

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
April 21, 2008

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Cathy Dahlquist, President of the Board of Directors, at 7:02 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Madison Bosik, Westwood student, led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mr. VanHoof moved and Mr. Weyer seconded to approve the minutes of the regular board meeting of March 17, 2008 and the special board meeting of April 7, 2008 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Mrs. Merrill shared that she had been a delegate at the 31st District Democrats Convention in Puyallup. There were 80 or more delegates in the room and among those delegates were four students from Enumclaw High School. They were Lily Wilson, Tim Folkerth, Trevor Flanders, and Travis Coutts. Mrs. Merrill stated that she felt very proud to have young, involved students from our district attending.

Mr. Cassell commented that it was nice to have a large crowd attending the board meeting.

Mrs. Dahlquist stated that she had visited Marci Shepherd's classroom where the students were writing persuasive essays to the Board. She enjoyed reading the essays and discussing with the students why they chose the subject about which they were writing.

B. Technology Report:

Mr. Nelson introduced Chad Marlow, Technology Coordinator. Mr. Marlow stated that they would be discussing the Intelligent Classroom during the presentation. He gave the Board and audience a tour of the technology in the room which included a SmartBoard, ceiling mounted

LCD projector, and a document camera. Mr. Marlow explained that a SmartBoard is an interactive board which is connected to a computer and becomes a central point for learning. He also had a series of computers set up and shared how students have access to the internet for research and other learning. Mr. Marlow also discussed the versatility of mobile labs, particularly when the laptops are wireless. These labs allow students to stay in the classroom to access the internet.

Mr. Marlow introduced Martha Blodgett, high school librarian, who is on the district Technology Committee representing the district librarians. Mrs. Blodgett stated that Thunder Mt. Middle School students from Lisa Horton's science classes would be presenting. Derek Joshlin and Chris Tomt shared a lesson on *Schizophrenia* which they had created on PowerPoint. Anna White turned her home video into a DVD about *Pipolar Disorder*. Next, Dyllan Freeburg and Kara Halsen shared a movie they created about *Marfan Syndrome*. They did a voice over with their slides in a PowerPoint presentation. All of the students exhibited great skills and knowledge.

Jane Besch, Westwood third grade teacher, shared how she and her class use the document camera. She stated the best use is for students sharing their work in class. Westwood students Sydney Gwerder, Jared Weyer, Emma Stergion, Taylor Beard, and Madison Bosik each shared wonderful poems they had written along with their colorful drawings.

EHS students from Jeff Jacobson's advanced web design class, Kevin Brasier, Sebastian Enghofer, Kenny Keller and Luke Renaud, presented a project they had completed as an entry in an international competition called ThinkQuest, sponsored by Oracle. The students were required to build a webpage. They chose Censorship as their subject and used Dreamweaver, Photoshop and coding tools to complete the project. The students stated that they used team management skills while working on a limited timeline.

C. Superintendent's Report:

Mr. Nelson: introduced Jennifer Traufler, former director of student support services in our district. Ms. Traufler is now at Auburn School District and is doing her superintendent internship.

Mr. Nelson then introduced our new high school principal, Jill Burnes, who was the former Gates Foundation Director and is currently assistant principal at EHS. With the declining enrollment at the middle schools, the district has made some internal shifts. With Tim Madden's retirement, Randy Stocker will move into the Director of Business and Operations position. Ginger Callison will take over as principal at Black Diamond Elementary. Ed Hatzenbeler is moving to Enumclaw High School as assistant principal from EMS. The two middle schools will have dean of student positions instead of assistant principals. Mr. Nelson stated he feels confident the principal and dean of students can manage the middle school buildings. It is the fiscally responsible thing to do.

Before the next board meeting, we will have our official *Day of Outreach*. Approximately two hundred people will be walking through our town to share information about our school district. Donations from Mutual of Enumclaw (\$1,000) as well as private gifts are funding the day. Mutual is also providing the printing of the brochures. No funding is coming out of our district budget. Mr. Nelson shared the t-shirt that was created for the *Day of Outreach*. Donations also paid for the shirts. May 17th is the date and the day begins at 9:00 a.m. in the Commons where walkers will be given packets with brochures about our system, a document with contact

information, a map and a nametag. We are 30-40% covered for the walking routes and people are being assigned to neighborhoods. When possible, pairs of people will be assigned to their own neighborhoods where they will visit around 50 homes. The National Honor Society with Martha Blodgett and the EHS Leadership with Christy Weinbrecht will be covering the senior citizen neighborhoods. We are very excited! The next meeting is Tuesday, April 22. If anyone is interested in being involved, they can call the district office.

D. Public Hearing: Use of Initiative 728 Funds

Mr. Madden presented the I728 overview as part of the public hearing. The purpose of the I728 initiative was to provide state funding for the improvement of student learning. There are five possible uses: Class size reduction, extended learning opportunities, staff development, pre-kindergarten, or facilities related to meet a purpose outlined above. We have used the funds for classroom reduction and targeted subjects. Next year, the reduced funds will be used for staffing and extended learning opportunities.

