



MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
January 22, 2018

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Bryan Stanwood, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mr. Stanwood led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except student representative Peyton Brueher, who was excused.

D. Minutes:

Mr. Gamblin moved and Mrs. Watterson seconded a motion to approve the minutes of the regular board meeting of December 18, 2017 and the board work study of January 8, 2018 as presented.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mr. Gamblin began with expressing his enjoyment of the recent State of Education Address on Thursday January, 18th. He stated that he truly enjoyed the banter between Mr. Nelson and Mr. Beals during the show. He later added that having so many teachers and students involved was a fantastic idea and that the bar is set very high for next year's event. While Mr. Stanwood was unable to make the event due to illness, he added that Mrs. Stanwood was impressed by the event and also felt the bar was set very high for next year! Mrs. Merrill agreed that great entertainment was provided. Mrs. McGann added that she was happy that the event was available through Facebook Live for those unable to attend.

Mr. Gamblin then gave kudos to Westwood Elementary for their board presentation earlier this month. He stated that the presentation was phenomenal! Mr. Stanwood agreed and added that he enjoys that each school presentation is unique and attending those meetings is invaluable.

Mr. Nelson attended the one acts and student representative, Foster Barnhart, had a role! Foster stated that it was fun to be involved and that many students in the plays were first time participants. He added that it was great to see different students getting involved.

B. Superintendent Update:

January is School Board Recognition Month for the 23rd year in a row, and Mr. Nelson began by acknowledging the board of directors for their hard work within the district. The board was given signed certificates and treats!

Mr. Nelson thanked the board for letting the district get creative in sharing information with the community. The State of Education Address continues to be an entertaining way to connect patrons, staff and students to things happening within the district. The event first began in 2008 and has evolved over time. This year's "Tonight Show" theme will be hard to top! The Enumclaw City T.V. was there to record the event and will soon release the footage, and it was also live-streamed via the district's Facebook page. Mr. Nelson hopes to "piece-out" segments to share individually to place emphasis on the different components involved.

Mr. Nelson and Mr. Beals shared a slideshow detailing a study conducted by four major universities, primarily Stanford University, regarding student growth between 3rd and 8th grade. The study involved 11,000 school districts across the United States, which amounts to around 300 million students. The goal of education is to ensure that students are gaining a year's worth of growth and knowledge in one year's time. Data from the Enumclaw School District proved that our students are achieving 5.9 years of growth in a span of 5 years. This means that students in our district are gaining more than a year's worth of growth in one year's time! The research also allows you to compare your district to the districts of your surrounding areas. Enumclaw statistics support the emphasis that the teachers and support staff place on the whole child. Mr. Nelson and Mr. Beals have now shared this data with the districts PTA members, district employees and those in attendance at the State of Education Address last week.

Mr. Nelson and cabinet members Mr. Beals, Mr. Hatzenbeler, Mrs. Berryhill, Mrs. Marquand and Mrs. Burnes then shared a short presentation regarding the upcoming Levy. This presentation was meant to provide soundbites on what the Levy moneys will support in our district. Student transportation, activities, clubs and athletics, special education programs, and staff salaries are all components supported by the upcoming Levy. This presentation has been provided to each of the schools, the Birth to Five Center, the transportation department and the Enumclaw Rotary members, in hopes to provide key information to our staff and some patrons of the community. As the Levy approaches, the district will continue to release information via Facebook and mail.

Mr. Nelson closed his report by informing the board that it is the end of the first semester!

C. **Construction Update**

Ms. LeRoy updated the board on current construction projects. Progress photos of the high school building construction were shared.

Black Diamond Elementary

Construction budget:

- Cost closeout: no change/remaining 2-4 items

Technology and Furniture

- Punchlist – January partial furniture delivery
- Staff Requests – ongoing
- Access Control - ongoing

Remaining Construction Item and Permit

- Easement for Waterline: Coordinating with the city
- Concrete ramp remaining – to be determined

State and OSPI Process:

- Owner Manuals Minor remaining items
- As Built Complete
- Completion Date/Starts Warranties January 26th, 2018
- Department of Ecology Monitoring Ongoing
- Department of Revenue 6 months
- L&I Completion 6 months

- WA Enterprise Services Completion 6 months
- OSPI D-11 Form Process
 - Certificate of Completion by NAC Draft sent
 - Resolution of Commissioning February
 - Resolution of Acceptance March
 - Resolution of WSSP Monitoring-5 March
 - Certificate Apprenticeship March
 - File the D-11 March 23rd, 2018

Enumclaw High School

Budget:

- Forma \$41,864,000
- Contingency \$2,100,000

Phase 1B: Girls Locker Rooms and Aux Gym

- Demolition is scheduled to begin on February 1st.
- Phase 1B work is scheduled to begin on February 15th.

