

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
August 15, 2016**

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Tina McGann, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mrs. McGann led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except Mrs. Schroeder who was excused.

D. Minutes:

Mrs. Merrill moved and Mr. Stanwood seconded a motion to approve the minutes of the regular board meeting of July 18, 2015 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Following the interview process, Mrs. McGann was happy to announce Tyson Gamblin as the new district #3 board director. Mr. Gamblin will be sworn in at the September 6th work study.

Brooke Humphreys shared that students are busy with athletic registration, schedules, and leadership retreat. Seniors are also touring colleges and getting ready for senior year.

Mrs. Merrill shared that she was impressed with the “meet the contractor” meeting at Black Diamond where the community was encouraged to come and provide feedback. The local residents shared that construction has gone better than they expected and are appreciative of the work that has been done to alleviate concerns. Outreach and communication have been good. Mrs. McGann added that people were happy to see the new sign at the site and thanked Rossi Ensign for that.

Brooke announced there will be a football barbeque this Friday at the high school.

B. Superintendent Report:

Mr. Nelson introduced Mrs. Marquand who shared information regarding the impact of the DARE program on our students. Jamie Franz and Sheila Fend were able to extrapolate discipline data. Mrs. Marquand asked the board to make a guess at the number/percentage of students who had alcohol/drug related discipline last year. The percentage was actually 4.6%. Black Diamond students comprise 17% of high school students. Only 7 of those students had discipline issues which equals 3% of the Black Diamond students and .5% of the high school population so DARE could have had a positive impact. Mr. Nelson thanked the board for asking the question.

The Leadership Advance theme this year was “You Belong Here”. Staff read the book *Coherence* in preparation. The book discusses four drivers which were discussed and integrated into fun activities. Mr. Nelson is excited about the new people in leadership positions.

The Boundless Learning Institute is scheduled for August 23 and 24. There are 150 people registered with offerings in curriculum, support services and technology. The district is excited to offer this to staff. Registrations are coming in with staff invited to attend part or all.

The district is gearing up for the first day of school which is one of Mr. Nelson’s favorite days. The New Teacher Breakfast is August 29th at the VFW and is co-sponsored with the Chamber which is a long-standing partnership.

District day is September 1st with Jeff Utecht returning to share more information on a new way of learning. He will discuss how technology can enhance and expedite instruction.

C. Honoring Former Board Director Corey Cassell:

Mrs. McGann stated that the board was honoring someone special. Mr. Cassell was being honored for his nine years of service to the district and students. Mrs. McGann said on a personal level, Mr. Cassell taught her to become a better board member. She learned to think outside the box. Mrs. McGann expressed her gratitude for Mr. Cassell’s hours of service to the board. Mr. Stanwood said he will remember Mr. Cassell for his STEM passion and thanked him for that. He appreciated the focus Mr. Cassell brought to the board and believes it made them a better board. Mrs. Merrill shared that Mr. Cassell helped her to stretch and understand different perspectives. She also appreciated both his and Trina’s support of the bond. His passion for student achievement and asking the right questions is commendable. Mrs. Merrill expressed her appreciation for his service and wished him well.

Mr. Cassell shared that the time freed from board meetings has filled quickly. He remarked that the board is a team and he appreciated the addition of the student representatives, both their presence and perspective. He also expressed his appreciation of Mrs. McGann’s leadership and her level of commitment. The board serves because it matters. He also commended Mr. Stanwood for having a great voice on the board and for his passion. Mr. Cassell commented on Mrs. Merrill’s longevity and sacrifice of time. His desire is to spend more time with family and he will stay involved through Robotics and the STEM committee.

