



**MINUTES**  
**of the Regular Meeting of the Board of Directors**  
**of the ENUMCLAW SCHOOL DISTRICT #216**  
**7:00 p.m., District Office**  
**March 17, 2008**

**I — PRELIMINARY**

**A. Call to Order:**

The regular meeting of the Board of Directors was called to order by Nancy Merrill, Vice-President of the Board of Directors, at 7:00 p.m. in the boardroom of the district office.

**B. Pledge of Allegiance:**

Kibler student, William Miller, led the pledge of allegiance to the flag.

**C. Roll Call:**

All board members were present except Cathy Dahlquist, who was excused.

**D. Minutes:**

Mr. VanHoof moved and Mr. Weyer seconded to approve the minutes of the regular board meeting of February 25, 2008 and the special board meetings of March 3 and March 10, 2008 as printed. Motion carried.

**II — BOARD OF DIRECTORS/COMMUNICATIONS**

**A. Board Communications:**

Mr. VanHoof reported the legislative session is over and included many education issues. When he gets the legislative report, he will share more information. Mrs. Merrill thanked Mr. VanHoof for doing a great job as our legislative representative.

Mr. Cassell reported that he had visited Black Diamond where he enjoyed meeting Mr. Stocker and staff while touring the school. He expressed his enthusiasm for the reading program. Mr. Cassell also visited Enumclaw High School where he met with Kevin Smith and reviewed the CTE program. He expressed his appreciation to the administrators for an informative day. Mr. Cassell also shared his experience as an advisory member for the manufacturing technology department at Green River Community College. He stated there are many jobs available in the manufacturing field with few qualified candidates. Mr. Cassell encouraged parents of students who are not college bound to consider training in this field.

**B. Byron Kibler Elementary School Report:**

Ms. Julene Miller, Kibler Principal, stated that Kibler staff and students would be sharing their math learnings and techniques this evening. The board will get a feel for what goes on in a

Kibler classroom and how much they care about children. Janis Heigl has been sharing effective techniques with teaching staff. Ms. Miller explained the items displayed around the board room, starting with the eight math strands, different for each grade level. Each of the strands had a matching math problem which was solved by students. A corresponding packet of information was given to the board explaining the strands. Ms. Miller's last comment was a reminder that elementary teachers teach social studies, reading, science and writing as well as math.

Sherrie Hardersen was introduced. She stated that Janis Heigl has been training 4<sup>th</sup> grade teachers while the 5<sup>th</sup> grade teachers have been going to an inservice regarding student self-assessment. Mrs. Hardersen reviewed several of the tools being used to teach math: geoboards (clear versus solid), journals, centimeter sticks (a nice visual for figuring perimeters), and clear rulers. She stated that these are just some of the things they have learned in their inservices. A variety of tools is important so students can choose what works best for them. Mrs. Hardersen also shared the concepts her students use, "Know More Than One Method" and "Mistakes Start New Learning". In the latter, a student and teacher review the process a student used to solve a problem and when the mistake is discovered, the student obtains a new learning.

After SaraLee Rasmussen was introduced, she shared that Janis Heigl also taught them to use questions to prompt students. She keeps these on the wall to remind herself to ask the pertinent questions. Ms. Heigl also gave them 300 vocabulary words for students to learn between kindergarten and fifth grade. Students are given the word along with the definition and many examples. According to Ms. Heigl, students need to hear the words for two years to have a grasp.

Rose Becker stated that she would have students sharing during her presentation. She explained their goal is to have kids demonstrate the strategies they can use to solve problems. The vocabulary words are made available to students. Mrs. Becker explained the worksheets students receive leave more space to explain the process they use in solving problems. When the students went to the whiteboard to solve the problem they were given, each was required to use two strategies. Aleah Quinlan, Olivia Adams and Bill Miller were the student guests who did a beautiful job of solving their problems with two different strategies and then explaining the processes they used. At the conclusion, Mrs. Becker stated, though algorithms weren't used, students demonstrated that they understand multiplication and can put together different strategies to get the right answers.

