



**MINUTES**  
**of the Regular Meeting of the Board of Directors**  
**of the ENUMCLAW SCHOOL DISTRICT #216**  
**6:30 p.m., District Office**  
**March 19, 2018**

**I — PRELIMINARY**

**A. Call to Order:**

The regular meeting of the Board of Directors was called to order by Bryan Stanwood, President of the Board of Directors, at 6:32 p.m. in the boardroom of the district office.

**B. Pledge of Allegiance:**

Mr. Stanwood led the pledge of allegiance to the flag.

**C. Roll Call:**

All board members were present except Jennifer Watterson and Tyson Gamblin who were excused. Student board representatives Peyton Brueher and Foster Barnhart were also excused.

**D. Minutes:**

Mrs. McGann moved and Mrs. Merrill seconded a motion to approve the minutes of the regular board meeting of February 26, 2018 and the board work study of March 5, 2018 as presented.

Motion carried.

**II — BOARD OF DIRECTORS COMMUNICATIONS**

**A. Good News of the District:**

Mrs. McGann attended her first meeting for WIAA West Central District 3. She stated that the experience was very eye opening and the other members and board were very welcoming. She also had the chance to attend the EHS art show, which she describes as an amazing experience. There were welded pieces, glass pieces, photography, drawings and more. The Enumclaw School District students are very talented!

Mrs. Merrill reminded the board of the Enumclaw Schools Foundation luncheon tomorrow, March 20<sup>th</sup>. Mrs. Merrill made 16 dozen biscotti for the function, and those donating \$1,000, or more, will be invited to enjoy a four-course Italian meal cooked by Mrs. Merrill and Mr. Nelson.

Mr. Stanwood added that he was fortunate to go and watch the EHS boys' basketball team play for fourth in the state tournament at the Tacoma Dome. He stated the experience was very cool and seeing the crowd and student sections so engaged, made him excited to attend more games next year.

**B. Superintendent Update:**

**Prudential Spirit of Community Award**

Mr. Nelson invited Enumclaw Middle School teacher, Karl Karkainen to present the Prudential Spirit of Community Award to EMS student, Sophia DeMarco.

Mr. Karkainen began by informing the board that the theme for the Enumclaw School District for the 2017-18 school year is “impact.” EMS has used this theme to challenge students to overcome roadblocks, help others, and be selfless, in an attempt to teach students to make a lasting impact on others. EMS has an even more specific theme for the year, and that theme is to “choose love.” Sophia DeMarco, an 8<sup>th</sup> grade student at EMS, embodies both themes. Her humility, humbleness, and genuine love for helping and encouraging others are admirable qualities. Because of her passions for serving others and preserving and caring for the environment, Sophia has earned the Prudential Spirit of Community Award. Mr. Karkainen explained that this award is the most prestigious award for community service in the United States. He then welcomed Sophia to explain to the board more about her passions for the environment and helping others.

Sophia thanked the board and explained that EMS has worked extremely hard to create positive changes. Teaching elementary students the importance of recycling and conservation and lobbying for refillable water stations to prevent plastic bottles from landfills are just a few accomplishments that EMS has instigated. Sophia also listed her enjoyment in participating in the district’s backpack program, which sends bags of food home with students who will be in need over weekends and school breaks. Volunteering at local food and clothing banks and senior centers are a few other activities that Sophia truly enjoys. Using the “choose love” theme, Sophia explained, she chooses to promote not only love for each other, but love of the environment. She strongly believes that if the EMS students work together, they can help to make the world a better place. Sophia told the board she is both honored and excited to be the recipient of such a prestigious award, and she cannot wait to meet other youth across the nation that share in her passions of making the world a cleaner and kinder place.