Mr. Nelson presented Mr. Cassell with a plaque commemorating his years of service and invited Mrs. Cassell to join Mr. Cassell up front. Mr. Nelson shared his appreciation for her support of Mr. Cassell’s commitment and her sacrifice. She was presented with flowers. Mr. Nelson remarked that Mr. Cassell has been committed to STEM, Robotics and achievement, but more

than that, he is a man of loyalty and commitment who is incredibly hard working. The public has no idea all the things Mr. Cassell has contributed over the years. All of these characteristics make for an amazing man. Mr. Cassell responded that Mr. Nelson is one of the hardest working people he knows. He appreciates his ability to hear something and follow through and is in awe of the manner in which he takes it to heart, thinks about it and then takes action. Most of all, Mr. Cassell appreciates Mr. Nelson's ability to lead and bring people with him willingly. They are never coerced or cajoled. Mr. Cassell said he would display his plaque proudly.

D. Owner's Representative Update:

Liz LeRoy, owner's representative, updated the board on the construction process. She too was pleased with the outcome of the community meeting at Black Diamond. The district goes above and beyond in responding to needs in the community when they arise.

In updating the board, Ms. LeRoy shared Black Diamond Elementary budget information. She shared current information on the permitting process as well as progress with construction. The construction contract is \$15,168,000 with cost savings of \$60,000. Mr. Nelson said the district will have a booth at the Labor Days in Black Diamond with renderings of the new school. It will be an opportunity for outreach to the community and to answer questions.

For the high school, Ms. LeRoy also updated on the permitting process which council reviews September 12-23. The prep work for the portables has started and will be complete by November/December for move in. Ms. LeRoy is doing a lot of outreach to contractors and NAC has done a great job of coming up with construction options. She shared with the board if the project becomes too complicated, contractors may drop out. If the add alternate costs are more than 10% of the budget, it is reasonable to assume they will not be added. Contractors then ask why the add alternates are part of the bidding process. After board discussion, it was decided to move ahead with a bidding process on the core classrooms to encourage the best bids from the most contractors. The add alternate construction items will be bid at a later date. If additional funding should become available, construction items can be added with a change order. The bid date is October 20th with a special board meeting scheduled for October 25th. Mr. Nelson thanked the board for their critical and timely conversation.

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: NAC; KCDA; Alliance Construction; Overlake Hospital Medical; BHC Consultants; Puget Sound Energy; City of Enumclaw; ARC Document; IVOXY Consulting; and NW ESD.

Mr. Hatzenbeler shared a list of the local businesses with which the district did \$26,825.44 of business in the month of July. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Stanwood moved and Mrs. Merrill seconded to approve general fund vouchers in the amount of \$297,374.13; capital projects fund in the amount of \$424,494.88; associated student body fund in the amount of \$19,462.45; and ratification of the general fund payroll warrant for July in the amount of \$3,532,237.15.

Motion carried.

B. Consent Agenda:

1. **Part-time, Temporary and Substitute Personnel Salary Schedule 2016-17**
2. **Attendance Officers 2016-17**
3. **Agreement Regarding Traffic Mitigation with the City of Black Diamond**
4. **Carl Perkins Plan 2016-17**
5. **Personnel Report**

The consent agenda was presented by Mrs. McGann. Mrs. Merrill moved and Mr. Stanwood seconded to approve the consent agenda. Mrs. Merrill commented on the traffic mitigation agreement, stating the public may not know we negotiate these with the city which adds up to a lot of money.

1. Part-time, Temporary and Substitute Personnel Salary Schedule 2016-17
2. Attendance Officers 2016-17
3. Agreement Regarding Traffic Mitigation with the City of Black Diamond
4. Carl Perkins Plan 2016-17
5. Personnel Report

Certificated:

- A. New Hire:
1. Rebecca Bowen, counselor, Southwood, effective 8.29.2016
- B. Resignation:
1. Heather Landry, teacher, Southwood, effective 8.9.2016
 2. Nicole O'Brien, teacher, Sunrise, effective 8.10.2016
 3. Michael Sando, teacher, EHS, effective 8.8.2016

Classified:

- A. Resignation:
1. Tina Wingate, LPN/para, EHS, effective 7.14.2016
- B. Change of Assignment:

1. Maria Horvath, night custodian, from TMMS to Sunrise/Kibler, effective 8.8.2016

Supplemental:

A. New Hire:

1. Curtis Cheney, assistant boys basketball coach, EHS, effective 11.14.2016

Motion carried.

