

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
May 16, 2016**

I — PRELIMINARY

1. Call to Order:

The regular meeting of the Board of Directors was called to order by Tina McGann, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

2. Pledge of Allegiance:

Mrs. McGann led the pledge of allegiance to the flag.

3. Roll Call:

All board members were present.

4. Minutes:

Mrs. Schroeder moved and Mr. Cassell seconded a motion to approve the minutes of the regular board meeting of April 25, 2016 and the special board meeting of May 3, 2016 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

1. Good News of the District:

Mrs. Schroeder shared the Equestrian team had seven state titles at their competition and will move on to the regional competition in Moses Lake in June. They will compete against teams from Oregon. The team also received the sportsmanship award. She explained the competition levels.

Mrs. Merrill attended the EHS “State Fair” production which involved around 90 students. It was a wonderful musical with enthusiastic students who should feel very proud of their work. Mrs. Merrill had an opportunity to visit with Katya Barnhart’s mother recently and learned that Katya had decided to go into public education. She was stimulated to change career paths because of her experience on the board. Mrs. Merrill appreciated the conversation.

Mr. Cassell reported that both the fast pitch and baseball teams are going to state.

Mrs. McGann attended the audit exit interview and reported a clean audit. She expressed her appreciation to Mr. Madden and staff.

Brooke Humphreys said students are gearing up for graduation and the “Make ‘Em Weep” event. Gia Landis said seniors have just a couple of weeks to go and she is looking forward to the future.

2. Superintendent Report:

Mr. Nelson stated that RuthAnn Vanassa is retiring and her position is transitioning to a Communications and Alumni Specialist which has been filled by Rossi Ensign who was introduced. Rossi will officially begin on June 1st.

Steven Stoker, new Thunder Mt. Middle School Principal, was introduced. Mr. Nelson stated that Steven went through a rigorous process to be chosen. Mr. Stoker introduced his family and said that he is very excited for this opportunity. He shared a bit of his background and said he is more than honored to be here and can’t wait to get to know the school and staff. Mr. Nelson shared that the feedback cards were filled with positive comments for Steve and we are excited to have him here. Mr. Stoker will be showing his family around town and Mr. Nelson presented him with a gift card to Sweet Necessities.

Gia Landis, senior board student representative, was honored for her service to the board. Mr. Nelson stated that Gia presented herself as wise and filled with energy for making the district better. Mrs. McGann shared that she remembers Gia’s passion for student voice. She told Gia she is very proud of her and excited for her future. Mr. Cassell said it had been great getting to know Gia and that she would be missed. Mrs. Merrill appreciated Gia’s assistance with the bond campaign in her community. She stepped further than her position required by doing that. Mr. Stanwood appreciates her direct approach. Mr. Cassell stated that the board has come to rely on student voice. Mrs. Schroeder appreciated that Gia always had something to share and appreciated her voice. She wished her well. Mr. Nelson told Gia she knew how to use exquisite language and then how to move the language forward. She received a medallion to wear at graduation honoring her service to the board and to remind her of her experience.

Mr. Nelson introduced Athletic Director Phil Engebretsen to honor the state academic champion tennis team. Mr. Engebretsen appreciated the opportunity to recognize the team and said this is the fourth state academic championship for the girl’s tennis team. Their combined GPA is 3.841. Coach Rick Carel appreciated being acknowledged and shared that Anna Nelson was a part of the 2008 state champion team. The students spend a lot of time on the court and on their academics which include AP classes. Mr. Carel stated that it was an honor to coach a team that does so well and knows how to organize their time. The students introduced themselves. Mr. Nelson told the team there would be a celebration of champions somewhere downtown before the end of the year.

The second state academic champions to be honored were the girls track team. Not all of the team were able to attend. The EHS team had a 3.886 combined GPA which was very impressive. Coach Murrell said this was a great group of girls to work with as they are hard-working and highly motivated. They have back-to-back state championships and are also ranked high in their events. She was very proud of the team. The young women introduced themselves.

Mr. Nelson shared that he was happy to report a clean audit and expressed his appreciation for Mr. Madden and the business office.

The Black Diamond Elementary staff went on a field trip to JJ to see their new classrooms. Mr. Nelson stated that the cost to put portables at Black Diamond would have been 2.4 million. The upgrades to JJ were under budget at \$700,000 and will be used for the Birth to 5 Center after the new elementary is built.

A letter will be going out to JJ neighbors who will be seeing more activity in their neighborhood. We want to be good stewards and good neighbors. Mid-June, another neighborhood meeting will be held in Black Diamond after the contractor has been approved. We are preparing for beginning work at EHS around Christmas-time.

Mr. Nelson shared the third grade assessments occur early and the results have been received. Our third grade test scores were 17% above the state average. Mr. Nelson expressed his appreciation to parents, staff and community for the work that went into this achievement.

Mrs. McGann called for a recess to serve cake in honor of the students.

Meeting was back in session at 7:10 p.m.

3. **Owner's Representative Update:**

Liz LeRoy, owner's representative, updated the board on the construction process. Black Diamond Elementary has gone out to bid which is very exciting. The job has been advertised and seven contractors attended the required walk-through, several of whom were local. There was a lot of enthusiasm. Bids are due May 26th. The board contract will be presented to the board for approval on June 6th. The permit process is moving along and the city will issue the permit June 1st. Ms. LeRoy said it has been a great collaboration with the city.

A lot of hard work is being done on the EHS project. NAC will present the design and a preliminary budget at the June 6th meeting. Ms. LeRoy has outreached to general contractors. The permit for Phase 0 work is being processed and she has received great feedback from the city. It's a very exciting time!

Ms. LeRoy was thanked for her report.

