

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
September 17, 2007

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Dale Holland, President of the Board of Directors, at 7:00 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Chris Beals led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except Mr. VanHoof who was excused. Mrs. Taff was in transit.

D. Minutes:

Cathy Dahlquist moved and Nancy Merrill seconded to approve the minutes of the regular board meeting of August 20, 2007 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Mr. Holland asked about the Open Houses remarking that he had attended his own children's. Mrs. Dahlquist attended the Enumclaw Middle School Open House and reported that they were doing fun activities which she enjoyed. These included children touching bearded dragons and holding Indian Walking Stick insects. Mrs. Merrill shared excerpts from a letter addressed to Mr. Nelson by Ken and Camie Went in which they shared their thoughts regarding the Enumclaw Middle School Open House. They began the evening with some anxiety and at the conclusion of the evening, could share only positive thoughts about their experience – from Mr. Rabb's opening and inspirational remarks to feeling deeply impressed with the information they received regarding the learning process. Congratulations to Mr. Rabb and staff on a very successful Open House.

B. Vital Signs:

Mr. Parker was invited to present Vital Signs. He first shared information regarding the brochure which outlines the newly developed extended learning opportunities for all grade levels in our system. The brochure is at the final proofing stage and has been sent to the printer. It will be mailed to all families in our district. Mr. Parker is excited about the programs being offered to support students which include opportunities for students from elementary through secondary levels.

A brief overview of WASL performance by students grades 3 through 10 from Spring 2007 was next presented. Mr. Parker wanted to share some basic information and will spend extended time presenting information at the October board study. He stated that we have much to celebrate due to hard work by students and staff. We had tremendous performances by students.

Excerpts from his presentation:

1. Third grade: highest scores in reading and math ever
2. Fifth grade: highest scores ever in math and science
3. Sixth grade: highest scores ever in math
4. Seventh grade: highest scores ever in reading and writing
5. Eighth grade: highest scores ever in math and science
6. Tenth grade: highest scores ever in writing
7. High school performed above state average in all areas

Mr. Parker shared detailed graphs which gave the percentages gained or lost compared to 2006 scores. The overall summary of information was:

1. Strong improvements in writing at middle school and high school levels as a result of the district writing frameworks and increased instruction training for teachers.
2. Strong improvements made in science at all levels, especially 8th grade. The implementation of K-5 science adoption has provided students and teachers with an effective, coherent curriculum. 6-12 grade science curriculum materials have been adopted for this school year.
3. Progress is beginning in mathematics. Increased emphasis on math in the elementary schools has contributed to this progress. Teacher instructional training will continue.
4. District reading scores are somewhat mixed in comparison to last year's scores. All grade levels, with the exception of 4th grade, performed at a higher level than the state average.
5. Much improvement to be made in the area of math. This must continue to be the highest learning priority in our system.

The class of 2008 data has yet to be broken down. This class is bound by state graduation requirements to meet standards. Students must now do the following to meet graduation requirements: complete a culminating project, have a high school and beyond plan, meet credit requirements, and attain a certificate of academic achievement or individual achievement. This is a system-wide challenge. Our concerns mirror the issues at the state level but we can't afford to wait for state answers. Our system is putting together a rigorous

and ambitious math improvement plan which includes curriculum, instruction, assessment data, student support programs, and system-wide learning.

Mr. Parker concluded his presentation and asked if there were questions. Mrs. Dahlquist expressed concern over the 4th grade scores and asked if time would be spent trying to figure out what's going on there. Mr. Parker responded that they had looked at data when the scores came in and found they had dropped similarly statewide. Why did that happen? It remains to be seen whether it is an anomaly or the state makes adjustments on the scores. Mrs. Merrill enjoyed going over the numbers and making comparisons. Teachers have told her that some years are just not good years for assessments. Mr. Parker said classes can be tracked historically to see performance levels from year to year. Mrs. Merrill remarked she would like to see the 3rd grade scores for this class. Mr. Parker responded that it is most important to look forward to see how to help these students succeed at 8th and 10th grades. Mr. Nelson said when looking at the scores, the scores are similar. He felt a beautiful job had been done creating graphs to follow a cohort of students. Mrs. Dahlquist agreed, looking at the graphs, you get a better idea of a particular class. Mr. Nelson suggested this would be intriguing data to examine. Mr. Holland remarked that the same process could be done with last year's 4th graders who have improved scores this year. There are many questions to be asked. Mr. Parker stated these questions include how the test calibrates. Mr. Nelson affirmed Mrs. Dahlquist and Mrs. Merrill for asking the questions. He concluded saying the writing program resulted in significant changes in improved scores.

