

**MINUTES**  
**of the Regular Meeting of the Board of Directors**  
**of the ENUMCLAW SCHOOL DISTRICT #216**  
**6:30 p.m., District Office**  
**January 19, 2016**

**I — PRELIMINARY**

**1. Call to Order:**

The regular meeting of the Board of Directors was called to order by Tina McGann, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

**2. Pledge of Allegiance:**

Mrs. McGann led the pledge of allegiance to the flag.

**3. Roll Call:**

All board members were present.

**4. Minutes:**

Mrs. Schroeder moved and Mrs. Merrill seconded a motion to approve the minutes of the regular board meeting of December 21, 2015 and the special board meetings of January 4 and 11, 2016 as presented.

Motion carried.

**II — BOARD OF DIRECTORS COMMUNICATIONS**

**1. Good News of the District:**

Mrs. Schroeder attended the *Ready for K!* class with 25 parents and their children in attendance. She stated that it was very successful. One more class is scheduled in the spring.

Mr. Cassell reported that the Robotics Teams created great robots for the regionals competition last weekend. It was a tough challenge and no teams are moving on to state. This was Mr. LovellFord's last competition and he will be greatly missed. Mr. Cassell shared that Jim has done a fantastic job and robotics would not have happened without him. He is a dedicated and hardworking person who is appreciated for his six year commitment. It will be difficult to replace Mr. LovellFord.

Mrs. Merrill was excited to report she has been cleared to drive again and her foot is healing well! She also shared that she was happy to see Dorothy Sleigh as one of the Hall of Fame

inductees at Enumclaw High School for her leadership in the community as well as her support of athletics.

Mr. Stanwood stated that he thought the State of Education event was exceptional. It was well organized and had great attendance. Mr. Stanwood commended Mr. Nelson and his team and said he was glad we had a good crowd to hear Jeff Utecht speak!

Gia Landis reported students have finals next week and first semester is concluding. She only has a couple of more months before graduation! Brooke Humphreys said leadership class is planning an event to honor students for academic achievement. They are looking at a different setting to do that this year.

Mrs. McGann shared that she has been busy attending different meetings in and around the district. She attended the high school staff meeting with Mr. Nelson and Mrs. Merrill to share information. She also met with Kevin Hanson from the Courier with Mr. Nelson and Mrs. Merrill for an interview. Mrs. McGann opened the State of Ed event and attended the well-attended PTSO Luncheon in the district. She also met with Mayor Reynolds with Mr. Nelson and Mr. Madden and attended a Black Diamond City Council meeting.

## **2. Superintendent Report:**

Mr. Nelson said the end of semester near and it's hard to believe we are at the half-way point of the school year.

A district leadership meeting is scheduled for next Tuesday. Their next meeting will be the mid-year retreat. It will be a day-long professional development on interim assessments. Assessment results will be reviewed. The state has some good resources for staff that will be presented to principals. This will help to set students up for success with their assessments. As Mrs. Burnes shared at the State of Ed Address, our students scored 15% above the state average which is significant.

Mr. Nelson reported that the legislative session has begun and we will be watch for bills that are being dropped. The Levy Cliff is one issue that is important for the state to take action on now. It could be difficult for districts across the state if they do not act. Another one to watch is the McCleary School Funding lawsuit. State Superintendent Dorn is reporting that the funding is being delayed. It will be fascinating to see how that plays out and the impact to our district.

The PTSO luncheons were started by Mr. Nelson eight years ago, before there were PTSOs in each of the buildings. Today there are active parent groups in every building. Mr. Nelson hosts the luncheons three times a year. This is a great group of volunteers. The luncheon held last week had 25 people in attendance.

The STEM luncheon and Expo will be held February 11<sup>th</sup>. The Expo is from 4-7:30 p.m. at the Expo Center and the luncheon at 11:30 a.m. at the field house. Nancy Merrill (the third) will be the keynote speaker. She is a Boeing flight test engineer and will talk about the difference a teacher made in her life.

Mr. Nelson shared his background in Enumclaw where he was born and raised, then moving away for a few years for college and beginning of his career in education. He has been in the district for 17 years now. His focus has been to build a strong school system. Whether the information is good or bad, we want to share it with staff and the community as quickly as

possible. In Mr. Nelson's 31 year career, the bond situation has been the most difficult of situations. Once he had information, it was important to get that out. He shared a document that showed the dates of meetings and communications that were disseminated both internally and externally, beginning January 4<sup>th</sup> to the present. Because the district doesn't have a communications officer, the task fell to Mr. Nelson. Mrs. McGann was a part of many of these meetings. He shared the document to document the work he has been doing the last two weeks.

