

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
March 15, 2010

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Nancy Merrill, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Carissa Gwerder led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mrs. Dahlquist moved and Mr. Nickson seconded a motion to approve the minutes of the regular board meeting of February 22, 2010 and the special board meeting of March 1, 2010 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Mrs. Merrill stated at the last meeting she was in receipt of a letter that was to be read by Mr. Nickson during board communications. He was asked to share the letter again during board communications at this meeting. Mr. Nickson read the letter, recusing himself from all BD Lawson Partners, LP, and BD Village Partners, LP discussions, correspondence, and board action as his wife is involved in an individual appeal challenging the Final Environmental Impact Statement for the Lawson Hills and Villages projects. Mrs. Merrill thanked Mr. Nickson and explained that he had been detained because of travel delays at the last meeting. Upon his arrival during executive session at the February 22nd board meeting, the board had returned to open session where Mr. Nickson read his letter.

Mr. Nickson shared that he and Mrs. Merrill attended the WSSDA New Directors Workshop. He said it was great to hear the perspectives of those with many years of experience as board directors. Mr. Nickson said he would add more about the technology drive when Mr. Cassell shared.

Mrs. Dahlquist expressed her thanks to the boys' basketball team for the great ride and added that she was proud to be from Enumclaw. The game was a heartbreaker but the community spirit, families and kids were amazing.

Mrs. Dahlquist shared that she had participated in the Yarrow Bay hearings in Black Diamond, testifying on behalf of the school district before a hearing examiner regarding securing sites for our schools. She also commented on Mr. Nickson's recusal from the Yarrow Bay proceedings noting the article in the Courier Herald that covered this, and stated she was happy he had shared his letter tonight. Mrs. Dahlquist said Mr. Nickson was appointed by this board and she had voted for him to fill Mr. Weyer's unexpired seat. She was not aware of any conflicts of interest at that time and stated that the board had spent the last three years and many hours in negotiations using taxpayer resources on the Yarrow Bay mitigation agreement. Mrs. Dahlquist stated that she was pleased with Mr. Nickson's recusal and concluded that the board will work in good faith to secure the future for the Enumclaw School District.

Mrs. Merrill shared that she had also testified at the well attended hearings in Black Diamond. She said it was exciting to have Mr. Cassell, Mr. VanHoof, Mrs. Dalquist and herself along with former board members Ryning and Tapp testifying. A strong statement was made regarding the importance of schools.

Mrs. Merrill said that she was proud to have been a participant in the Puget Sound Blood drive at EHS. As she spent time with the blood bank staff, they shared how much they enjoyed coming to Enumclaw because of the nice reception and the people they encounter. Good job!

Mr. VanHoof thanked the community for attending the basketball tournament and commended the team for their 2nd place finish at state. He remarked that it was not inexpensive for families to attend and the venue was filled with Enumclaw fans. Mr. VanHoof said he hoped the players had a chance to turn around and see the community that turned out to support them. He also noted that the team not only excels at basketball, but they take time to read to the elementary students along with other good deeds. They are successful off the court as well as on. Kudos to the coach and team!

Mr. Cassell agreed with Mr. VanHoof and stated he was incredibly proud of the team. He appreciates the gift they gave the community and said his ten-year old son will remember that game his entire life. He encouraged the team to be proud of their accomplishment!

Mr. Cassell responded to Mr. Nickson's reference to the Robotics meeting. A small but strong core group met and is excited about building robots. They learn to work together as a team using science, technology and math. Mr. VanHoof asked what age levels can be involved. Mr. Cassell said that it is a K-12 program. There are different levels for the age groups, from Legos to the robot kit. The challenge is annual. This year it is on March 27th at Key Arena. The students receive a lot of help from mentors and have 6 weeks from start to finish to build the robot. Mr. Cassell stated it is not unlike real life: too big a project to build in too short a time, with too small a budget! 65 teams from across the state will compete. Asked the cost of the project, Mr. Cassell stated at their level, the kit costs \$1,000. The goal of his group is to compete at the highest level which costs \$5,000. Sponsorship is welcome. Mr. Nickson added that the Lego League costs \$150. Kids of all ages are encouraged to get involved.

