

**Summers County Board of Education**  
**Regular Meeting Minutes**  
*YouTube* – <https://tinyurl.com/SCS-youtube>  
**SCS Central Office**  
**418 Temple Street**  
**April 11, 2023 ~ 5:00 PM**

**1. Roll Call**

The Summers County Board of Education met in a regular meeting at the Summers County Central Office and on YouTube. Vice President Jay McBride called the meeting to order at 5:00 PM. Board Members in attendance were: Mrs. Renae Farley and Mrs. Megan Harvey. President Greg Angell and Mr. Kenny Brogan were not present. Board employees in attendance were: Dr. Linda Knott, Director; Mrs. Renee Jones, Director; Mrs. Lauren Crook, CSBO/Treasurer; Mr. Adam Coon, Director; Mr. Chad Meador, Director; and Superintendent Dave Warvel.

**2. Pledge of Allegiance**

Mrs. Harvey gave the Pledge of Allegiance.

**3. Approval of Agenda/Adjustments**

Mrs. Farley made a motion, seconded by Mrs. Harvey and by a 3-0 vote approved to pull Joey Farley from Personnel until quorum. He will be added to a future agenda for approval.

Mrs. Harvey made a motion, seconded by Mrs. Farley and by a 3-0 vote approved the agenda with the aforementioned adjustment.

**4. Presentations**

Kristina Kellan- Summers County Public Library Update

**5. Public Comment**

NONE

**6. Approval of Minutes**

**The Superintendent recommends approval of the following minutes:**

March 28, 2023 – Regular Meeting

Mrs. Harvey made a motion, seconded by Mr. McBride and by a 3-0 vote approved the minutes.

**7. Approval of Bills**

Mrs. Harvey made a motion, seconded by Mrs. Farley and by a 3-0 vote approved payment of all bills.

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**8. New Business**

**A. Approve Purchases over \$20,000**

<b>Company</b>	<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>
Trane	Boiler	56,795.66	ARP

Mrs. Farley made a motion, seconded by Mrs. Harvey and by a 3-0 vote approved the purchase.

**B. Discussion/Possible Action Regarding Approval of MOU between Summers County Schools and Rhonda Stout, MS, MA, BCBA**

Supervisory services for individuals enrolled in classes to become a Board Certified Behavior Analyst – Marty Mann and Savannah Conner – \$7,500 per supervisee/100 hours (This MOU will be resubmitted in July for the remaining \$7,500, because she cannot provide the full services this year.)

**Funding Source – Title I**

Mr. McBride made a motion, seconded by Mrs. Harvey and by a 3-0 vote approved the MOU with Rhonda Stout.

**C. Discussion/Possible Action Regarding Approval of Communities in Schools MOU between Summers County Schools and the West Virginia Department of Education**

WVDE will provide a \$285,000 grant to support CIS in all county schools.

Mrs. Farley made a motion, seconded by Mrs. Harvey and by a 3-0 vote approved CIS MOU.

**D. Discussion/Possible Action Regarding Approval of the Leader in Me Agreement between Franklin Covey Client Sales, Inc. and Summers County Schools**

Services provided to Hinton Area Elementary at a cost to SCS of \$12,065 per year for the 23-24, 24-25, and 25-26 School Years

**Funding Source – Title I**

Mrs. Harvey made a motion, seconded by Mrs. Farley and by a 3-0 vote approved the Leader in Me agreement.

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**E. Discussion/Possible Action to Approve the Following Out of State/Overnight Trips**

Hinton Area Elementary – Virginia Safari Park – Pre-K – May 3, 2023  
SCCHS – Virginia Safari Park – Careers in Education – May 3, 2023  
SCCHS – Virginia Safari Park – Honors Biology Classes – May 3, 2023  
Jumping Branch Elem. – Dollywood and Splash Country – 5<sup>th</sup> Grade – May 24 & 25, 2023  
Jumping Branch Elem. – Snowplex at Liberty University – Lynchburg, VA - May 31, 2023

Mrs. Farley made a motion, seconded by Mr. McBride and by a 3-0 vote approved the out of state/overnight trips.