C. Superintendent's Report:

Mr. Nelson stated his report would be brief but he would be remiss if he didn't share his thoughts regarding the culture shift in our system. When he applied for the superintendent position, he talked a lot about culture. Mr. Nelson believed visibility and communication were the keys to transforming our system and would catapult us into helping kids to succeed. His goal is to show the community a new system which included keeping his office close to the public and the first launch of the school year. He wanted this to be an incredible new beginning in a new kind of district. August 27th, all staff came together for the first time in one location. They boarded buses by school and traveled to Black Diamond where they were welcomed by a city administrator, heard a talk about culture and goals, enjoyed Black Diamond Bakery donuts and coffee. When they returned, Ryan Knighton spoke to the staff about the insights he gained when he lost his vision and determined what his priorities were in life. After that, the staff again boarded buses which were decorated by staff, and paraded down Cole Street where they were greeted by students, parents, community, and business people. The barbeque lunch was downtown at Rotary Park and the public was invited. In the past, the public has not known what we were doing. This year, we partnered with the community. The mayor and city council members were involved. A lot of excitement was gained that day. Staff shared they didn't know what the day would be like. Mr. Nelson received more feedback from that day than on any other event during his time as an educator. He stated that it was difficult to put in writing the vision he had when he was applying and what we could become. This event was a launch of great things. We will work together to create the visibility. Mrs. Taff remarked that it was a good day.

D. Sunrise Elementary Report

Mr. Chris Beals began his presentation stating it was a privilege to be here on the 13th day of school. He and his staff and students were here to present the work that is done at the beginning of the year to set students up for success. Their presentation would include three parts: 1) wonderful second grade guests who would share about their beginning of the school year; 2) a fifth grader who would share in the area of writing; and 3) he would share indicators of the work ahead in math at Sunrise. Two Sunrise staff members, Diane Kitz, second grade teacher, and Diane Hammons, fifth grade teacher, were also in attendance. When trying to decide what could be put in the boardroom the fifth day of school, they came up with the theme, *Planting the Seeds for a Successful Year*.

Mr. Beals introduced Diane Kitz and three of her students. Mrs. Kitz stated that they have been spending time getting to know each other and what they know about numbers. Her plans are deliberate and set the tone for the year. She is also flexible, according to student needs. Mrs. Kitz models to her students how to listen which takes a lot of patience and hard work. The students role play and she and the students get to know each other as people. Then she can get to know her students as readers, writers, mathematicians and learners. If the seeds are planted well in September, they result in blossoms and blooms in June. Josh Blad, second grader, shared about reading. He has books in his book box and is learning reading strategies that help him to read and learn words he doesn't know. He can choose from fiction and non-fiction books and said they are just right books! Josh stated he is a good reader and reading is fun. Emily Lewis, another second grade student, shared a math story problem from her journal. In the morning, they do math minutes and in the afternoon, at circle they do activities that relate to the number of the day. When it's math time, they have math bags with money and dice and can do math with those. They also do math problem solving in their journals. Next, Annabelle Sharrick, also a second grader, shared about writing in her class. They write about 30 minutes a day in their journals, using periods, capital letters and spaces between words. Sometimes they go into a circle and share what they have written. They have to write five sentences. Annabelle stated that she is good at writing and writing is fun! In conclusion, Mrs. Kitz shared a book she had found, *This Is the Teacher*. She showed the picture of the beautiful teacher at the beginning of the day, and a very tired teacher who needed a nap at the end of the day. Mrs. Kitz said she could relate to that teacher.

