

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
November 20, 2017**

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by April Schroeder, President of the Board of Directors, at 6:31 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mrs. Schroeder led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except for student representative, Peyton Brueher, who was excused.

D. Minutes:

Mr. Stanwood moved and Mr. Gamblin seconded a motion to approve the minutes of the regular board meeting of October 16, 2017 and the work study of November 6, 2017 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mrs. McGann began by exclaiming what a busy month it has been, and how proud she is of the Enumclaw School District! Multiple athletes advanced to post season play and the community support and involvement was amazing. Mrs. McGann was impressed by the turnout at the football game and commended the team for a great season. She added that our robotics team is doing extremely well in their competitions and she is anxious to see how well the rest of the season goes.

Mrs. McGann also attended a community Thanksgiving dinner held in the new Black Diamond Elementary gym. She described an amazing community-centered event complete with tables full of patrons, children playing, music playing and the new kitchen in use.

All board members recently attended the annual WSSDA conference in Bellevue. Mrs. McGann stated it was great to have the experience for professional development and to bring new ideas back to the district.

Mrs. Merrill agreed with Mrs. McGann, stating that the month has been very busy! She described how she was able to tour Black Diamond Elementary with two former board members, Duane Weeks and Dan

Farr, and what an amazing experience it was to witness how proud the two were of the building and the thought behind its construction.

Mrs. Merrill also attended the STEM luncheon in October and expressed her delight in the tremendous community partnerships to bring the event to life. The turnout was great and she is looking forward to the next STEM Expo in February. Mr. Gamblin later added that he also enjoyed the event!

The Jeff Utecht workshop for parenting digital citizens was very insightful, according to Mrs. Merrill and she was happy to write several notes of information to pass along to her children who are currently parenting the first generation of total digital citizens.

Mrs. Merrill complimented the EHS drama club for a fantastic production of *Hamlet* and stated that she was looking forward to attending *Pinocchio* as well.

EHS instructor Bob Kilmer was recently awarded a \$100,000 grant from Harbor Freight “Tools for Schools.” Mrs. Merrill was impressed that the idea for the grant was initiated from a man’s appreciation for his shop teacher, who saw something in him and pushed him to succeed. She explained that the grant focusses on seasoned, long-term, veteran instructors who stick with teaching and truly impact students. She loved to witness the surprise!

Mr. Gamblin added that he was able to tour the current construction at EHS. He described the experience as “phenomenal” and he cannot believe that the move is only a little over a year away. As a former student of EHS, Mr. Gamblin was happy to see the new school layout. He also stated that the November board work study at the new Black Diamond elementary building and what a different experience it was to see the building with student art in the halls, stating the building has really come to life!

Mr. Stanwood was able to attend the EHS concert and stated the show was amazing, as always. He also attended the WASA Fall regional meeting with Mr. Nelson. Their group focused on the topic of cyber bullying, as well as other forms of bullying. He felt the meeting was well worth the time.

Mrs. Merrill added a congratulations to Mrs. McGann for being selected as the WIAA representative from WSSDA Director Area 2!

Student board representative Foster Barnhart shared that he was happy to attend the WSSDA conference with the rest of the board members. He felt the meetings were very informative and just being in the conference setting was a great experience. He also shared that the EHS National Honor Society is working on their next project, wrapping Christmas gifts that will later be handed out.

The board members then congratulated Foster for his success in making it to the cross country state championships. Foster thanked the board and stated it was a great experience and he hoped to go again next year!

B. Superintendent Report:

Mr. Nelson began by saying “we love our board!” Describing how incredible, active and supportive the members are of the district’s staff and students. The board was 100% represented at the WSSDA conference in Bellevue including new member Mrs. Jennifer Watterson. Mr. Nelson stated the conference provided much learning and several notes were taken to decide the best way to implement new ideas into the district. He thanked the board for their attendance.

The district is beginning to take next steps on information gathered from the WASA Fall regional meeting attended by Mr. Nelson and Mr. Stanwood. Mr. Beals is working with families on how to parent and lead digital citizenship, as well as developing how students can be involved in these discussions and lessons.

Mr. Nelson discussed recent elections in both Enumclaw and Black Diamond and informed the board that all newly elected members have been invited to a luncheon at the district office at noon on December 1st. The purpose of the luncheon will be to share information of our district and create a forum for uniting our community around leading education.