**F. Discussion/Possible Action to Approve MOU between Summers County Schools and Interim Healthcare**

A nurse will provide services to a student, at a cost of \$42 per hour, at a total cost of \$3,000.00  
**Funding Source – IDEA**

Mrs. Farley made a motion, seconded by Mr. McBride and by a 3-0 vote approved the Interim Healthcare MOU.

**G. Discussion/Possible Action to Put the Following Policies out for Public Comment:**

*V-E-6 Wellness*  
*III-B-4 Volunteers*

Mrs. Harvey made a motion, seconded by Mrs. Farley and by a 3-0 vote approved to put the policies out for public comment.

**9. Personnel Items**

**The Superintendent recommends the following for approval:**

**Leave of Absence**

<b>Name</b>	<b>Position/Location</b>	<b>Duration</b>	<b>Notes</b>
Alyssa Hazel	Secretary II Summers County Comprehensive High	05/01/2023- 06/02/2023 or End of 2022-23 school term	

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**Employment- Professional**

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Effective</b></u>	<u><b>Notes</b></u>	<u><b>Funding Source</b></u>
Emily Graham	English Teacher Summers County Comprehensive High	2023-2024 school year		County
Briana Miller	Fourth Grade Teacher Hinton Area Elementary	2023-2024 school year		County

**Employment- Professional Extra-Curricular**

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Effective</b></u>	<u><b>Notes</b></u>	<u><b>Funding Source</b></u>
Christie Shafer	SAT Coordinator, Grades 9-12 Summers County Comprehensive	04/12/2023	Through the end of the 2022-2023 school year.	Title I
Christie Shafer	SAT Coordinator, Grades 6-8 Summers County Comprehensive	04/12/2023	Through the end of the 2022-2023 school year.	Title I

**Employment- Substitute Service, funded through county substitute fund**

<u><b>Name</b></u>	<u><b>Classification</b></u>	<u><b>Effective</b></u>	<u><b>Notes</b></u>
Edward Houchins	Custodian	04/12/2023	

**Employment- Summer School Teachers**

- Dates: July 3-28 excluding holidays or declared state of emergencies
- Location: Summers County Comprehensive High School
- Funding Source: ARP

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Notes</b></u>	<u><b>Funding Source</b></u>
Kelly Mills	Intervention Teacher		

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**Employment- Summer Service**

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<u>Name</u>	<u>Position/Classification</u>	<u>Notes</u>
Regina Trout	Cafeteria Manager	
Gail Meadows	Cook II	
Lori Burns	Cook II	
Lisa Bowles	Cook II	
Jennifer Ward	Cook II	
Greg Adkins	Custodian III	

**Employment- Substitute Summer Service**

<u>Name</u>	<u>Position/Classification</u>	<u>Notes</u>
Edith Coffman	Cook	
Gregory Cochran	Cook	
Adreana Bower	Bus Operator	
Scott Niday	Bus Operator	
Joe Farley	<del>Bus Operator</del>	<b>Will be added to future agenda</b>

**Employment- Administrator Mentors funded through Teacher Leadership**

<u>Name</u>	<u>Mentee</u>	<u>Notes</u>
Linda Knott	Stephanie Cochran	
Jessica Rodes	Candance Berkshire	
Kevin Green	David Pack	

Mrs. Harvey made a motion, seconded by Mrs. Farley and by a 3-0 vote approved all personnel, with the exception of the adjustment made under Item #3.

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**10. Superintendent's Report**

Updates on Handle with Care Program  
Updates on supplements and stipends  
Updates on construction  
RFP Surveys

**11. Discussion of Next Agenda**

April 18, 2023 – Statutory Meeting  
April 18, 2023 – Special Meeting/Personnel Hearings  
April 25, 2023 – Regular Meeting, LSIC at Talcott Elementary beginning at 5:00 PM

**12. Adjourn**

Mrs. Harvey motioned to adjourn at 6:02 PM.