Mrs. Merrill noted that students were waiting to share and she was excited to hear what they have to say.

B. Superintendent Report:

Mr. Nelson introduced Mr. Miller, EHS drama teacher, who brought nearly his entire cast of the *Peter Pan* play to the meeting. He thanked the board for having them and shared the dates of the play: March 18, 19, 20 at 7:30 p.m., March 21 at 2:00 p.m., March 25, 26, and 27 at 7:30 p.m. They are also performing for all 4th and 5th graders in the district. Mr. Miller introduced Lynda Alley, orchestra director, and Paul Scott, music director, along with Amanda Kelly and Allison Abrahamse, costume designers. Mrs. Merrill asked how many students are involved in the production. 90 students was the response. How many hours have the students been working on the production? About 250 hours per show. For nearly half of the students, this is their first play. The cast then sang a number from the play. Mr. Miller and his students were thanked for coming.

Mr. Nelson shared that Mr. Tom Poe, Sr., long time superintendent from the mid-60s through the mid-80s, passed away. His service will be held at the EHS Commons, Friday at 4:00 p.m. A scholarship is being established in his memory. Mr. Poe was superintendent during Mr. Nelson's K-12 years in the district. Many will remember sitting across from Mr. Poe who was enjoying a cigar at his big desk in the old district office building downtown. He would hire on the spot, taking great pride in the staff he hired, and loved kids. Mr. Poe was very proud of the Southwood building that was constructed under his watch. Mr. Nelson concluded by saying he was a great, great man and an incredible educator.

Mr. Nelson extended congratulations to Kaleigh Mitchell, one of Amy Weber's art students, who received the King County Executive's Award at the Puget Sound ESD. Her work will be on exhibit there.

Sharing a different twist regarding the incredible basketball experience, Mr. Nelson said electronics played a role. The majority of posts on Facebook were about the basketball game and the pride people took in the integrity of the team and coach. Mr. Nelson wanted to be at the high school today. He listened to the basketball team working through the process of coming up one point short. During morning announcements, Mr. Bartel gave an eloquent speech on his experience coming to EHS. He encouraged the basketball team to build upon their experience this season and determine what they want to become. The team represented themselves so well. Coach Engebretsen then thanked everyone for their support this season. Though we would have loved a victory, this experience has resulted in so much learning for both students and the community.

HSPE (new WASL) testing begins this week.

Regarding a legislative update, Mr. Nelson reported the session has been extended and we don't have much more information. I-728 money has been cut which is the equivalent of \$500,000 for our system. Cabinet is trying to anticipate where the impacts might be. The district is beginning the process and will be visiting each building to share where the reductions might be and to seek staff input. Ideas will be gathered before we have exact targets. The hope is that cuts may be less drastic.

Regarding Yarrow Bay, Mr. Nelson was called to be a witness during the SEPA process. He is working hard to secure school sites and land. The district will not be short sighted. The high school site at 35 acres is a big piece of the agreement. Once the master development plan is approved, land will be hard to come by.

Mrs. Merrill asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Stocker stated that the legislative extended session will be carefully monitored. Legislators are being reminded that it is the paramount duty of the state to fund schools.

The board received the voucher report in the new format. So far, the budgets can't be broken out though they can be tracked alphabetically. Next month's report will be March expenditures only.

Mr. Stocker presented the list of top ten expenditures in the district as follows: White River School District; Muckleshoot Indian Tribe; Puget Sound Energy; City of Enumclaw; Food Services of America; Associated Petroleum; Overlake Hospital; Speech Connections; NW ESD 189; and Micro Computers.

Mrs. Merrill asked Mr. Stocker to explain the payment to the Muckleshoot Tribe. Mr. Stocker stated that the expenditure is flow-through money that the Muckleshoot School generates with their enrollment of which the district gets a percentage. The amount has grown this year because enrollment is higher.

After reviewing all vouchers, Mr. Nickson moved and Mr. VanHoof seconded to approve payroll and vouchers #46140 – 46340; general fund in the amount of \$241,989.94; capital projects fund in the amount of \$983.13; associated student body fund in the amount of \$88,289.43; Private Purpose Trust fund in the amount of \$500.00; transportation fund in the amount of \$441,435.52; and ratification of the general fund payroll warrant issue for February in the amount of \$2,772,559.28.

