

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
April 25, 2016**

I — PRELIMINARY

1. Call to Order:

The regular meeting of the Board of Directors was called to order by Tina McGann, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

2. Pledge of Allegiance:

Mrs. McGann led the pledge of allegiance to the flag.

3. Roll Call:

All board members were present except Gia Landis and Brooke Humphreys who were excused.

4. Minutes:

Mrs. Schroeder moved and Mr. Cassell seconded a motion to approve the minutes of the regular board meeting of March 21, 2016 and the board retreat and special board meeting of April 8, 2016 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

1. Good News of the District:

Mrs. Schroeder was at the Equestrian meet over the weekend which Enumclaw won. 75% of the team is headed to state!

Mr. Stanwood attended the Puyallup Spring Fair and enjoyed seeing all the kids. He said it was a pleasure to visit with them.

Mrs. Merrill shared that Enumclaw School District is ranked 14th best school district for Teacher Support in all of Washington! It is a great environment. Mr. Cassell commented that this is a good thing in light of the teacher shortage.

Mr. Cassell extended kudos to Mr. Nelson for the great board/cabinet retreat on April 8th. Every minute of the day was full and the board was able to see the systems that are in place across the

district. The board experienced technology used in the classroom and saw what's new. He said the technology is exciting for our students.

Mrs. McGann concurred that the board retreat was a great day and thanked Mr. Nelson and the cabinet. She left feeling so good about the district. Mrs. McGann also shared that she traveled to Washington DC with 21 Thunder Mt. eighth graders over spring break. She said they were great kids and had a lot of fun. Mrs. McGann added that our students stood out as being respectful at the different sites they visited and represented Enumclaw and Black Diamond well. Mr. Firnkoes did a phenomenal job of planning and facilitating the trip. Every day was full of activities.

2. Superintendent Report:

Mr. Nelson also shared about the retreat. The purpose of the retreat is to reflect on the past year and look at progress toward goals. Next steps for instructionally proving student learning were discussed. Cabinet listened to the board during this process and strategic plans will be developed for the next year. Mr. Nelson shared the four main areas that were discussed as goals for next year and elaborated on plans in these areas.

- Support students (& families) with substance abuse or mental health issues
- Focus on student voice
- CTE Programs
- Help/support students in Beyond High School Planning

Another item the board discussed was developing a document that would communicate what it looks like to serve on the local school board. Mrs. Schroeder volunteered to work on that with Mr. Nelson.

Mr. Nelson also shared the staff and board strategic plan.

Sixteen applications were received for the Thunder Mt. principal position with five candidates interviewed. Two candidates will be coming Tuesday for second level interviews: Steve Stoker and Stuart Prince. Both have a strong desire to be in our district. The interview team was comprised of parents, certificated and classified staff, and administrators. The second levels will take place at Thunder Mt. at 5:00 p.m. There will be feedback cards for those in attendance to respond. Mr. Nelson encouraged the board to attend if possible.

Mr. Nelson invited long-time teacher, Janis Laybourn, to come up. She was present to honor her partner, Gene Methven, who was an incredible teacher and coach in our district for many years. Mr. Nelson shared several stories that showed Mr. Methven's dedication to kids. Mr. Methven was not only an incredible math teacher who wanted all kids to succeed in math, he was also an amazing community member. He was the treasurer for many levy campaigns, and was active in EEA with a unique ability to share his interests while maintaining wonderful relationships. Mr. Nelson told Janis that the scholarship is an incredible gift to our students. Janis stated that she wanted the scholarship to be a legacy scholarship. Two, \$2,000.00, 4-year scholarships will be awarded annually. Janis introduced her family, friends and attorney, Trip Hart, who were in attendance. Mr. Nelson stated that many amazing community members have given scholarships. We are grateful for these gifts.

Christine Williams was invited to come forward. Mr. Nelson shared that Christine is the recipient of the Governor's Volunteer Service Award. Christine is a bus driver extraordinaire in

our district and she was being honored for what she does outside of the district. She oversees an amazing program that provides hot meals to seniors in our community. Christine explained four years ago, a group met to discuss how to make a difference in the community. Neighbors Feeding Neighbors was born of that meeting. Many people in the district are involved doing volunteer work, including student participation by creating seasonal cards. Six meals a week are delivered to the seniors. She shared that many times seniors have to choose whether to pay for their prescriptions or eat. Mr. Nelson added that this is a great story of how employees make a difference in our community and Christine is a fine example. Mr. Cassell commented that he knows Christine doesn't do this work for the rewards and he is happy this gives her the opportunity to share about the program. He was sorry the videographer wasn't present to create a higher level of awareness. Christine was presented with a certificate in recognition of her volunteerism.

