

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
October 15, 2007

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Dale Holland, President of the Board of Directors, at 7:00 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Thom Reed led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Chris VanHoof moved and Lorianne Taff seconded to approve the minutes of the regular board meeting of September 17, 2007 and the special board meeting of October 1, 2007 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Nancy Merrill stated she would share later in the meeting.

B. Vital Signs:

Mr. Parker said he would be doing a brief Vital Signs report. Last year, he shared statistics from the Advanced Placement program. Mr. Parker had prepared an update on AP enrollment statistics and wanted to point out a few highlights.

Numbers are up in the AP Language and Composition and AP Literature and Composition courses. The AP Biology numbers have fluctuated over the years with this year's number at 49 students enrolled. AP Chemistry, a program implemented last year, ran with a smaller number of students. This year the decision was made to run the course every other year. Mrs. Merrill

asked if it was difficult for students when the program doesn't run consistently. Mr. Parker responded that the AP Biology course is a great bridge. Also, the AP Statistics course would be a good opportunity. Mrs. Merrill stated that the calculus class was difficult to fill at first but, with encouragement, students are now taking AP Calc and it is offered regularly. She asked if the same thing would happen with chemistry. Mr. Parker responded affirmatively and said the chemistry program is much stronger and more vibrant with 150 students enrolled. As long as there is a solid chemistry program, AP Chemistry will be viable. AP Calculus struggled in the beginning and now that course is stable. He is also excited about the AP Statistics course which has been offered for the first time this year and has a bright future. Students can take the statistics class after pre-calc or math analysis. Blending AP Calc and AP Stats gives us a stronger upper level math division.

Mr. Parker then highlighted a second year program: College in the High School Pre-Calculus. Students use the University of Washington syllabus and can earn five college credits for the course. 31 students are enrolled this year. The good news is there is strength and stability in the program. Mrs. Taff asked why the drop in numbers this year. Mr. Parker stated for many years we were under-enrolled and after recruiting students for years, he knew the number would plateau. He's not sure if this is the plateau or if there is some other reason. Mr. VanHoof asked how the decision is made to keep a course and what criteria is used. Mr. Parker responded that we struggle with wanting to offer classes and they have to be viable budget wise. Responding to a question regarding the small number of students in AP Art, it isn't a problem because the class is incorporated with another art class. The stand-alone classes can be an issue. Mrs. Taff noticed the AP Government course is one with small numbers. Mr. Parker stated we are running a section of the class with 16 students because it is an important program.

At the end of the school year, students have the opportunity to take national exams. If the child earns a 3, 4 or 5, they can get college credit. In reviewing the AP test data from last year, half of the AP Biology students earned a 3 or higher. He expects that number to rise significantly next fall. AP Calculus had by far the largest number of students taking the test. English Language and Literature results reflect the same number of exams taken with a higher percentage passing. Mrs. Dahlquist asked if students are required to take the AP exam. Mr. Parker responded that they are not required to test but even if they don't test, just taking an AP course prepares a student for college success. Mrs. Dahlquist noted the trend in the U.S. Government class which had quite a few students who passed. She felt it would be good to see what they are doing right in teaching that course. Mr. Nelson stated that the AP courses are individual and it is difficult to prepare for the tests. The courses are a wonderful adventure for kids. The fee for the test is between \$85-100. The benefit of taking the test is that some colleges accept them for college credit. In the past, some students were taking 2 or 3 AP classes at a time. It is the district's desire that students adjust schedules with fewer AP classes in order to balance with activities and not be overloaded. This could reflect the dip in numbers. Three AP classes are too much. We need to go after a segment of population who maybe haven't taken any AP classes and encourage them to try one. That would increase numbers a bit. For the middle school students who took geometry at the middle schools, we are prepared with higher level math classes for them with the new addition of AP Statistics. Mr. Parker concluded his Vital Signs report and asked if there were questions. Mrs. Merrill stated that Bellevue School District requires students to take an AP class and wondered how students pay

for the test. Mr. Parker responded that the district has high expectations and speculates there is support for students who can't pay for the test.

C. Curriculum, Instruction and Assessment / Community Relations Report

Gerrie Garton, Professional Development and Community Relations Director, was introduced and began by sharing what she holds dear to her heart – books. The first book was *Grateful* .. we are grateful to be here sharing and to be Enumclaw School District employees. *Together* was book number two: together all of us, board members and community, will create an incredible school system. The next book was *Imagine* .. what that school or district might look like. Her fourth book was *Tuesdays with Morrie* which is a story about a relationship between a student and a teacher who wanted to teach until his last moment.

