

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
June 22, 2009

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Cathy Dahlquist, President of the Board of Directors, at 7:02 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Lauren Storer led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mr. Cassell moved and Mr. VanHoof seconded a motion to approve the minutes of the regular board meeting of May 18, 2009 and the special board meeting of June 1, 2009 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Mrs. Dahlquist shared that graduation was fabulous. She complimented the high school staff for doing an amazing job of facilitating and organizing, and said the kids had fun. Mrs. Dahlquist remarked that it is her favorite event in which to participate as a board member and she feels privileged to be a part.

Mr. Cassell attended the Retirement Tea and reception and was pleased by the large crowd of people who attended to celebrate the seven retirees. He thanked the Chamber for sponsoring this nice event. Mr. Cassell also attended the Thunder Mt. Middle School 8th grade promotion and said it was a fun event.

Mrs. Dahlquist attended the 8th grade promotion at Enumclaw Middle School. She stated that the decorations at the 8th grade dance were beautiful with a theme of “Twilight in Paris”.

Mrs. Merrill reported that she had just returned from the WSSDA state legislative committee meeting where they discussed issues that will be presented at the next legislative session. Districts submit their concerns for consideration. The committee determines whether the issue

impacts one director area or many. Mrs. Merrill stated that she realizes how fortunate we are in our district compared to others. Though we are facing the same problems, they are magnified in very small and large districts. Core 24 will be an issue as districts try to find ways to reorganize the educational system. She remarked that it is good to serve on a state committee.

Mrs. Dahlquist shared that the district was visited by Representative Dan Roach. Mr. Nelson, Mrs. Merrill and she took him to visit a kindergarten class and he was impressed with the full-day kindergarten program. They also visited the high school and had a conversation with the ASB officers.

Mr. VanHoof remarked that it is the last day of school and wished everyone a safe summer. He also shared that he had been involved in Relay for Life event over the weekend and was impressed with the high school students who were involved. Mr. VanHoof complimented them on being great kids and it was nice to see them volunteering their time. Their enthusiasm was contagious!

Mrs. Dahlquist asked to change the agenda by moving Item C (Superintendent Report) up to Item B under Board of Directors/Communications.

B. Superintendent's Report:

Mr. Nelson shared the last few weeks of school have been very busy. He will be highlighting one group of students this evening who are among many amazing students across our system.

The end of the year was smooth and calm, and Mr. Nelson commented that with 4500 students and nearly 550 employees, when the day ended, the needs of families had been met. Several groups of high school students are involved with service projects. He shared his experience at class move-up day at the high school and the wonderful conduct of the students. Though enthusiastic and excited, they were also appropriate and patient in their behavior. The seniors modeled exemplary behavior. After honoring and congratulating the seniors, Ms. Weinbrecht dismissed them and the classes each moved up to their new class positions. Mr. Nelson stated that the administration and leadership were amazing.

Mr. Nelson shared he would be gifting the leadership tomorrow with a book called "Happily Grateful". Quoting from the book, *"One of the sanest, surest, and most encompassing joys of life comes from being happy over the good works and good fortunes of others."* (Archibald Rutledge) It is important to nurture strengths in others. Our district leaders will be honored at Mr. Nelson's home tomorrow.

Honoring a group that represents Enumclaw High School, Mr. Nelson stated that the Equestrian Team is relatively new to Enumclaw. Our incredible students have taken on something new in the state of Washington, and the local students wanted a team in Enumclaw. Mr. Nelson distributed the point standings for the team which showed them as state champions! Craig Fish was introduced as an advisor for the team. He thanked the board for inviting them. Mr. Fish stated how proud he was of the accomplishments of the Equestrian Team who went to state and won the championship. Team members Kyle Elliott, Lauren Storer, Reilly Williams, Chelsea Clark, Kaylee Milbrath, Katie Fish, and Brittany Hall introduced themselves. Ten of the team members are juniors and Mr. Fish stated that he would like to continue the momentum. He shared an entertaining PowerPoint presentation of the team in action. Mr. Fish commented that EHS is considered a medium-size school and they excelled at state with more points than the

large school. He is thrilled to be involved with these young people who represented themselves and Enumclaw well. The team had an arrangement with the city to practice at the fair grounds. The team has travelled to Vancouver, Elma and Pasco to compete. Enumclaw would love to bring the meets here! Mr. Nelson presented the team with a Certificate of Achievement. Mr. Fish expressed his appreciation to the community for their support. Mr. Cassell commented that it is very impressive to see the scores of the EHS team.