Mr. VanHoof commented he loves seeing the different ways of solving problems. Mr. Nelson reminded the board that nine years ago, this district started its focus on literacy. The vision statement, *All Children Achieving at High Levels*, was adopted and then we had to determine how to do it. One textbook had been used for literacy, even though students were at different levels. Teachers began to use literature sets and determined how to best differentiate to meet all the needs of students. Now students are reading books at their own levels from bookrooms equipped with 5000 books. We have struggled to figure out how to do the same with math. Mr. Nelson thought the presentation by these amazing teachers and Ms. Miller exemplified the journey in professional development and the need to go to the next level. Just as we differentiate in literature, we are beginning to unlock math. It is a journey and it doesn't happen overnight. Mrs. Hardersen agreed, stating they are being introduced to things every day, and all kids connect with something very different. Mr. Nelson stated that the sheet in the Kibler packet included the standards that were adopted when he and Chris Beals led the math adoption. The math standards are currently going through revision at the state level which means ours will be revised. The legislature gave the process back to the State Board of Education who will approve the new standards during the next few months. Mr. Weyer shared that his third grade son attends Westwood and he believes this process will help students substantially and also assist students in

using math in their everyday lives. He affirmed the work teachers are doing. Mr. Cassell remarked that as he has gotten used to the concepts, he has seen a difference with students in their comfort levels. Mrs. Merrill said their vocabulary is impressive as she didn't learn some of these words until high school

**C. Classified Employee Proclamation:**

Mr. Nelson shared with the board that the classified employees were celebrated last week. They received a note from Mike, notepads with the district logo, and cinnamon rolls. Our classified staff includes secretaries, transportation, technology, paraeducators, food service, and custodians and all are strongly appreciated. Mrs. Merrill added that they play a very important role in our district and expressed her appreciation as well.

**D. Superintendent's Report:**

Mr. Nelson introduced Shawn Tobias as the new head girls' soccer coach. Shawn also teaches Spanish at Enumclaw High School and has a wife, Cheryl, and a son, Ian. Mr. Tobias thanked the board for the opportunity and said he is anxious to get started next fall.

The legislature closed on time this year. Mr. Nelson shared some of the highlights in his Sunday Evening News and tried to highlight what happens to districts when legislation passes. We will receive information from the state that explains how we are impacted. The 4.4% COLA passed which is a good thing for staff. When we go back to the funding system at the state level which was put in place in 1977, the raises cover only employees funded through state dollars. Unfunded employee raises come directly from the district budget. Many districts have to cut positions to pay for raises. A revised funding formula from the state is crucial.

The board received notices from the librarians regarding the state library bill. With this bill, libraries will receive \$4 per student for supplies. Unfortunately the federal dollars that supported libraries went away. LAP dollars supporting literacy will increase. WASL money decreased with a promise that the WASL will be a different kind of assessment and won't require as much support. Mr. Nelson concluded that there are 20-30 items that will affect our budget. Staff will be running preliminary budgets reflecting the legislative changes within the next 30-60 days as a way of determining needed cuts.

Mrs. Merrill then opened the meeting to anyone desiring to address the board.

**III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

**IV — ADMINISTRATION/BUSINESS**

**A. Payroll and Vouchers:**

Mr. Madden presented the list of top ten expenditures in the district as follows: Puget Sound Energy, City of Enumclaw, NorPac Systems, Food Service of America, NW Regional Data Center, Puget Sound ESD, CDW Government Inc, Associated Petroleum, State Auditor's Office, and Speech Connections. Mr. Weyer commented that he was surprised the cost of petroleum had stayed the same with the increasing costs. Mr. Madden responded that the transportation

department has done a good job of consolidating routes to save mileage and money. Mr. Madden asked the board for approval of the expenditures. After reviewing all vouchers Mr. Cassell moved and Mr. VanHoof seconded to approve payroll and general fund vouchers #41969 through #42170, in the amount of \$523,262.03; capital projects fund vouchers #1571 through #1574, in the amount of \$22,644.86, associated student body fund vouchers #18698 through #18753, in the amount of \$56,486.08, and ratification of the general fund payroll warrant issue for February in the amount of \$2,786,069.63. Motion carried.

**B. Consent Agenda:**

Mrs. Merrill presented the consent agenda:

1. Donation of \$2,869.77 in automotive equipment to EHS by Gary Neill and John Mundy, Renton Tech College
2. Donation of \$500 to girls water polo at EHS by the Thomasson Family
3. Muckleshoot Grant donation of \$1500 to Kibler to be used for *Today's Math Student Workbooks*
4. Muckleshoot Grant donation of \$1500 to Sunrise to be used for science related enhancements
5. Muckleshoot Grant donation of \$1500 to EHS to be used for choir equipment
6. Muckleshoot Grant donation of \$1500 to TMMS to be applied to the cost of a new baseball field

With gratefulness and appreciation for all of the gifts our district receives, Mr. VanHoof moved and Mr. Weyer seconded to approve the following items on the consent agenda:

1. Donation of \$2869.77 in automotive equipment to EHS by Gary Neill and John Mundy, Renton Tech College
2. Donation of \$500 to girls water polo at EHS by the Thomasson Family
3. Muckleshoot Grant donation of \$1500 to Kibler to be used for *Today's Math Student Workbooks*
4. Muckleshoot Grant donation of \$1500 to Sunrise to be used for science related enhancements
5. Muckleshoot Grant donation of \$1500 to EHS to be used for choir equipment
6. Muckleshoot Grant donation of \$1500 to TMMS to be applied to the cost of a new baseball field

Motion carried.

