE)	School Name	Well Below State Expectations	Below State Expectations	At State Expectations	Above State Expectations
2017-2018	ELA/Literacy	SE		63.4 %	27.8 %	7.1 %	1.6 %
		Non - SE		12.2 %	33.3 %	41.8 %	12.7 %
		Combined		23.8 %	32.0 %	33.9 %	10.2 %
2016-2017	ELA/Literacy	SE		59.7 %	27.7 %	9.5 %	3.1 %
		Non - SE		11.6 %	31.7 %	39.8 %	16.9 %
		Combined		23.1 %	30.7 %	32.6 %	13.6 %
2015-2016	ELA/Literacy	SE		61.3 %	28.5 %	8.7 %	1.5 %
		Non - SE		12.3 %	36.8 %	37.8 %	13.1 %
		Combined		24.3 %	34.8 %	30.7 %	10.2 %

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MEA Science is the science assessment taken by most of the students in grades 5 and 8 and in the 3rd year of high school. More information about this assessment can be found here: https://www.maine.gov/doe/Testing_Accountability/MECAS/materials/meascience.

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