CTE Director Kevin Smith stated that it was nice to hear Mr. Stanwood share about his experience with FFA at the Puyallup Fair. He introduced EHS art teachers Randy Cook and Connie Aignar. The teachers then introduced their award winning art students. Madison Mapes, Chad Kelly, Krista Button, Jamie Campbell, and Aiden Joseph all received awards for their 2-D or 3-D artwork. Mrs. Merrill commented that these are very prestigious awards. The students received certificates of recognition for their awards.

Mrs. McGann thanked Mr. Nelson for a great report.

3. Owner's Representative Update:

Liz LeRoy updated the board on the construction process at Black Diamond Elementary. Advertising for bids went out this week. She has also outreached to plan centers. There is a mandatory walk-through for all bidders on May 11th with bids due on May 26th. Ms. LeRoy gave updates on design; permitting and coordination; and outreach to families next month so people are familiar with the new facility. Mr. Nelson stated that Ms. LeRoy addressed the Black Diamond City Council at their recent meeting. She is working with city staff and an outside person to keep the Black Diamond timeline intact. The council was very supportive and appreciated Liz's attendance at the meeting. Mrs. McGann commented that Liz did a great job.

Ms. LeRoy also updated the board on the EHS summer work and discussed the design process; going to bid in October; and updating the board with pricing in May. She asked the board to contact her with any questions regarding the education specifications on the EHS project as the board requested more time to review the specs.

4. Certificated Staff Appreciation:

Mr. Nelson invited our incredible EEA President Tara Meyers to come forward. He shared his appreciation for certificated staff and said all certificated staff would be honored next week with cinnamon rolls in the building. He presented Tara with chocolates for the next executive board meeting.

5. Washington Risk Management Pool Assessment Survey Award:

Mr. Madden reminded the board that the district is insured by the Washington Risk Management Pool who does an annual risk assessment survey. For five of the last six years, we have gotten 100% on the surveys. This year's survey was on protected class. Mrs. Berryhill and her staff were involved and received 100% for their efforts which shows we have a good system in place.

6. OSPI Financial Health Indicator:

Mr. Madden explained that OSPI has developed a tool to indicate financial health in school districts. He shared historic scores the district has received. The indicator looks at financial stability. Thirty-three districts received a 4.0 score. All of these were districts that have a student population below 2000. Three districts are in financial warning. Our district received a 3.45 score.

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

Enumclaw resident Ted DeVol expressed his continued concerns over the board minutes that didn't reflect his earlier remarks or those of another patron. He said this is "making people cynical" and we are "deceiving the public" regarding the bond. He hopes the board and administration do more research on the new principal. At the last meeting, the board approved professional learning. He believes this time is taking away from students' education.

Local attorney Trip Hart commented that what Christine Williams does is about way more than a hot meal. Sometimes these deliveries are the only people contact the seniors have. Not only do they receive a hot meal but their hearts are warmed. She and her team deserve kudos for their efforts. Mr. Hart also commented on the concerns in the news regarding Green River Community College. He feels so blessed that we have a great school district and are lucky that our community in general believes the district is doing a great job.

Former Thunder Mountain math teacher Kathryn Re stated that she is now an adjunct math teacher at Green River Community College. She commented that conditions at the college have deteriorated and some important programs are at risk of being cut. After sharing additional information regarding the process for making the cuts, she distributed a packet of information to the board members.

IV — ADMINISTRATION/BUSINESS

1. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: NAC Architects; Green River Community College; City of Black Diamond; Evoxy; Pederson Painting; Puget Sound Energy; Food Services of America; City of Enumclaw; Overlake Hospital; and Sazan Group.

Mr. Madden shared a list of the local businesses with which the district did \$12,036 of business in the month of March. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. Merrill moved and Mr. Stanwood seconded to approve general fund vouchers in the amount of \$835,789.28; capital projects fund in the amount of \$851,812.82; associated student body fund in the amount of \$48,856.52; and ratification of the general fund payroll warrant for March in the amount of \$3,289,283.59.

Motion carried.