**C. Second Reading Policies 2161 and 3110:**

Mr. Nelson explained the policies before the board are for action and the changes will update policy language as well as legal references. Mr. VanHoof moved and Mr. Weyer seconded the motion to accept the changes to policies 2161 and 3110 as presented. Motion carried.

**D. 2009 – 10 Calendar:**

Mr. Nelson stated two years ago, as part of the EEA contract, it was decided to plan the school calendar for a year ahead. There were two calendar options and the vote percentages, with overwhelming support for Option A, were included in the board packet. The 2009-10 calendar was presented to the board for approval. Mr. Cassell moved and Mr. VanHoof seconded a

motion to approve the 2009-10 calendar. Mr. VanHoof thanked Amy for including the vote statistics. Motion carried.

**E. General Fund Report:**

Mr. Nelson reported on the general fund in Mr. Madden's absence. This year, the district budget was based on a declining student enrollment. It is a tribute to the conservative projections that our numbers are holding and we are staying on the plus side. Mr. Nelson said we are in a good, stable pattern. With a projected 100 student decline in enrollment next year plus the substantial COLA for staff, we will see changes in the budget.

The beginning of the year fund balance was \$4,015,838.50. Total resources available were \$23,842,814.36. Expenditures to date: \$19,635,261.73. Transfer amount to debt service: \$21,344.91. Ending fund balance: \$4,186,207.72. Unreserved balance: \$3,075,185.76.

Capital Projects beginning fund balance was \$119,785.47 with an ending balance of \$93,292.48.

The Debt Service Fund beginning fund balance was \$1,973,163.18 with an ending balance of \$2,045,907.13.

ASB Fund beginning fund balance was \$360,851.14 with an ending balance of \$481,015.65.

Transportation Fund beginning fund balance was \$433,114.66 with an ending balance of \$754,345.72.

At 8:03 p.m., Mrs. Merrill announced the board would take a short break and return at 8:10 p.m. for a 25 minute executive session to discuss personnel and the possibility of land acquisition. The board returned to regular session at 8:38 p.m.

No action was taken on land acquisition.

**V — PERSONNEL**

**A. Personnel Report:**

Employment with the district will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions or criminal charges in accordance with Washington State Law. Mr. VanHoof moved and Mr. Cassell seconded to accept the personnel report as presented.

**Certificated:**

A. Resignation:

1. David Dorn, principal, EHS, effective 6/30/2008
  2. Roger Breakfield, band, EHS, effective 6/13/2008
- From supplemental agenda:
3. Donnell Bingham, special ed, TMMS, effective 3/17/2008

B. Leaves of Absence:

1. Kyung Shin, teacher, Sunrise/Southwood, requesting leave for the 08-09 school year (2<sup>nd</sup> year leave)
2. Ashley Stuenkel, teacher, Southwood, requesting leave for the 08-09 school year (2<sup>nd</sup> year leave)

**Classified:**

- A. New Employee:
  1. Jennifer Stroh, LPN, EHS, effective 2/26/2008
  2. Justin Bray, assistant groundskeeper, DO, effective 2/14/2008
  3. Connie Nielson, paraeducator, Westwood, effective 1/29/2008
  4. Dermot Shiels, custodian, EMS, effective 2/26/2008
  5. Judith Kinch, secretary, EHS, effective 2/25/2008
  6. Carolyn Hagan, bus aide, transportation, effective 1/7/2008 (2.35 hrs)
- B. Rehire:
  1. Stephen Thomas, custodian, TMMS, effective 2/28/2008 (4 hours)
- C. Change of Assignment:
  1. Sandy Zachar, to ECEAP paraeducator from preschool, Southwood, effective 2/28/2008
- D. Additional Hours:
  1. Garie Sender, ECEAP health assistant, Southwood, effective 3/3/2008
- E. Resignation:
  1. Sharon Calvert, Native American Specialist, EHS, effective 4/18/2008

**Supplemental:**

- A. New Employee:
  1. Robert Burke, assistant fast pitch coach, EHS, effective 2/25/2008
- B. Rehire:
  1. Brandon Johnson, assistant baseball coach, EHS, effective 2/25/2008
  2. Mark Zender, assistant baseball coach, EHS, effective 2/25/2008
- C. Additional Hours:
  1. Shawn Tobias, head girls soccer coach, EHS, fall 2008

Motion carried.

**VI — ADJOURNMENT**

This meeting adjourned at 8:39 p.m.

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President, Board of Directors

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Secretary, Board of Directors