Diane Hammons was introduced with her fifth grade student. She said she could not believe it was only the 13th day of school and reported she has a great class this year. She and her class are working on listening to one another. Every student gets 30 seconds to share during listening time. Some of the students talk the entire time, others only use a few seconds, but everyone waits quietly during the entire 30 seconds. The VFW Essay gave her students an opportunity to write about the character traits of their heroes. She asked Andy Guitron if he would come to the board meeting and share his essay. Andy stated, "It's that good, Mrs. Hammons?" Andy shared a touching and eloquent essay about his uncles who are Marines, some in Mexico and some here. He said that Marines have to be strong and that fighting for freedom is a risky job. They have to be mentally strong and brave.

Mrs. Beals stated that it's hard to do much better than to hear the voice of the kids and expressed his pride in all of his students. He congratulated the students who presented for doing an excellent job. Mr. Beals then gave a glimpse into the work they have done already this year. The staff gathered together for a Math Institute which will conclude in October. They

are using these strategies during math and throughout the day in other subjects. Tom Alexander, who Mr. Beals taught in fourth grade, from the technology department assisted with the technical side.

Mr. Beals shared the math work that took place during school year 2006-07 at Sunrise. Teachers approached him with a concern for providing support for 4/5 grade math students. They launched a building effort in the area of math, creating an after school tutoring program targeting 4/5 grades. 40 students were targeted with a focus on computational fluency and current units of study in the Investigations curriculum. Students could attend one or two days per week for 6-8 weeks for one hour sessions. Transportation was arranged for when necessary with teachers completing the process to be able to drive students home. The student's own teacher provided the tutoring. The indicators of success were through teacher observation of student success, improved confidence and attitude toward math, and 2007 WASL results.

The WASL results indicate a 12% increase in 4th grade students meeting standard in 2007. Following another group of students, the 4th to 5th grade class increased almost 17%. There is a direct correlation to this significant increase and the number of those students who were tutored that met or approached standard. Given this information, they believe this is a strategy worth pursuing. Sunrise plans to continue tutoring, promoting a mathematical culture, embracing and adopting a school-wide, balanced approach with both understanding and computational fluency, and partnering with families for computational fluency. Families want to help students succeed. This embodies the areas of Sunrise's work in mathematics. There are challenges ahead and they have the staff to do this work with incredible support from the community. Sunrise is *Planting the Seeds of Learning* and building a foundation for a successful year. Mr. Beals said he would be happy to answer questions and extended an invitation for board members to come and visit. Their Open House is September 27th at 7:00 p.m. The kids want to attend so PTA is sponsoring an event for students while parents are in classrooms.

Mrs. Taff asked how they funded the teacher salaries for tutoring. Mr. Beals responded money is given to each building from the EEA contract. Mrs. Merrill stated that her son, Marty, is a teacher in Issaquah who effectively uses a document camera as part of learning. All classrooms at Issaquah have them. She hopes we can have them in all of our classrooms when we get the structure and technology upgraded in our system. Mrs. Taff's friend who teaches says it enhances teaching when she can have a student share the way they solved a problem while students are watching. It is a different way of teaching and learning.

At the conclusion of the Sunrise Elementary Report, the students gave gifts of Seeds of Success to the board members.

E. Quarterly Report on Board Goals

Mr. Nelson presented the first ever Quarterly Board Goal Report. This report ties the four pillars to the three goal areas of math, facilities, and addressing relationships with staff and community. Mr. Nelson wanted to tie the board meetings to the focus areas which resulted in researching a new agenda format. We looked at six or seven district agendas and

chose a style that we made our own. Mr. Nelson remarked that he would love feedback on the new look. The agenda now includes the district vision, the pillars, and the agenda items. *Head* ties to the math focus; *Hands* to facilities; and *Heart/Habits* to staff and community relations.