Mike Qualls, with Prudential, expressed his excitement for presenting an Enumclaw School District student with the Prudential Spirit of Community Award three years in a row! He thanked Mr. Karkainen for his efforts in keeping students involved. Mr. Qualls explained that only two kids from each state get recognized for the award each year. He presented Sophia with a medal around her neck, and invited her to join the other winners on a trip to Washington DC this May. Along with the trip, Sophia will be awarded with \$1,000 and a chance to be considered for one of the top 10 awards and an additional \$5,000.

Mr. Nelson added that the district is thrilled for Sophia’s accomplishments and thanks Mr. Karkainen for his leadership. He also thanked Mr. Qualls for taking the time to present the award to Sophia in front of the board.

Mrs. McGann expressed to Sophia, that she would make an excellent student board representative in a few years, and encouraged her to apply. Mrs. McGann stated that the board is proud to have a student such as Sophia to represent the district and be such a perfect role model for other students and the community.

### **ESSA Accountability Framework**

Mr. Beals addressed the board to explain the new framework for the Every Student Succeeds Act, which was formerly known as the No Child Left Behind Act, until December of 2015. He explained that his hope, during his short presentation, is to provide the board with a better understanding of the changes and what that would mean for the Enumclaw School District. Washington State created a consolidated plan for the act, and received final approval on January 16<sup>th</sup> of this year. The new index for Washington State schools is a combination of things. Measuring student proficiency and growth remains a part of the plan, but there are some differences, like the inclusion of more specific progress of the English Language Learner students.

Mr. Beals explained Federal law now requires each state to identify schools performing at the bottom 5 percent. In order to do this, all schools combined multiple measure scores are ranked, and a threshold is set. Those that fall into the bottom 5 percent are then identified for comprehensive support. Currently, all schools in the district are above that threshold. Subgroups are then broken down and additional

thresholds are set. For schools with subgroups falling into the bottom percentile, these groups are identified for targeted support. This means that the specific group can be targeted for improvement. This aligns with the Enumclaw School District's strategic plan and tiered system of support.

Mr. Nelson added that within the Puget Sound Educational Service District, all but one district has a subgroup identified for targeted support. For Enumclaw School District, Sunrise Elementary has one area for targeted support, while Kibler has three areas. Kibler principal Mimi Brown and Mr. Nelson plan to attend a workshop to learn additional details. At this point in time, it is unknown what the state support will look like, but Mr. Beals believes it will more likely be access to resources than financial supports.

### **Other Updates**

Mr. Nelson stated the legislative session has ended and Mr. Hatzenbeler and the business office is hard at work to understand the budget.

Both Mr. Nelson and Mrs. McGann met with the Black Diamond Community Center to find a more secure and permanent location for the childcare currently housed in the Black Diamond Elementary School. As the district grows and BDE classrooms fill, there will no longer be space. The district wants to ensure that there is a clear and successful plan for the transition.

Mr. Nelson, Mr. Hatzenbeler and Mr. Beals met with Black Diamond and Enumclaw Police Chiefs to further dissect Rapid Responder and the latest surrounding the topic of emergency procedures. The focus has been on active shooter preparedness within the district. Chief Kiblinger spoke to the leadership team about this specific topic. It is important to the district to keep the topic in the forefront in an effort to increase comfort surrounding the procedures. In August, the district is planning a training to go through the entire progression of an active shooter drill, on site at the new EHS campus.

In closing, Mr. Nelson addressed the school spirit of EHS students even in the midst of construction! The first baseball game of the year was held on Friday, March 9<sup>th</sup>, and while it was very cold, EHS students filled the stands and cheered the team on to an 11-0 victory in five innings!

## **C. Construction Update**

Ms. LeRoy updated the board on current construction projects. Progress photos of the high school building construction and high school staff tours of the new construction were shared. Everyone is excited to move in early!

There are no new updates for the Black Diamond Elementary construction this month.