Mr. Madden shared that we had a million dollar reserve in I728 funds several years ago. When the state made decisions this year, other funding sources were removed which puts more pressure on I728 monies. It is because of I728 and Gates funds that we are currently in a good financial position. The future will be challenging for school districts because of the way the state funds education. Because of the reduction in funding, we have not been able to use I728 money to reduce class size. Mr. Weyer requested that Mr. Madden email him his PowerPoint presentation. Mrs. Merrill asked if voters could file a suit to complain about the intent of an initiative. Mr. Madden said there are suits. Mr. Nelson stated the current funding formula has to change. When he met with superintendents at a recent meeting, the message was that this is the perfect storm. Something has to change or districts won't be able to continue. Mr. Madden also shared that PAS (Promoting Academic Success) money was eliminated from next year's budget and moved to another budget that has been reduced. When we lose kids and costs are escalating, "perfect storm" is a good description. Mrs. Merrill stated that we are in better shape than most.

Mrs. Dahlquist opened the public hearing for audience comment on the Initiative 728 budget. After three requests for public comment, Mrs. Dahlquist closed the hearing. The board will take action on the I728 budget under item IV on the agenda.

E. Capital Facilities Plan

Mr. Madden and Denise Stiffarm were present to answer questions from the board regarding the Capital Facilities Plan which they had reviewed prior to the meeting. Mr. Madden described the document as fairly comprehensive and technical. He stated that Ms. Stiffarm, a land use attorney with KL Gates, has been a great help. Ms. Stiffarm stated that the foundation was laid last year and the proposal completed this year. She and Mr. Madden opened the meeting to questions from the board.

Following an extensive question and answer period, particularly regarding impact fee percentages, Mrs. Merrill thanked Mr. Madden and Ms. Stiffarm for doing such a thorough job on the plan. Ms. Stiffarm commended Mr. Madden for planning well and beginning the process last year. Mr. Nelson reminded the board that there is a resolution on the agenda for approval of the Capital Facilities Plan under item IV. The resolution can be tabled if the board feels they need to have more conversation.

Mrs. Dahlquist then opened the meeting to anyone desiring to address the board.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Initiative I728 Budget:

Mr. VanHoof moved and Mrs. Merrill seconded a motion to approve the I728 budget as presented. Motion carried.

B. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: Puget Sound Energy, Food Service of America, Associated Petroleum Products, City of Enumclaw, Speech Connections, Teacher Development Group, NW Regional Data, CDW Government, Inc., Brooks Powers Group, and Puget Sound ESD. Mrs. Dahlquist commented that the board members receive the voucher information in their packets and have asked questions regarding expenditures prior to the meeting. Mr. Cassell asked what imprest funds are. Mr. Madden responded that checks sometimes have to be written at the time of purchase and the funds come out of an imprest account. This occurs most often with ASB funds. The account is not used often.

After reviewing all vouchers, Mr. Cassell moved and Mr. Weyer seconded to approve payroll and general fund vouchers #42171 through #42418 in the amount of \$582,242.96; capital projects fund vouchers #1575 through #1577, in the amount of \$15,883.77, associated student body fund vouchers #18754 through #18823, in the amount of \$57,342.29, and ratification of the general fund payroll warrant issue for March in the amount of \$2,780,881.33. Motion carried.

C. Consent Agenda:

Mrs. Dahlquist presented the consent agenda:

1. Donation of \$1,000 from Sunny Kobe Cook Foundation to Darrell Miller's EHS English Students to see *The Diary of Ann Frank*
2. Donation of \$500 from HELAC Corp to EHS Hornet Baseball Club
3. Call for Bids for Dairy Products

Mr. Nelson shared that Mrs. Sunny Kobe Cook was a speaker at the Chamber dinner and Mr. Miller applied for a grant from her foundation. With gratefulness and appreciation for all of the gifts our district receives, Mrs. Merrill moved and Mr. VanHoof seconded to approve the following items on the consent agenda:

1. Donation of \$1,000 from Sunny Kobe Cook Foundation to Darrell Miller's EHS English Students to see *The Diary of Ann Frank*
2. Donation of \$500 from HELAC Corp to EHS Hornet Baseball Club
3. Call for Bids for Dairy Products

Motion carried.

D. Resolution #921: Adoption of Enumclaw School District's Capital Facilities Plan:

Mr. Nelson explained that this resolution confirms that the board is ready to move ahead with the Capital Facilities Plan as was presented earlier on the agenda. This is the recommendation that will be given to the City of Black Diamond. Mrs. Merrill asked Mr. Nelson if had a recommendation. His recommendation was to keep the 20%. Mrs. Merrill moved to approve Resolution 921 and the Capital Facilities Plan with the 20% discount on the impact fee. Mr. Cassell seconded the motion. Motion carried.