Mrs. Dahlquist called for a 10-minute recess while ice cream bars were distributed to the team. The meeting reconvened at 7:40 p.m.

C. Human Resources:

Mrs. Lockyer, Director of Human Resources, reported on her department. Stating that they are not paperless yet, she wanted to give the board an idea of what happens in HR. She shared that there is a cycle in the department. At the end of year, they are assisting staff with retirements; then into recruiting and new staff orientations. Certificates for both certificated and classified staff are tracked. They try to notify staff when they need to renew their certificates. Mrs. Lockyer stated she is blessed with the people who work in HR. Her assistant, Stephanie Berryhill, brings many gifts to her position and is a wonderful people person. Debbie Kern, classified sub clerk, and Virginia Harmon, certificated sub clerk, complete her capable and personable staff. They all take on many other tasks. She said getting to participate in the educational process is a gift to her.

The board packet included the Title IX summary report which has to be presented annually. Specific criteria has to be followed in order to be in compliance with Title IX including a student survey every third year to determine whether we provide adequate equity for our students. We have a fairly good balance. The one place that is a bit out of balance is in coaching with more males than females. The district is working to improve those numbers. Mrs. Lockyer asked if anyone had questions. Mrs. Merrill remarked that she hears a lot of positive comments about the HR department. Mrs. Lockyer responded that they work well with staff and have good relationships with both PSE and EEA Unions.

Mrs. Dahlquist asked if anyone present wished to address the board as a whole to please step forward and state their name.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

Joanne Seng, Puget Sound ESD representative for Enumclaw, introduced herself and stated that she really enjoys the board communications. She commented that it is delightful to hear how involved the board is in the community. Ms. Seng will go back to the PSESD board with news of what is happening in Enumclaw. Mrs. Dahlquist thanked her for coming.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Stocker presented the list of top ten expenditures in the district as follows: Mahlum Architects, Food Services of America, Puget Sound Energy, Overlake Hospital Medical Center,

Muckleshoot Indian Tribe, KCDA, City of Enumclaw, Micro Computer Systems, Associated Petroleum Products, and Brooks Powers Group.

After reviewing all vouchers, Mr. VanHoof moved and Mrs. Merrill seconded to approve payroll and general fund vouchers #45527 through #45818 in the amount of \$674,655.67; associated student body fund vouchers #19636 through #19717 in the amount of \$76,358.25; transportation vehicle fund voucher #25 in the amount of \$109,173.73; and ratification of the general fund payroll warrant issue for May in the amount of \$2,872,070.22. Motion carried.

B. Consent Agenda:

1. Donation of \$7,814.23 to Southwood Elementary from Southwood PTA to be used to purchase technology
2. Donation of \$1,051.25 to Sunrise Elementary from Sunrise PTA to be used for end of year field day
3. Donation of \$75,000 to the Enumclaw School District from Enumclaw Schools Foundation to be used for 30 full-day kindergarten scholarships
4. Field trip requests: Cross Country Track meet in Salem, OR, September 19, 2009 and Boys Basketball tournament in Wasilla, AK, December 20, 2009 (no cost to the district)
5. Personnel Report

The consent agenda was presented by Mrs. Dahlquist.