In creating the lovely environment in the board room, Mrs. Garton wanted to share what we hold dear in our school system. We want a warm, inviting and hospitable environment. Black Diamond Bakery cookies were provided along with Starbucks coffee representing each of our communities. It is about community and enjoying ourselves. She went on to explain the importance of the items on the walls. *INSPIRE*, the word for the year, was in large letters on one wall signifying that we want to inspire one another. On another wall were the four pillars which Mr. Nelson introduced in May along with the strategic goals. They are easy to remember as it is the work we do. This was surrounded by the books we use. *Fred Factor* is the book which was read in February and reminded us we are in the service business. We want to take care of our "customers" and go the extra mile. *Intellectual Character* was introduced at the Leadership Advance and many buildings started the year doing the work which began in August. The third book was *Breakthrough* which the Cabinet has been reading. It pursues how we go from good to great in our system and in our schools. We are a community of readers and like to share book titles with one another. There are several book studies based on the district's math goal: *Comprehending Math* and *Making Sense of Math*. Staff members also want to keep literacy in the forefront with the *Daily Five*.

Mrs. Garton shared that we enjoy partnerships with universities. Our professional certification partnership is with Seattle Pacific University which began with Mr. Nelson and Mr. Beals. In 2000, the state mandated that teachers go through the professional certification program. We are fortunate to have this partnership. The program is a two-year process. The National Boards partnership is with OSPI. There is currently a group of 12 candidates going through the program. The last cohort of nine took their tests in June and will get results in November. It is a wonderful opportunity to offer the program here. Eric Fiedler and Shirley Rhodes help facilitate.

Another partnership we are enjoying is with the City of Enumclaw and Jon Funfar who videotapes the board meetings as well as the monthly "Superintendent Chats" with Mr. Nelson and a guest. We also have a partnership with Brenda and others at the Courier Herald. The *Connection* is now being published by the Courier and is being delivered to subscribers rather than sending it home "kid mail".

The heart of what we do is our professional development and curriculum and instruction. Mrs. Garton shared that incredible things are happening. Administrators are challenged to be

creative and thoughtful in how to best use time and resources. We are fortunate to have Mr. Madden who has approved opportunities that began in August. The building leaders gave two days in August to come together as a system for staff development.

Mr. Parker then continued the report, sharing the commitment to professional development which resulted in a Professional Development Institute where all staff were involved in the two days of training. The third day of training was this past Friday which was LID #2. Mr. Parker stated that this is what it looks like to effectively utilize time: On October 11, high school English, social studies and special education teachers worked with a Jane Schafer trainer. Teachers are working hard to build a cohesive, unified, writing program and teachers have responded magnificently. We have seen tangible results. On October 12, staff development opportunities began at 7:30 a.m. and finished at 4:00 p.m. Middle school teachers worked all day with the writing trainer to coordinate middle school writing with the high school. Science teachers had their third day of grades 6-12 science training with Brownie Lindner who worked on instructional strategies. K-5 teachers worked on math instruction to promote interaction and unity. Grade 6-12 math teachers spent time with Kathy Pfaendler who worked with teachers all last year. In addition to trainings, significant curriculum development is happening with K-12 PE teachers who worked at Thunder Mountain on classroom based assessments which are a new state requirement. The high school worked on health curriculum. Aaron Stanton led K-12 teachers in training with the new IEP Online software program. Art and foreign language worked at the discretion of their principals on department project work. The CTE department worked on the state re-approval process on all courses. The Title and LAP teachers also met. Counselors will meet next week with Christine Jensen from Seattle University on district and national counseling standards. Librarians went through training also. This is how we want to effectively use time and resources. Mrs. Dahlquist asked whether Brownie Lindner's training involves the newly adopted science curriculum. Mr. Parker responded that Ms. Lindner will come back on October 29 and 30 to work directly with the new science curriculum. The middle schools received the new textbooks the second week of school.