Motion carried. Mrs. Merrill remarked that she liked the format of the new report.

B. Consent Agenda:

1. Donation of \$6,000 from Black Diamond PTA to Black Diamond Elementary to be used for books in the book room
2. Donation of \$21,521.98 from the 6th Grade Camp Booster Club for 2009-10 6th Grade Camp
3. Personnel Report

The consent agenda was presented by Mrs. Merrill. She stated that it is exciting to get these funds.

Mrs. Dahlquist moved and Mr. Cassell seconded a motion to approve the following items on the consent agenda:

1. Donation of \$6,000 from Black Diamond PTA to Black Diamond Elementary to be used for books in the book room
2. Donation of \$21,521.98 from the 6th Grade Camp Booster Club for 2009-10 6th Grade Camp
3. Personnel Report

Certificated:

- A. Retirement:
 1. LeaAnn Buck, teacher, Southwood, effective 6.18.2010
- B. Leave of Absence:
 1. Shelly Henshaw, .5 teacher, Sunrise, effective 8.26.2010
 2. Elisabeth Carlson, .5 teacher, Sunrise, effective 8.26.2010

Classified:

- A. Transfer:
 1. James Erickson, custodian, from EHS to TMMS (4 hrs/day), effective 2.16.2010
- B. New Hire:
 1. Monica Pihel-Bainter, paraeducator, EMS, effective 10.26.2009
 2. James Erickson, maintenance, DO (4 hrs/day), effective 2.16.2010

Supplemental:

- A. New Hire:
 1. Dan Schwartz, assistant track coach, EHS, effective 3.1.2010
 2. Lee Blechschmidt, assistant baseball coach, EHS, effective 3.1.2010
 3. Kyle Tait, assistant baseball coach, EHS, effective 3.1.2010
 4. Emily Millbauer, assistant track coach, EHS, effective 3.1.2010

Mr. Nickson thanked the Black Diamond teachers who have taken on the project of cataloging all of the books in the bookroom. They have been very thoughtful to purchase books that will spark the reading interest of their students. Mr. Nickson applauds the teachers for their hours of work. Mr. Cassell added his thanks to April Gallagher for her work raising 6th grade camp funds. Mr. Nelson stated that there will be some carry-over with this money for next year's camp. Motion carried.

C. Technology Plan 2010-11:

Mr. Nelson said that we are required by OSPI to file a technology plan in order to apply for grants. Chad Marlow, Technology Coordinator, was introduced to answer any questions the board might have regarding the 2010-13 Technology Plan. It is a three-year plan, not a one-year plan as was listed on the agenda. Mr. Marlow stated that an 8th grade technology literacy assessment will be given as required by the state. He said the timing for the plan is good as technology levy money will be coming in. A strategy to educate teachers and administrators for integrating technology with learning in the classroom is being developed. The plan focuses on

that. Mr. Nickson stated that it is a good and useful technology plan. He looks forward to having teachers posting assignments on line.

Mr. Nickson moved and Mr. VanHoof seconded to approve the 2010-2013 Technology Plan. Mr. Cassell asked if there is any plan for mentors. Mr. Marlow stated the strategy is to train trainers. Mr. VanHoof asked what will happen to the technology currently being used in the classrooms. Mr. Marlow responded that the outdated technology will be surplus. Equipment that has been purchased by PTAs will continue to be used and funds that would have been spent on the technology they already have will be used to purchase other equipment. Motion carried.

D. Early Release 2010-11:

Mr. Nelson said his memo included the board goals, articles from “All Things PLC”, as well as data regarding surrounding districts PLC plans. The board has heard from staff at board workshops how grateful they are for the one hour of PLC time. It has been transforming.

The goal of PLCs is to find a way to help all students succeed. The collaboration part of PLC brings teachers out of the isolation of the classroom when entire grade levels or core subject teachers can work together. Board has listened to the success of alignment of curriculum and pacing. This is about staff learning as well as student learning. Targets have been established with implemented standards and common, formative assessments. Teachers are learning from each other. Student learning has been transformed. The board has reviewed the pre and post-test data. Student learning is being tightly monitored and student growth celebrated. Mr. Nelson stated that we would not be where we are in math without the work of Mr. Parker’s system-wide testing and monitoring. All of this has been implemented with a high level of integrity. It will be fun to get the state assessments back to see how we are doing. Mr. Nelson’s recommendation to the board is to continue the early release time and extend it to 75 minutes from 60 minutes.

