

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
September 15, 2008

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Cathy Dahlquist, President of the Board of Directors, at 7:00 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Ms. Jane Krohn led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mr. VanHoof moved and Mr. Cassell seconded a motion to approve the minutes of the regular board meeting of August 18, 2008 and the special board meeting of September 8, 2008 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Mr. Cassell stated he enjoyed the second annual “Beginning of School Celebration” and the good turn out. He was glad to be there and thanked Mr. Nelson for the day that was planned.

Mrs. Merrill thanked staff and parents for a great start to the school year.

B. Enumclaw High School:

Principal Jill Burnes was introduced and thanked Mr. Nelson and the board for inviting them to share a snapshot of what is happening at Enumclaw High School. They experienced a smooth opening to the school year. As part of the new building goals, student voices have been included in the decision-making process for academic programs. Autumn Hathaway, special events coordinator, and TJ Rockwood, ASB Vice-President, were introduced by Mrs. Burnes.

Autumn shared that leadership students were invited to be a part of the advisory program revision and how to make it different and better. She stated that students are more connected with their advisors and each other as they meet daily. Autumn commented that it is good to have

a support system. TJ talked about the process. Students were surveyed for their thoughts, the data was compiled, and advisory was revamped. He stated that his advisor, Mrs. Schreiner, is great! TJ stated that students were invited to participate in a student focus group. Students wanted advisory to have a clear focus on student support. TJ also shared that EHS has had two big football games and he is excited by the number of students who have participated. Students in great numbers wore maroon and gold on Hornet Pride Day and the pep band is back at the games. He complimented the freshmen on their student spirit. Autumn agreed that, as a cheerleader, she has noticed a big difference and is looking forward to Homecoming! Mrs. Merrill commented that they are doing great things and asked the students what she could brag about in the community regarding their school. Autumn responded that the changes in advisory have brought the fun back and students are becoming closer in their groups.

Mrs. Burnes continued sharing that the focus in their building for both students and staff is on learning. Staff had an excellent launch to the year with three full days of professional development. They will be collaborating this year with four guiding questions when examining student learning: 1) What are the learning outcomes? 2) How do we know students are learning? 3) What do we do and how do we respond when students are not learning? 4) What do we do for students who have already learned it? Mrs. Burnes invited staff members, Barb Schreiner and Kathie Ross to give a picture of what these questions look like in their classrooms.

Ms. Schreiner, math teacher, stated that the math department spent time developing curriculum maps that are being used by all math staff. In their professional learning community, they created maps for algebra, geometry and math analysis. All students are getting the same class, no matter the instructor. Small goals have been set with common assessments to see what students know. Math staff will meet to see if targets have been met and discuss what to do with both students who have not met targets and those who have. The delivery will be different among staff but all have the same standards and are making sure kids are hitting those targets. The goal is to have the curriculum aligned throughout the department and meet the needs of students.

Ms. Ross, math teacher and teacher on special assignment for two periods, shared that her job is to provide support to everything the math department is working on both with curriculum and collaborative time with staff. The new math standards have been adopted at the state level and districts have two years to incorporate these into curriculum. Ms. Ross is helping to write the common assessments that are being discussed in their PLC and how to help with student learning. The collaboration focus is based on individual teacher goals. She used the example of Jim LovellFord who would like to team-teach and how she is working to make that happen by teaming with him herself. Some of Ms. Ross's time will be spent supporting the goals within the department.

Mrs. Burnes introduced one last department that would be sharing. Reading and writing WASL scores are in the 90s with students performing well. Staff is personalizing how to assist students who do have high scores. Special education resource students are one group where a gap exists. Mrs. Burnes introduced special education teacher, Jane Krohn, who shared what the four questions look like in her department. Ms. Krohn stated that she is very excited about all the work that is being done. The curriculum mapping overlaps with the work in special ed. Students are given Quantitative Reading Inventories to assess their reading levels and then individualized curriculum mapping is set up. This process will help to marry their work with the general education curriculum. Special ed has implemented a study skills program which provides both academic support and individualized instruction, as well as a Senior English class for special ed students. The English class will help to engage special ed students in their senior projects.