### 3. **School Board Appreciation:**

Mr. Nelson stated that January is School Board Appreciation Month. He expressed his appreciation for the incredible volunteer work our board does. Mr. Nelson and Mrs. Aaby shared treats with the directors. Mr. Nelson is grateful for the board's service and the time they spend away from their families. He distributed certificates of appreciation and also thanked the board student representatives for their contributions.

### 4. **Construction Update:**

Mr. Nelson stated that this would be an important conversation for the board to have with Matt Rumbaugh, architect, and Liz LeRoy, Owner's Representative. The board was given construction cost information at the January 4<sup>th</sup> board meeting and is aware that the new gymnasium and the PAC will not be a part of the construction. At both the January 4<sup>th</sup> and 11<sup>th</sup> meetings, the board brainstormed options and how to move forward with the core part of the project. He hoped tonight the board would give direction for the design.

Mr. Rumbaugh displayed three different plans for board consideration and Ms. LeRoy shared cost analyses. After board discussion and questions, there was consensus for option C2.1. A majority of the board also agreed they did not want to request more tax dollars at this time. Mr. Nelson stated that he is impressed with the critical, hard questions the board is asking. This has been a difficult couple of weeks. The board will need to approve a resolution to change the scope of the project. Mrs. Schroeder commented that this is heartbreaking for the board and they want to do what's best for kids. She added they are doing the best they can and remaining united as a team. Mrs. McGann stated that it's time to move forward and be responsible with the public funds we've received. There have been many sleepless nights. Mr. Cassell said that so many people worked very hard for this. The groundswell of support was strong and it makes this very hard. Mrs. Merrill commented that they were all sorry for the situation. The architect will move ahead with option C2.1.

### 5. **Google Student Accounts:**

Mr. Nelson asked Mr. Beals to share an update on Google Student Accounts. There has been widespread communication regarding the student accounts to staff, students and families. Mr. Beals shared that Wednesday would be an exciting day in our schools and the culmination of months of work in the technology department. He showed a drawing of a "road map" that represented the technology journey. Students will officially be active in the Google domain which is a secure space. There will be a brief celebration before technology moves to the next stage! Board discussion and questions followed.

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to

properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

### **III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

Enumclaw resident Ted Devol shared his perceptions regarding a complaint he filed with the Public Disclosure Commission that was dismissed as well as concerns regarding the bond.

Mrs. McGann thanked Mr. Devol for his comments.

### **IV — ADMINISTRATION/BUSINESS**

#### **1. Payroll and Vouchers:**

Mr. Madden presented the list of top ten expenditures in the district as follows: NAC Architect; Alliance Construction Management; Meng Analysis; NW ESD 189; City of Enumclaw; Beresford; HP Company; Puget Sound Energy; Overlake Medical Center; and Eco Environmental Systems.

Mr. Madden shared a list of the local businesses with which the district did \$21,768 of business in the month of December. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. Merrill moved and Mr. Cassell seconded to approve general fund vouchers in the amount of \$557,188.63; capital projects fund in the amount of \$998,795.60; associated student body fund in the amount of \$53,124.92; private purpose trust fund in the amount of \$3,000.00; and ratification of the general fund payroll warrant for December in the amount of \$3,114,704.44.

Motion carried.

#### **2. Consent Agenda:**

- 1. Donation of Miller Spool Gun (accessory to the Miller Tig welder previously donated) and a commercial wire feed box Lincoln LN-25 welder from Ron and Leo's Welding to the EHS Ag program**
- 2. Out-of-state travel for the EHS Choir to travel to Disneyland December 17-23, 2016**
- 3. Lease-Purchase Agreement for Lawnmower**
- 4. Personnel Report**

The consent agenda was presented by Mrs. McGann. Mr. Stanwood moved and Mrs. Schroeder seconded to approve the consent agenda. Mr. Berryhill shared how wonderful Mr. Hardersen has been to him and his students. Mr. Hardersen asked Mr. Berryhill what he wanted for a Christmas present. Mr. Berryhill shared the items he hoped to save up for and purchase. Mr. Hardersen went in the back and donated the spool gun plus an industry standard, expensive welder. The board expressed its appreciation for this amazing generosity!