The leadership team worked hard to prepare the documents in the board packets. In response to Steven Covey's work, we want to have incredible staff and community relations. The Board heard about the work in the Curriculum, Instruction and Assessment Department and at Sunrise tonight. Our goal is to keep the board focus in view. There will be monthly reports from schools and quarterly goal reports in December and March. The documents include insights into how we are approaching each of these areas. Work is being done on visibility and communications. "We need to listen to hear" is a quote from the Mahlum Architect firm. We want to reflect on questions, not to be defensive, but to propel us to next levels and see the system move forward. We have made a huge commitment to improve math achievement. Individual schools are working on computational fluencies. Fall visits have been scheduled by the Cabinet to visit the buildings. Tomorrow they will be at EHS and EMS to hear about the instruction in math and then see the instruction. These visits will determine what staff development steps need to come next. The weakest part in our schools is facilities. The architect (Mahlum) has been selected for the pre-bond phase. On-going conversations are occurring with the City of Black Diamond. Plans are being formulated for a meeting with them. We need information on Black Diamond and Yarrow Bay before the bond process can move forward. Tim is putting out RFQs for a bonding agent. Our goal is to determine who will be the best match for us. This will be dovetailed with the technology piece. A technology committee, comprised of community members and staff, and led by Mrs. Lockyer, is meeting to discuss technology and will be developing a comprehensive technology plan. We are one of the few districts that has not passed a tech levy. This puts our students in a different place than districts like Issaquah. There are some less expensive ways to purchase, such as partnering with Puget Sound E.S.D., that are being explored. Mrs. Lockyer is partnering with them to develop a plan for technology in our community. This ties back to the cultural piece. Mr. Nelson thanked the Board for allowing us to focus. He stated that we have most, if not all, of our staff able to identify the strategic pillars and goals in our district. This is progress. The first quarterly report responds to the question: how have you approached these goals in your building. This is the data included in the charts. Mrs. Merrill expressed her appreciation for this information and thanked Mr. Nelson.

Mr. Holland stated that this concluded the communication piece and opened the meeting to anyone wishing to address the Board.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD

Kathleen Michael addressed the board on behalf of Kid's B.A.S.E. to extend an invitation to their Open House, Thursday, October 4, from 4 – 5:30 p.m. Heather Osborne from Kid's B.A.S.E. was also present. They want people to see their program in action. Kid's B.A.S.E. is currently undergoing an assessment that will improve program quality. Great efforts have been made over the last year. African drum classes will provide entertainment at the Open House and there will be refreshments. It is a drop-in event and those who attend can take a self-guided tour with staff there to answer questions. The program will be in progress. Mrs. Michael also shared they have two scholarships for school district staff interested in attending

the Bridge Conference which is attended by organizations that provide after school programs. They will be exploring how to sustain after school programs and support families. She hopes to send some representatives. Kid's B.A.S.E. is housed at JJ Smith in rooms 7, 9, and 10.

Thom Reed stated that he has been working with Chris Beals at Sunrise Elementary. His son was in Miss Farr's class last year and this year is in Nicki O'Brien and Barb Sadler's classes. Mr. Reed shared that he wanted to comment on the environment that Mr. Beals has at Sunrise. His wife, who is an educator, loves Mr. Beals. She taught in another district where the environment was very different from the environment Mr. Beals has created here. The Sunrise PTA wants to work with Mr. Beals to achieve the same goals. Mr. Reed concluded by saying how much he appreciates what Mr. Beals has done and what he is doing now.

Corey Cassell said he wished to compliment the board in accomplishing their goal of communication through the *Connection* in the paper. He encouraged the Board to consider having a section themselves where a guest board member could share their thoughts. Mr. Cassell also commented he had the opportunity to go to Black Diamond for launch day and that it was a very positive experience. Also – teachers who were not sure about the parade thought it was very fun. He believed the whole experience was positive and congratulated Gerrie, Kathy, and others who planned the day for doing a nice job. He felt it was a good start to the year.

