

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
August 17, 2009

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Cathy Dahlquist, President of the Board of Directors, at 7:02 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Brenda Sexton led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mr. Cassell moved and Mr. VanHoof seconded a motion to approve the minutes of the regular board meeting of July 20, 2009 and the special board meeting of July 29, 2009 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Mrs. Merrill shared that she and Mrs. Dahlquist were the only board members in attendance at the PLC Conference they attended with Mr. Nelson. She stated that seeing all the Enumclaw people present was exciting. Both were glad they had taken advantage of the opportunity to attend. Mrs. Dahlquist added that she chose to attend to see what PLC was and what it meant. She wanted to understand what teachers would be doing every Friday. Mrs. Dahlquist is happy that the Board has made PLC a goal as she believes it ultimately improves student learning and that is why we are here. Budgets and curriculum are important but it is the staff members on the front line that make the difference when implementing PLC. She was grateful for the opportunity to attend. Mr. VanHoof thanked them for taking two and half days out of their summer to attend. Mrs. Merrill concluded by saying it was powerful.

Mr. Weyer stated that he had handed in a letter of resignation earlier in the day. He will be staying on until a new board member has been selected. Mr. Weyer thanked the community for electing him to the position and the board and administration for their support. Mrs. Dahlquist thanked Mr. Weyer for the assets he brought to the board, making them more aware of strategic

plans, energy issues, and district goals. She stated that she personally appreciated that and he would be missed. A replacement process and timeline are in place.

Mr. Nelson presented the timeline. He shared that Mr. Weyer's term is up in November of 2011. It is the District #4 position that is open and represents Westwood, Black Diamond, Thunder Mt. and Enumclaw High School. Applications are due by September 11, 2009. An orientation has been scheduled September 14th for all interested candidates. Qualifications of candidates will be evaluated on September 15th, with interviews on September 16th. The new board member will be sworn in at the September 21st board meeting. This gives a three week window for applications to be submitted. The information will be advertised in the Courier Herald and is also on the website at www.enumclaw.wednet.edu. Mrs. Dahlquist called for questions. Mrs. Merrill responded that the three week window is a good idea at the beginning of the school year. Mr. Nelson stated that a standard application has been updated and will be sent out to the board for review. He will finalize the process with Mrs. Dahlquist and the application process will officially open on August 19th, 2009. Mr. Nelson stated that he would be happy to meet with community members who are interested and said the board would be available also.

B. Superintendent's Report:

Mr. Nelson began his report by stating how much he appreciated Mr. Weyer. He hopes he will attend the September board work study as they will be looking at a system that is really becoming aligned. Staff spent a great deal of time systemizing the goal setting process, School Improvement Plans (SIP) and developing the mission statement. Mr. Weyer would enjoy the overview. The second part of the work study will be around an Maintenance and Operations Levy.

Mr. Nelson presented a board work study calendar to the board members, noting the shift in school presentations which will take place during work study rather than at board meetings. The first hour of work study, the board will dialog with the building principal. The principals are thrilled with this shift as it is difficult to share and have an interaction at the board meetings. These reports will be around PLC, student learning and collaboration – focusing on the results. The Climate Survey has also been scheduled with results to review at either the November or December workshop. Mr. Nelson asked the board to email him if they had questions.

The Leadership Advance focused on the structure of the early release day. Building norms, mission and vision statements were brought into alignment. These have been set at the district and will also be set in the buildings. Mr. Nelson brought attention to the key phrases and definitions posted on the walls. More of this will be outlined at the September 8th board work study.

Mr. Nelson shared he was very impressed that a majority of the freshman class and their parents attended the orientation tonight. There were several hundred in attendance. Mrs. Hatzenbeler's EHS United Club members were assisting freshmen and giving tours. This orientation alleviates some of the concerns of students who might be nervous going to school their first day. Attendance was well beyond the expectations of EHS administrators. EHS band teacher, Lynda Alley, was on hand to play a new rendition of the fight song. August 31st is the first day of school. Mrs. Dahlquist shared that she and Mr. Cassell attended the orientation with their freshmen students. Mr. Cassell stated that giving students their schedules was a stroke of genius and resulted in a great turn-out.