D. Superintendent's Report:

Mr. Nelson began his superintendent's report sharing that he writes a weekly message to staff every Sunday. He discussed the power of individuals coming together to do something great. In this context, he reported the difference staff made at the high school football games where middle school students used to congregate at the end of the field. Staff volunteered to cover that area and now more students are in the stands because of the actions of a few people who wanted to make a difference. Another example, two or three years ago, a group of parents and students desired to build a marching band. There were no uniforms and it was going to require a huge amount of fund raising. Barb Shane displayed a proto-type of a band uniform in her store. The group had to determine how to fund raise and build excitement for the program. What we have seen transpire is the fruit of that work. The marching band program is doing quite well. The Nelsons spent the day with the band at the Tumwater Festival and prior to that in Bremerton where they earned a 1st place award and 2nd at Tumwater. The band is not the largest but they have a lot of spunk and are well known. Mr. Nelson stated when the band entered the stage for the finals, they came on the field waving and the students watching waved and screamed back. Mr. Breakfield was surprised at the welcome they received. The drum major did a beautiful job of leading and the band performed complicated

routines which made our kids stand out. We are building a system for all kids. November 10th, the marching band will perform in Auburn. Mr. Nelson will put more information out before they perform. They will also perform at the White River football game in a couple of weeks. Mr. Nelson concluded his report stating we are building a system and when someone has a good idea that helps our kids we want to nurture it. Mrs. Taff asked if we could videotape the marching band and run it on the web site stating it would be a nice way to celebrate them. Mr. VanHoof remarked that the band practices a lot as they use the field right behind his house. Mr. Nelson responded they are in the gym practicing now. This is a class that is offered from 6-8 at night. Students have to commit to the competitions and come back for practice. We have students leaving home a 7:25 a.m. and getting home at 8:25 p.m. This may be one of the reasons for the lower AP numbers. We want rigor but we want the student to be a well-rounded person.

E. Facilities Report

Mr. Nelson moved on to give the Facilities Report which the Board requested he share publicly. After tonight, the information will be on the web site. This is a broad look at what was discussed at the special board meeting. At that meeting, Mr. Madden said there are three puzzle pieces that need to come together: 1) addressing existing facilities; 2) looking at technology; and 3) the imminent growth in Enumclaw and Black Diamond. The goal is to run as transparent a process as possible. Where are we as a school system?

Last spring, Mr. Nelson and Mr. Madden conducted surveys of the needs at each building. These were used as a springboard to begin the architect selection process in which the Mahlum Architect firm was selected. They have begun their work with us and have the information that was gathered from each of the facilities to determine needs. This process was done previously in 2001 with our aging facilities but an update is needed. It is hoped a report including facility needs and costs will be ready for the Board in December.

Mr. Nelson next discussed district technology. With recent staff changes, Kathy Lockyer has assumed leadership in technology. Last spring a technology survey was completed to meet state requirements in order to receive K-20 money. We had no control over the survey and it was not very useful. With support from Puget Sound ESD, an on-line survey has been developed for staff and community. The survey can be completed in five minutes or survey takers can spend more time submitting text with each of the questions. Under board direction, we have begun two-way communication when we can and this is critical. The district phone system is nine years old. We want to move to a system that is wireless for the benefit of staff and students. A wireless system is expensive and is currently being tested at the high school and at district office. Better use of servers is being studied. The new servers are much smaller and virtual servers are being looked at as an option. Electrical needs are another issue. Classrooms have to have adequate outlets. We are one of the only districts that has not passed a tech levy. This puts our students in a different place. How do we embed technology into our planning? The survey will assist in giving us information and will be open until November 6th.

The third puzzle piece is addressing growth in Black Diamond and Enumclaw. A partnership is being developed that honors each of the entities as one community. Mr. Nelson

was present for the recent ground breaking for the Enumclaw waste water treatment plant. There are lots of conversations about land acquisition and how these things may impact. The district is trying to keep informed on that. We don't have the development information to know how many homes will be built. As a school system, we have a moral responsibility to think big. The primary question for a superintendent is what you wish your predecessor had done. This is difficult when it is common for superintendents to change every 3-5 years. It is important not to be short-sighted – not just during the initial growth but to plan beyond. Mr. Nelson and Mr. Madden are in weekly meetings regarding building. Lawson Hill plans to build 1200 homes, the Villages 4000, and there is discussion of the John Henry mine being purchased for additional homes though it is not on the table publicly yet. This is the third puzzle piece with which Mr. Madden and Mr. Nelson have been charged. These are important answers to have prior to publishing information for a bond. How will we deal with the growth in Black Diamond. Mr. Nelson will have an update on videotape. Mr. Holland asked for questions and stated it was a very complete hour of reports which he appreciated.