Phase 1/New Construction:

Area 2

- Windows and Metal Siding System installation is ongoing.
- Exterior GWB and PT Wall Plate Installation prior to Expansion Joint Installation was completed.
- LV/Systems Cabling and Terminations at Level 1 has begun and is ongoing.
- Electrical Room 210 Wire/Term and Panel Work is ongoing.
- GWB Hang/Tape and Paint is ongoing and Acoustical Grid starting

Area 3

- Storefront prep and Skylight Installation is complete.
- Electrical Room 305 Wire/Term & Panel Work is ongoing.
- Stage/Ramp Demolition, Form and Pour is ongoing.
- GWB Hang/Tape of Level 2 is ongoing.
- Metal Siding System and CFB Siding is ongoing.

Area 4-A

- Roofing is ongoing and Fall Protection Anchors is complete.
- Mezzanine Deck Wall Framing and Sheathing and HM frames is ongoing.
- HVAC /Elec and Insulation Rough-In of Level 1 is complete.
- HVAC /Elec Rough-In of Level 2 is ongoing.
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Area 4-B

- Roofing is ongoing. Pre-Rock/Insulation is complete.
- HVAC/ Elec Plumb Rough-In of Level 1 is complete.
- HVAC Rough-In of Level 2 is ongoing.
- Installation of Skylights and Flashings is complete.

Furniture and Planning:

Furniture for Summer Delivery:

- Commons: New Chairs
- Phase 0 area: To be determined

Furniture for Building Move In:

Engaging in Outreach for Staff Input:

- January 17th and 24th
 - Library
 - Reuse Existing Commons Chairs
- January 26
 - Performing Arts 1:30
 - Special Ed 2:15

- February 2nd
 - Science 1:30
 - Reuse Existing Tables
 - Core Classroom 2:15
- Date TBD:
 - CTE Program
 - Leadership and Career Center

Tours:

- Board January
- Community/Alumni January: See great video!
- CTE Staff January 22nd week
- CTE Students January 26th
- PTSO End of February (after casework installed)
- Staff End of February/March (after casework is installed)

D. Birth to Five Update:

Mrs. Arbury shared a presentation to update the board on the recent happenings at the new Birth to Five Center at JJ Smith. The Birth to Five Center is currently serving 103 three and four-year-olds, and that is not including the private childcare centers located in the building. The center recently held its second “Ready for Kindergarten” class on January 11th. Mrs. Arbury deemed the event another success with a great turnout. The Enumclaw School District and Enumclaw Schools Foundation sponsored the event which allowed for childcare to be provided, to increase parent attendance. Mrs. Arbury also mentioned talks of reviving the old “New Mom’s Group” which would include six to eight classes for new mothers in the area.

Two videos were shared with the board, the first being a short clip from one of the parenting classes held at the center. The class is a part of a six class series sponsored by Rainier Foothills Wellness Foundation. Childcare is provided as well as dinner and the event is open to all parents in our community. The second video was that of two Spanish speaking parents who performed a play to children in one of the classrooms. A translator was present to translate the play to English and the students really enjoyed the performance. Mrs. Arbury felt that was a great example of parent involvement at the center!

In closing, Mrs. Arbury shared exciting news with the board – the new playground is scheduled to be installed on February 19th! This will greatly improve the outdoor play options for students. The value of the playground is \$73,228.43 and the funding is being provided by state agencies.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

1. Payroll and Vouchers:

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: Forma Construction Co., Heritage Bank and Forma Construction, Puget Sound Energy, Food Services of America, Overlake Hospital Medical Center, City of Enumclaw, Graduation Alliance, Associated Petroleum Products, NAC/Architecture, Children’s Therapy Center.

Mr. Hatzenbeler shared a list of the local businesses with which the district did \$66,678.08 of business in the month of November. The district is pleased to support local businesses and purchase their products.