Since the last board meeting, the Black Diamond City Council has approved Plat 1 for Oakpointe construction. Model homes should begin in the next few months and then sales are expected to occur. This means that our district will be growing! The current Black Diamond Elementary school has room for 150 more students. The district signed a mitigation agreement with the developer in 2011, to reserve acreage for construction of additional school buildings when needed. Because of this construction and the possibility of filling the extra 150 enrollment spaces at the current Black Diamond Elementary, the district will no longer be able to house the BASC (Before and After School Care) program that has historically rented space. A meeting was held with the Black Diamond Community Center today, to give notice that BASC will need to find a new site by the end of the 2018 calendar year. Mr. Nelson wanted to be sure that the district is taking care of the students that attend the program and gave ample notice and assistance for relocation. BASC will be relocating their program to the old Black Diamond Elementary gym which was purchased by the City of Black Diamond, from the school district.

Mr. Nelson then welcomed Enumclaw School District principals in the audience for recognition of their 2017/2018 School Improvement Plans. He gave a special recognition to Mr. Meyer, principal at Westwood Elementary, for earning the “School of Distinction” award. Cabinet members will deliver treats to celebrate the staff on Wednesday morning at 8:15 and the board was welcomed to join. The Puget Sound ESD will also honor the award winners on December 11th.

November is National Native American Heritage Month and Mr. Nelson informed the board that the district will be sharing information via Facebook.

Mr. Nelson shared with the board the plans for the upcoming State of Ed Address on January 18th at 6:30 pm. The theme will be “The Tonight Show” and he is very excited to host the event in the EHS auditorium, followed by cookies and gathering in the EHS library.

C. Construction Update:

Liz LeRoy was unable to attend the meeting, so Mr. Nelson updated the board on construction projects.

Black Diamond Elementary

Construction budget:

- Construction Contract \$15,168,000
- Potential Changes \$860,000
- Department of Health: Complete

Furniture

- Punchlist - ongoing
- Staff Requests - ongoing

Permit

- Survey
- Planting
- Easement

Remaining Construction Items

- Concrete Ramp - this week
- Access Control – ongoing
- Punchlist – almost complete

Mechanical/Tech

- Commissioning complete

- Security activation - ongoing

Enumclaw High School

Budget:

- Forma \$41,864,000
- Contingency \$2,100,000

Phase 1/New Construction

- Window deliveries for Area 2
- Hollow Metal Door Jambs for Areas 2 and 3

Area 2

- Window installation and sill flashing has started.
- Batt insulation in Level 1 and 2 is ongoing.
- Roofing at the high and low roofs is almost complete.
- System rough in (mechanical, elec, low voltage, etc) has moved to the second floor.
- Dry wall/gypsum wall board is starting to be hung.

Area 3

- F/P/S Housekeeping Pads were installed (x2). HVAC Rough-In at Level 2 is ongoing. Roofing ongoing.
- Fire Sprinkler Rough-In at Level 2 is complete. Plumbing and Electrical Rough-In at Level 2 is complete.
- Spray Insulation of Level 1 is complete. Spray Insulation of Level 2 is ongoing.

Area 4-A

- 2nd Floor Framing/Sheathing is ongoing. Mezzanine Deck Framing and Sheathing is ongoing.
- Plumbing Rough-In at Level 1 is complete. Early Wall Rough-In is Ongoing.
- Wall/Header Framing NLB/Pick-up is ongoing.

Next Week: Building and Window Opening Wrap! Spray Insulation of Level 1.

Area 4-B

- 2nd Floor Framing/Sheathing and Wall Plating is ongoing.
- Early Wall Rough-In is ongoing.
- Wall/Header Framing NLB/Pick-up is ongoing.
- Plumbing Rough-In at Level 1 is ongoing.

Mrs. McGann requested that in future reports, the contingency amount be broken down into phases for better understanding.

D. Birth to 5 Center Update:

Mrs. Schroeder introduced Mrs. Arbury, Birth to 5 Coordinator, and said she will present again in January.

Mrs. Arbury began by informing the board that 100% of the enrollment quota for the Birth to Five Center has been met by ECEAP recruitment and enrollment efforts. She explained the consequence of not meeting 100% enrollment is a loss of funding. Mrs. Arbury explained that the staff deserves a lot of credit for meeting that requirement, and added that from now on, it will be very important to have a viable waitlist to be used for when vacancies occur. This will require continued recruitment efforts.