Mr. Holland stated that this concluded the communication piece and opened the meeting to anyone wishing to address the Board.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD

Seeing none, Mr. Holland moved on to the next agenda item.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Madden took a minute to acknowledge the great work by the staff in the business office. Patty Eckloff accounts payable; Tudy Sapanos and Laura Jensen in payroll; Bonnie Walkup, business services supervisor who also helped with payroll; and Bobby Finger accounts receivable

The ten largest vouchers from the general fund for the month of September were presented to the Board. They were: Carolina Biological Supply, WSIPC, Food Service of America, PSE, KCDA, Associated Petroleum Products Inc, City of Enumclaw, Speech Connections, NW ESD 189, and MicroComputers. He asked for approval of the expenditures. After reviewing all vouchers, Mrs. Merrill moved and Mr. VanHoof seconded to approve general fund voucher #40781 in the amount of \$3,001.50; general fund vouchers #40782 through #40997, in the amount of \$653,613.79; associated student body fund vouchers #18376 through #18422, in the amount of \$33,276.86; capital projects voucher #1565, in the amount of \$1,741.26; private purpose trust fund voucher to the University of Washington, in the amount of \$800.00; and ratification of the general fund payroll warrant issue for September in the amount of \$2,684,042.03. Motion carried.

B. Consent Agenda:

1. Donation of glass valued at \$5,600 to EHS Glasswork Class from Spectrum Glass Co.
2. Donation of \$500.00 from the Muckleshoot Tribe to EHS for choir risers (correction below)
3. Field Trips: EHS Girls Basketball and EHS Boys Basketball

Consent Agenda items from the supplemental agenda:

Correction:

2. Donation of \$500.00 from the Muckleshoot Tribe to EHS for boys basketball

Addition:

4. Donation of \$500.00 from the Choir Boosters to EHS for choir risers

With appreciation for all of the gifts our district receives, Mrs. Dahlquist moved and Mrs. Merrill seconded to approve the following items on the consent agenda:

1. Donation of glass valued at \$5,600 to EHS Glasswork Class from Spectrum Glass Co.
2. Donation of \$500.00 from the Muckleshoot Tribe to EHS for boys basketball
3. Field Trips: EHS Girls Basketball and EHS Boys Basketball
4. Donation of \$500.00 from the Choir Boosters to EHS for choir risers

Motion carried.

C. Resolution #917: Simple Majority

In the legislature two years ago, school districts were allowed to take sides on ballot measures. The state constitution currently requires a 60 percent super majority to pass school levies. A constitutional amendment which has been passed by both the house and senate, requires a vote of the people. Mr. Holland read the complete resolution which states school levies should be allowed to pass with a simple majority. Copies of the resolution were available for the audience to read.

Mrs. Taff moved and Mr. Vanhoof seconded a motion to approve Resolution #917. Mr. Holland called for discussion. Mrs. Merrill asked to comment as she has worked extensively on every levy in our district. She has looked forward to the opportunity to change the super majority requirement for school levies. She stated this will give schools equal playing fields with the state prisons and other agencies and eliminate the greater expectation currently in place for schools. It has taken so long to get the legislature to approve and she urged people to get others out to vote to pass this. It is not a fix for a broken public education funding system that relies on property tax. She remarked that it is not the solution but urged people to support this. Mrs. Merrill and others will be involved with telephone banking to make calls to the community. Mr. Holland added that he has been going to Olympia every year, even prior to being on the school board, regarding this same issue. This year, he and Mr. VanHoof attended. Though the legislature passed it, the issue isn't decided without a vote from the people. The legislature has been asked to do that for 15-20 years. They have asked for a simple majority because that is how democracy works. The desire is not to make raising taxes easier but to treat schools fairly. Mr. Holland stated he is thankful to the legislators for stepping forward and allowing the people to vote which is the only way to amend the constitution. It is time for

the people to step up and say schools deserve the same treatment. Mrs. Merrill shared the worst example of why the super majority is inappropriate. Our district ran a bond in May which lost by 300 votes and only because supporters forgot to vote. It ran again in September but by then was tied in on other emotional issues when the Seattle Mariners stadium went on the ballot. If voters were against the stadium, they voted against the bond. So even though 56% of the people voted yes on our bond, it was labeled a failure. Mrs. Merrill concluded by stating she has a hard time with schools living with this unfairness and that was a bitter loss. Motion carried.

D. Appointment of Attendance Officers

According to policy, the superintendent recommended principals and assistant principals be authorized as attendance officers for the 2007-08 school year. Mrs. Merrill moved and Mrs. Taff seconded approval. Motion carried.