C. 2009-10 Budget Hearing:

Mr. Stocker began by thanking Mr. Weyer for his help when he was coming in new as director and trying to understand business and operations. He also thanked Mrs. Dahlquist and Mrs. Merrill for attending the PLC Conference.

As Mr. Nelson shared at the July meeting, the budget has been developed with a few corrections. Mr. Stocker used a PowerPoint presentation to share information regarding last year's budget, state and federal impacts, the 2009-10 budget as well as explaining the different funds. He shared the anticipated revenues (\$41,728,687) and expenditures (\$43,549,239) which left a budget deficit of \$1,820,552 for 2009-10. Mr. Stocker's stated that the budget would continue to be monitored closely. If there is no change in funding strategies, the district will have to look at additional reductions in the 2010-11 school year. Mr. Nelson stated that this is the second budget presentation and gives an opportunity for questions.

Mrs. Dahlquist asked if anyone present wished to address the board as a whole to please step forward and state their name.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

Mrs. Dahlquist announced that this was an opportunity for public comment regarding the 2009-10 budget. The announcement was made three times as required. No one present wished to comment regarding the 2009-10 budget.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Stocker presented the list of top ten expenditures in the district as follows: Northwest Textbook Depository; White River School District; Micro Computer Systems, Inc; Muckleshoot Indian Tribe; Puget Sound Energy; K & L Gates; Northwest ESD 180; City of Enumclaw; Lowe's Commercial Service; and Bank of the West.

After reviewing all vouchers, Mr. VanHoof moved and Mrs. Merrill seconded to approve payroll and general fund vouchers #46063 through #46218 in the amount of \$439,466.05; capital projects fund vouchers #1587 through #1591 in the amount of \$772,983.90; associated student body fund vouchers #19769 through #19776 in the amount of \$12,318.70; private trust fund vouchers #38 through #43 in the amount of \$4,200.00; and ratification of the general fund payroll warrant issue for July in the amount of \$2,869,799.23.

Motion carried.

B. Consent Agenda:

1. Donation of \$6,000 from the Muckleshoot Charitable Fund to EMS for 6th Grade Camp (Mrs. Dahlquist amended this to include Thunder Mt.)
2. Award Bid for Dairy Products
3. Waiver of Senior Citizen Fees
4. Personnel Report

5. Approval of 2009-10 Part-time, Temporary and Substitute Salary Schedule

The consent agenda was presented by Mrs. Dahlquist.

With gratefulness and appreciation for all the gifts our district receives, Mr. Weyer moved and Mr. Cassell seconded a motion to approve the following items on the consent agenda:

1. Donation of \$6,000 from the Muckleshoot Charitable Fund to EMS and TMMS (as amended) for 6th Grade Camp
2. Award Bid for Dairy Products
3. Waiver of Senior Citizen Fees
4. Personnel Report
5. Approval of 2009-10 Part-time, Temporary and Substitute Salary Schedule

Certificated:

A. Retire:

1. Tim Nelson, teacher, TMMS, effective 7.1.2009

B. Transfer:

1. Mathew Gaynor, teacher, from Southwood to TMMS, effective 8.26.2009

Classified:

A. Resignation:

1. Brandon Johnson, paraeducator, EHS, effective 7.22.2009
2. Justin Bray, assistant groundskeeper, district office, effective 8.5.2009

B. Additional Hours:

1. Beth Gunderson, summer school para, Black Diamond, effective 8.10.2009
2. Susan VanHorn, summer school para, Kibler, effective 8.10.2009
3. Wendy Sigel, summer school para, Sunrise, effective 8.10.2009
4. Laurie Miller, summer school para, Southwood, effective 8.10.2009
5. Kate Cross, summer school para, Westwood, effective 8.10.2009

Motion carried.