The Birth to Five Center now has its own parent committee that has already held a few meetings and planned an October harvest party for the students. Photos of the event were shared with the board. Photos were also share of the first "Ready! For Kindergarten" sessions. There were 28 attendees and the center provided childcare for 21 students to allow for parents to attend.

Mrs. Arbury described to the board the staff training focused on building resiliency in early childhood and stated that it was an amazing event for the staff. There have now been two sessions of training surrounding this topic and they will wrap-up in May with one more training. Staff will have a chance to work 1:1 with Stacy on a case study, using a child from their own classroom, to learn to apply the skills learned in the training.

A new private provider daycare will be coming to the building beginning in January 2018 for 3 months through school aged children. The daycare will offer full day, full year, and before and after school/preschool care. They will also be accepting state reimbursement which will be very helpful to many families.

Mrs. Arbury also wanted to celebrate playground funding! A check from the PSESD will be received after Thanksgiving break.

Photos were shared of an example of art work that will be used in the Parent Resource Center. The artist is an Enumclaw High School graduate, Madison Mapes.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: Forma Construction Co., BNCC, Inc, Heritage Bank, NAC/architecture, Food Services of America, KCDA, Walter E. Nelson Co. of Western Washington, Alliance Construction Management, Puget Sound Energy, and Associated Petroleum Products.

Mr. Hatzenbeler shared a list of local businesses with whom the district conducted business. The district did \$41,227.79 of business in the month of October in Enumclaw and Black Diamond. The district is pleased to support local businesses and purchase their products.

After reviewing all vouchers, Mrs. Merrill moved and Mr. Stanwood seconded to approve general fund vouchers in the amount of \$600,338.95; capital projects fund in the amount of \$2,895,567.56; associated student body fund in the amount of \$34,780.74; and ratification of the general fund payroll warrant for October in the amount of \$3,496,467.48.

Motion carried.

B. Consent Agenda:

- 1. Grant amount of \$5,000 from King County for Youth and Amateur Sports**
- 2. Grant amount of \$6,000 from Enumclaw Schools Foundation for Drama Initiative**
- 3. Grant amount of \$1,105 from Jeffrey Klemann of the Boeing Matching Gift Program for EHS Orchestra**
- 4. Grant amount of \$500 from Alice Lampkin for EMS**
- 5. Donation amount of \$500 from EHS Choir Boosters for Thunder Mountain Titan Choir**
- 6. Donation amount of \$918.65 from Kibler PTA for Byron Kibler Elementary**
- 7. Personnel Report**

The consent agenda was presented by Mrs. Schroeder. Mrs. McGann moved and Mr. Stanwood seconded to approve the consent agenda.

Motion carried.

C. School Improvement Plans 2016-17:

Mr. Nelson introduced Jill Burnes to present the School Improvement Plans (SIP). The SIP process begins at the board retreat when the board and cabinet think through what we want to accomplish in the coming year. Then principals formulate their incredible plans. Mrs. Burnes said she was pleased to present and welcomed the building principals.

Mrs. Burnes began by showing the board the image of the strategic plan. She explained that the SIPs have been redesigned to mimic the format of the strategic plan and focus on the four main areas of student success. This created coherency from school to school in the plans, while also leaving room for individuality. Mrs. Burnes noted that the new plans do meet all requirements set by legislature and OSPI.

Each of the plans starts with student analysis and student achievement data. Based on this data, each school was able to set forth goals and action plans tied to the instructional improvement, whole child, and tiered system categories of the strategic plan.

The elementary SIP's focus on two key areas: literacy and mathematics. The schools are focused on identifying their individual achievement gaps and designing specific goals geared toward the subpopulations where those gaps are identified. Mrs. Burnes explained to the board that this is where each of the plans becomes very individualized.

The middle school SIP's focus on blended learning environments as well as the 1:1 initiative this year. At Enumclaw Middle School, the main focus is on assessment and feedback. At Thunder Mountain, the plan is focused on differentiation.

Enumclaw High School remains focused on all students meeting graduation requirements and post high school planning. The high school has also looked at "big picture" and identified subgroups of students to close achievement gaps. For example, the students in the EHS Special Education Programs have room for improvements in English and Language Arts, whereas the Spanish and Native American students are struggling more with mathematics.

Mrs. Burnes explained that as a system, the district is very excited for the coherence in goals, while remaining unique in each building to target those subgroups and work hard at closing achievement gaps across the board.