### **Enumclaw High School**

Budget: \$41,864,000 Contingency \$ 2,000,000

#### **Deliveries:**

- MDF Wall Panels, Level 2
- Light Fixtures
- Overhead Coiling Doors for areas 2, 3 & 4

#### **Setup/Demo**

- Ceiling/Wall/GLB Header/Framing/Furring, etc. at Auxiliary Gym and Women's Locker Room is ongoing.
- Interior Demo of Ceilings, Hardwood Floors and Slab-On-Grade in Wrestling Room is ongoing.
- Electrical and Fire Sprinkler Rough-In is ongoing.
- Underslab MEP and Slab Preparation and Footings for Slab-On Grade has begun.

#### **Area 2**

- Metal Siding and Expansion/Seismic, Overhead Coiling Grille installation is ongoing.
- Science Floor Polishing and Gypcrete floor pouring of Level 2 is ongoing.
- Casework/Cabinets/Countertops and Electrical Trim installation at Levels 1 and 2 is ongoing.
- Wood Stair Framing is complete.



students proper playground etiquette for the new play equipment, Mrs. Arbury created a PowerPoint video with photos of her grandchildren practicing correct playground etiquette. The children were shown holding handrails, leaving space between each other, using the slide one at a time, climbing carefully, etc. Mrs. Arbury then shared photos of the first Birth to Five Center class to use the new playground, thanking the ESD facilities department, the Department of Early Learning, and the PSESD for making the moment possible.

Mrs. Arbury then informed the board of a new resource in town, the Enumclaw Toy Library, which is open two days a week and taking donations to provide families with free toys for children.

Other updates for the Birth to Five Center include: Kaleidoscope Play and Learn groups for the fall, New Mother's Support curriculum, and talks of a potential nature playground. There are also two new tenants that will be welcomed to the building. Creative Minds and Cradle to Classroom childcare are almost ready to go!

Mrs. Arbury ended by informing the board that she is already beginning the enrollment process for ECEAP next year. The center must be fully enrolled by the first day of school for the 2018-19 school year!

**E. Asset Preservation Program Update**

Mr. Hatzenbeler updated the board regarding the Asset Prevention Program of Washington state. The purpose of the program is to ensure that construction projects that were funded by state dollars are adequately maintained. Every project since the year 2000 is included in the program. For Enumclaw School District, the high school auto shop, and Thunder Mountain Middle School are part of the program. When the areas were reviewed this year, a score was given on 89 percent, and only a 78 percent was needed to pass inspection. The two areas that are currently targeted for replacement, following the inspection, are the boiler system at the middle school, and the HVAC system in the auto shop. Both of these projects are set to be completed during spring break.

**III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

**IV — ADMINISTRATION/BUSINESS**

**A. Payroll and Vouchers:**

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: Forma Construction Co., BNCC, Inc., Green River Community College, Heritage Bank and Forma Construction, Food Services of America, City of Enumclaw, Puget Sound Energy, Zones, Inc., Ivoxy Consulting LLC, and Overlake Hospital Medical Center.

Mr. Hatzenbeler shared a list of the local businesses with which the district did \$74,356.38 of business in the month of November. The district is pleased to support local businesses and purchase their products.

Mr. Hatzenbeler reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. Merrill moved and Mrs. McGann seconded to approve general fund vouchers in the amount of \$745,809.48; capital projects fund in the amount of \$2,629,200.22; and associated student body fund in the amount of \$23,809.30.

Motion carried.

**B. Consent Agenda:**

1. Grant amount of \$2,000 from Kibler PTA for second grade swimming at Kibler Elementary
2. Out-of-State Field Trip request for EHS DECA International Competition in Atlanta, GA April 20<sup>th</sup>-25<sup>th</sup>.
3. Personnel Report

The consent agenda was presented by Mr. Stanwood. Mrs. McGann moved and Mrs. Merrill seconded to approve the consent agenda.