Mrs. Burnes thanked the board for the opportunity to share and invited questions. Mrs. Merrill asked how the professional development is working. Mrs. Burnes responded that they are using department-based Professional Learning Communities. The other venue is Small Learning Communities. Staff looks at intervention and how to respond to both students who aren't learning and those who have learned. Providing support in a timely manner is the goal. Core teachers are already identifying 9th and 10th graders who are struggling so support can be put in place. An extended Friday schedule and Late Arrival days are being considered for time to put support systems in place. She is very excited about this launch. Mrs. Dahlquist asked if board members could attend advisories. Mrs. Burnes responded affirmatively and asked that board members please let her know when and she would schedule a visit.

C. Superintendent's Report:

Mr. Nelson began by recognizing the high school administration team, Jill Burnes, Paul Iacobazzi, Kevin Smith and Ed Hatzenbeler, and acknowledged the work they did during the summer. We are already seeing the fruits of their effort in the way the year has begun. He stated it is a tribute to their leadership and to the staff.

Mr. Nelson stated that his report would be more formal this evening and goes well with what Mrs. Burnes shared. He wants our strategic approach to learning to be one that can be put into action. He shared the graphic created by the Cabinet which depicts the four pillars – Head, Heart, Hands and Habits, with student learning as the target. A lot of puzzle pieces have been put in place since the spring advance. This is a graphic representation to show what has been put in place in the last few months. The vision continues to be *All Students Achieving At High Levels*. The strategies that will help all students to succeed are a strong professional learning community guided by the four questions Mrs. Burnes introduced. The board message was for cohesiveness across the district. Processes are being put in place and the district improvement plan was presented to the board in draft form. In November, the individual School Improvement Plans will be submitted to the board in the same template. Collaboration will result and connections can be made.

The District Assessment Plan is the common piece. Mr. VanHoof suggested this goal in the spring - what are the student targets we can assess? With the development of professional learning communities, we won't wait to the end of the year to find out whether kids are meeting standards or not. The group will be agreeing to assess students. This is the reason *Learning By Doing* was chosen as a book study for all leadership. At the eight meetings scheduled throughout the year, this book will be used as Cabinet meets and facilitates meetings with building principals. The math goal is included in assessment.

The four goal areas are: Facilities and Technology, Mathematics, Staff/Community Relations, and Assessment. A shift has been made from gathering information through audits and studies last year to action - what we are going to do with the information. High end needs such as technology and the roof at EMS can be looked at. The M & O levy isn't scheduled until 2010 but we can begin to build excitement in our community. A major goal thrust is in the area of Facilities/Technology. The board requested that the Community Relations focus continue through good communication and the implementation of a Climate Survey. When Gerrie became principal at Black Diamond, we fell a bit behind on this. Mike and Kathy are working with a company to see how a survey would look, what the cost would be, and how user friendly it would be. He will be sharing more about the survey in the next few weeks. The questions will be presented to the board to make sure we target the right information. Mr. Nelson concluded his report saying he would be happy to answer any questions. A conversation regarding facilities

will be necessary as he needs to know board sentiments. Mrs. Merrill commented that Mr. Nelson's report was excellent. Mr. Weyer thanked Mr. Nelson for the excellent work being done. He loved the presentation from the high school and has observed the same work at Westwood. Mr. Weyer believes this work will have a positive impact on student learning. Mr. Nelson responded that this is not a plan to sit on the shelf but to put into action. Mr. Cassell likened putting the goals out there to planting seeds. When the seeds begin to grow, we will appreciate the work! Mr. Nelson stated that he would be happy to answer any questions through email. He also shared that the plans could go out on the website for parent feedback.