2. Consent Agenda:

- 1. Donation of \$1,087 from O'Connor Photography to Black Diamond Elementary to help pay for transportation for the Tillicum Village field trip**
- 2. Donation of \$1,087.50 from Kibler PTA to Kibler Elementary to be used for PE equipment (\$360); Kindergarten supplies (\$240); and 4th grade magazine subscriptions (\$487.50)**
- 3. Donation of \$8,500 from Black Diamond PTA to Black Diamond Elementary to be used for the Tillicum Village field trip**
- 4. Donation of \$600 from Thunder Mt. PTSO to TMMS for building grants: History (\$300) and Science/Math (\$300)**
- 5. Mitigation Agreement for Liberty Meadows NW, LLC**
- 6. Out of State travel for EHS FFA to the University of Idaho for a college tour while attending the FFA Conference at WSU May 12-16, 2016**
- 7. Personnel report**

The consent agenda was presented by Mrs. McGann. Mrs. Schoreder moved and Mr. Cassell seconded to approve the consent agenda. Mr. Cassell asked about the mitigation agreement and whether a public hearing was required. Mr. Madden explained that the district can negotiate with individual developers in the absence of city impact fees. There is no need for a public hearing. Mr. Nelson commented that we need to get the impact fees in place in both Enumclaw and Black Diamond. Mr. Madden said the Capital Facilities Plan will go to the cities in June and there will be discussion about impact fees.

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Certificated:

- A. New Hire:

1. Shaya Maier, teacher, Southood/Kibler, effective 8.29.2016
 2. Kolleen Bourdage, teacher, Westwood, effective 8.29.2016
- B. Resignation:
1. Corelle Roberts, teacher, EMS, effective 6.17.2016
- C. Rehire:
1. Ashley Stuenkel, .5 teacher, Southwood, effective 8.29.2016
 2. Lori Patrick, teacher, TMMS, effective 8.29.2016
- D. Retire:
1. Ann Anderson, teacher, TMMS, effective 6.17.2016

Classified:

- A. New Hire:
1. Patty Dyke, office manager, EHS, effective 4.6.2016
 2. Michael Monroe, driver, transportation, effective 3.18.2016
 3. Jonathan Ennis, night custodian, Sunrise/Kibler, effective 2.22.2016
- B. Additional Hours:
1. Randi Blackburn, driver, transportation, effective 3.15.2016
 2. Patricia Love, summer food program, food services, effective 6.20.2016
 3. Tisha Riccardo, summer food program, food services, effective 6.20.2016
- C. Change of Assignment:
1. Adam Waltering, to assistant mechanic, transportation; from custodian, EHS, effective 3.28.2016
- D. Retirement:
1. RuthAnn Vanassa, secretary to superintendent, district office, effective 6.30.2016

Supplemental:

- A. Additional Hours:
1. William Stuenkel, head boys tennis coach, EHS, effective 8.22.2016

Motion carried.

3. Adoption of EHS Education Specifications:

Ms. LeRoy said this doesn't need to be an action item on the agenda as the board would like more time to review the specifications. She can be contacted with questions.

Mr. Cassell moved and Mrs. Merrill seconded to table the adoption of EHS Education Specifications until the May 16th board meeting.

Motion carried.

4. General Fund Report:

Mr. Madden presented the general fund report. 52.96% of the 2015-16 budget has been expended with 56.43% of revenues received.

The beginning of the year fund balance was \$7,289,775.01. Total resources available: \$33,553,181.79. Expenditures to date: \$26,526,314.10. Interfund Transfer: \$2,000,000.00; reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,092.00; turf replacement: \$400,452.00; and commitment to economic stabilization: \$2,500,000.00. Unreserved ending fund balance: \$1,898,323.69.

Capital Projects beginning fund balance was \$68,826,426.83 with an ending balance of \$68,379,906.40.

The Debt Service Fund beginning fund balance was \$7,175,151.79 with an ending balance of \$4,212,338.88.

ASB Fund beginning fund balance was \$360,166.15 with an ending balance of \$527,219.65.

Transportation Fund beginning fund balance was \$656,057.35 with an ending balance of \$393,597.83.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 30-minute executive session for the purpose of discussing the performance of a public employee and discussion of potential litigation with legal counsel. No action would be taken. Mrs. McGann announced the board would take a 5-minute break before moving to executive session at 7:45 p.m. and would reconvene at 8:15 p.m.

V — EXECUTIVE SESSION

The board came out of executive session at 8:15. No action was taken.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 8:20 p.m.

President, Board of Directors

Secretary, Board of Directors