C. Resolution #1057: EHS Modernization Projects

Mr. Nelson explained this resolution for Enumclaw High School is the same as a previous resolution for Black Diamond Elementary.

Mrs. Merrill moved and Mr. Stanwood seconded approval of Resolution #1057: EHS Modernization Projects as presented.

Motion carried.

D. First Reading:

Policy 1450: Absence of a Board Member

Policy 2145: Suicide Prevention

Policy 3115: Homeless Students: Enrollment Rights and Services

Policy 3122: Excused and Unexcused Absences

Policy 3240: Student Conduct Expectations and Reasonable Sanctions

Policy 3241: Classroom Management, Discipline and Corrective Actions

Policy 3410: Student Health

Policy 4210: Regulation of Dangerous Weapons on School Premises

Mr. Nelson presented eight policies for information and first reading. WSSDA has been busy. Most of the policy changes are a result of legislation:

1450: this is new to our policy books and discusses the absence processes

2145: adds language as a result of a house bill

3115: result of SHB 1682 states that an unaccompanied youth needs an advocate

3122: this change is a result of a house bill that tightens truancy laws and is resulting in positive initiatives around attendance. Rossi Ensign did a wonderful presentation at the Leadership advance, complete with press releases and information regarding the importance of attendance. Rossi's work has been amazing and the principals are thrilled. The district is signed up with the organization *Attendance Matters*.

3240 & 3241: these two policies address student conduct and discipline with a goal of keeping kids in school. There is no funding behind it. At the Black Prisoner's Caucus Mr. Nelson attended, many of the prisoners had been suspended for a minor incident which led to bigger problems when they were left unsupervised and out of school. Mr. Nelson believes this will be a big topic at the WSSDA Conference. Principals are embracing how to walk the line of

disciplining but not letting students lose credit and how to serve the student without disrupting the classroom. Mrs. Berryhill is a key person working on this.

3410: adds verbiage to test vision for near and far

4210: language is very specific regarding dangerous weapons. Mrs. Merrill noted the onus is on the district to communicate a lot of information to parents and community.

Mr. Nelson scheduled a special meeting with Rossi and Diana to discuss the annual notification process and how best to communicate. He is glad to have Rossi in her position to facilitate the communications.

E. General Fund Report:

Mr. Hatzenbeler presented the general fund report. 84.62% of the 2015-16 budget has been expended with 91.94% of revenues received.

The beginning of the year fund balance was \$7,289,775.01. Total resources available: \$50,078,117.70. Expenditures to date: \$42,382,900.11. Interfund Transfer: \$2,000,032.49; reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,092.00; turf replacement: \$400,452.00; and commitment to economic stabilization: \$2,500,000.00. Unreserved ending fund balance: \$2,566,641.10.

Capital Projects beginning fund balance was \$68,826,426.83 with an ending balance of \$67,697,740.42.

The Debt Service Fund beginning fund balance was \$7,175,151.79 with an ending balance of \$4,657,713.63.

ASB Fund beginning fund balance was \$360,166.15 with an ending balance of \$490,406.75.

Transportation Fund beginning fund balance was \$656,057.35 with an ending balance of \$394,585.89.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 10-minute executive session for the purpose of discussing possible litigation. No action would be taken. Mrs. McGann announced the board would take a 5-minute break before moving to executive session at 8:10 p.m. and would reconvene at 8:25 p.m.

V — EXECUTIVE SESSION

The board came out of executive session at 8:25 p.m. No action was taken.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 8:45 p.m.

President, Board of Directors

Secretary, Board of Directors