1. Donation of Miller Spool Gun [valued at \$831.00] (accessory to the Miller Tig welder previously donated) and a commercial wire feed box Lincoln LN-25 welder [valued at \$3,122.00] from Ron and Leo's Welding to the EHS Ag program
2. Out-of-state travel for the EHS Choir to travel to Disneyland December 17-23, 2016
3. Lease-Purchase Agreement for Lawnmower
4. Personnel Report

**Classified:**

- A. New Hire:
  1. Adam Waltering, night custodian, EHS, effective 12.21.2015
- B. Resignation:
  1. Laura Thompson, paraeducator, Southwood, effective 1.11.2016
- C. Transfer:
  1. Carla Bollig, paraeducator from Southwood to Kibler, effective 1.5.2016
- D. Leave of Absence:
  1. Kelsey Tice, assistant secretary, 1 hr/day, effective 1.4.2016
- E. Retirement:
  1. Jan James, paraeducator, EMS, effective 1.31.2016
- F. Change of Assignment:
  1. Terra Higginbotham, paraeducator, Southwood, effective 1.12.2016
- G. Additional Hours:
  1. Carla Bollig, paraeducator, Kibler, effective 1.5.2016

**Supplemental:**

- A. Additional Hours:
  1. Connor Williams, assistant boys basketball, EMS, effective 1.14.2016
  2. Ted Carlson, assistant coach girls tennis, EHS, effective 2.29.2016
- B. New Hire:
  1. Lauren Crimi, assistant coach, girls soccer, EMS, effective 1.14.2016

Motion carried.

3. **Second Reading:**
  - Policy 2022: Electronic Resources and Internet Safety**
  - Policy 4260: Use of School Facilities**
  - Policy 5222: Job-Sharing Staff Members**
  - Policy 5260: Personnel Records**

Mr. Nelson presented four policies for second reading and action. Having heard no concerns from the board, he requested approval of the policies.

Mrs. Schroeder and Mr. Cassell seconded to approve the changes to policies 2022, 4260, 5222, 5260 as presented.

Motion carried.

4. **First Reading:**
  - Policy 3141: Nonresident Students**
  - Policy 5201: Drug Free Schools, Community and Workplace**
  - Policy 5211: Transfers (Delete)**
  - Policy 5215: Assignment and Transfer of Administrative Staff (Delete)**
  - Policy 5221: Part-time Staff (Delete)**
  - Policy 5230: Job Description Responsibilities (Delete)**
  - Policy 5281: Disciplinary Action & Discharge**
  - Policy 6106: Allowable Costs for Federal Programs**

Mr. Nelson presented eight policies for first reading and information:

Policy 3141: There is new language to address revocation of waivers.

Policy 5201: Updated verbiage. The language addresses supervisors and over-the-counter medications.

Policies 5215, 5221, 5230, and 5211: Deletions. These policies are either addressed in other policies, in collective bargaining agreements, or are obsolete.

Policy 5281: Updated language that includes many good definitions regarding disciplinary issues.

Policy 6106: A new policy that addresses allowable costs for federal programs. It is important to have the policy in place for the comprehensive program review

Mr. Nelson requested the board let him know if they have any questions between now and second reading in February.

5. **Resolution #1036: Interfund Transfer:**

Mr. Nelson requested board approval for an interfund transfer.

Mr. Cassell moved and Mr. Stanwood seconded to approve Resolution #1036: Interfund Transfer.

Motion carried.

6. **General Fund Report:**

Mr. Madden presented the general fund report for the last month of the fiscal year. 29.62% of the 2015-16 budget has been expended with 34.15% of revenues received.

The beginning of the year fund balance was \$7,289,775.01. Total resources available: \$23,184,938.35. Expenditures to date: \$14,837,787.45. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,092.00; turf replacement: \$400,425.00;

commitment to economic stabilization: \$2,504,401.00; and Capital Projects: \$2,000,000.00. Unreserved ending fund balance: \$3,214,205.90.

Capital Projects beginning fund balance was \$68,826,426.83 with an ending balance of \$67,923,365.29.

The Debt Service Fund beginning fund balance was \$7,175,151.79 with an ending balance of \$3,935,200.21.

ASB Fund beginning fund balance was \$360,166.15 with an ending balance of \$547,173.19.

Transportation Fund beginning fund balance was \$656,057.35 with an ending balance of \$657,253.38.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 10-minute executive session for the purpose of discussing the qualifications of a public employee. No action would be taken. Mrs. McGann announced the board would take a 5-minute break before moving to executive session at 8:15 p.m. and would reconvene at 8:30 p.m.

#### **V — EXECUTIVE SESSION**

The board came out of executive session at 8:30 p.m. No action was taken.

#### **VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting.

#### **VII — ADJOURNMENT**

This meeting adjourned at 8:40 p.m.

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President, Board of Directors

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Secretary, Board of Directors