IV – ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Madden presented the board with the ten largest vouchers from the general fund for the month of August. They were: Puget Sound Energy, Food Services of America, Xeta Technology, Micro Computer Systems, Northwest ESD, Puget Sound ESD, KCDA, Service Paper Co., City of Enumclaw, and Puyallup School District. After reviewing all vouchers, Nancy Merrill moved and Lorianne Taff seconded to approve general fund vouchers #40496 through #40634, in the amount of \$207,390.92, general fund vouchers #40635 through #40780 in the amount of \$231,663.97, associated student body fund vouchers #18349 through #18375, in the amount of \$73,043.35, private purpose trust fund vouchers to Bellevue Community College, Green River Community College, University of Washington, University of Notre Dame, and Whitman College, in the amount of \$3,200.00, and ratification of the general fund payroll warrant issue for August in the amount of \$2,545,995.14. Motion carried.

B. Consent Agenda:

1. Donation of \$500 from the Siebel Foundation to the high school for their participation in the Meth Project
2. Donation for \$2,620 from the Westwood PTA to Westwood for playground equipment
3. Field Trips: 6th Grade Camp, High School Cross Country Trip, High School National Indian Education Conference, Wind Ensemble

4. Waiver of Senior Citizen's Fees

Consent Agenda item from the supplemental agenda:

5. Title V Grant (Innovative Programs) \$5,080

Mr. Nelson was asked what a Title V Innovative Grant is. He explained this grant used to be much larger and is administered by Terry Parker. It will be allocated to the libraries this year as it has been in years past.

Mr. Holland addressed the senior citizen waiver and stated that people just need to be willing to identify themselves as seniors at the ticket booth in order to have the entrance fees waived.

With appreciation for all of the gifts our district receives, Cathy Dahlquist moved and Lorianne Taff seconded to approve the following items on the consent agenda:

1. Donation of \$500 from the Siebel Foundation to the high school for their participation in the Meth Project
2. Donation for \$2,620 from the Westwood PTA to Westwood for playground equipment
3. Field Trips: 6th Grade Camp, High School Cross Country Trip, High School National Indian Education Conference, Wind Ensemble
4. Waiver of Senior Citizen's Fees

Consent Agenda item from the supplemental agenda:

5. Title V Grant (Innovative Programs) \$5,080

Motion carried.

C. Resolution #916: Interdistrict Cooperative Agreement for Students with Disabilities

Mr. Nelson stated this resolution is the cooperative agreement with Overlake Hospital and other agencies as explained. Lorianne Taff moved and Nancy Merrill seconded approval of Resolution 916. Mr. Stanton was asked how many students are covered by this agreement. He responded that it impacts two students. Mrs. Dahlquist asked about the tuition free verbiage. Clarification was given for this portion of the agreement which applies to the parents of the student who pay no tuition. It is not a free service to the district. Mrs. Dahlquist asked if Good Sam offered this same service. Mr. Stanton has a lot of experience with the Overlake placement and said it is an outstanding institution. 90% of the expense is recoverable through Safety Net. Mr. Nelson explained further that our system is working on the issue of expanding costs. The IEP On-line program has been implemented for data input. This program clearly identifies students with overages that can be recovered through Safety Net. Some services cause hardship to students. The data will go into a Safety Net application for recovery of costs. This will be a huge gift to our system. Mr. Stanton and Mrs. Lockyer, who previously worked in special services, are working on this. Mrs. Dahlquist stated she was still concerned about the wording. Mr. Holland clarified "tuition free" indicates the parent doesn't pay for the service. Motion carried.

D. First Reading Policies 3413, 3414 and 5010:

Mr. Nelson added a cover memo this month to explain the changes in language in the policies before the board tonight. He then gave a brief explanation of the changes for each of the policies.

Policy 3413: Student Immunization and Life Threatening Health Conditions

The language is updated to include Human Papillomavirus disease. Language from this policy was moved to the 3413 Procedure.

Policy 3414: Infectious Diseases

New language gives added authority to the superintendent and health officer to make health related decisions.

Policy 5010: Nondiscrimination and Affirmative Action

Nondiscrimination language was added regarding sexual orientation and military.