D. Special Education Information:

Mr. Stanton began by stating that he was happy to be presenting about special education because he believes so much in it. His information regards the expansion of the continuum of services and as progress is made, new expectations and questions arise. Attorney Dave Hokit will be scheduled for a board workshop to discuss legal questions. Mr. Stanton stated that our vision "*All Students Achieving At High Levels*" is not just about academics. It relates to students with disabilities who struggle with other challenges. We want our students to succeed in life. Students with behavioral and social disabilities are challenged as much as a child who struggles to read. These disabilities create a significant barrier to their education. Mrs. Dahlquist asked about the parameters when a new program is initiated. When do we know we have reached the limit for serving students? How do you assess whether it is working? What is the cost? Mr. Stanton distributed a cost comparison showing that it is substantially less costly to our district to provide programs here than to transport students for services in other districts. He also shared that students' social and behavioral issues are oftentimes the result of abuse and neglect. The district has to find experts who can teach children how to behave. They have a true disability. Progress can be assessed by noting the reduction of intensity and frequency of a behavior and whether the student is using new strategies. Staff must look at students and determine whether their behaviors can be addressed with behavioral methods. Instructors at universities are instrumental in helping to develop programs for students with behavioral issues. Mr. Nelson asked Mr. Stanton, as a new special ed director, why he feels this program is best. Mr. Stanton responded that the numbers of students with behavioral disabilities are increasing every day and rarely do we feel prepared to serve these students. Many do not respond to typical strategies. The goal is to build capacity in helping teachers learn how to respond to the behaviors. What is our responsibility and why serve them here? They are our kids and their families live in our communities. We have a better chance of understanding our children than someone outside. His experience with placements outside the district has not been that positive. Mrs. Dahlquist asked about the budget impact on general education students. Mr. Stanton replied he didn't know how to determine how much is too much. The major focus is to develop the best programs we can for our students and assess whether we are making progress. Mr. VanHoof observed that costs appear to be better controlled when students are served in district. After final discussion, it was determined a date would be established for a special workshop with Mr. Hokit to discuss special education legal issues.

Mrs. Dahlquist asked if anyone present wished to address the board as a whole.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Stocker presented the list of top ten expenditures in the district as follows: WSIPC, Muckleshoot Indian Tribe, Food Services of America, Puget Sound Energy, Toshiba/American Business Solutions, Kelley Imaging, KCDA, Associated Petroleum, Pearson Education, and the City of Enumclaw. Mr. Stocker said he has learned that it is a long, involved process from requisition to purchase order and payments.

After reviewing all vouchers, Mrs. Merrill moved and Mr. Weyer seconded to approve payroll and general fund vouchers #43409 through #43642 in the amount of \$508,213.29; associated student body fund vouchers #19053 through #19101 in the amount of \$96,761.96; capital projects fund vouchers #1582 and 1584 in the amount of \$26,129.24; private purpose trust fund vouchers #25 and 26 in the amount of \$1,050.00; and ratification of the general fund payroll warrant issue for July in the amount of \$2,678,013.33. Motion carried.

B. Consent Agenda:

1. Anonymous donation of \$1,000 to the Football Club at Enumclaw High School
2. Donation of \$1,000 by the Qwest Foundation to Kibler in recognition of volunteer work by Peggy Lausch
3. Donation of \$500 by Farmers Insurance Group to Black Diamond Elem to pay for school supplies
4. Waiver of Senior Citizen Fees
5. Appointment of Attendance Officers
6. Field Trip: 6th Grade Camp
7. Grants:

- Carl D. Perkins	\$23,796.00
- Special Ed Preschool	\$22,206.00
- Special Ed IDEA-B	\$844,769.00
- Highly Capable	\$38,961.00
- Learning Assistance Program	\$261,699.00
- Library Media	\$16,593.00
- Transitional Bilingual	\$108,524.00
- Title I	\$347,741.00
- Title II (Teacher/Principal Training)	\$156,969.00
- Title II (Enhance Ed thru Technology)	\$3,263.00
- Title III (Limited English Proficiency)	\$20,594.00
- Title IV (Safe & Drug Free Schools)	\$9,409.00
- Career & Tech Grant	\$22,500.00

The consent agenda was presented by Mrs. Dahlquist. Mr. Stocker asked to share information regarding the grants which equal \$1.8 million. The entitlement grants require a fair amount of work and were written by Randy Stocker, Kathy Lockyer, Chris Beals, Aaron Stanton, Steve Taylor, Terry Parker, and Kevin Smith and Bob Kilmer at the high school. Bonnie Walkup has been calculating information for budgets. Though we are entitled to the grants, they do require a fair amount of work. Mr. Stocker was thanked for the informative way the grants were presented. Mr. Weyer asked what the cost is to the district for the work involved on the grants. Mr. Nelson responded that each grant has indirect fees which cover the cost of administrative time and overseeing the work. We have no grant that we can't justify the time involved in managing them

as they are worth the time expended. Mr. Beals has taken over the LAP/Title I Grants which he and Mr. Nelson have done previously. A comprehensive review of our grants will be done in the future. Mr. Stocker commented that OSPI has been wonderful in assisting him with questions that have arisen.