Mr. Hatzenbeler reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. McGann moved and Mrs. Merrill seconded to approve general fund vouchers in the amount of \$658,555.50; capital projects fund in the amount of \$2,532,447.65; associated student body fund in the amount of \$51,468.51 and ratification of the general fund payroll warrant for November in the amount of \$3,636,116.16.

Motion carried.

2. Consent Agenda:

- 1. Donation of \$2,605 of materials and \$1,044 of labor from MTS Plumbing Contractors, Inc. for six touchless faucets for the ECEAP and Developmental Preschool Programs**
- 2. Donation of \$1,000 from Lifetouch National School Studios for Black Diamond Elementary School**
- 3. Donation of \$2,000 from the Enumclaw Schools Foundation for the Black Diamond Elementary Dancing Classrooms**
- 4. Donation of \$3,312 from the Enumclaw Schools Foundation for Enumclaw High School PSAT testing**
- 5. Out of State travel for the Kibler Elementary 3rd, 4th and 5th grade students to attend the STEAM Academy at Disney World in Orlando, FL. April 14 - April 20, 2018.**
- 6. Personnel Report**

Certificated:

A. New Hire:

1. Sharon Hughes, Speech/Language Pathologist, DO, effective 1.17.2018

Classified:

A. New Hire:

1. Jennifer Larson, bus driver, transportation, effective 12.14.2017
2. Tina Marshall, paraeducator, TMMS, effective 1.03.2018
3. Floyd Harlan, custodian/maintenance technician, DO, effective 1.16.2018
4. Samantha Luce, paraeducator, JJ Smith, effective 1.03.2018

B. Retirement:

1. Kari Ainsworth, head baker/nutrition services, EHS, effective 12.31.2017

C. Additional Hours:

1. Kim Hogan, paraeducator, JJ Smith, effective 12.20.2017

D. Leave Request:

1. Sara Ordaz, paraeducator, Kibler, effective 3.08.2018 through 6.21.2018

E. Resignation:

1. Rhonda Walthers, paraeducator, Kibler, effective 12.26.2017
2. David Buckmaster, mechanic, transportation, effective 1.08.2018

F. Change of Assignment:

1. Christal Lopez Herrera, paraeducator – ECEAP, JJ Smith, effective 1.03.2018

G. Release within Probationary Period:

1. Shelley Hall, ECEAP program leader, JJ Smith, effective 12.15.2017
2. Lindsey Boles, paraeducator, JJ Smith, effective 12.20.2017

The consent agenda was presented by Mr. Stanwood. Mr. Gamblin moved and Mrs. Watterson seconded to approve the consent agenda.

Motion carried.

**3. Second Reading:
Policy 2023: Digital Citizenship and Media Literacy
Policy 5401: Sick Leave**

Mr. Nelson presented two policies for second reading and action:

Policy 2023: Mr. Beals oversaw the updating on this policy which relates to technology.

Policy 5401: This policy is related to personnel and the changes have been reviewed by Mrs. Berryhill.

Mrs. Merrill moved and Mrs. McGann seconded to approve policies 2023 and 5401.

7. General Fund Report:

Mr. Hatzenbeler presented the general fund report for the last month of the fiscal year. 31.68% of the 2017-18 budget has been expended with 34.02% of revenues received.

The beginning of the year fund balance was \$5,498,050.79. Total resources available: \$23,181,823.89. Expenditures to date: \$17,104,094.15. Revenues to date: \$17,683,773.10; Reserved grant carry-over: \$200,000.00; restricted for carry over: \$3,684.07; Nonspendable FB-Inventory/Prepaid Items: \$138,150.00; turf replacement: \$550,000.00; and commitment to economic stabilization: \$2,700,000.00. Unreserved ending fund balance: \$2,485,895.67.

Capital Projects beginning fund balance was \$24,267,656.54 with an ending balance of \$20,675,185.40.

The Debt Service Fund beginning fund balance was \$1,687,140.93 with an ending balance of \$653,260.82.

ASB Fund beginning fund balance was \$511,835.86 with an ending balance of \$659,539.63.

Transportation Fund beginning fund balance was \$865,816.07 with an ending balance of \$861,368.62.

Mr. Stanwood asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was necessary.

V — EXECUTIVE SESSION

No executive session was needed.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 7:43 p.m.

President, Board of Directors

Secretary, Board of Directors