Mr. Holland stated this is the first reading of these policies and is for information only. He asked if there were any questions. In response to her question, Mrs. Taff was told the HPV information was sent out to middle school parents at the beginning of the year. Mrs. Dahlquist noted spelling errors that needed correcting.

E. General Fund Report:

Mr. Madden began by saying this is always a great time of the year. He has been watching the expenditures and reported we are fine.

Reported on the general fund stating the beginning fund balance was \$3,305,152.11. Total resources available were \$41,890,011.33. Mr. Madden explained an adjustment in the state forest fund stating we would likely get money back because no sales have been made. We have received \$77,000 and they need to recover \$2,775. Expenditures to date were \$37,715,025.09. 97.51% of the 2006-07 budget has been expended. The general fund report had an unreserved balance of \$3,529,503.56.

Beginning fund balance in the Transportation Fund was \$570,584.86 with an ending balance of \$433,114.66.

Capital Projects beginning fund balance was \$129,251.53 with an ending balance of \$121,526.73.

Beginning fund balance for the ASB Fund was \$296,641.72 with an ending balance of \$360,851.14.

The Debt Service Fund beginning fund balance was \$1,723,127.80 with an ending balance of \$1,973,163.18

At 8:42 p.m., Mr. Holland announced the board would take a short break and return for a 30 minute executive session at 8:45 p.m. The board returned to regular session at 9:26 p.m.

V — PERSONNEL

A. Personnel Report:

Employment with the district will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions or criminal charges in accordance with Washington State Law. Nancy Merrill moved to accept both the personnel and supplemental classified personnel reports. Cathy Dahlquist seconded the motion.

Certificated:

A. New Employee:

1. Donnel Bingham, teacher, TMMS, effective 8/29/07 (limited leave)

B. Rehire:

1. Marilyn Mayo, .2 psychologist, Black Diamond, effective 8/29/07
2. Dan Hennessy, teacher, EHS, effective 8/29/07

C. Resignation:

1. Dan Hennessy, teacher, TMMS (declined position), effective 8/23/2007

Classified:

A. New Employee:

1. Sara Bellack, custodian, TMMS, effective 8/16/07 (4 hrs.)
2. Celeste Bettencourt, dive coach, EHS, effective 9/4/07
3. Jennifer Rockwood, band & choir aide, paraeducator, TMMS, effective 9/4/07
4. Kristin Munnell, swim assistant, pool, effective 9/12/07 (2 hrs.)
5. Patty Kurtzenacker, swim assistant, pool, effective 9/12/07 (2 hrs.)

B. Resignation:

1. Natalie Struiksma, paraeducator, Southwood, effective 8/1/07
2. Jesse Brown, paraeducator, Westwood, effective 8/22/07
3. Jandina Konop, paraeducator, EMS, effective 8/22/07
4. Marci Clare, paraeducator, TMMS, effective 8/22/07 (long-term sub at EHS)
5. Rebecca Bennett, driver, transportation, effective 8/31/07
6. Dawn Zejavac, driver, transportation, effective 8/28/07 (LOA last year)
7. Christy Culver, driver, transportation, effective 9/7/07
8. Laura Rogojin, office manager, EHS, effective 11/15/07
9. Zach Warrender, swim assistant, pool, effective 9/1/07 (2 hrs.)
10. Ellen Colgan, swim assistant, pool, effective 9/1/07 (2 hrs.)

From the Supplemental Agenda:

11. Terry Huizenga, Network Systems Coordinator, effective 9/17/07

Supplemental:

A. New Employee:

1. Doug VanHulse, assistant track coach, EMS, effective 9/4/07

Motion carried.

B. Approval of 2007-08 Part-time, Temporary and Substitute Salary Schedule

Nancy Merrill moved and Lorianne Taff seconded a motion to accept the Part-time, Temporary and Substitute Personnel Salary Schedule for 2007-08. Motion carried.

VI — ADJOURNMENT

This meeting adjourned at 9:27 p.m.

President, Board of Directors

Secretary, Board of Directors