With gratefulness and appreciation for all the gifts our district receives, Mr. Cassell moved and Mrs. Merrill seconded to approve the following items on the consent agenda:

1. Anonymous donation of \$1,000 to the Football Club at Enumclaw High School
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Mrs. Dahlquist called for questions. She commented that both of her children have attended 6th Grade Camp. In checking on the cost, Mrs. Dahlquist found that students are paying \$140 of the \$280 cost. Students have fundraising events to off-set the expense. While she knows that White River cancelled their camp, she believes it is a worthwhile program in our district. Mr. Nelson responded that he appreciates her discussing that this program is not fully funded. Motion carried.

C. General Fund Report

Mr. Stocker presented the General Fund Report.

The beginning of the year fund balance was \$4,015,838.50. Total resources available were \$44,017,148.54. Expenditures to date: \$40,178,495.70. Transfer amount to debt service: \$42,689.84. Ending fund balance: \$3,795,963.00. Unreserved balance: \$3,322,836.77.

Capital Projects beginning fund balance was \$119,785.47 with an ending balance of \$82,431.60.

The Debt Service Fund beginning fund balance was \$1,973,163.18 with an ending balance of \$2,240,666.03.

ASB Fund beginning fund balance was \$360,851.14 with an ending balance of \$360,648.25.

Transportation Fund beginning fund balance was \$433,114.56 with an ending balance of \$440,075.30.

Mr. Stocker concluded by stating that he is feeling fine about the year-end budget numbers and that enrollment is coming in a bit over projections with higher high school numbers.

At 8:23 p.m., Mrs. Dahlquist announced the board would take a short break and return at 8:30 p.m. for a 20 minute executive session to discuss personnel. The board returned to regular session at 9:06 p.m.

V — PERSONNEL

A. Personnel Report:

Employment with the district will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions or criminal charges in accordance with Washington State Law. Mrs. Merrill moved and Mr. VanHoof seconded a motion to accept the personnel report, with the exception of Classified item 2 under B. Transfer which should be omitted.

Classified:

A. Resignation:

1. Pamela Teernstra, bus driver, transportation, effective 8/18/2008
2. Paddy Irwin, paraeducator, EHS, effective 8/18/2008

B. Transfer:

1. Sandra VanHoof, paraeducator, from Southwood to Black Diamond ECEAP, effective 9/2/2008
2. ~~Lauren Campbell Warren, paraeducator, from TMMS to EHS, effective 9/3/2008~~ — Error — no transfer

C. Change of Assignment:

1. Maria Horvath, custodian, Black Diamond, from Kibler paraeducator, effective 8/26/2008
2. Susan Hobbs, ECEAP lead teacher, Black Diamond, from EHS paraeducator, effective 9/2/2008

D. New Employee:

1. Cynthia Egan, ECEAP family support & health assistant, Black Diamond, effective 9/2/2008
2. Linda Engelhard, ELL paraeducator, Kibler, effective 9/2/2008
3. Kelly Scott, paraeducator, Southwood, effective 9/2/2008
4. Dean Giampapa, assistant football coach, EHS, effective 9/2/2008
5. Richard Starrett, assistant football coach, EHS, effective 9/2/2008
6. Patrick Thomas, assistant football coach, EHS, effective 9/2/2008
7. Tyson Gamblin, assistant football coach, EHS, effective 9/2/2008

E. Additional Hours:

1. Sherry Idso, paraeducator, EHS, effective 9/2/2008
2. Denise Irish, paradeducator, EHS, effective 9/3/2008

F. Termination:

1. Jeffrey Patricelli, custodian, Byron Kibler, effective 8/25/2008

Supplemental:

A. New Employee:

1. Matthew Gaynor, assistant football coach, EHS, effective 9/2/2008

Motion carried.

VI — ADJOURNMENT

This meeting adjourned at 9:07 p.m.

President, Board of Directors

Secretary, Board of Directors