**Certificated:**

- A. Resignation:
  1. Janna Russell-Grasher, teacher, EMS/EHS, effective 06.30.2018
- Leave Request
  1. Kathlynn Ross, teacher, EHS, effective for the 2018-2019 school year

**Classified:**

- A. New Hire:
  1. Lisa Riche, kitchen assistant-nutrition services, Kibler, effective 02.01.2018
- B. Change of Assignment:
  1. Ramona Bray, human resources specialist, effective 02.08.2018
  2. Sue Smulski, Para educator from EHS to Kibler, effective 02.26.2018
  3. Scott Nickels, custodian-night lead, TMMS, effective 04.02.2018
  4. Karen Schram, night custodian, TMMS, effective 04.02.2018
- C. Coaching Assignment:
  1. Jaclyn Bjornson, assistant fastpitch coach, EHS, effective 02.26.2018
  2. Gabe Barnes, assistant fastpitch coach, EHS, effective 02.26.2018
  3. Brady VanHoof, assistant baseball coach, EHS effective 02.26.2018
  4. Adam Ihde, head unified soccer coach, EHS, effective 02.26.2018
  5. Seth Polson, assistant volleyball coach, TMMS, effective 02.26.2018
  6. Lisa Horton, head cross country coach, TMMS, effective 02.26.2018
  7. John (J.B.) Blair, head cross country coach, EMS, effective 02.26.2018
- D. Resignation
  1. Craig Egbert, network specialist, DO, effective 03.20.2018
  2. Michelle Gilbertson, paraeducator, EHS, effective 3.16.2018
- E. Additional Hours
  1. Christy Frederick, bus driver, transportation, effective 03.12.2018
  2. Annette Quezada Garcia, paraeducator, SW and WW, effective 09.05.2017

Motion carried.

- C. **Second Reading:**
  - Policy 1111: Oath of Office**
  - Policy 2000: Student Learning Growth**
  - Policy 2104: Federal and/or State Funded Special Instructional Programs**
  - Policy 3232: Parent and Student Rights in Administration of Surveys, Analysis, or Evaluations**
  - Policy 3244: Prohibition of Corporal Punishment**

Mr. Nelson presented five policies for second reading and action.

Mrs. McGann moved and Mrs. Merrill seconded to approve policy updates as presented.

Motion carried.

**D. First Reading:**

**Policy 2108: Learning Assistance Program**  
**Policy 4130: Title I Parent and Family Engagement**  
**Policy 5050: Contracts**

Mr. Nelson presented three policies for first reading and information.

**E. General Fund Report:**

Mr. Hatzenbeler presented the general fund report for the last month of the fiscal year. 47.59% of the 2017-18 budget has been expended with 49.32% of revenues received.

The beginning of the year fund balance was \$5,498,050.79. Total resources available: \$31,139,318.01. Expenditures to date: \$25,689,178.42. Revenues to date: \$25,641,267.22; Reserved grant carry-over for other items: \$200,000.00; restricted for carry over: \$3,684.07; Nonspendable FB-Inventory/Prepaid Items: \$138,150.00; assigned to capital projects: \$550,000.00; and commitment to economic stabilization: \$2,700,000.00. Unassigned fund balance: \$1,858,305.52.

Capital Projects beginning fund balance was \$24,267,656.54 with an ending balance of \$16,090,847.66.

The Debt Service Fund beginning fund balance was \$1,687,140.93 with an ending balance of \$726,107.84.

ASB Fund beginning fund balance was \$511,835.86 with an ending balance of \$648,807.99.

Transportation Fund beginning fund balance was \$865,816.07 with an ending balance of \$870,216.82.

Mr. Stanwood asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that an executive session was necessary. Mr. Nelson asked the board for a 10 minute executive session for the review of the performance of a public employee. No action will be taken.

**V — EXECUTIVE SESSION**

At 7:55 p.m. the board took a five minute recess before moving into an executive session at 8:00 p.m. The board came out of executive session at 8:10 p.m.

**VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting.

**VII — ADJOURNMENT**

This meeting adjourned at 8:15 p.m.

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President, Board of Directors

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Secretary, Board of Directors