With gratefulness and appreciation for all the gifts our district receives, Mrs. Merrill moved and Mr. Weyer seconded a motion to approve the following items on the consent agenda:

1. Donation of \$7,814.23 to Southwood Elem from Southwood PTA to be used to purchase technology
2. Donation of \$1,051.25 to Sunrise Elem from Sunrise PTA to be used for end of year field day
3. Donation of \$75,000 to the Enumclaw School District from Enumclaw Schools Foundation to be used for 30 full-day kindergarten scholarships
4. Field trip requests: Cross Country Track meet in Salem, OR, September 19, 2009 and Boys Basketball tournament in Wasilla, AK, December 20, 2009 (no cost to the district)
5. Personnel Report

Certificated:

- A. Retirement:
 1. Janis Laybourn, teacher, Southwood, effective 6.22.2009
- B. New Employee:
 1. Rodrick Lobdell, teacher, EHS, effective 8.26.2009
- C. Leave of Absence:
 1. Jeanne Northfield, SLP, .2 FTE LOA, effective 8.26.2009
- D. Leave Replacement:
 1. Jill Thornton, SLP, .1 FTE, effective 8.26.2009
- E. Transfer:

1. Ted Carlson, teacher, TMMS to EHS, effective 8.26.2009

F. Involuntary Transfers:

1. Necia Engebretsen, teacher, from EHS to TMMS, effective 8.26.2009
2. Megan Steinman-Neal, teacher, from Kibler to EHS, effective 8.26.2009
3. Sarah Russell, teacher, from EHS to TMMS, effective 8.26.2009
4. Matthew Gaynor, teacher, from TMMS to Southwood, effective 8.26.2009
5. Debbie Evans, teacher, from Black Diamond to Black Diamond/Westwood, effective 8.26.2009
6. Carol Wahl, counselor, from Westwood to Westwood/Black Diamond, effective 8.26.2009
7. Shawn DeForrest, teacher, from Westwood to TMMS, effective 8.26.2009
8. Denise Kellogg, counselor, from Southwood to Southwood/EHS, effective 8.26.2009
9. Debbie Shapiro, counselor, from Sunrise to EMS, effective 8.26.2009
10. Pat Roberts, teacher, from Kibler to Kibler/Westwood, effective 8.26.2009
11. Cynthia Killip, teacher, from Kibler to Kibler/Sunrise, effective 8.26.2009
12. Monica Munger, counselor, from Kibler to Kibler/Sunrise, effective 8.26.2009
13. Sarah Hartjoy, teacher, from Westwood to Sunrise, effective 8.26.2009
14. Jill Carlson, teacher, from Southwood to Southwood/Westwood, effective 8.26.2009
15. Jack Prindle, teacher, from Westwood to Southwood/Westwood, effective 8.26.2009
16. Sarah vanVegten, teacher, from TMMS to Westwood/TMMS, effective 8.26.2009

G. Additional Hours:

1. Carolyn Kinniburg, ESY teacher, EHS, effective 6.13.2009
2. Jill Carlson, teacher, Southwood/Westwood, from .8 to 1.0 FTE, effective 8.26.2009
3. Sarah Russell, teacher, TMMS, from .6 to 1.0 FTE, effective 8.26.2009

Classified:

A. Resignations:

1. Bridget Hardersen, paraeducator (1.5 hrs only), Westwood, effective 6.22.2009
2. Stacy Thompson, paraeducator, TMMS, effective 6.22.2009

B. Temporary Hours:

1. Dianna Coutts, ESY paraeducator (36 hrs), EHS, effective 6.13.2009
2. Heather Fantello, ESY paraeducator (36 hrs), EHS, effective 6.13.2009
3. Karina Cooper, special ed paraeducator (173.33 hrs), transportation, effective 6.29.2009

Supplemental:

A. New Employee:

1. Elizabeth Christensen Madill, head girls basketball, EHS, effective 6.3.2009
2. Laini Goodlett, assistant girls swim coach, EHS, effective 6.11.2009

B. Resignation:

1. Jessica Squires, assistant girls basketball, EHS, effective 6.3.2009

Mr. Nelson commented that one person whose retirement is on the personnel report, set the course for three other staff who were able to move back to their first choice positions in the district! The HR department did a miraculous job in moving people into positions. This represents hours and hours of work.

Mrs. Dahlquist expressed her gratitude for the gifts to our district. Motion carried.

C. 2009-10 Board Meeting Schedule:

Mr. Nelson stated that he and Mrs. Aaby went through the calendar and did their best to avoid holidays and vacations so the public can know in advance the board meeting schedule. The board retreat was kept in early to accommodate the superintendent's evaluation as requested by the board.

Mr. Cassell moved and Mr. VanHoof seconded to approve the 2009-10 Board Meeting Schedule. Discussion followed. Motion carried.