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

1. **Payroll and Vouchers:**

Mr. Madden presented the list of top ten expenditures in the district as follows: Zones, Inc; Puget Sound Energy; KCDA; Food Service of America; Overlake Hospital Medical Center; City of Enumclaw; ESD 121; Long Building Technologies; Jeff Utecht; and Barb Golub.

Mr. Madden shared a list of the local businesses with which the district did \$19,589 of business in the month of April. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Stanwood moved and Mrs. Merrill seconded to approve general fund vouchers in the amount of \$428,653.32; capital projects fund in the amount of \$208,998.65; associated student body fund in the amount of \$60,867.62; and ratification of the general fund payroll warrant for April in the amount of \$3,339,037.23.

Motion carried.

2. Consent Agenda:

- 1. Donation of \$5,000 from Black Diamond PTA to Black Diamond Elementary to be used for the Tillicum Village field trip**
- 2. Donation of \$1,275 in Boeing Match donations: \$750 for Corey Cassell to be used for EHS Robotics and \$525 for Jeffrey Klemann to the general fund**
- 3. Personnel Report**

The consent agenda was presented by Mrs. McGann. Mr. Cassell moved and Mrs. Merrill seconded to approve the consent agenda.

Mr. Cassell stated that he reached out to Mr. Klemann to see if there was a special interest he would like to support. He was happy to have the donation go to the general fund.

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3. Personnel Report

Certificated:

- A. New Hire:
 1. Samuel White, teacher, EMS, effective 8.29.2016
 2. Steven Stoker, principal, TMMS, effective 7.1.2016
- B. Leave Request:
 1. Michelle Blanchard, .5 request, teacher, Southwood, effective 9.6.2016
 2. Deborah Walker, .2 request, SLP, Southwood, effective 8.29.2016
- C. Resignation:
 1. Daniel Sellers, psychologist, district office, effective 6.17.2016

2. Kimberly Thomas, teacher, Westwood, effective 6.30.2016
- D. Rehire - Continuing:
1. Bethany Ellis, teacher, Sunrise, effective 9.6.2016
 2. Laura Lucas, teacher, Kibler, effective 9.6.2016
 3. Merilee Stone, teacher, Westwood, effective 8.29.2016
- E. Rehire – LOA:
1. Erin Markquart, .5 teacher, Southwood, effective 9.6.2016
 2. Jami Carnino, .5 teacher, Southwood, effective 9.6.2016

Classified:

- A. Change of Assignment:
1. Dave Kneeland, from grounds to custodian, EHS, effective 5.9.2016

Motion carried.

3. First Reading:

Policy 3210: Nondiscrimination

Policy 3246: Restraint, Isolation and Other Uses of Reasonable Force

Policy 4217: Effective Communication

Policy 6220: Purchasing: Bid Requirement

Mr. Nelson presented the policy changes for first reading and information.

Policies 3210 and 4247 tie together. 4247 is a new policy and lists requirements around the American Disabilities Act. As a result of our Consolidated Program Review, we want to make sure we are in compliance. The state and federal grant requirements are complex and OSPI tracks the requirements.

Policy 3246: SHB 1240 designates limitations to restraints. The district has training and policies in place. The law requires other avenues to use before restraints. Mrs. Marquand is on top of this.

Policy 6220: changes the monetary figure from \$3,000 to \$3,500.

These policies will come back to the board next month for approval. Mr. Cassell asked what impact policy 4217 might have on the district. Mr. Nelson responded that we would provide accommodations to anyone who requested them and have done so for graduation. There is a high level of accountability with this policy.

4. Adoption of EHS Education Specifications:

Mrs. McGann and Mr. Cassell had questions regarding the education specifications for the high school. Mr. Cassell said it was the first time he had gone through a document like this. He shared his questions and concerns, stating that it was nice to ask questions and get clarification. Mrs. McGann confirmed that we will utilize the existing smartboards. Mrs. McGann was appreciative of the quick responses to questions.

Mr. Cassell moved and Mrs. Schroeder seconded to the adoption of the Enumclaw High School Education Specifications as presented.

Motion carried.

5. Resolution #1042: WIAA Membership:

Mr. Nelson presented this annual WIAA resolution for athletic participation and requested board approval.

Mrs. Schroeder moved and Mr. Cassell seconded approval of Resolution #1042: WIAA Membership as presented.

Motion carried.

6. General Fund Report:

Mr. Madden presented the general fund report. 60.74% of the 2015-16 budget has been expended with 72.51% of revenues received.

Mr. Madden stated that he hopes to have the 2017-18 budget on the July Agenda for approval.

The beginning of the year fund balance was \$7,289,775.01. Total resources available: \$41,033,817.38. Expenditures to date: \$30,423,596.65. Interfund Transfer: \$2,000,000.00; reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,092.00; turf replacement: \$400,452.00; and commitment to economic stabilization: \$2,500,000.00. Unreserved ending fund balance: \$5,481,676.73.

Capital Projects beginning fund balance was \$68,826,426.83 with an ending balance of \$68,505,940.09.

The Debt Service Fund beginning fund balance was \$7,175,151.79 with an ending balance of \$5,946,811.06.

ASB Fund beginning fund balance was \$360,166.15 with an ending balance of \$540,387.80.

Transportation Fund beginning fund balance was \$656,057.35 with an ending balance of \$393,841.84.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 10-minute executive session for the purpose of discussing potential litigation with legal counsel. No action would be taken. Mrs. McGann announced the board would take a 10-minute break before moving to executive session at 7:40 p.m. and would reconvene at 7:50 p.m.

V — EXECUTIVE SESSION

The board came out of executive session at 7:50 p.m. No action was taken.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 8:00 p.m.

President, Board of Directors

Secretary, Board of Directors