E. Second Reading Policies 3413, 3414 and 5010:

Mr. Nelson introduced the second reading of policies 3413, 3414, and 5010. He stated these changes keep our policies current and legal. Mr. VanHoof moved and Mrs. Merrill seconded to accept policy changes to Policy 3413: Student Immunization and Life Threatening Health Conditions, Policy 3414: Infectious Diseases, and Policy 5010: Nondiscrimination and Affirmative Action. Motion carried.

F. General Fund Report:

Mr. Madden reported we began the year ahead of what we had budgeted. He stated the beginning fund balance was \$3,305,152.11. Total resources available were \$42,207,325.11. The forest fund now owes the district \$8,108.43. I-728 Grant funds in reserve total \$566,696.06. Expenditures to date were \$38,063,537.64. Mr. Madden told the Board he would like to set aside funds to address unexpected emergency capital expenditures in the amount of \$550,000.00. The general fund report had an unreserved balance of \$2,992,237.00. Mr. Madden stated we are in a very stable and enviable position financially as we ended the year in a good fiscal position. The budget forecast is based on spending over the past years. On the revenue side, our district exceeded the forecast at 103.60% and expenditures were 98.41%. Mrs. Dahlquist asked Mr. Madden to clarify where the \$550,000.00 emergency funds were coming from. Mr. Holland explained the difference in what was adopted for last year's budget and what was spent and received. The \$550,000.00 was moved from the unreserved funds to a contingency fund. Mrs. Merrill stated that it is good this is happening. It has been a district goal to do this. Mr. Nelson added we are able to do this for the first time in years.

Capital Projects beginning fund balance was \$129,251.53 with an ending balance of \$119,785.47.

The Debt Service Fund beginning fund balance was \$1,723,127.80 with an ending balance of \$1,973,163.18.

ASB Fund beginning fund balance was \$296,641.72 with an ending balance of \$360,851.14.

Transportation Fund beginning fund balance was \$570,584.86 with an ending balance of \$433,114.66.

At 8:30 p.m., Mr. Holland announced the board would take a short break and return for a 45 minute executive session at 8:35 p.m. to discuss personnel and consider selection of site or acquisition of real estate for school use. The board returned to regular session at 9:20 p.m.

V — PERSONNEL

A. Personnel Report:

Employment with the district will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions or criminal charges in accordance with Washington State Law. Mrs. Merrill moved and Mrs. Dahlquist seconded to accept the personnel report.

Classified:

A. New Employee:

1. Heidi Bolt, physical therapy assistant, District, effective 9/17/07 (14 hrs/week)
2. Shelly Huff, para educator (sign interpreter), Westwood, effective 8/28/07 (6 hrs/day)
3. Diana Mo hr, para educator, Southwood, effective 9/13/07 (4.25 hrs/day)
4. Kelly Scott, paraeducator, Kibler, effective 8/29/07 (6 hrs - LOA)
5. Cheryl Thomson, para educator, Southwood, effective 9/18/07 (3.5 hrs/day)
6. Susan Williams, camp nurse, Camp Seymour, effective 10/1/07 (50 hrs)
7. Laura Dano, driver, Transportation, effective 10/1/07
8. Cheri Jackson, driver, Transportation, effective 10/1/07

B. Resignation:

1. Raymond Cardoza, custodian, DO/Trans, effective 9/20/07
2. Theresa Francis, kitchen assistant, EMS, effective 9/1/07 (2 hrs/day)
3. Leah Wilson, swim assistant, Pool, effective 8/29/07
4. Brandy Young, para educator/LPN, High School, effective 10/15/07
5. Stephen Thomas, courier, DO, effective 10/18/07

C. Rehire

1. Glen Fidler, para educator, High School, effective 8/29/07 (6 hrs)
2. Deena Maras, para educator, Kibler, effective 8/29/07 (6 hrs – LOA)

D. Additional Hours:

1. Renee Gardenhire, camp nurse, Camp Seymour, effective 10/15/07

Supplemental:

- A. New Employee:
 - 1. Mark Zender, head baseball coach, EMS, effective 9/4/07
 - 2. Brandi Roundtree, dance advisor, High School, effective 9/28/07

- B. Rehire
 - 1. Matt Carlson, assistant baseball coach, EMS, effective 9/4/07

Motion carried.

VI — ADJOURNMENT

This meeting adjourned at 9:21 p.m.

President, Board of Directors

Secretary, Board of Directors

President, Board of Directors

Secretary, Board of Directors