D. Resolution 935: Addendum to Sale of Surplus Property List:

Mr. Nelson stated that this is an addendum to the original resolution to include some items from transportation to be added to the surplus list.

Mr. VanHoof moved to approve Resolution 935: Addendum to Sale of Surplus Property List. Mr. Cassell seconded and the motion carried.

E. Resolution 936: Puget Sound Joint Purchasing Cooperative Interlocal Agreement

Mr. Nelson explained that this is an annual resolution for our food services department for cooperative purchasing.

Mrs. Merrill moved to approve Resolution 936: Puget Sound Joint Purchasing Cooperative Interlocal Agreement. Mr. Cassell seconded and the motion carried.

F. Resolution 937: Adoption of Enumclaw School District's Capital Facilities Plan

Mr. Nelson stated that this is the adoption of the 2009-2014 Capital Facilities Plan. Mr. Stocker stated that the plan has only minor changes. The minor changes in the plan are regarding Student Generation Factors and Projected Enrollment Numbers which were explained in detail by attorney Denise Stiffarm. She stated that it was determined we needed additional elementary capacity when doing the enrollment projections. The projected expansion of Black Diamond Elementary would be from 197 to 500 students. The impact fees are based on these numbers. Contingent upon board plans and bond funding, this expansion could be coupled with the Kibler modernization. The change in generation rates is based on the average number of students coming from new housing developments. Determining the builder's share drives the rate. Building plans have changed from single family units to multi-family homes which have more children. The plan was presented to the King County Tech Review Committee. They had no questions regarding the plan and recommended approval by the committee in the fall.

After questions and discussion, Mr. Weyer moved and Mrs. Merrill seconded to approve Resolution 937: Adoption of Enumclaw School District's Capital Facilities Plan. Motion carried.

G. Second Reading:

Policy 2022: Electronic Resources

Policy 3415: Accommodating Students with Diabetes

Policy 3420: Anaphylaxis Prevention

Policy 5407: Military Leave

Mr. Nelson stated the policies before the board were for action. Considerable time was spent reviewing these at the last board meeting and the requested changes were made on the policy language. Mr. Nelson stated that he wished to have board approval on these policies.

Mr. VanHoof moved and Mr. Cassell seconded to approve policies 2022, 3415, 3420 and 5407 as presented. Mr. Weyer thanked staff for time and effort in making the changes. Motion carried.

H. General Fund Report:

Mr. Stocker presented the General Fund Report. 69.5% of the budget has been expended with 78% of revenues in.

The beginning of the year fund balance was \$3,967,246.81. Total resources available: \$37,174,405.35. Expenditures to date: \$31,046,683.66. Transfer amount to debt service for energy: \$21,344.92; inventory: \$32,120.87; grant carry-over: \$444,469.70; unreserved designated: \$525,000.00; unreserved contingency: \$350,000.00; and debt service: \$42,689.82. Unreserved ending fund balance: \$4,712,096.38.

Capital Projects beginning fund balance was \$50,890.38 with an ending balance of \$30,296.96.

The Debt Service Fund beginning fund balance was \$2,207,605.22 with an ending balance of \$3,429,181.78.

ASB Fund beginning fund balance was \$354,365.85 with an ending balance of \$390,536.41.

Transportation Fund beginning fund balance was \$432,133.58 with an ending balance of \$649,197.16.

Discussion followed on the impact of the Federal Stimulus money.

Mrs. Dahlquist asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 15-minute executive session for the purpose of discussing site acquisition of real estate. Mrs. Dahlquist announced the board would take a 7-minute break and reconvene at 8:25 p.m. for a 15 -minute executive session.

V — EXECUTIVE SESSION

At 8:45 p.m., the board came out of executive session to announce they would return to executive session for 5 minutes. No land acquisition decisions or motions were made during the executive session.

VI — BOARD PROCESS DEBRIEF

The board came out of executive session at 8:50 p.m. to debrief the board meeting and share any concerns about the process. There were no concerns.

VII — ADJOURNMENT

This meeting adjourned at 8:52 p.m.

President, Board of Directors

Secretary, Board of Directors