Mrs. Dahlquist moved to continue PLC time and extend it to 75 minutes for the 2010-11 school year. Mr. Cassell seconded the motion. He then commented that Mr. Nelson provided good information and stated well the importance of collaboration. It is the right thing to do. Mr. VanHoof remarked that he spent time at a PLC and believes the added 15 minutes will provide necessary time for staff. He also stated he believed it should have been 75 minutes from the beginning. Mrs. Merrill concurred that staff has demonstrated wise use of the time they’ve been given. Motion carried with thanks to staff for their hard work.

**E. Second Reading:
Policy 1200: Student Representative to the Board of Directors**

Mr. Nelson shared that he had the opportunity to attend the Health Network Summit with Nancy Merrill, Cathy Dahlquist and 8 or 9 high school students. 90-100% of the appreciation on the feedback cards was tied to student participation. We have strong students with good opinions who are not afraid to share. It will be great to have student representatives on the board.

Mrs. Dahlquist moved and Mr. VanHoof seconded to approve board Policy 1200: Student Representative to the Board of Directors. Mrs. Merrill said she is very excited. Discussion followed on how the representatives would be added to the seating arrangement. Perhaps we can talk to Mr. Kilmer regarding a new board table. Mr. Cassell believes it will add an interesting dynamic to the team with student representation. He likes the way the policy has been written. Motion carried.

**D. First Reading:
Policy 5253: Maintaining Professional Staff/Student Boundaries**

Mr. Nelson stated that this is an important policy to implement. Mrs. Lockyer shared that she has been to classes regarding this issue. She and Mr. Stocker have been working with Puget Sound Risk Pool who is paying attention to this issue. Our district will have a mandatory training regarding boundaries with students. We have a wonderful staff and it is important for them to have the knowledge of what constitutes appropriate behavior with students. Mr. Stocker added that Risk Management Pool asked what we have in place regarding policies. Mrs. Merrill thought the item that jumps out is social networking. It seems innocent when people step into it and can become inappropriate. Mrs. Lockyer responded that there are procedures regarding technology. It has grown so fast. Students are often ahead of us and we need to understand appropriate manners for both students and staff. Mr. Nelson asked if the board needed extra time to review this policy or would be ready to take action at the next meeting. It was agreed they would be prepared to act.

E. General Fund Report:

Mr. Stocker presented the general fund report. 45.95 % of the 2009-10 budget has been expended with 48.91% of revenues in. Mr. Stocker shared his graph with budget comparisons. Mr. Nickson appreciated the line graph.

The beginning of the year fund balance was \$3,715,729.03. Total resources available: \$24,125,943.33 Expenditures to date: \$19,990,547.55. Transfer amount to debt service for energy: \$21,344.91; grant carry-over: \$244,469.70; energy: \$42,689.82; inventory: \$32,120.87; unreserved designated: \$525,000.00; and unreserved contingency: \$350,000.00. Unreserved ending fund balance: \$2,919,770.48.

Capital Projects beginning fund balance was \$2,004,777.91 with an ending balance of \$626,195.98.

The Debt Service Fund beginning fund balance was \$2,889,218.95 with an ending balance of \$2,200,364.68.

ASB Fund beginning fund balance was \$271,726.09 with an ending balance of \$356,358.40.

Transportation Fund beginning fund balance was \$541,585.41 with an ending balance of \$584,032.87.

Mrs. Merrill asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 30-minute executive session for the purpose of discussing complaints against an employee or board member. No action would be taken. Mrs. Merrill announced the board would take a 5-minute break before moving to executive session at 7:45 p.m. and would reconvene at 8:15 p.m.

V — EXECUTIVE SESSION

The board came out of executive session at 8:17 p.m. No decisions or motions were made.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 8:18 p.m.

President, Board of Directors

Secretary, Board of Directors