C. Career and Technical Education Plan:

Mr. Nelson shared that Mr. Smith had three meetings this evening and had planned to be here to answer any questions regarding the CTE Plan. This plan comes to the board annually for approval. Mr. Nelson stated that the connections with community partners are better than any other program in the district. Mr. Smith is staying as much on the cutting edge as is possible. The more core subject changes are legislated by the state, the more difficult it is to find the best way to implement CTE courses. Mr. Nelson attended two different meetings with Mr. Smith and stated that Mr. Smith is held in high regard by his colleagues.

Mrs. Merrill moved and Mr. VanHoof seconded to approve the Career and Technical Education Plan. Mr. Cassell stated that he had a couple of questions and would get with Mr. Smith for those. He noted the long list of advisory members and was pleased with that. In regard to Mr.

Cassell's question about an accounting course, Mrs. Merrill noted that Lori Patrick teaches accounting. Mrs. Dalquist remarked that Mr. Cassell sits on the Green River Community College Manufacturing Advisory board. Motion carried.

D. Resolution 941: 2009-10 Budget:

Mr. VanHoof moved and Mrs. Merrill seconded to approve Resolution 941: 2009-10 Budget. Mrs. Merrill noted that professional development had a zero amount in the budget. Mr. Nelson responded that some Title II funds would be used for professional development and we will have to be creative in finding additional funding sources. The administrative staff went over this budget to a higher degree than any previous budget. Motion carried.

E. Resolution 942: Interlocal Agreement for Purchasing:

Mr. Stocker stated that this interlocal agreement is for the purchasing of energy services. The Northshore School District has researched contractors and we are able to take advantage of that research through this agreement. By using these contractors, we have a better chance of getting a return on the projects and procuring funds. We will be applying for grants to use for energy saving projects. Pete French wrote a grant and just received notice that he was awarded \$100,000 for work at Southwood.

Mr. Weyer moved and Mr. VanHoof seconded to approve Resolution 942: Interlocal Agreement for Purchasing. Mr. Weyer thanked Mr. Stocker for this work. Motion carried.

F. Second Reading:

Policy 5403: Family Leave

Policy 5404: Family Leave Act

Mrs. Merrill moved and Mr. Cassell seconded approval of policies 5403: Family Leave and 5404: Family Leave Act. Motion carried

G. General Fund Report:

Mr. Stocker presented the General Fund Report. 85.96% of the budget has been expended with 90.35% of revenues in.

The beginning of the year fund balance was \$3,967,246.81. Total resources available: \$42,451,570.91. Expenditures to date: \$38,406,674.61. Transfer amount to debt service for energy: \$42,689.84; grant carry-over: \$444,469.70; energy: \$42,689.82; inventory: \$32,120.87; unreserved designated: \$525,000.00; and unreserved contingency: \$350,000.00. Unreserved ending fund balance: \$2,607,926.07.

Capital Projects beginning fund balance was \$50,890.38 with an ending balance of \$33,732.13.

The Debt Service Fund beginning fund balance was \$2,207,605.22 with an ending balance of \$2,857,961.14.

ASB Fund beginning fund balance was \$354,365.85 with an ending balance of \$305,020.35.

Transportation Fund beginning fund balance was \$432,133.58 with an ending balance of \$541,654.10.

Mrs. Dahlquist asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 10-minute executive session for the purpose of discussing site acquisition of real estate with no action. Mrs. Dahlquist announced the board would take a five minute break and reconvene at 7:55 p.m. for a ten minute executive session.

V — EXECUTIVE SESSION

The board came out of executive session at 8:05 p.m. No decisions or motions were made during the executive session.

VI — BOARD PROCESS DEBRIEF

The board debriefed the board meeting.

VII — ADJOURNMENT

This meeting adjourned at 8:07 p.m.

President, Board of Directors

Secretary, Board of Directors