The board then had time to express their gratitude to each of the principals in the audience. Mrs. Schroeder, Mrs. McGann, Mrs. Merrill, Mr. Stanwood and Mr. Gamblin all shared their appreciation of the efforts put forth in working toward and supporting every student's success. Mrs. McGann stated "we have the best staff," while Mr. Gamblin added "thank you for loving our students!" Mrs. Merrill shared that the SIPs keep getting better and better each year and Mr. Stanwood added "I commend you." Mrs. Schroeder also shared her appreciation from the perspective as a parent in the district.

Mrs. Burnes thanked the board and stated "you set the tone" for the work being done to achieve student success. Mr. Nelson added his gratitude for the board taking the time to read each of the plans in full and providing meaningful comments.

Mrs. McGann moved and Mrs. Merrill seconded approval of the School Improvement Plans 2017-18 as presented.

Motion carried.

Mrs. Burnes and the principals were thanked. Mr. Nelson released the principals.

D. 2018-19 District Calendar:

Mr. Nelson presented the board with the negotiated district calendar for the 2018/2019 school year.

Mr. Gamblin moved and Mr. Stanwood seconded approval of the 2018/2019 District Calendar as presented.

Motion carried.

**E. Resolution 1068:
Replacement for Expiring Levy for Educational Programs and Operations**

Mr. Nelson used the district website to support his presentation of Resolution 1068 to the board. He stated he felt it appropriate to show the public where all of the backup information is on our website. Beginning with the homepage, the levy information link is front and center. Mr. Nelson explained that this year's levy title is one of the longest he has ever seen. The title needed to be approved by the prosecutor in each county, and this is the title that has been approved for King County. The district website will also provide specifics to what the levy will pay for in our district. This will help to reassure voters that the money will be put to great use. The district has tried to be anticipatory of the questions that may be asked, and has also created an area of information on the website that is based on those potential questions. Mr. Nelson explained that all districts in the state will be running this levy and that the district needs to communicate to our patrons that this is an essential part of the district's budget. In an effort to keep the public informed, a communications page has been added where Mr. Nelson's "Sunday Evening News" can be found, explaining the levy name, date and tax rate.

Mr. Nelson pointed out that the board will not be seeing a resolution on the website at this time. Once the resolution is passed, the resolution and the ballot language will be added.

Mr. Hatzenbeler addressed the board to clarify that the shift in the tax rate for this levy is due to House Bill 2242 and that the max rate per 1,000 cannot go above \$1.50 by law.

Mr. Nelson added by informing the board of a joint press release that will occur with Sumner and White River School Districts.

Mr. Stanwood moved and Mr. Gamblin seconded approval of Resolution 1068: Replacement for Expiring Levy for Educational Programs and Operations.

Motion carried.

**F. First Reading:
Policy 2410: Graduation Requirements
Policy 3115: Homeless Students – Enrollment Rights and Services**

Mr. Nelson presented two policies for first reading and information.

- 2410: changes to reflect ESHB 2224- to provide flexibility for high school graduation requirements in order to support students during the transition to the accountability system under the Every Student Succeeds Act.
- 3115: changes to reflect legislation in 2016 and 2017 that allowed certain school staff to provide informed consent for the provision of nonemergency primary care services to homeless children as defined by the federal McKinney-Vento Homeless Assistance Act.

These policy revisions will come to the board for approval next month. If anyone has questions, please contact Mr. Nelson or Mrs. Newell prior to the meeting.

G. General Fund Report:

Mr. Hatzenbeler presented the general fund report. 15.58% of the 2016-17 budget has been expended with 21.16% of revenues received.

The beginning of the year fund balance was \$5,498,050.79. Total resources available: \$16,498,775.72. Expenditures to date: \$8,410,846.31. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$23,140.00; turf replacement: \$550,000.00; and commitment to economic stabilization: \$2,700,000.00. Unreserved ending fund balance: \$4,614,789.41.

Capital Projects beginning fund balance was \$24,267,656.54 with an ending balance of \$24,625,658.55.

The Debt Service Fund beginning fund balance was \$1,687,140.93 with an ending balance of \$3,334,463.30.

ASB Fund beginning fund balance was \$511,835.86 with an ending balance of \$679,199.33.

Transportation Fund beginning fund balance was \$865,816.07 with an ending balance of \$867,077.94.

V — EXECUTIVE SESSION

Mrs. Schroeder asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 8:10 p.m.

President, Board of Directors

Secretary, Board of Directors