E. General Fund Report:

Mr. Madden asked if he could have a SmartBoard and Mr. Marlow responded that he could if he funded the purchase. Mrs. Dahlquist asked about the technology on the display and how is would be distributed. Mr. Marlow stated the computers in the board room were donated from another state entity. One hundred computers will go out to classrooms district-wide.

Mr. Madden presented the General Fund Report. He hopes to end the year with \$400,000 in the I728 fund budget for carry-over. Mr. Madden stated additional funds will be coming in from SafetyNet and other areas. The district is on target with the budget.

The beginning of the year fund balance was \$4,015,838.50. Total resources available were \$26,890,957.66. Expenditures to date: \$22,932,386.29. Transfer amount to debt service: \$21,344.91. Ending fund balance: \$3,937,226.46. Unreserved balance: \$2,763,386.30.

Capital Projects beginning fund balance was \$119,785.47 with an ending balance of \$72,657.79.

The Debt Service Fund beginning fund balance was \$1,973,163.18 with an ending balance of \$2,156,149.86.

ASB Fund beginning fund balance was \$360,851.14 with an ending balance of \$484,238.42.

Transportation Fund beginning fund balance was \$433,114.56 with an ending balance of \$756,822.53.

At 8:38 p.m., Mrs. Dahlquist announced the board would take a short break and return at 8:45 p.m. for a 30 minute executive session to discuss personnel. The board returned to regular session at 9:25 p.m. and it was determined that the executive session would last longer than the announced 30 minutes. There was no one in the audience to inform. The board returned to regular session again at 9:45 p.m.

V — PERSONNEL

A. Personnel Report:

Employment with the district will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions or criminal charges in accordance with Washington State Law. Mrs. Merrill moved and Mr. VanHoof seconded to accept both the personnel and the supplemental personnel reports as presented.

Certificated:

- A. New Employees:
 - 1. Brandon Schlegel, psychologist, Southwood/Sunrise, effective 8/2008
 - 2. Kendra McCullough, psychologist, DO, effective 8/2008
 - 3. Matthew Gaynor, math/science teacher, DO, effective 8/2008
 - 4. Lindsey Ryan, special education teacher, EHS, effective 8/2008
- B. Resignation:
 - 1. Otis Thompson, psychologist, EHS, effective 6/23/2008
 - 2. Jennifer Satterstrom, teacher, TMMS, effective 6/13/2008 (on leave past two years)
- C. Retirement
 - 1. Sandra Endter, teacher, EHS, effective 6/13/2008
 - 2. Timothy Madden, business director, DO, effective 7/31/2008
 - 3. Kristie Axelson, teacher, TMMS, effective 6/13/2008
- D. Leaves of Absence:
 - 1. Bridgette McNassar, teacher, EMS, requesting leave for the 08-09 school year
- E. Change of Assignment:
 - 1. Jill Burnes, from EHS assistant principal to EHS principal, effective 7/1/2008

Classified:

- A. New Employee:
 - 1. Michelle Snoen, paraeducator, Southwood, effective 3/12/2008
 - 2. Kim Norton, health room assistant, Sunrise, effective 3/24/2008
 - 3. Brad Johnson, assistant baseball coach, EHS, effective 2/25/2008
- B. Change of Assignment:
 - 1. Susan Smulski, paraeducator at SW from kitchen assistant at EMS, effective 3/17/2008
 - 2. Diana Henrichs, kitchen assistant from EHS to EMS, effective 3/27/2008
 - 3. Gail VanHoof, paraeducator, from Kibler to EHS, effective 9/2/2008
- C. Resignation:
 - 1. Bill Copp, custodian, TMMS, effective 4/10/2008
- D. Rehire:
 - 1. Ann Bettencourt, head girls swim coach, EHS, effective 8/25/2008

Supplemental Personnel Report:**Certificated:**

- B. Resignation:
 - 3. James Hopper, counselor, EMS, effective 6/13/2008
 - 4. Jessica Squires, teacher, EMS, effective 6/13/2008
- C. Retirement:
 - 4. Mary Helen Lochridge, teacher, Sunrise, effective 6/13/2008
- E. Changes of Assignment:

2. William Hatzenbeler, from EMS assistant principal to EHS assistant principal, effective 7/1/2008
3. Virginia Callison, from TMMS assistant principal to Black Diamond principal, effective 7/1/2008
4. Randy Stocker from Black Diamond principal to Director of Business & Operations, DO, effective 7/1/2008

F. Non-renewal:

1. Kristi Short, teacher, EHS, effective 8/2008

Classified:

B. Change of Assignment:

2. Diana Henrichs, kitchen assistant from EHS to EMS – back to EHS, effective 4/2/08

C. Resignation:

1. Bill Copp, custodian, TMMS, effective 4/10/2008 **Rescinded**

Motion carried.

VI — ADJOURNMENT

This meeting adjourned at 9:46 p.m.

President, Board of Directors

Secretary, Board of Directors